



VILLAGE OF WINNETKA

Board of Fire & Police Commissioners

SPECIAL VIRTUAL MEETING

Zoom
April 29, 2021
4:00 PM

AGENDA

In accordance with social distancing requirements and Governor Pritzker's Executive Orders 2020-43 and 2020-44, and Section 7(e) of the Illinois Open Meetings Act, the Winnetka Board of Fire and Police Commissioners meeting on Thursday, April 29, 2021, will be held virtually. The meeting will be livestreamed via the Zoom platform. At least one representative from the Village will be present at Village Hall in compliance with Section 7(e) of the Illinois Open Meetings Act, and the virtual meeting will be simulcast at Village Hall for members of the public who do not wish to view the virtual meeting from another location. Pursuant to Executive Orders 2020-43 and 2020-44 issued by the Governor, the number of people who may gather at Village Hall for the meeting is limited due to the mandated social distancing guidelines. Accordingly, the opportunity to view the virtual meeting at Village Hall is available on a "first come, first-served" basis.

The public has two options for observing and participating in this virtual Board of Fire and Police Commissioners meeting including the ability to provide oral comments during the meeting. To facilitate an efficient meeting, public comments submitted in advance are encouraged.

- 1) Telephone (audio only): Call 312-626-6799, when prompted enter the Meeting ID – 97159146437 (Please note there is no additional password or attendee ID required.)
- 2) Livestream (both audio and video feed): Download the Zoom meetings app to your smartphone, tablet or computer and then join Meeting ID: 97159146437. Event Password: BFPC042921

Public comments should be emailed to lstorkman@winnetka.org. Public comments received by 3:45 PM on Thursday, April 29 will be read at the appropriate time during the meeting. General comments for matters not on the agenda will be read at the beginning of the meeting under the Public Comment agenda item. Comments specific to a particular agenda item will be read during the discussion of that agenda item. The Village will attempt to have comments received after the meeting has started read at the end of the meeting. Public comment is limited to 200 words or less. Public comments should contain the following information:

- In the subject line – "BPFC Meeting Public Comment"
- Name
- Address (optional)
- Phone (optional)
- Organization or agency representing, if applicable
- General comment or comment on topic of specific agenda item number

All emails received will be acknowledged either during or after the meeting, depending on when they are received. If you do not have access to email, you may leave a message with your public comment at the Village Manager's office at 847-716-3506 or mail to the Village Manager's Office, Village of Winnetka, 510 Green Bay Road, Winnetka, IL 60093.

Posted 4/27/2021



VILLAGE OF WINNETKA

Board of Fire & Police Commissioners

SPECIAL VIRTUAL MEETING

Zoom
April 29, 2021
4:00 PM

AGENDA

- 1) Call to Order
- 2) Public Comment
- 3) Approval of Minutes:
 - a. April 15, 2021
- 4) New Business
- 5) Closed Session
- 6) Other Business:
 - a. Firemedic Conditional Offer of Employment
- 7) Adjournment

**VILLAGE OF WINNETKA
BOARD OF FIRE & POLICE COMMISSIONERS
MINUTES**

April 15, 2021
Approved: XXXXXX

A record of a legally convened Special Meeting of the Winnetka Board of Fire & Police Commissioners, which was held virtually on the Zoom videoconference platform on Thursday, April 15, 2021 at 4:30 PM.

1) Call to Order.

Chairperson Benson called the Special Meeting to order at 4:37 PM. Secretary Storkman called the roll. Present: Chairperson Margaret (Meg) Benson, Commissioner Ed Woodbury, Commissioner Wes Baumann, Police Chief Marc Hornstein, Deputy Police Chief Brian O'Connell, Assistant Village Manager Kristin Kazenas, and Benefits Coordinator Lizzy Storkman (Board Secretary).

Absent: None.

Also Present: None.

2) Public Comment and Questions. None.

3) Approval of Minutes.

Commissioner Baumann moved to approve the minutes of the April 1, 2021 Board of Fire and Police Commissioners meetings as presented. The motion was seconded by Commissioner Woodbury. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None.

4) New Business.

a) Police Sergeant Promotional Process – Call for Examination

Secretary Storkman explained that the current police sergeant promotional list is set to expire October 1, 2021. Staff has begun planning for the next promotional process, which consists of a written exam, assessment center or oral exam, a merit and efficiency rating, and a seniority score. Staff proposes utilizing the same outside vendors, I/O Solutions and Personnel Strategies, that were utilized in the 2018 process and following a similar timeline of announcing the process in May and holding the written exam and assessment centers in August following a 90-day study period.

Commissioner Woodbury moved to enter the call for examination for the 2021 police sergeant promotional process into the Board's minutes, noting the process will begin in May with examinations to take place in August to establish a new sergeant eligibility list which will be valid for three years. The motion was seconded by Commissioner Baumann. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None.

5) Closed Session.

Commissioner Woodbury moved to adjourn to closed session pursuant to Section 2(c)1 of the Open Meetings Act to conduct an interview for the position of patrol officer and discuss personnel and employment. The motion was seconded by Commissioner Baumann. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None.

The Board adjourned to closed session at 4:41 PM.

The Board returned from closed session at 5:45 PM.

6) Other Business.

a) Patrol Officer Conditional Offers of Employment

- 1) Commissioner Baumann moved approve candidate Richard Hu (#48) to move forward in the patrol officer recruitment process and complete background and polygraph testing. The motion was seconded by Chairperson Benson. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None.

Staff will return to the Board following the completion of background and polygraph testing to update the board on its findings and, if appropriate, seek approval for a conditional offer of employment.

- 2) Commissioner Woodbury moved to extend a conditional offer of employment to candidate Manuel Rodriguez (#39) for the position of patrol officer, subject to the successful completion of post-offer examinations and procedures, and to authorize the Chairperson to sign the Certificates of Appointment should the candidate accept the offer and successfully complete the post-offer examinations. The motion was seconded by Chairperson Benson. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None.

b) Removal of Candidates from the Lateral Patrol Officer Recruitment Process

Commissioner Baumann moved to remove candidate Andrew Deng from the lateral patrol officer recruitment process. The motion was seconded by Commissioner Woodbury. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None.

c) Future Meeting Dates

The Commissioners shared their availability with staff for future meeting dates the weeks of April 26 and May 3 to hold patrol officer and firemedic interviews to fill current vacancies.

The Commissioners also discussed the possible to return to in-person meetings following the Board all being fully vaccinated against COVID-19. At this time, the Board will continue to meet via videoconference.

7) Adjournment.

Commissioner Woodbury moved to adjourn the Special Meeting. Commissioner Baumann seconded the motion. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None. The meeting adjourned at 5:59 PM.

Respectfully submitted,

Secretary, Board of Fire & Police Commissioners