

**Winnetka Village Council
EMERGENCY MEETING****

Village Hall
510 Green Bay Road
March 17, 2020
3:00 p.m.

AGENDA**

Emails regarding any agenda item are welcomed. Please email contactcouncil@winnetka.org, and your email will be relayed to the Council members. Emails for the Tuesday Council meeting must be received by Monday at 4 p.m. Any email may be subject to disclosure under the Freedom of Information Act.

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Public Comment
- 4) Warrant List Dated February 28 - March 12, 20202
- 5) Ordinances and Resolutions
 - a) Resolution No. R-34-2020: A Resolution Approving a Policy Concerning Attendance at Village Meetings by Video or Audio Conference (Adoption).....3
 - b) Ordinance No. MC-2-2020: An Ordinance Amending Section 3.32.010 of the Winnetka Village Code Regarding Civil Emergencies (Introduction/Adoption)10
 - c) Village President Executes a Declaration of Emergency17
 - d) Motion to Extend the Duration of the Declaration of Emergency
- 6) Old Business: None.
- 7) New Business: None.
- 8) Adjournment

**** Consistent with the state of emergency related to the coronavirus, social distancing for everyone attending this meeting will be strictly enforced. While public comment will be allowed as required by law, the general public is encouraged not to attend this meeting unless necessary.**

NOTICE

All agenda materials are available at villageofwinnetka.org (Government > Council Information > Agenda Packets & Minutes); the Reference Desk at the Winnetka Library; or in the Manager’s Office at Village Hall (2nd floor). Webcasts of the meeting may be viewed on the Internet via a link on the Village’s web site: <http://www.villageofwinnetka.org/government/village-videos/>.

The Village of Winnetka, in compliance with the Americans with Disabilities Act, requests that all persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the Village ADA Coordinator, 510 Green Bay Road, Winnetka, Illinois 60093, 847-716-3545; T.D.D. 847-501-6041.



Agenda Item Executive Summary

Title: Approval of Warrant List Dated February 28 - March 12, 2020

Presenter: Robert M. Bahan, Village Manager

Agenda Date: 03/17/2020

Consent: YES NO

- | | |
|-------------------------------------|-------------------------|
| <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | Bid Authorization/Award |
| <input type="checkbox"/> | Policy Direction |
| <input checked="" type="checkbox"/> | Informational Only |

Item History:

None.

Executive Summary:

The Warrant List dated February 28 - March 12, 2020 was emailed to each Village Council member.

Recommendation:

Consider approving the Warrant List dated February 28 - March 12, 2020.

Attachments:

None.

**A RESOLUTION APPROVING A POLICY CONCERNING
ATTENDANCE AT VILLAGE MEETINGS BY VIDEO OR AUDIO CONFERENCE**

WHEREAS, the Village of Winnetka (“*Village*”) is a home rule municipality in accordance with Article VII, Section 6 of the Constitution of the State of Illinois of 1970; and

WHEREAS, pursuant to the Illinois Open Meetings Act, 5 ILCS 120/1 et seq. (“*Act*”), members of public bodies may attend meetings via video or audio conference (“*Electronic Attendance*”) subject to certain conditions and restrictions and to the extent allowed by rules adopted by the public body; and

WHEREAS, the Village President and Village Council desire to implement a policy (“*Policy*”) authorizing Electronic Attendance by members of the Village Council and the Village’s subsidiary bodies in accordance with the Act; and

WHEREAS, the Village President and Village Council have determined that it is in the best interest of the Village and the public to approve and implement the Policy;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Village of Winnetka, Cook County, Illinois, as follows:

SECTION 1: RECITALS. The Village Council hereby adopts the foregoing recitals as its findings, as if fully set forth herein.

SECTION 2: APPROVAL OF POLICY. The Village Council hereby approves the Policy in the form attached to this Resolution as **Exhibit A**.

SECTION 3: EFFECTIVE DATE. This Resolution shall be in full force and effect from and after its passage and approval according to law.

[SIGNATURE PAGE FOLLOWS]

ADOPTED this 17th day of March, 2020, pursuant to the following roll call vote:

AYES: _____

NAYS: _____

ABSENT: _____

Signed

Village President

Countersigned:

Village Clerk

EXHIBIT A

POLICY

VILLAGE OF WINNETKA

ELECTRONIC ATTENDANCE AT VILLAGE MEETINGS POLICY

I. Background and Purpose.

The Illinois Open Meetings Act, 5 ILCS 120/1 *et seq.* (the "Act"), requires that the actions of public bodies be taken openly and that their deliberations be conducted openly, except for certain limited circumstances that permit closed meetings. Section 7 of the Act provides that if a quorum of members of a public body is physically present, the public body may allow a member of the body to attend the meeting by a means other than physical presence subject to certain requirements and restrictions and to the extent allowed by rules adopted by the public body. See, 5 ILCS 120/7. This Policy is intended to adopt certain rules and procedures for attendance at meetings by video or audio conference by members of the Village Council and members of the Village's Subsidiary Bodies consistent with Section 7 of the Act.

II. Definitions.

"**Electronic Attendance**" shall mean the attendance at a meeting of a Public Body by a member of that Public Body who is not physically present at the meeting but attends by either video or audio conference.

"**Public Body**" shall mean the Village Council and all Subsidiary Bodies of the Village.

"**Subsidiary Body**" shall mean all Village boards and commissions other than the Village Council, including, without limitation, the Plan Commission, Zoning Board of Appeals, Design Review Board, and Landmark Preservation Commission.

III. Member Qualifications for Electronic Attendance.

A member of a Public Body is qualified to attend a meeting of that Public Body electronically only if the member is physically prevented from attending the meeting by:

- (1) personal illness or disability;
- (2) employment purposes or the business of the public body; or
- (3) a family or other emergency.

Notwithstanding anything to the contrary contained herein, no member of a Public Body may attend a meeting of the Public Body electronically more than four times during their term of office. Absences that occur during a civil emergency declared by the Village President do not count towards this limitation.

IV. Procedures for Authorizing Electronic Attendance.

The following procedures are required before a member of a Public Body is authorized to attend electronically a meeting of that Public Body:

- A. Notice to the Clerk. The member must notify the Village Clerk in writing at least four hours prior to the meeting in which the member desires to attend electronically, unless advance notice is impractical. The notice shall be substantially in the form attached to this Policy as Appendix A and shall identify the reason the member cannot be physically present at the meeting in accordance with Section III of this Policy. If the member is unable to give the required written notice prior to the meeting, the member shall notify the Clerk by other means prior to the meeting and shall submit the required written notice as soon as practicable following the meeting.
- B. Determination of Authorization of Electronic Attendance. Upon receipt of notice in accordance with Subsection IV.A, the Clerk shall promptly forward the notice to the presiding officer of the Public Body. After establishing that a quorum of the Public Body is physically present at the meeting at which a member has requested to attend electronically, the presiding officer shall state that (i) a notice was received by a member of the Public Body in accordance with this Policy, and (ii) the member will be deemed authorized to attend the meeting electronically unless a motion objecting to the member's electronic attendance is made, seconded, and approved by two-thirds of the members of the Public Body physically present at the meeting. If no such motion is made and seconded or if any such motion fails to achieve the required vote by the members of the Public Body physically present at the meeting, then the request by the member to attend the meeting electronically shall be deemed approved by the Public Body and the presiding officer shall declare the requesting member present. After such declaration by the presiding officer, the question of a member's electronic attendance may not be reconsidered.

V. Special Rules for Meetings Involving Electronic Attendance.

A meeting of a Public Body at which any member has been authorized to attend electronically in accordance with Section IV of this Policy must be conducted in accordance with the following special rules, in addition to any other applicable rules and procedures of the Public Body:

- A. Roll Call and Quorum. A quorum of the Public Body must be physically present at the meeting. Following the call of the roll, and at the conclusion of the procedures set forth in Section IV.B of this Policy, the presiding officer shall identify each member who is attending the meeting electronically.
- B. Identification and Recognition of Electronic Attendees. Any member attending electronically must identify himself or herself each time the member wishes to speak and must be recognized by the presiding officer prior to addressing matters before the Public Body.
- C. Public Access to Meeting. The speech of a member attending electronically shall be amplified in such a manner that it shall be generally audible to members of the Public Body and the public who are physically present at the meeting. Also, any video image of a member attending electronically shall be projected in such a manner that the member's video image shall be generally visible and audible to members of the Public Body and the public who are physically present at the meeting. In addition, the votes of any member of the Public Body attending electronically shall be generally audible at the location where such meeting is

being held and expressly acknowledged by the presiding officer. When a member attends a closed meeting electronically, the member's speech shall be generally audible to all members of the Public Body who are physically present at the meeting, and the audio recording of the meeting required by the Act shall incorporate the speech of the member electronically attending the closed meeting.

- D. Minutes. The minutes of each meeting of a Public Body shall identify which of the members of the Public Body were physically present and, if applicable, which members of the Public Body attended electronically. The minutes shall also reflect the reason for a member's attendance electronically (as described in Section III of this Policy), the fact that there was no valid objection to such attendance pursuant to this Policy, and the electronic means by which the member attended the meeting.

VI. Effect of Electronic Attendance.

A member attending a meeting of a Public Body electronically shall be considered present at the meeting and entitled to vote on any matter before the Public Body as if the member were physically present at the meeting, provided that the member's attendance at the meeting electronically complies with the terms of this Policy.

VII. Emergency and Disaster Situations.

In the event of a bona fide disaster, as defined in the Illinois Emergency Management Agency Act, 20 ILCS 3305/1 *et seq.* ("**IEMAA**"), this Policy shall not apply to restrict the conduct of public business by a Public Body, provided such public business is conducted in accordance with Subsection 10(j) of the IEMAA.

Appendix A

Form of Notice

I, _____, am a member of the _____, a Public Body. In accordance with Subsection IV.A of the Village's "Electronic Attendance at Village Meetings Policy," I am submitting this notice evidencing my desire to electronically attend the _____, 20____, meeting of the Public Body. I am physically prevented from attending that meeting due to one or more of the following circumstances:

- Personal illness or disability.
- Employment purposes or the business of the public body.
- A family or other emergency.

Date: _____

Signature:

Memorandum

March 15, 2020

To: Robert Bahan, Village Manager
President Rintz and Village Council

From: Peter M. Friedman
Benjamin L. Schuster

Re: Ordinance Amending the Civil Emergency Provisions of the Village Code

In light of the COVID-19 emergency, we have prepared for the Village Council's consideration an ordinance ("**Ordinance**") amending Subsection 3.32.010.J of the "Winnetka Village Code" ("**Village Code**"). Subsection 3.32.010.J sets forth the Village President's authorities to declare a civil emergency in the Village and issue emergency orders to protect life and property during a civil emergency.

The intent of the Ordinance is three-fold.

First, the Ordinance addresses ambiguities in the definition of "civil emergencies," during which the Village President has emergency powers. Subsection 3.32.010.J currently provides that the Village President can declare a "local disaster or emergency consistent with the definitions of those terms in the Illinois Emergency Management Agency Act." However, neither "local disaster" or "emergency" are defined in the Act ("disaster" is defined in the Emergency Management Agency Act, but it is uncertain as to whether a "disaster" is synonymous with "local disaster"). Accordingly, we have redrafted Subsection 3.32-010.J to (i) address this issue and (ii) make sure the outbreak of COVID-19 falls within the definition by including the appearance of a novel infectious agent in the definition. If the Ordinance is adopted, "civil emergency" will be defined as follows:

CIVIL EMERGENCY: a "Disaster" as defined in the Illinois Emergency Management Agency Act, as amended. Specifically, and without limitation of the foregoing, a "civil emergency" includes the appearance of a novel or previously controlled or eradicated infectious agent or biological toxin.

Second, the Ordinance more explicitly describes the various types of emergency orders the Village President may issue during a civil emergency. Subsection 3.32.010.J of the Village Code currently provides the Village President authority to "exercise emergency powers," but does not define what those powers are other than allowing for the procurement and contracting for services, supplies, equipment and materials to protect the public health public health and

safety, to protect property, and to provide emergency assistance to victims. The Ordinance more clearly enumerates the types of executive orders the Village President may issue during a declared civil emergency. Expanding the list of executive orders that the Village President may issue helps to avoid doubt as to the authority of the Village President during a civil emergency.

Third, Subsection 3.32.010.J currently is a grant of authority to the Village President to issue a declaration of civil emergency under the Emergency Management Agency Act. However, the Village Council has additional authority to grant the Village President extraordinary powers during a state of emergency under Section 11-1-6 of the Illinois Municipal Code, 65 ILCS 5/11-1-6. Section 11-1-6 provides:

The corporate authorities of each municipality may by ordinance grant to the mayor the extraordinary power and authority to exercise, by executive order, during a state of emergency, such of the powers of the corporate authorities as may be reasonably necessary to respond to the emergency. Such ordinance shall establish standards for the determination by the mayor of when a state of emergency exists, and shall provide that the mayor shall not exercise such extraordinary power and authority except after his signing, under oath, a statement finding that such standards have been met, setting forth facts to substantiate such findings, describing the nature of the emergency, and declaring that a state of emergency exists. Such statement shall be filed with the clerk of the municipality as soon as practicable. A state of emergency, declared as provided in this section, shall expire not later than the adjournment of the first regular meeting of the corporate authorities after the state of emergency is declared.

The Ordinance amends Subsection 3.32.010.J to incorporate a grant of authority under Section 11-1-6 of the Municipal Code in addition to the powers granted under the Emergency Management Agency Act. By including an explicit grant of authority to the Village President to take emergency actions under Section 11-1-6 of the Municipal Code, the Village Council is making clear that it intends for the Village President's authority in a civil emergency is as expansive as permitted under Illinois law.

**AN ORDINANCE AMENDING SECTION 3.32.010 OF
THE WINNETKA VILLAGE CODE REGARDING CIVIL EMERGENCIES**

WHEREAS, the Village of Winnetka is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, Section 3.32.010.J of the “Winnetka Village Code,” as amended (“*Village Code*”) the Village President the authority to declare a civil emergency under certain circumstances and issue executive orders to address the emergency; and

WHEREAS, the Village desires to amend Section 3.32.010.J of Village Code to update and clarify various provisions, including, without limitation; (i) various definitions, including the definition of “civil emergency”; (ii) the process and timeframes for issuing and extending a declaration of emergency; and (iii) the types of orders that may be issued during a declared civil emergency (collectively, “*Amendments*”); and

WHEREAS, pursuant to the authority granted by State law, including specifically, Section 11-1-6 of the Illinois Municipal Code, and the Village’s home rule authority, the Village President and Village Board have determined that it is in the best interest of the Village and the public’s health, safety and welfare to amend the Village Code in the manner provided in this Ordinance;

NOW, THEREFORE, the Council of the Village of Winnetka does ordain as follows:

SECTION 1: RECITALS. The foregoing recitals are hereby incorporated into this Section as the findings of the Village Council, as if fully set forth herein.

SECTION 2: AMENDMENT TO SECTION 3.32.010 OF THE VILLAGE CODE. Section 3.32.010, titled “Emergency Management Services and Disaster Agency,” of Title 3, titled “Board and Commissions,” of the Village Code shall be amended to read as follows:

Section 3.32.010 Emergency Management Services and Disaster Agency.

* * *

~~J. Emergency Powers of President; Purchases and Expenditures. The Village President shall have the power to declare a local disaster or local emergency, consistent with the definitions of those terms in the Illinois Emergency Management Agency Act. Upon making such a declaration, the Village President may exercise emergency powers, including, without limitation, procuring and/or contracting for, or directing the Coordinator of the EMSDA to procure and/or contract for, any services, supplies, equipment or materials the Village President deems necessary in order to deal effectively with any disaster or emergency, to protect the public health and safety, to protect property, and to provide emergency assistance to victims. Such powers may be exercised without regard to the statutory~~

Additions are bold and double-underlined; deletions are struck through

procedures or formalities normally prescribed by law pertaining to Village contracts or obligations, as authorized by the State of Illinois Emergency Management Act; provided that, if the Village Council meets at such time the Village President shall act subject to the directions and restrictions imposed by that body; and provided further that, no such declaration may last for more than seven days without the consent of the Council.

J. Civil Emergency Declarations.

- 1. Definitions. In this subsection 3.32.010.J, the definitions set forth in the Illinois Emergency Management Agency Act, as amended [20 ILCS 3305/1 et seq.], shall be applicable unless the context clearly indicates otherwise.**

“Civil Emergency” shall mean a “Disaster” as defined in the Illinois Emergency Management Agency Act, as amended. Specifically, and without limitation of the foregoing, a “civil emergency” includes the appearance of a novel or previously controlled or eradicated infectious agent or biological toxin.

- 2. Declaration of Civil Emergency. Pursuant to the authority granted by State law including, without limitation, Section 11-1-6 of the Illinois Municipal Code, and the Village’s home rule authority, whenever the Village President determines that a civil emergency exists in the Village, the Village President shall have the extraordinary power and authority to exercise by executive order all such powers of the corporate authorities and other officers of the Village as may be reasonably necessary or appropriate to eliminate or minimize the dangers arising from such civil emergency and for the protection of the health, safety and general welfare of the public; provided, however, that prior to exercising any such extraordinary power and authority, the Village President shall have executed under oath a written declaration of civil emergency containing the following:**

- a. An express declaration that a civil emergency exists; and**
- b. A statement of facts known to the Village President, either directly or upon information and belief, which describes the nature of the civil emergency and substantiates the finding that a civil emergency exists.**

Unless expressly stated otherwise, a declaration issued pursuant to this Subsection 3.32.010.J shall be considered a local disaster declaration made pursuant to Section 11 of the Emergency Management Agency Act.

Additions are bold and double-underlined; deletions are struck through

- 3. Orders of the Village President. The Village President may, upon the issuance of a declaration of civil emergency in accordance with Subsection 3.32.010.J.2, issue orders to implement any or all of the following:**
- a. The imposition of a curfew applicable to such geographical areas of the Village or to the Village as whole, as deemed advisable by the Village President, and applicable during such hours of the day or night as deemed necessary by the Village President in the interest of the public safety and welfare;**
 - b. The discontinuance of selling, distributing, or giving away of gasoline or other liquid flammable or combustible products in any container other than a gasoline tank properly affixed to a motor vehicle;**
 - c. The closure of any business establishment anywhere within the Village for the period of civil emergency, including, without limitation, businesses selling intoxicating liquors, gasoline, or firearms;**
 - d. The closure any public street, thoroughfare or vehicle parking areas to vehicular and/or pedestrian traffic;**
 - e. The calling upon regular and auxiliary law enforcement agencies and organizations without or within the Village to assist in preserving and keeping the peace within the Village;**
 - f. The authorization of the Village President, the Village Manager, or the coordinator of the Winnetka Emergency Management Services and Disaster Agency to enter into contracts for the procurement of supplies and services necessary to address the civil emergency that would normally require the approval of the full Village Board;**
 - g. The incurrence of obligations, the appropriation of funds, and the provision of emergency assistance reasonably necessary to respond to or mitigate the civil emergency;**
 - h. The prohibition of increases in the prices of goods and services sold within the Village; and**

Additions are bold and double-underlined; deletions are struck through

- i. Any other actions reasonably necessary to address the civil emergency and protect life and property.
- 3. Notice. A declaration of civil emergency shall be: (i) filed with the Village Clerk as soon as practicable; (ii) promptly disseminated to the news media; and (iii) promptly posted at Village Hall, the post office, and on the Village's social media pages and website.
- 4. Term; Extension; Termination.
 - a. Term: A declaration of civil emergency shall expire and automatically terminate, if not extended pursuant to subsection B of this section, not later than: (i) the adjournment of the first regular or special meeting of the Village Board; or (ii) seven days after the declaration is issued, whichever occurs first.
 - b. Extension: The Village Board may by motion extend the initial duration of a declaration of civil emergency and any orders issued by the Village President in connection therewith. The extension shall be for the duration necessary and in the best interest of the Village and the public to address the continuing civil emergency as determined by the Village Board.
 - c. Termination by the Village President: A declaration of civil emergency may be otherwise terminated at any time in writing and executed by the Village President.

* * *

SECTION 3: SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance shall remain in full force and effect, and shall be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 4: EFFECTIVE DATE. This Ordinance shall be in full force and effect immediately after its passage and approval in the manner provided by law by two-thirds of the corporate authorities of the Village.

[SIGNATURE PAGE FOLLOWS]

Additions are bold and double-underlined; deletions are struck through

PASSED this ____ of _____, 2020, pursuant to the following roll call vote:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this ____ day of _____, 2020.

Signed:

Village President

Countersigned:

Village Clerk

Published by authority of the
President and Board of Trustees
of the Village of Winnetka,
Illinois, this ____ day of _____,
2020.

Introduced: _____, 2020

Passed and Approved: _____, 2020

Additions are bold and double-underlined; deletions are struck through

**DECLARATION OF EMERGENCY
VILLAGE OF WINNETKA, ILLINOIS
MARCH 17, 2020**

I, Village President Christopher Rintz, do hereby issue this Declaration of Emergency for the Village of Winnetka, this 17th day of March, 2020 (“*Declaration*”).

Introduction

The United States Centers for Disease Control (CDC), the United States Department of Health and Human Services (HHS), and the World Health Organization (WHO) have each determined that the SARS-CoV-2 virus causes the COVID-19 respiratory disease. The SARS-CoV-2 virus is a new strain of coronavirus that had not been previously identified in humans and is easily spread from person to person. The COVID-19 disease can result in serious illness and death.

Dozens of confirmed cases of COVID-19 have been identified in the State of Illinois; to date, most of the cases in Illinois are in the greater Chicagoland area, including in Cook County, Illinois. On January 31, 2020, the Secretary of HHS declared a public health emergency for the entire United States of America concerning COVID-19. On March 9, 2020, Governor Pritzker issued a disaster proclamation concerning the spread of COVID-19 in Illinois. On March 11, 2020, WHO declared that the spread of COVID-19 is a global pandemic. On March 13, 2020, President Trump declared a national emergency concerning the COVID-19 pandemic.

The Illinois Department of Public Health has now confirmed localized community person-to-person transmission of COVID-19 in Illinois, significantly increasing the risk of exposure and infection to Illinois’ general public and creating an extreme public health risk in the Village and throughout the State. As has been experienced in other locales in the United States and around the world, the SARS-CoV-2 virus has the potential to infect large numbers of people in a short amount of time, placing extreme burdens on the health care system and the economy.

In order to prevent the spread of COVID-19 in the Village, and to protect the residents of the Village from disease and death, I find that it is necessary to issue this Declaration to implement emergency regulations and orders, all as set forth in this Declaration.

Statement of Authority

This Declaration is issued pursuant to the authority granted to me by: Section 3.32.010.J of the “Winnetka Village Code,” as amended (“*Village Code*”); Section 11-1-6 of the Illinois Municipal Code, 65 ILCS 5/11-1-6; and Section 11 of the Illinois Emergency Management Agency Act, 20 ILCS 3305/11.

Declaration

I hereby declare that a state of emergency exists in the Village of Winnetka, for the reasons set forth in this Declaration.

**DECLARATION OF EMERGENCY
VILLAGE OF WINNETKA, ILLINOIS
MARCH 17, 2020**

Emergency Regulations and Orders

I hereby direct and order as follows:

1. *Emergency Purchasing.* I order that the Village may enter into contracts for the emergency purchase of goods and services that may be necessary for the preparation for, response to, and recovery from, the COVID-19 pandemic. The Village President and the Village Manager are hereby authorized to execute such contracts in accordance with applicable law.
2. *Emergency Staffing.* This Declaration constitutes a declaration of civil emergency under the Village's collective bargaining agreements and other applicable provisions of law. Accordingly, I direct the Village Manager to implement such emergency staffing protocols and procedures as may be necessary for the preservation of public health and safety, and for the preservation of the health of Village employees. Specifically, and without limitation of the foregoing, the Village Manager is authorized to implement alternative staffing protocols, procedures, and shifts for the Village Police, Fire, and Public Works Departments, as well as the Water & Electric, Community Development, Finance, and Administration Departments.
3. *Cooperation with Other Government Agencies.* I direct all Village officials and employees to take all practicable steps to coordinate the Village's resources and emergency operations with the State of Illinois, the County of Cook, and other local governments in and around the Village, to best utilize resources of all agencies in the area for the preparation for, response to, and recovery from, the COVID-19 pandemic.

Pursuant to the authority vested in me pursuant to Section 3.32.010.J of the Village Code, I reserve the right to issue additional emergency regulations and orders in furtherance of this Declaration. Notice of any additional regulations and orders will be provided to the Village Clerk, posted on the Village website, and otherwise provided to the general public as quickly as practicable.

Effective Date and Period of Emergency

This Declaration shall take effect immediately, and shall expire automatically upon the first to occur of: (i) the adjournment of the next regular or special or emergency meeting of the corporate authorities of the Village; and (ii) 11:59 p.m. on the date that is seven days after the date of this Declaration; provided, however, that the corporate authorities, in their discretion, may extend the duration of this Declaration by a majority vote at any regular, special, or emergency meeting of the corporate authorities.

[SIGNATURE PAGE FOLLOWS]

**DECLARATION OF EMERGENCY
VILLAGE OF WINNETKA, ILLINOIS
MARCH 17, 2020**

Signed and sealed with the official seal of the Village of Winnetka on this 17th day of March, 2020.

By:

Christopher Rintz
Village President
Village of Winnetka

Village Seal