

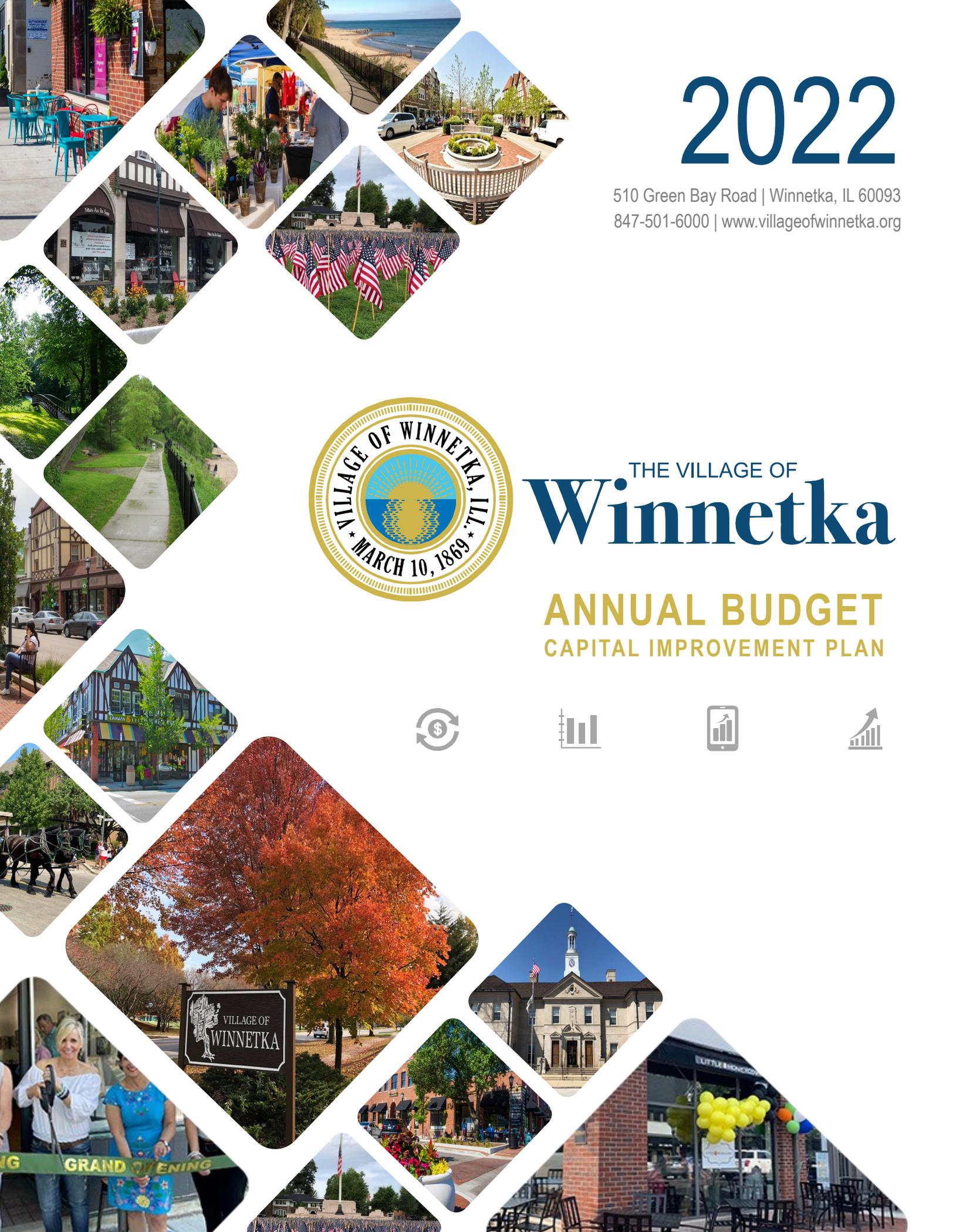
# 2022

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## THE VILLAGE OF **Winnetka**

### ANNUAL BUDGET CAPITAL IMPROVEMENT PLAN



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**Village of Winnetka  
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For the Fiscal Year Beginning

**January 01, 2021**

*Christopher P. Morill*

Executive Director



October 29, 2021

Village President  
Members of the Village Council, and  
Village Manager

It is our privilege to present for your review and consideration the 2022 Annual Budget and Capital Improvement Plan. The 2022 Annual Budget and Capital Improvement Plan totals \$94,216,912 (excluding depreciation and interfund transfers), which is an increase of \$15,936,831, or 20.36%, compared to the 2021 budget. The operating budget assumes conservative revenue estimates for 2022, and an operating expense budget increase of \$2,372,256, or 3.9%, across all funds primarily due to increases in services and supplies (purchased power), insurance, and salaries and benefits. The 2022 Annual Budget and Capital Improvement Plan is balanced and does not rely on the use of fund balance or other one-time revenue sources for operating purposes. One-time revenue sources such as the \$14.6 million in budgeted grant revenue are fully dedicated to capital projects.

At the time of the development of the FY 2022 budget, the United States appears to be nearing the end of the novel coronavirus (COVID-19), global pandemic. During the past 20 months, the financial implications from this public health emergency have been significant, with regional, national, and global impacts on the economy resulting from the initial stay at home orders implemented in spring of 2020, and continued social distancing and restrictions still in place at varying degrees of severity throughout 2021. As a result of the pandemic, the United States experienced a major recession for most of 2020. In 2021, the economy began to recover, but now faces a new set of challenges moving forward.

As we look forward to 2022 and beyond there remains an elevated level of uncertainty. Staff has made every effort to utilize conservative, yet realistic, revenue estimates in putting forth a balanced budget. The Finance Department will continue to monitor the financial environment closely and will be prepared to develop and implement revised financial plans should it be required.

The remainder of this Transmittal Letter is divided into ten sections:

1. Summary of Key Budget / Financial Policies
2. Current Economic Environment
3. Budget Initiatives
4. Budget Summary
5. Budget Impact on a Resident
6. Tax Levy Analysis
7. Explanation of Individual Fund Budgets
8. GFOA Recognition
9. Community Profile
10. Closing Comments

### **Summary of Key Budget / Financial Policies**

The Village's core financial policy is to maintain the long-standing tradition of fiscal discipline and stewardship, while delivering high levels of municipal services. Historically the Village's infrastructure investment has been on a pay-as-you-go basis. These guiding principles ensure that the Village delivers a high level of services and minimizes increases in operating expenses. The Village's fiscal prudence has earned it a Aaa bond rating, reduced the Village's portion of total property tax bills, ensured a steady and predictable revenue stream, and resulted in very little debt. While a comprehensive list of Financial Policies is included within this budget document, the summary below encapsulates the significant policies as they relate to maintaining fiscal discipline:

- **Balanced Budget** – We define a balanced budget as relying on recurring annual operating revenues to fund recurring annual operating expenditures. The Village does not rely on drawing down of fund balances or one-time (non-recurring) revenue sources to fund operating expenditures.
- **Revenue** – Ideal revenue sources are those that are stable and predictable, and to the greatest extent possible, they should grow in tandem with costs.
  - **Tax Levy** – In 2005, through voter referendum, the Village became a home rule municipality. As a home rule community, the Village Council can set the property tax levy at any amount it deems appropriate. As part of the voter referendum in 2005, the Village committed to operate within the non-home rule tax cap limitations. The 2022 budget continues that commitment by again exceeding the tax cap limitation (CPI – 1.40%) and not increasing the tax levy for the eighth year in a row.
  - **Fees** – When the Village charges fees, such as building permit fees, they should be set to recover the cost of providing the specific service.
  - **Utility Rates** – Retail electric, water, sanitary, refuse and stormwater sewer rates are set using a cost-of-service analysis to ensure an equitable allocation of revenue requirements.
- **Expenses** – A snapshot of the Village policies regarding operating expenses is shown below.
  - **Operating Expenses** – Increases in operating expenses generally should be equal to increases in revenues unless specific Council action is taken to increase or reduce cash balances.
  - **Personnel Expenses** – A well-trained and experienced work force is a vital component of providing high quality services at a reasonable cost. The Village strives to keep employee compensation fair and competitive, and generally in-line with neighboring communities.

- Capital Improvement Policies – The core planning tool for infrastructure investment is the Village’s five-year Capital Improvement Plan (CIP), which is updated annually for the General, Motor Fuel Tax, Village Facilities, Business District Revitalization Water, Electric, Refuse, Sanitary Sewer, and Stormwater Sewer Funds. The Village will continue to maintain and upgrade most infrastructure via routine capital improvement projects on a pay-as-you-go basis. For large scale projects (e.g., stormwater sewers), the Village will utilize cash reserves to the extent possible, pursue grant funding, and evaluate debt financing options as needed.
- Debt Policies - The costs associated with acquiring and improving many long-term capital assets are met primarily through net operating income and accumulated fund balances, but occasionally the Village will elect to issue debt. The Village reviews existing debt obligation structure, current and projected surplus from operations, and future liability levels before making decisions to issue new debt. The Village has consistently retained a Aaa bond rating with a “Stable Outlook”.
- Budget Amendments - It is the practice and policy of the Village to avoid budget amendments whenever possible by budgeting strategically during the annual process. To that end, each year the budget includes a contingency expense that is approved by the Village Council. With Council approval, contingency can be used to pay for unforeseen items, or ongoing projects that may have been advanced or delayed from a previous fiscal year.
- Fund Balance / Net Assets Policy - Fund balance/net assets policies establish a minimum end-of-year fund balance/net assets target for select funds. These policies are established to provide financial stability, cash flow for operations, and ensure that the Village will be able to respond to emergencies with fiscal strength. Additionally, detailing the availability of fund balance increases the ability of financial statement users to understand the availability of resources. A summary chart showing the budget’s impact on estimated fund balances and how those fund balances compare to policy can be found at the end of this letter.

**Current Economic Environment**

For fiscal year 2022, there are economic and legislative factors to consider. On an organization-wide basis, elected officials, staff, and residents should be aware of several opportunities and pressures related to operational revenues, operational expenditures, and capital investment.

On the revenue side, after experiencing the longest economic expansion in US history collapse overnight due to the global pandemic, we are on our way to recovery. At the height of the recession the unemployment rate, which was at a fifty year low of 3.5% in February-2020 increased to 14.7% by April-2020. The unemployment rate has improved steadily since that time currently standing at 4.8% as of September-2021.

Through August 2021, the inflation rate (CPI-U) for the last 12 months is 5.3%, the highest rate since 1990. The Fed which has previously telegraphed keeping interest rates staying at or near zero through the end of 2022 could face pressure to act earlier and raise rates if inflationary pressure continues. The United States is currently projecting to post a GDP increase of 5.9% for the year with expectations of 3.8% growth in 2022.

For 2022, the broader national economy faces heightened economic risks related to areas of ongoing uncertainty over the economic recovery. Key economic threats for the next 12 months include:

- **Pandemic** – History shows pandemics generally run their course between 18-24 months. With vaccination rates increasing and case numbers falling we seem to be in the last stages of the Covid-19 pandemic at this point. However, future variants or impacts to regions of the world could still result in significant economic impact.
- **Supply Chain Interruption / Inflation** – When the pandemic first hit, we experienced a run-on various household supplies (ex. paper towels) due to a temporary increase in demand. We are now experiencing various shortages of supplies due to broken links in the global supply chain. Items such as computer chips, aluminum, metals, and lumber etc. have all seen significant shortages over the past year. Supply chain interruptions and inflation have started to impact some aspects of Village operations.

The current rate of inflation is 5.3%. Is this a temporary spike or a longer-term trend? There are some indicators that this may be a sustaining trend. This includes rising wages and global trade impacts. With the number of available jobs open exceeding the number of people looking for jobs there will be significant pressure on employers to increase wages to fill open positions. Additionally, for the last several decades the United States has been able to rely on cheap imports as a buffer against inflation. Increased global shipping costs and trade tensions (and tariffs), particularly with China may contribute to a prolonged inflationary period.

- **Recession** – If the pandemic persists, and businesses and consumers also pull back on purchases due to either rising prices or lack of product availability, it could cut the economic recovery short, and the U.S. may slip back into economic recession as a result.

There also continues to be a high degree of uncertainty within the State of Illinois. With an influx of Federal money, and increased revenue from gaming and fuel taxes the State budget seems to be in better shape than in prior years. However, this budget stability is likely to be short term and future budgets will continue to be stretched with limited revenue opportunities and increasing annual costs. Before long, the State may attempt to withhold a greater share of the Local Government Distributive Fund (LGDF) remittances (currently 5%).

On a local level, the current year (2021) has been a good year to do business in Winnetka. Village shops and restaurants have been able to operate throughout the full year with minor pandemic restrictions compared to 2020. Good weather during the summer allowed for significant opportunities for locals to take advantage of Winnetka's many outdoor dining opportunities. Sales tax increased almost 50% for the first two quarters of 2021 compared to the same period of 2020 and exceeded pre-pandemic levels as well. For 2022, Village shops and restaurants are likely to continue having difficulty filling open positions and will likely see their cost of goods increase. Local businesses could also experience difficulties maintaining inventory if supply chain issues continue. Finally, over the last 12 months, the Winnetka real estate market has heated up significantly. Depending on the indicator, property values have increased between 10 to 20% over the last year. According to realtor.com the median listing price in Winnetka has increased 14.7% over the last 12 months. At some point one could expect a contraction in the housing market as continued double-digit increases are not sustainable.

With the pandemic receding, there is reason to be optimistic about the Village's economic prospects. However, the future remains uncertain, and the Village Council and staff need to remain cognizant about the above-mentioned economic threats. Therefore, it will remain an important consideration for the Village to continue contingency planning in the event of revenue interruption or increased costs.

### **Budget Initiatives**

The Village exercises strong control over its expenses, which along with revenue decisions, form the second set of considerations in the 2022 budget. There are several initiatives which will impact the Village's operational and capital expenses for the short and long-term in the proposed budget. Those initiatives include:

- **Stormwater Management / Flooding Initiatives** – The 2022 budget provides \$19,331,000 for stormwater management / flooding initiatives. Stormwater continues to be a critical policy issue within the Village. In 2016, Strand Associates drafted a “Stormwater Vision” for the Village, which included strategies for moving stormwater to the west in cooperation with the Cook County Forest Preserve. As part of the Vision, the Village signed a Memorandum of Understanding (MOU) in 2017 with the Forest Preserve District of Cook County (FPDCC). The Village also achieved intergovernmental agreements with New Trier High School, the Winnetka Park District, and Winnetka School District #36 to allow stormwater storage on their respective properties. These agreements allow the Village to proceed with further engineering utilizing these west side properties for stormwater detention and runoff. The Village hopes to have a license agreement issued by the County by 2022 and is currently proceeding with engineering and design for the Park District and New Trier sites.
- **Downtown Improvements** – The 2022 budget provides approximately \$2.7 million towards downtown improvements in the Business District Revitalization Fund. In 2018, the Village Council adopted the Downtown Streetscape and Signage Master Plan. As part of that plan, \$8.9 million of projects were identified for the downtown area. Phase I streetscape improvements were located at Chestnut and Spruce Streets while Phase II streetscape improvements were located on Elm Street between Green Bay and Birch St.

Phase III improvements were located on Lincoln Avenue, North of Elm Street. For 2022, spending will be dedicated towards improvements along Chestnut South of Elm and on Chestnut Court in the West Elm Business District. Other initiatives in this fund include installation of gateway and wayfinding signage, redevelopment of 93 Green Bay Road, development of a concept design for Hubbard Woods streetscape, and annual streetscape maintenance items. The proposed budget utilizes a \$1.95 million transfer from the General Fund.

- **Improvements to Aging Infrastructure** – The 2022 budget contains a little over \$8.12 million dedicated to funding aging infrastructure. This includes \$2,561,140 dedicated towards improvements in the power grid; \$2,194,000 towards roadway, sidewalk, parking, and bridge improvements; \$600,000 in sanitary sewer replacements; and \$2,429,146 towards water main renewal and replacement.
- **Utility Funding** – The Water and Electric Funds both underwent in-depth rate studies during 2016-2017, which yielded new rate structures generating the revenue needed to address distribution and plant infrastructure projects. The proposed residential water rates for this budget are 8.5% and is consistent with what was recommended in this study. The Electric rate study covered periods through FY2021 and the 5% average rate increase being proposed for FY2022 was developed after extensive staff analysis. The electric rate increase is expected to generate almost \$820,000 in new revenue to help offset a portion of the nearly \$1.2 million increase in the cost of purchased power. In 2022, as part of analyzing and setting a multi-year rate structure, the Village Council will need to analyze and make significant decisions regarding the long-term viability of the Electric plant. The rate increases for the Water and Electric funds are sufficient to sustain over \$2.7 million in water system improvements and \$2.6 million in electric infrastructure improvements during FY2022.

In 2017 and 2018, the Village engaged an outside consultant to perform a sanitary sewer evaluation survey. This survey identified key sources of inflow and infiltration into the Village’s sanitary sewer system along with the costs associated to mitigate defects. The report identified \$1,763,140 in rehabilitation projects that will need to be completed over a five-year period. Projects were categorized as critical, high, medium, or low priority repairs. Staff has completed approximately \$1.2 million in repairs and replacements to date and is in year 4 of a five year “pay as you go” funding plan that will address remaining repairs over the next two years. Proposed spending in FY2022 is \$400,000.

The Refuse Fund has completed the transition from a property tax-based funding model to a sustainable fee-based cost recovery approach. During the current year, staff implemented a residential curbside refuse collection option. Plans to source commercial collection to the private sector this year have been postponed to later in FY2022. While residential rates will remain flat, a 5% average rate increase for Commercial collection is planned for FY2022. The proposed Refuse fund budget does not include any capital investments this year.

- **Salaries and Benefits** - Salaries and benefits are budgeted to increase \$541,579, a modest 1.8% increase across all funds compared to 2021 primarily due to decreased pension costs. This offsets a 2.5% union contracted cost of living adjustment for FY2022. Current union contracts for police and fire expire at the end of FY2022, negotiations for future contracts will begin sometime in 2022. The number of budgeted Village-wide full-time equivalent positions in FY2022 is the same as FY2021.

In 2022, the Village tax levy requirements for the police and fire pension fund are set to decrease \$102,939 (7.97%) and \$69,407 (4.87%) respectively. On November 14<sup>th</sup>, 2019, the Illinois General Assembly passed pension legislation that mandated the consolidation of investments of more than 650 individual suburban and downstate public safety pension funds into two funds, one for police and one for fire. This legislation, which was based on recommendations issued on October 10<sup>th</sup>, 2019, by the Governor's Pension Consolidation Feasibility Task Force went into effect on January 1, 2020. The legislation calls for all local pension fund assets to be transferred to the new consolidated fund as soon as practicable "but not later than 30 months after the effective date of the legislation". Once funds are fully consolidated the pension funds are expected to be adhering to funding targets set by state statute. The decrease in the Village tax levy requirements for the police and fire pension funds is due to the Village aligning funding targets in advance of consolidating the funds. The Village is expected to transfer assets to the firefighters consolidated fund in January 2022 with the transfer to the police investment fund expected to occur later in 2022. The IMRF rate is projected to decrease to 11.01%, from 13.40%. The current rate is down significantly from the all-time high of 16.21% in 1991.

The Village exercises more control over other benefit plans such as health and dental insurance benefits. Beginning in 2018, the Village moved away from a standalone self-insurance model for health benefits and into the Intergovernmental Personnel Benefit Cooperative (IPBC) pool. The IPBC, due to its size, and leveraged purchasing power in the marketplace has a significant number of resources to help control costs which would not have otherwise been available to the Village as a standalone entity. Projected premiums vary for 2022 depending on insurance coverage (ex. PPO or HMO). On average, premiums are expected to increase 5.4% for the coming year.

**Budget Summary**

Below is a summary of the FY2022 budget with comparative data from the FY2021 budget. Operational revenues have increased 4.8%, or \$3,383,137 from the 2021 budget. This is the result of increases in service charges in the utility funds, projected increases in intergovernmental revenues (i.e., sales and income tax), permits and investment income.

**Village of Winnetka  
Summary of Operating Revenues, Expenditures, and Capital (All Funds)  
Excludes Depreciation Expense / Transfers Between Funds**

Operating Revenues	2020 Actual	2021 Budget	2021 Estimate	2022 Budget	FY22 to FY21 Budget Change	
					%	\$'s
Property Tax	\$ 14,670,613	\$ 15,161,833	\$ 14,706,978	\$ 15,007,585	-1.0%	\$ (154,248)
Other Taxes	\$ 599,049	\$ 700,000	\$ 655,000	\$ 655,000	-6.4%	\$ (45,000)
Licenses/Permits	\$ 2,023,367	\$ 1,898,020	\$ 2,240,270	\$ 2,156,500	13.6%	\$ 258,480
Intergovernmental	\$ 4,484,841	\$ 4,307,378	\$ 4,248,354	\$ 4,744,724	10.2%	\$ 437,346
Service Charges	\$ 34,656,367	\$ 34,190,383	\$ 35,546,784	\$ 36,221,825	5.9%	\$ 2,031,442
Fines	\$ 110,090	\$ 212,500	\$ 61,500	\$ 189,100	-11.0%	\$ (23,400)
Interfund Services	\$ 4,296,231	\$ 4,365,008	\$ 4,445,294	\$ 4,781,218	9.5%	\$ 416,210
Payment in Lieu	\$ 1,644,847	\$ 1,634,947	\$ 1,634,947	\$ 1,646,946	0.7%	\$ 11,999
Other Revenue	\$ 4,279,102	\$ 3,307,064	\$ 3,389,808	\$ 3,135,879	-5.2%	\$ (171,185)
Investment Income	\$ 11,907,512	\$ 4,486,997	\$ 4,560,570	\$ 5,108,490	13.9%	\$ 621,493
	<b>\$ 78,672,019</b>	<b>\$ 70,264,130</b>	<b>\$ 71,489,505</b>	<b>\$ 73,647,267</b>	<b>4.8%</b>	<b>\$ 3,383,137</b>
<b>Operating Expenditures</b>						
Salaries and Benefits	\$ 29,235,663	\$ 29,853,026	\$ 29,668,529	\$ 30,394,605	1.8%	\$ 541,579
Services and Supplies	\$ 19,601,134	\$ 22,578,420	\$ 21,479,674	\$ 24,308,110	7.7%	\$ 1,729,690
Insurance	\$ 4,784,948	\$ 5,010,600	\$ 4,809,410	\$ 5,593,535	11.6%	\$ 582,935
Debt Service	\$ 543,866	\$ 1,303,377	\$ 1,303,377	\$ 809,430	-37.9%	\$ (493,947)
Payment in Lieu	\$ 1,644,847	\$ 1,634,947	\$ 1,634,947	\$ 1,646,946	0.7%	\$ 11,999
Contingency	\$ 400,000.00	\$ 300,000	\$ -	\$ 300,000	0.0%	\$ -
	<b>\$ 56,210,458</b>	<b>\$ 60,680,370</b>	<b>\$ 58,895,937</b>	<b>\$ 63,052,626</b>	<b>3.9%</b>	<b>\$ 2,372,256</b>
<b>Net Operating Income</b>	<b>\$ 22,461,561</b>	<b>\$ 9,583,760</b>	<b>\$ 12,593,568</b>	<b>\$ 10,594,641</b>	<b>10.5%</b>	<b>\$ 1,010,881</b>
<b>Other Sources / (Uses) of Funds</b>						
Grant Revenue	\$ 116,966	\$ 500,000	\$ 900,000	\$ 14,631,071	na	\$ 14,131,071
Capital Expenditures	\$ (5,127,083)	\$ (17,599,711)	\$ (11,454,973)	\$ (31,164,286)	77.1%	\$ 13,564,575

Staffing has been reduced from 169 full-time employees in 2000 to 154.0 full time equivalents in 2022. Overall staffing from FY 2021 to FY 2022 remained stable. Salary budgets are developed assuming each position is fully staffed throughout the year.

**Budget Impact on a Resident**

The Village uses two primary metrics to evaluate finances as they relate to our residential customers: 1) estimating how the budget will change a customer’s costs, and 2) measuring property tax increases over long periods of time. For FY2022, we estimate a typical residential customer will pay .9%, or \$70 more per year (\$5.83 monthly), for municipal services as the following increases are incorporated in the 2022 budget: residential electric rate 5.0% (\$95), water rate 8.5% (\$74), sanitary sewer charges 2% (\$9) and a reduction of 20% (\$108) in refuse charges as over half (53%) of our customers have selected one of the new curbside options. The FY2022 budget does not include a property tax increase. However, a .49% tax levy increase will be captured as in prior years due to new development in the Village. Residents will not see a property tax increase from the Village and could possibly experience a slight decrease in the Village’s share of their property tax bill. This is the eighth year of not increasing residential property taxes, continuing the Village’s commitment of adhering to or exceeding tax cap policy for non-home rule communities, even though the Village is home rule.

The following is the calculated budget impact on a typical resident, based on an assumed \$25,000 property tax bill for all taxing districts (tax year 2020 / budget year 2021) and typical utility use:

**Homeowner Impact Analysis  
Select Taxes and Fees**

	2019	2020	2021	2022	Change 21 to 22		Change 19 to 22	
					\$'s	%	\$'s	%
Village Property Taxes *	\$ 3,150	\$ 3,150	\$ 3,150	\$ 3,150	\$ -	0.0%	\$ -	0.0%
Electric **	\$ 1,794	\$ 1,833	\$ 1,873	\$ 1,968	\$ 95	5.1%	\$ 174	9.7%
Water ***	\$ 757	\$ 821	\$ 891	\$ 965	\$ 74	8.3%	\$ 208	27.5%
Sanitary Sewer ****	\$ 412	\$ 432	\$ 454	\$ 463	\$ 9	2.0%	\$ 51	12.4%
Refuse	\$ 540	\$ 540	\$ 540	\$ 432	\$ (108)	-20.0%	\$ (108)	-20.0%
Stormwater Utility Fee	\$ 262	\$ 262	\$ 262	\$ 262	\$ -	0.0%	\$ -	0.0%
Telecommunications Tax	\$ 60	\$ 60	\$ 60	\$ 60	\$ -	0.0%	\$ -	0.0%
Natural Gas Tax	\$ 80	\$ 80	\$ 80	\$ 80	\$ -	0.0%	\$ -	0.0%
Licenses - Cars (2) & Dog	\$ 90	\$ 90	\$ 90	\$ 90	\$ -	0.0%	\$ -	0.0%
<b>Total Taxes and Fees</b>	<b>\$ 7,145</b>	<b>\$ 7,268</b>	<b>\$ 7,400</b>	<b>\$ 7,470</b>	<b>\$ 70</b>	<b>0.9%</b>	<b>\$ 325</b>	<b>4.5%</b>

\* Assumes \$25,000 property tax bill with no new growth (ex. additions).

\*\* Based on 5.0% residential increase in electric rates and 8.5% increase in water rates.

\*\*\* Based on 2.0% increase in sanitary sewer volumetric rate.

\*\*\*\* Assumes resident moves from backdoor to cheaper 65 gallon curbside pickup option in 2022. For continued backdoor service the annual refuse amount would total \$600 a year and the annual increase in taxes and fees would equal 3.2%.

### Tax Levy Analysis

Because Winnetka is largely a residential community without a large commercial tax base, the Village relies significantly on local property taxes to pay for traditional municipal services. Below is how each property tax dollar paid during calendar 2021 was allocated among the taxing districts, with the Village receiving 12.94 cents of every dollar paid.



The chart on the following page, depicts community property tax growth for tax years 2000 to 2020 (payable in 2001 to 2021, due to the one-year lag in payment) levied by all taxing districts. This assumes a home valued at \$750,000 in 2000 as a baseline and then inflated to 2020 value of \$1,189,500. The initial total property tax bill in 2000 would have been \$14,065 and is estimated to have grown to \$27,481 by tax year 2020. With these assumptions, the typical homeowner would have seen a 46.7% increase in the “Village” portion of property taxes over this time frame, which is less than the 20-year increase in the consumer price index (CPI) of 54.3% for the same period. This typical taxpayer would have experienced a 95.4% overall increase in property taxes, as all but one of the other taxing districts have had larger percentage increases than the Village.

**Comparison of Property Taxes Paid  
Typical Taxing Districts in Winnetka  
2000 Versus 2020 Tax Years**

	2000*			2020**			Increase in Taxes Paid	% Change
	Home Value - \$750,000			Home Value - \$1,189,500				
	Tax Rate	Taxes Paid	%	Tax Rate	Taxes Paid	%		
Winnetka Public Schools	2.723	\$4,455	31.67%	3.015	\$10,458	38.06%	\$6,003	134.7%
New Trier High School	1.967	\$3,218	22.88%	2.085	\$7,232	26.32%	\$4,014	124.7%
Village of Winnetka	1.481	\$2,423	17.23%	1.025	\$3,555	12.94%	\$1,132	46.7%
Cook County	1.028	\$1,682	11.96%	0.511	\$1,772	6.45%	\$90	5.4%
Winnetka Park District	0.445	\$728	5.18%	0.389	\$1,349	4.91%	\$621	85.3%
Water Reclamation District	0.451	\$738	5.25%	0.378	\$1,311	4.77%	\$573	77.6%
All Others	0.502	\$821	5.84%	0.520	\$1,804	6.57%	\$983	119.7%
<b>Total</b>	<b>8.597</b>	<b>\$14,065</b>	<b>100%</b>	<b>7.923</b>	<b>\$27,481</b>	<b>100%</b>	<b>\$13,416</b>	<b>95.4%</b>
Consumer Price Index - U	168.800			260.474			CPI Increase:	54.3%
CPI Index (1-2020 - 12- 2020)	2000			2020				

\* 2000 Property taxes paid in March and August 2001. Home Value of \$750,000.

\*\* 2020 Property taxes paid in March and August 2021. Home Value of \$750,000 in 2000 inflated to 2020 value = \$1,189,500.

Because of the one-year delay between the levy and receipt of tax funds, the FY2022 budget will be funded by the 2021 property tax levy. The proposed 2021 property tax levy is anticipated to only capture new development (estimated at .49% of the tax base). While individual homeowners may experience changes due to their assessment and that of other properties in the community, the Village's property tax levy amount on those properties is being held flat for the eighth year in a row. The proposed 2021 Property Tax Levy can be found at the end of this letter.

The supplemental information section of this document (Tab 18) contains additional historical and projected property tax levy information.

**Explanation of Individual Fund Budgets**

**General Fund:**

The General Fund is used to account for most traditional municipal services, including police, fire, public works, and administrative functions. The projected December 31, 2022, fund balance of \$28,566,434 exceeds the policy target range (six months of operating expenses) by \$15,312,427.

Sufficient cash balances are needed to serve as a buffer for unexpected items (such as late property tax receipts, economic downturns, pandemics, emergencies, etc.), shared revenue reductions or interruptions from the State of Illinois, fund significant non-routine capital expenses (stormwater projects, emergency repairs or expenses, downtown revitalization, facilities, etc.), allow for inter-fund borrowing, and serve as an asset that could be used to satisfy pension liabilities. The 2022 fund balance policy threshold is \$13,254,007, based on budgeted operational expenditures.

Our organization has an estimated fund balance reserve policy that reflects the fiscally conservative nature of the Village. The Village does not issue debt except for financing major capital improvements. Reserves allow the Village to sustain financial shocks like those listed above without needing to seek outside financing. The Village has, at times, used General Fund balances for major capital projects, such as the Public Works Facility, Village Hall renovation, and to seed the stormwater utility (\$8.2 million). What makes Winnetka different from other municipalities is that we do not have a dedicated equipment replacement fund to pay for capital equipment needs, as the Village plans and funds these purchases well in advance using a “pay-as-you-go” approach. Consequently, without appropriate General Fund reserves, the Village would need to fund these projects in a different way. Finally, a healthy fund balance helps to maintain the Village’s Aaa bond rating and allows us to be in a financial position to self-insure risks.

**Summary of Revenue and Expenditure Changes:**

The fiscal year 2022 General Fund revenues and transfers are budgeted at \$28,610,058, up 5.97%, or \$1,611,065, from the prior budget. The change in the year-to-year budget amount is mostly due to an increase in anticipated grant revenue (\$837,144), increases in sales and use tax (\$229,596), increases in income and replacement tax (\$212,750), increases in permits (\$270,000) and the early re-payment of a loan to the Water fund (\$250,000) offsetting a decrease in the amount budgeted for property taxes (\$154,248). The decrease in the budget for property tax is to account for the amount uncollected. Traditionally, the Village budgeted 100% of the property tax levy. In 2022, we are budgeting based on what we anticipate collecting (98.5%).

Noteworthy revenue changes are displayed below:

Significant Revenue Sources Increase (Decrease) from Prior Fiscal Year	Change
Tax Levy (98.5% collection)	\$ (154,248)
Grants	\$ 837,144
Sales and Use Tax	\$ 229,596
Income and Replacement Tax	\$ 212,750
Permit Revenue	\$ 270,000
Early Repayment of Loan to Water Fund	\$ 250,000
Total	\$ 1,645,242

General Fund departmental operating expenses (excluding capital, transfers, and contingency) are budgeted at \$22,820,870, up 1.13%, or \$255,905 from fiscal year 2021. The following is a summary of General Fund operating expenses by department:

General Fund Operating Expenditures	Actual FY 2020 A	Budget FY 2021 B	Estimated FY 2021 C	Budget FY 2022 D	Dollar Change D - B	% Change D / B
Village Manager / Council	\$ 1,457,245	\$ 1,625,258	\$ 1,594,816	\$ 1,737,258	\$ 112,000	6.89%
Finance	\$ 1,601,667	\$ 1,553,646	\$ 1,542,216	\$ 1,613,929	\$ 60,283	3.88%
Police	\$ 7,386,394	\$ 7,422,831	\$ 7,187,204	\$ 7,446,450	\$ 23,619	0.32%
Fire	\$ 6,213,705	\$ 5,984,397	\$ 5,799,530	\$ 5,999,874	\$ 15,477	0.26%
Community Development	\$ 1,572,154	\$ 1,714,489	\$ 1,648,023	\$ 1,746,360	\$ 31,871	1.86%
Public Wroks	\$ 3,833,522	\$ 3,208,792	\$ 3,158,482	\$ 3,184,189	\$ (24,603)	-0.77%
Engineering	\$ -	\$ 1,055,552	\$ 981,923	\$ 1,092,810	\$ 37,258	3.53%
Dept. Operating Expenditures	\$ 22,064,687	\$ 22,564,965	\$ 21,912,194	\$ 22,820,870	\$ 255,905	1.13%

Services and Supply costs are the key driver of this increase offsetting a slight decrease in Salaries and Benefits. Budgeted pension contributions are down in FY2022 for public safety pensions as well as IMRF. Due to favorable investment performance over the last several years, budgeted pension expense is down \$407,602 compared to last year.

In total, the General Fund is budgeting for 101 FTE employees which is an increase of one-half a position compared to last year's budget due to re-structuring in the Public Works / Engineering departments. Other than salary and benefits, spending categories in the General Fund were consistent with last year.

### Annual General Fund Capital Outlay:

In a normal year, the Village will typically budget \$2.4 million to \$2.8 million in the General Fund for regular capital investment for items such as roadways, equipment, and vehicle replacements. Due to scheduling, favorable bidding, and budgeted contingencies, the Village typically does not spend 100% of the capital budget each year.

For FY2022, General Fund capital outlay is budgeted at \$2,747,000 and consists of the following noteworthy projects: streets, sidewalks, and parking lots (\$1,919,000), building improvements (\$375,000), and vehicle/equipment purchases (\$453,000).

### Transfers:

The General Fund also transfers dollars to pay for capital projects that do not have a dedicated revenue stream or to shore up fund balances in smaller funds. In FY2022, there are four scheduled transfers to other funds:

- \$1,950,000 – Transfer to the Business District Revitalization Fund, funding the cost of implementing the Chestnut area streetscape project and other downtown improvements.
- \$500,000 – Transfer to the Electric Fund to facilitate repairs to a storm damaged pier.
- \$100,000 – Transfer to the Facility Fund to help pay for an upgrade to the Village Council chambers' audio/visual system.
- \$837,144 – Transfer to the Stormwater Fund of one-half of the Federal American Rescue Plan Act (ARPA) funds received in 2021.

### **Motor Fuel Tax Fund:**

The Village finances bridge repairs and major road projects using motor fuel tax dollars. The revenue in this fund is primarily derived from the State of Illinois' allotments of motor fuel tax to the Village. Monies in this fund are highly regulated by the State and require several engineering approvals by IDOT before funds can be spent. In addition to our annual budgeted State allotment of motor fuel tax funds of \$275,000, the Village is expecting to receive an additional \$185,000 due to the state increasing the Illinois gasoline tax by 19 cents a gallon in 2019. The Village is also budgeting \$332,000 as a reimbursement for previous Oak and Cherry bridge repair. Planned 2022 spending in the MFT fund totals \$275,000. Major projects include engineering for Phase II of the Willow Road project and \$150,000 for the Village's share of the bridge repair at Cherry and Oak Street. In addition to the spending highlighted above the MFT fund will transfer \$267,724 in Rebuild Illinois Funds to the Stormwater Fund.

### **Capital Projects Funds (Village Facilities, Business District Revitalization, Special Service Areas):**

The Village establishes separate capital project funds for specific projects not financed through regular operations. The FY2022 Village Facilities Fund budget contains \$50,000 funding for general Village Hall system repairs and other minor improvements. There is also \$150,000 budgeted for a new digital Audio/Visual system for the Village Hall Council Chambers replacing the existing outdated analog system. These projects are being funded via existing fund balances and a \$100,000 transfer from the General Fund.

The Business District Revitalization Fund is funded by transfers from the General Fund along with \$300,000 in Rebuild Illinois state grant funds. Capital projects to be funded in 2022 total \$2,415,000 and include improvements associated with recommendations derived from the Streetscape Master Plan. Most significant is the Phase 4 streetscape project on Chestnut Ave. and Chestnut Court totaling \$2,040,000. Other budgeted projects include design work for the Phase 5 streetscape project on Lincoln Avenue, south of Elm Street (\$100,000), Hubbard Woods streetscape concept design (\$75,000), sidewalk, grate, and paver projects (\$50,000), and gateway and wayfinding signage (\$150,000). More information about the Business District Revitalization Fund initiatives can be found in the Budget Narrative Section and in the Capital Improvement Plan.

### **Utility Funds (Electric, Water, Sanitary Sewer, Refuse, and Stormwater):**

The Village operates utility funds that generate revenues to pay for operating and capital needs. Utility-enterprise funds use accounting similar to the private sector where charges for utilities fully support these operations. User rates are charged based on a "cost-of-service" model and a review of the marketplace.

The following revenue and expense summary illustrate that each utility fund is operating with a positive net income, which is then dedicated to fund ongoing capital improvements:

	Electric Fund				Water Fund			
	Actual FY 2020	Budget FY 2021	Budget FY 2022	% 20 to 21	Actual FY 2020	Budget FY 2021	Budget FY 2022	% 20 to 21
Operating Revenues	\$ 18,088,447	\$ 17,564,029	\$ 19,063,864	8.5%	\$ 5,315,294	\$ 5,309,158	\$ 6,043,829	13.8%
Operating Expenses	\$ (15,101,381)	\$ (15,954,530)	\$ (17,974,300)	12.7%	\$ (3,433,982)	\$ (4,073,936)	\$ (4,571,526)	12.2%
Op. Income (Loss)	\$ 2,987,066	\$ 1,609,499	\$ 1,089,564		\$ 1,881,312	\$ 1,235,222	\$ 1,472,303	

Note: The increase/decrease in revenues shown in the charts above do not solely equate to rate changes (5% electric and 8.5% in water) and incorporate changes to the estimated number of units (gallons / kwh) of water and electricity consumed based on a three-year look back in consumption patterns.

	Sanitary Sewer Fund				Refuse				Stormwater Fund			
	Actual FY 2020	Budget FY 2021	Budget FY 2022	% 21 to 22	Actual FY 2020	Budget FY 2021	Budget FY 2022	% 21 to 22	Actual FY 2020	Budget FY 2021	Budget FY 2022	% 21 to 22
Operating Revenues	\$ 1,526,418	\$ 1,421,193	\$ 1,632,130	14.8%	\$ 2,748,501	\$ 2,646,500	\$ 2,645,552	0.0%	\$ 2,227,520	\$ 2,102,324	\$ 2,149,824	2.3%
Operating Expenses	\$ (862,352)	\$ (1,014,158)	\$ (977,856)	-3.6%	\$ (2,260,460)	\$ (2,618,951)	\$ (2,564,568)	-2.1%	\$ (1,618,985)	\$ (1,953,901)	\$ (1,465,230)	-25.0%
Op. Income (Loss)	\$ 664,066	\$ 407,035	\$ 654,274		\$ 488,041	\$ 27,549	\$ 80,984		\$ 608,535	\$ 148,423	\$ 684,594	

Note: The increase/decrease in revenues shown in the charts above do not solely equate to rate changes (2% sanitary) and incorporate changes to the estimated number of units (gallons) of water consumed based on a three-year look back in consumption patterns.

### **Electric Fund:**

In 2017, an Electric Rate Study was completed, and a new cost of service model was approved and implemented for fiscal years 2018 - 2021. This model introduced varying customer charges and rate designs for each specific rate class in the electric utility. Money generated by the new rate structure went towards funding ongoing capital infrastructure improvements within the electric utility without necessitating a debt issuance.

The Village continues to balance the need to recover its costs for wholesale power, operating needs, and capital expenditures with the desire to have reasonable electric rates. The Village purchases wholesale power through the IMEA, which is a long-term supplier of power to participating Illinois municipal electric utilities. This protects the Village from supply concerns and the on-going fluctuations of the spot market. For 2022, the Village will need to implement a 5% average rate increase to offset a 13.65% increase in the budget for purchased power. Purchased power costs are set to add \$1.2 million to the budget in the Electric fund due to increases in transmission and supply costs passed on to the Village from IMEA.

Major capital improvements being undertaken by the Electric Fund in fiscal year 2022 include completing the interconnection with ComEd at the Northfield substation (\$883,204) and other electric system improvements (\$1,177,936) such as new switchgear, breakers, cable pulling, directional boring and underground connectors. Additionally, \$500,000 funded from a transfer from the General Fund, is budgeted to replace a pier that was damaged by a storm.

Fiscal year 2022 marks a transition period for the Electric fund. Initially built in 1900, and with many significant additions and investments since that time, the Winnetka Power Plant is nearing the end of its useful life. The five-year capital improvement plan has identified almost \$3.3 million of improvements necessary to continue generating electricity at the Electric Plant. Staff has postponed implementing these improvements to 2023 to allow time for an in-depth Council study session to discuss the long-term viability of the power plant. The outcome of the plant discussion will have a significant impact on long-term electric rates.

### **Water Fund:**

The Water Fund completed a comprehensive rate study in fiscal year 2017. The study's purpose was not only to establish an updated cost of service model, but also to create a plan to replace the Village's aging water mains over time. The study identified a watermain replacement cycle of 100 years and provided a 10-year ramp up in water rates to support this annual replacement target.

At the conclusion of the study, the Council agreed to 8.5% revenue increases for fiscal years 2018-2025 which will be realized through an increase in the cubic foot unit cost and the existing fixed cost recovery, also known as a customer charge. Even with the 8.5% increase, the Village of Winnetka still sells water at very competitive rates versus our North Shore neighbors.

One of the commitments that staff made to the Village Council during the Water Rate Study was to continue the practice of coordinating water main work with the PW street improvement and replacement schedule. This coordination lowers the cost of street repairs associated with watermain projects. The budgeted fiscal year 2022 water main replacement projects include work on Merrill Street (\$198,000), Gage St. (\$268,400), Chestnut (\$560,996), Cherry Street (\$600,000) and Sunview Lane (\$375,000). The Water Fund is making other capital investments in fiscal year 2022, such as lining an existing main underneath the Union Pacific railroad track (\$200,000) and updating the transfer services on Scott Avenue (\$166,750).

### **Sanitary Sewer Fund:**

The charge for sanitary sewer services is proposed to increase 2% in FY2022 from \$18.51 to \$18.88 per 1,000 cubic feet. The \$2 monthly customer charge introduced in 2018 will remain the same in 2022. This utility experiences cyclical challenges related to declining user charges, as many households have made the change to low consumption plumbing fixtures.

The Village hired the consulting firm of RJN in 2018 to complete a sanitary sewer evaluation study. This study identified nearly \$3.5 million in critical, high, medium, and low repairs to the system in the next few years. With the critical components of this work already completed, staff proposed funding the high and medium repairs over a five-year period utilizing a pay as you go

basis. We are in the fourth year of that process and at the end of the five-year cycle, staff will commence another sanitary sewer evaluation for the remainder of the village and identify future funding needs at that point.

The capital improvement activity budgeted in this fund for fiscal year 2022 includes high and medium level repairs from the 2018 RJN study (\$400,000) as well as routine annual sewer relining work (\$200,000).

### **Refuse Fund:**

The Refuse Fund previously relied on a combination of user charges and a portion of the Village's property tax levy to offset cost of service and capital improvements. Beginning in FY2019, the Refuse utility shifted fully to being user fee funded, and the portion of the property tax levy previously dedicated to refuse collection has been utilized for business district revitalization purposes. In 2021 the Village implemented a new curbside collection option for residential customers which provides for more streamlined operations and an opportunity for customers to lower their Refuse bill. A key project for 2022 is continued review and potential outsourcing of the Village's Commercial refuse operations.

### **Stormwater Fund:**

The Village began billing property owners for stormwater utility service effective July 1, 2014. Customers are billed for this charge based on the amount of impervious surface on their property, which is calculated as an Equivalent Runoff Unit (ERU). All properties with impervious surface above 170 square feet pay the stormwater utility fee, including residential, commercial, non-profit, governmental, and all other property types. A typical residential property has approximately 1.0 ERU.

The stormwater utility fee is billed on a customer's regular utility bill. The annualized cost of 1.0 ERU is \$262, or \$21.83 per month. This amount not only funds capital expenditures, but also operation and maintenance of existing stormwater infrastructure. There is no change to the stormwater utility fee projected for 2022.

The Stormwater Fund is the only Village operating unit, with outstanding General Obligation (GO) debt. Bonds were issued in 2013 and 2014 to help pay for capital improvements associated with the Stormwater Master Plan, including improvements to neighborhoods in Northwest and Northeast Winnetka, and two pump stations. In 2020 these bonds were refunded and replaced by a new series of bonds. As part of this refunding, we were able to shorten the payback period by 6 years, free up about \$500,000 in annual debt service capacity and achieve savings of \$3.5 million (NPV).

The current outstanding debt as of January 1, 2022, is listed in the table below:

Issuance Year / Purpose	Repaid By:	Par Amount	Par Outstanding 1/1/2022	Final Maturity	Interest Rate
Series 2020 (Refunded 2013 and 2014 G.O. Bonds)	G.O. Debt anticipated to be repaid with stormwater utility revenues	\$ 12,035,000	\$ 11,845,000	12/15/2040	2.61%

In 2016, Strand Associates drafted a “Stormwater Vision” for the Village, which included strategies for moving stormwater to the west in cooperation with the Cook County Forest Preserve and Winnetka’s sister taxing bodies. Components of the Strand Vision started progressing significantly in 2018 and there are several capital projects derived from the Vision budgeted in 2022. These major projects constitute portions of the Cook County Wetland-Duke Childs / Landfill projects of the Strand Vision, which involves the engineering and construction of stormwater detention and runoff infrastructure on the property of the Forest Preserve District of Cook County property, and also involves utilizing property at Duke Childs Field and Park District to store detained stormwater.

**Insurance Funds (Workers’ Compensation, Liability, and Health Insurance):**

Below is a summary of the Workers’ Compensation, Liability, and Health Insurance Funds:

	Health Insurance			Workers' Compensation			Liability Fund		
	Actual FY 2020	Budget FY 2021	Budget FY 2022	Actual FY 2020	Budget FY 2021	Budget FY 2022	Actual FY 2020	Budget FY 2021	Budget FY 2022
Inflows	\$ 3,755,472	\$ 3,834,567	\$ 4,140,168	\$ 584,160	\$ 551,114	\$ 340,000	\$ 47,970	\$ 22,291	\$ 628,550
Outflows	\$ 3,669,901	\$ 3,930,100	\$ 4,461,200	\$ 524,325	\$ 770,800	\$ 916,800	\$ 736,481	\$ 788,000	\$ 626,285
Cash-Flow	\$ 7,425,373	\$ 7,764,667	\$ 8,601,368	\$ 1,108,485	\$ 1,321,914	\$ 1,256,800	\$ 784,451	\$ 810,291	\$ 1,254,835
Estimated Fund Balance:		\$ 891,292		Estimated Fund Balance:	\$ 656,496		Estimated Fund Balance:	\$ 523,386	

The insurance funds’ revenues consist largely of user department charges, interfund transfers and interest income. In terms of cash balances, all funds can meet operating needs. Because of the uncertainty in self-funding these risks, these insurance funds have appropriate expense contingencies. The Village generally has fewer losses than provided for in the budget, which often results in actual expenditures coming in below budget.

To provide benefits under its employee health insurance plans, the Village joined the Intergovernmental Personnel Benefit Cooperative (IPBC) pool in 2018 and has had a good experience. The Village added an HMO option in 2020, which is expected to provide for significant long-term savings depending on employee participation. For the full insurance package including existing PPO, HMO, and dental coverages IPBC is projecting rate increases that average 5.4%. It should be noted that the projected rate increase is lower than what the Village's experience was when we were a standalone fully self-insured program. At that time, rate increases typically ranged from 6%-10% annually. Staff will continue to monitor the Village's participation in the pool and make additional recommendations to the Village Council if necessary.

Beyond the health insurance operation, the projected expenses in the Liability and Workers' Compensation Funds are based on an analysis of claims, administrative costs, and self-insured retention amounts. The Village's self-insured retention amounts per claim as of January 1<sup>st</sup>, 2022, are: \$100,000 for general liability, \$250,000 for equipment breakdown (electric plant equipment is \$500,000), and \$250,000 for workers' compensation.

The Village annually reviews reserve targets for these funds, considering recent loss history, the commercial insurance market, outstanding claims, reserves, and the Village's home-rule status. For 2022, the recommended fund balance target for the Workers Compensation fund is being reduced to account for the Village's reduced risk exposure in this fund. Previously the fund balance target was to accumulate funds equal to four months operating expenses plus have cash on hand to plus a \$600,000 claim. In 2022, the Village secured workers compensation coverage at a \$250,000 retention (deductible) versus the \$600,000 retention in prior years and propose reducing the minimum fund balance to four-months operating expenses plus a \$250,000 claim. The fund balance information later in the budget document indicates that there are adequate reserves for the Village's self-insurance funds.

### **Fleet Services Fund:**

The Fleet Services Fund accounts for maintaining the Village's rolling stock and some equipment. The actual cost of buying equipment is borne by the user departments. User fees for equipment are assessed based on a four-year rolling average of historical costs, with some limitations imposed for stability purposes.

### **GFOA Recognition**

The Village submitted its fiscal year 2021 budget document to the Government Finance Officers Association (GFOA) to be considered for the Distinguished Budget Presentation Award and recently received notification that it had won the award. In addition to winning the award we received special recognition for our 5-year CIP which received an “outstanding” rating by the GFOA’s reviewers. Staff is further enhancing this year’s budget document and intends to submit for the award again in 2022.

### **Community Profile**

The Village of Winnetka is located seventeen miles north of the City of Chicago on the west shore of Lake Michigan and is primarily a residential community. The Village was incorporated in 1869, prior to the adoption of the first State of Illinois Constitution, and thus enjoys Special Charter status with the State of Illinois. In 2005 the Village adopted Home-Rule status that provides additional legislative and revenue raising powers. To date, the Village has not utilized any of these new revenue-raising powers.

The Village is approximately 3.9 square miles. The Village population totals 12,744 persons according to 2020 federal census records. There are three business districts within the Village, all located adjacent to three commuter rail stations. The Village is one of the most affluent in the Chicago area, having a median household income over \$250,000. The Village obtained a Aaa bond rating from Moody's Investors Service in 1989 on General Obligation debt issued. At that time, the Village was only one of three communities having a Aaa bond rating within the State of Illinois based solely upon the merits of the Community. Moody’s has reaffirmed this rating on several occasions, most recently on October 15, 2020.

Our community is over 75% residential and its economic base is rooted primarily in the service industry, which includes restaurants, professional practices, and light retail. The most recent assessed value of all Village property was \$1,480,422,687 for the 2020 levy year. This represents a slight decrease from the previous levy year. Given the recent trend in home prices it’s likely EAV will increase over the next several years. Due to the high per capita income level in the Village and correspondingly large homes, the Village’s ten principal property taxpayers are individual residences with an average assessed property value of \$4.5 million. The top ten employers in the Village represent 35.07% of total Village employment. These employers include the local high school district, the local elementary school district, the Village itself, and various non-profit and commercial entities.

### Closing Comments

The proposed budget continues the Village's long-standing practice of controlling operating costs while investing in capital to repair and enhance the Village's aging infrastructure. The budget initiatives will allow the Village to make progress on many fronts, including rehabilitating the infrastructure of the electric and water utilities, additional stormwater management projects to reduce flooding, aggressive downtown redevelopment, and continued improvement of the Village's human capital.

The Village is fortunate to have made good long-range financial decisions in the past. Due to operational efficiencies, we have made staffing reductions when able over the past several years. We have constrained property tax and other revenue growth to keep the cost of services roughly in line with inflation, unlike many taxing districts.

At this point in time, the Village can make major investments to modernize our infrastructure which will significantly improve our residents' quality of life and property values. Additionally, the Village should continue making investments in other infrastructure, such as our electric, water, sanitary sewer, refuse, and stormwater utilities.

Winnetka is an exceptional community in many respects. With continued sound management, solid long-range planning, adequate resources, and a strong personal commitment from all involved, we are excited about making an already outstanding community even better.

Respectfully submitted,

A handwritten signature in blue ink that reads "Timothy J. Sloth". The signature is written in a cursive style and is positioned above the typed name and title.

Timothy J. Sloth, CPA  
Director of Finance

**VILLAGE OF WINNETKA  
FUND BALANCE COMPARISON  
(ALL FUNDS, WITH CAPITAL AND TRANSFERS)**

<b>FUND</b>	<b>12/31/2020 Audited Fund Balance</b>	<b>2021 Estimated Revenue</b>	<b>2021 Estimated Expense*</b>	<b>12/31/2021 Estimated Fund Balance</b>	<b>2022 Budgeted Revenue</b>	<b>2022 Budgeted Expense*</b>	<b>12/31/2022 Projected Fund Balance</b>	<b>FY 2021 Policy Amount</b>	<b>Surplus / (Deficiency)</b>	<b>Explanation of Target Amount</b>
General Fund	26,596,414	28,248,882	25,633,906	29,211,390	28,610,058	29,255,014	28,566,434	13,254,007	15,312,427	Six (6) months of operating expenses
Motor Fuel Tax Fund	3,246,307	666,354	811,586	3,101,075	1,062,724	542,724	3,621,075	230,000	3,391,075	Fifty percent (50%) of annual MFT revenue
Foreign Fire Tax Fund	126,267	85,195	79,250	132,212	85,200	79,250	138,162	-	138,162	None, current balance is policy amount
Special Service Area #3	72,284	26,620	-	98,904	-	-	98,904	-	98,904	None, current balance is policy amount
Village Facilities Fund	187,280	450	10,000	177,730	100,500	205,000	73,230	-	73,230	None, current balance is policy amount
Downtown Revitalization Fund	1,026,432	1,657,685	1,796,240	887,877	2,258,500	2,875,500	270,877	-	270,877	None, current balance is policy amount
Electric Fund**	8,053,765	18,249,442	18,692,618	7,610,589	19,063,864	20,535,440	6,139,013	5,991,433	147,580	Four (4) months of operating expenses
Water Fund**	5,318,274	6,034,295	5,941,338	5,411,231	6,043,829	7,245,672	4,209,388	1,523,842	2,685,546	Four (4) months of operating expenses
Refuse Fund**	1,415,857	2,585,311	2,731,900	1,269,268	2,645,552	2,564,568	1,350,252	854,856	495,396	Four (4) months of operating expenses
Stormwater Sewer Fund**	14,488,509	2,595,118	3,943,744	13,139,883	17,048,619	20,796,230	9,392,272	488,410	8,903,862	Four (4) months of operating expenses
Sanitary Sewer Fund**	1,633,116	1,470,514	1,384,209	1,719,421	1,632,130	1,577,856	1,773,695	325,952	1,447,743	Four (4) months of operating expenses
W.C. Insurance Fund**	1,254,308	589,788	610,800	1,233,296	340,000	916,800	656,496	463,933	192,563	Four (4) months of operating expenses + \$250,000 deductible
Liability Insurance Fund**	1,238,221	38,500	755,600	521,121	628,550	626,285	523,386	302,095	221,291	Four (4) months of operating expenses + \$100,000 claim
Health Insurance Fund**	1,256,253	3,875,296	3,919,225	1,212,324	4,140,168	4,461,200	891,292	665,328	225,964	Two months of IPBC invoices.
Information Technology Fund**	170,048	673,117	778,570	64,595	873,117	865,289	72,423	288,430	(216,007)	Four (4) months of operating expenses
Fleet Services Fund**	775,464	949,750	860,393	864,821	958,654	1,300,433	523,042	350,144	172,898	Four (4) months of operating expenses
Police Pension Fund	38,147,156	3,613,710	2,456,490	39,304,376	3,837,050	2,578,790	40,562,636	44,723,075	(4,160,439)	State Statute - Funding pension at 90% by 2040
Fire Pension Fund	36,060,699	3,631,064	2,546,897	37,144,866	3,859,319	2,720,729	38,283,456	43,670,038	(5,386,582)	State Statute - Funding pension at 90% by 2040
<b>TOTAL</b>	<b>\$ 141,066,654</b>	<b>\$ 74,991,091</b>	<b>\$ 72,952,766</b>	<b>\$ 143,104,979</b>	<b>\$ 93,187,834</b>	<b>\$ 99,146,779</b>	<b>\$ 137,146,033</b>	<b>\$ 113,131,544</b>	<b>\$ 24,014,489</b>	

\* - Expense totals omit depreciation

\*\* - Fund Balance is Current Assets less Current Liabilities

NOTE: The purpose of this spreadsheet is to show the effects of budgeted revenues and expenditures / expenses on Fund Balances / Net Assets and to show progress towards meeting targets set for the individual funds. Final Fund Balance is determined annually as part of the Village's audit and completion of the Comprehensive Annual Financial Report.



# VILLAGE OF WINNETKA

## Personnel Summary

### Budgeted FTE Counts

<u>Department</u>	<u>FY2018</u>	<u>FY2019</u>	<u>FY2020</u>	<u>FY2021</u>	<u>FY2022</u>
Village Manager's Office	7.5	7.5	7.0	7.0	7.0
Finance Department	11.5	10.5	9.5	9.5	9.5
Police Department	35.5	35.5	35.5	35.5	35.5
Fire Department	27.67	27	27	27	27
Community Development Department	6.7	7	7	7	7
Public Works Department	16.85	17.35	16.35	11.8	12.15
Engineering	0	0	0	2.6	2.85
Electric Department	25.55	25.55	25.55	24.05	24.05
Water Department	9.2	9.2	9.2	10.45	10.45
Sanitary Sewer Department	2.95	2.95	2.95	3.3	3.3
Refuse Department	7.75	8	8	8	7.5
Stormwater Department	2.95	2.95	2.95	3.8	3.7
Data Processing Department	1	1	1	1	1
Fleet Services Department	3	3	3	3	3
<b>Total</b>	<b>158.12</b>	<b>157.5</b>	<b>155.0</b>	<b>154.0</b>	<b>154.0</b>

**Village of Winnetka**  
**Schedule of Property Tax Levy Calculations**

<u>Tax Levy Category</u>	<b>2020 Actual Tax Levy</b>	<b>2021 Proposed Tax Levy</b>	<b>\$ - Change</b>	<b>% - Change</b>
<u>General Fund:</u>				
Corporate*	\$12,445,282	\$12,691,921	\$246,639	1.982%
<u>Other Funds:</u>				
Police Pension	\$1,291,013	\$1,188,074	(\$102,939)	-7.974%
Fire Pension	\$1,425,539	\$1,356,132	(\$69,407)	-4.869%
Total Village-wide Tax Levy	\$15,161,834	\$15,236,127	\$74,293	<b>0.490%</b>
Less: New Development @ .49%		(\$74,293)	(\$74,293)	-0.490%
Existing Tax Payer Increase	\$15,161,834	\$15,161,834	\$0	<b>0.000%</b>

Increase (Decrease) Based on Total Property Tax Bill
--

Total Property Taxes Paid 100.00%	Other Taxing Distr. 87.06%	Village 12.94%	0.0% Change / Village
\$10,000	\$8,706	\$1,294	\$0
\$15,000	\$13,059	\$1,941	\$0
\$20,000	\$17,412	\$2,588	\$0
\$25,000	\$21,765	\$3,235	\$0
\$30,000	\$26,118	\$3,882	\$0
\$35,000	\$30,471	\$4,529	\$0
\$40,000	\$34,824	\$5,176	\$0
\$50,000	\$43,530	\$6,470	\$0
\$60,000	\$52,236	\$7,764	\$0

\* Included in the Corporate fund levy is \$1.1 million levied for the Business District Revitalization F

Note: New development is calculated based on \$7,308,348 of new value per 8/23/2021 Cook County Agency Tax Rate Report. Last year new property value totaled \$10,802,600.

<https://www.cookcountyclerk.com/service/tax-agency-reports>

\* Included in the Corporate fund levy is \$1.1 million levied for the Business District Revitalization F

# VILLAGE OF WINNETKA

## DEPARTMENT BUDGET NARRATIVES AND DETAIL

### Introduction

The Village of Winnetka's budget is largely a planning document. It charts the course for the Village for the next fiscal year and beyond. Though formally approved by the Village Council in December of each year, the budget is a living document, and the Village's historically strong financial position has allowed the Village Council to respond to resident needs throughout the year, even if those needs were not originally anticipated during the budget process.

### Goals and Objectives

The budget document is also an educational tool for residents and stakeholders in better understanding how the Village operates. One of the core sections of the budget document is the department narrative section that reviews the goals, objectives, and performance of each fund and department. Each goal that is included in the subsequent narratives can be tied back to one or more of the Village-wide goals listed below:

**Provide for the public health, safety, and welfare of the Winnetka community.**

**Protect the natural environment, maintain our assets, and improve our critical infrastructure, including strategies for flood reduction.**

**Sustain responsible financial management of taxpayer monies and the Village's assets in the near and far term.**

**Revitalize the Village's three business districts through thoughtful community planning and redevelopment of key Village-owned sites.**

**Communicate and engage with our stakeholders in a manner that is accessible, timely, and thorough.**

**Collaborate and promote program and service delivery that is efficient, effective, and in-line with our Village priorities.**

Throughout the course of the department budget narratives, readers should come to understand the distinct department goals that contribute to the Village's overall goals. One of the primary purposes of the narratives is to familiarize a reader with both current year goals and goals for the subsequent fiscal year. Like the budget document, goals are fluid and can be modified during the fiscal year to respond to pressing and imminent conditions within the community.

It is also important that readers are familiar with the goal-related terminology utilized in the narrative sections. The important definitions are highlighted below:

**Department Objective** – A measurable outcome that is the culmination of one or more actions steps.

**Action Step** – A non-abstract milestone in the completion of a goal.

**Accomplishment** – An outcome positively affecting a department process which can be tied to a goal or achieved organically.

**Timeframe** – The anticipated date of completion for a goal or individual action step.

**Completion Status** – For current year goal review, the Village uses four operators to define end-of-year completion status:

**Complete** – The goal will be fully completed and implemented by the end of the current fiscal year.

**In Progress** – The goal has been started in the current fiscal year and will actively continue into the next fiscal year.

**Ongoing** – The goal is included as part of a broader improvement and will be ongoing into the foreseeable future.

**Deferred** – The goal was scheduled to be started and completed in the current fiscal year, but operational processes (e.g. staff capacity, weather conditions, etc.) prevented it from being started. The goal will be accomplished in a subsequent fiscal year.

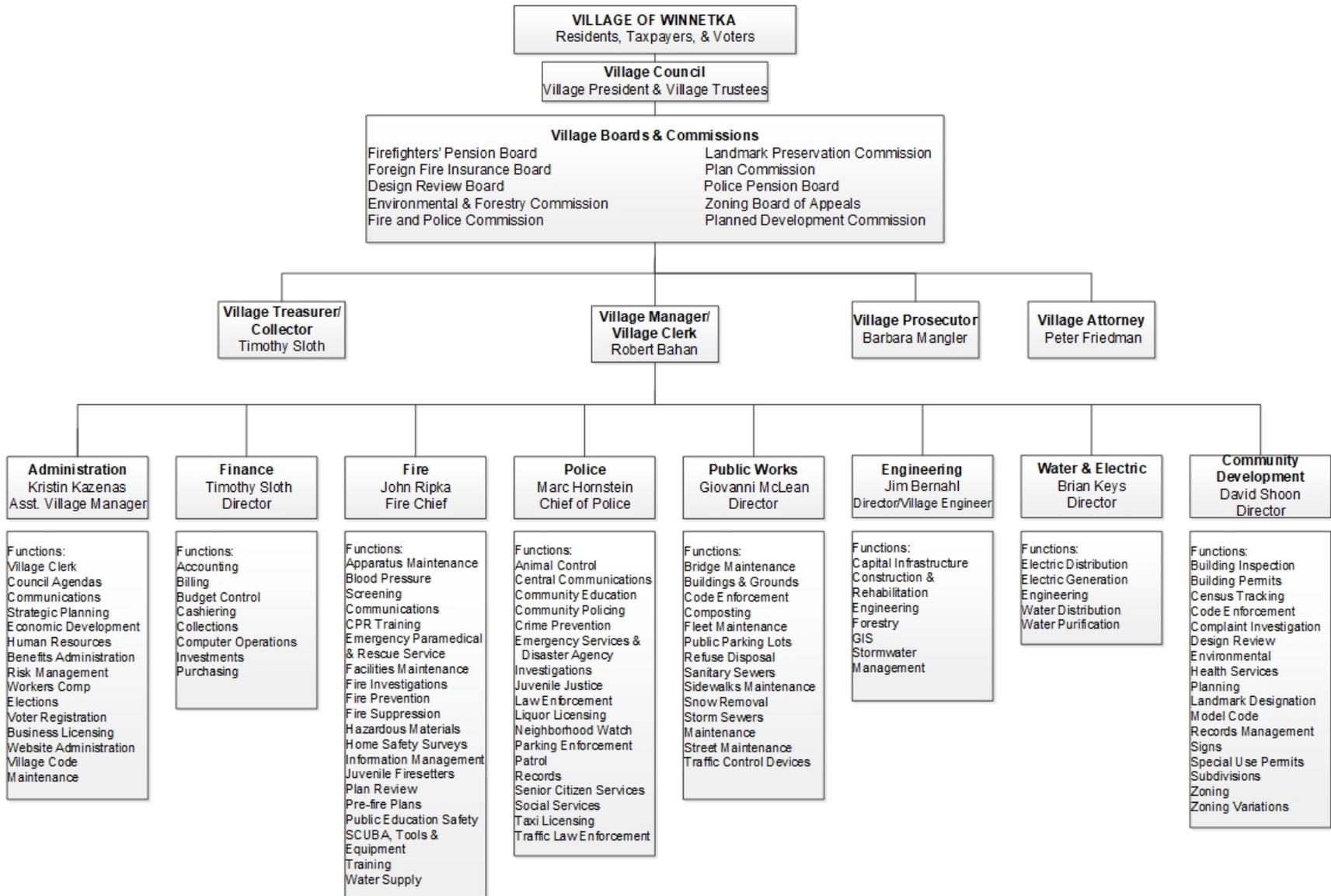
Each goal and action step is compiled by department leadership annually and included with the annual budget. Throughout the year, each department will periodically review their goals and adjust timeframes if necessary. Ongoing strategic planning with the Village Council also influences adjustments to departmental goals.

### Village Organizational Structure

The Village of Winnetka budgets revenues and expenditures using a fund structure and accounting records are maintained on either a modified accrual basis (Governmental Funds) or accrual basis (all other fund types). Within the General Fund are nested departments with distinct operational purposes; some departments are further subdivided by division. Some department heads administer multiple funds, as illustrated in the table below.

Type	Fund	Department	Department Head Responsible for Administration
Governmental Funds	<b>General Fund</b>	Public Affairs Department	Village Manager, Assistant Village Manager
		Village Manager's Office (VMO)	Village Manager, Assistant Village Manager
		Finance Department	Finance Director
		Police Department	Police Chief
		Fire Department	Fire Chief
		Community Development Department	Community Development Director
		Public Works Department	Public Works Director
		Engineering Department	Engineering Director
		Public Works Department	Public Works Director
	<b>Motor Fuel Tax Fund</b>	Public Works Department	Public Works Director
	<b>Foreign Fire Tax Fund</b>	Fire Department	Fire Chief, Foreign Fire Insurance Board
	<b>Special Service Area Funds</b>	Finance Department	Finance Director
	<b>Village Facilities Fund</b>	VMO	Assistant Village Manager
	Public Works Department	Public Works Director	
<b>Business District Revitalization Fund</b>	VMO	Assistant Village Manager	
	Community Development Department	Community Development Director	
	Public Works Department	Public Works Director	
Proprietary Funds	<b>Electric Fund</b>	Water & Electric Department	Water & Electric Director
	<b>Water Fund</b>	Water & Electric Department	Water & Electric Director
	<b>Sanitary Sewer Fund</b>	Public Works Department	Public Works Director
	<b>Refuse Fund</b>	Public Works Department	Public Works Director
	<b>Storm Water Sewer Fund</b>	Public Works Dept.	Public Works Director
	<b>Workers' Compensation Fund</b>	VMO	Assistant Village Manager
	<b>Liability Insurance Fund</b>	Finance Department	Finance Director
	<b>Health Insurance Fund</b>	VMO	Assistant Village Manager
	<b>Information Technology Fund</b>	Finance Dept.	Finance Director
	<b>Fleet Services Fund</b>	Public Works Department	Public Works Director
Fiduciary Funds	<b>Police, Fire, and IMRF Pension Funds</b>	Finance Department	Finance Director

Staff members from various departments often work together on projects and broad policy issues. This cooperation allows for maximum utility, capturing each professional staff member's distinct experience and skill set. Staff members frequently rely on professional organizations and literature to stay current with best practices in their specific areas of operation. For more information about the functions under each department, please refer to the Village-wide organizational chart on the next page.



# VILLAGE OF WINNETKA

## GENERAL FUND NARRATIVE INTRODUCTION

### Introduction

The General Fund is the largest single operating fund in the Village of Winnetka. It contains the Village's seven major operating departments: Public Affairs/Village Manager, Finance, Police, Fire, Community Development, Public Works, and Engineering. General Fund revenues are budgeted at the fund level and not tied to a specific department within the General Fund; however, departments that engage in revenue-generating activities (i.e. Community Development: permitting) provide the budget team projections and recommendations for budgeting revenues. As each department budgets its own expenditures, this introduction serves as a narrative for fund-wide revenues and expenses.

### General Fund Revenues

As highlighted in the chart below, the General Fund's revenue base is between \$25,800,000 and \$28,600,000 per year. Of this amount, approximately 53% is derived from the Village's property tax levy. Whenever possible, the Village attempts to secure consistent alternative revenue sources to avoid tax levy increases. In general, the Village has levied at or below the rate of inflation and always attempts to capture new development. The Appendix to this budget document provides more in-depth analysis regarding the tax levy.

Other General Fund revenue sources include State of Illinois revenue-share distributions such as sales tax, use tax, income tax, and personal property replacement tax. These are fairly consistent revenue streams, though ongoing discussions in Springfield have put the long-term future of the income tax share in question.

The Village's Community Development Department issues building permits for construction, demolition, and renovation of homes and commercial properties within the Village. Permit revenue constitutes about 6.3% of General Fund revenues and tends to fluctuate based on the regional housing market. While these revenues may drop based on housing bubbles, it is our experience that property improvements in Winnetka are generally fairly stable.

The General Fund provides administrative services such as billing, payroll, purchasing, and accounts payable to the various utility and internal service funds. To account for these activities, the Electric Fund, Water Fund, Sanitary Sewer Fund, Refuse Fund, Stormwater Sewer Fund, Data Processing Fund, and Fleet Services Fund all remit a fixed dollar amount to the General Fund annually. The aggregate total of these administrative charges amounts to approximately \$1.8 million.

The final major revenue source in the General Fund is service charges, which include fire and police special contracts, rental property, parking passes, and franchise agreements. The Police Department administers contracted services to residents in unincorporated Cook County in the Woodley Road area while the Fire Department has a long standing contract with the Village of Kenilworth to provide fire and emergency medical response to their residents. Together, those contracts are valued at nearly \$1.4 million per year.

The Village also leases its real estate holdings to various civic and private organizations. The rental income totals \$375,651 annually and many of the lease agreements are long-term, allowing for a predictable revenue stream.

Finally, the Village receives revenue from business and commuter parking passes that it sells to residents and non-residents. Business parking passes are sold for a nominal fee while commuter passes are more expensive and benchmarked against other municipalities. With the ongoing implementation of the Downtown Streetscape and Signage Master Plan, there will likely be a future reevaluation of the Village's public parking areas and rate structure.

### *General Fund Expenses*

Most General Fund expenses are budgeted in its respective user departments; however, there are fund-level transfers out of the General Fund that are not budgeted within a specific department. Since the General Fund has accumulated a strong fund balance of \$26.6 million (FY2020 audit), the Village can designate unrestricted reserve balances to assist other funds. In some funds, General Fund transfers are the only source of income, while in others, General Fund transfers are simply made in addition to user charges and other revenue sources.

In fiscal year 2022, the General Fund will be transferring out a total of \$3,387,144 including:

- \$1,950,000 will be transferred to the Business District Revitalization Fund to offset the costs of capital improvements relating to improving the Village's business districts.
- \$837,144 in grant revenue received from the American Rescue Plan Act will be transferred to the Stormwater fund to be used for the West by Southwest Stormwater project.
- \$500,000 will be transferred to the Electric fund to replace a pier that was damaged from a storm.
- \$100,000 will be transferred to the Village Facilities fund.

It is important to note that transfer amounts are evaluated each year and subject to change. If a fund's fund balance is below the minimum policy threshold as established by the Village Council, the policymakers can elect to budget a transfer from the General Fund.

General Fund	Budget	Actual	Budget	Actual	Budget	Estimate	Budget	%	\$
Summary	2019	2019	2020	2020	2021	2021	2022	Change	Change
Operational Revenues					A		B	(A v B)	(A v B)
Property Tax	13,738,985	14,584,052	15,047,473	14,670,613	15,161,833	14,706,978	15,007,585	(1.02)	(154,248)
Grants	0	0	0	116,966	0	900,000	837,144	na	837,144
Sales Tax	1,200,000	1,290,217	1,275,000	1,209,722	1,025,000	1,225,000	1,200,000	17.1	175,000
Use Tax	335,000	411,209	410,000	551,262	420,404	525,000	475,000		
State Income Tax	1,175,000	1,297,173	1,225,000	1,324,348	1,112,250	1,375,000	1,275,000	14.6	162,750
Natural Gas Tax	415,000	393,381	415,000	319,213	375,000	390,000	390,000	4.0	15,000
Telecom Tax	375,000	343,120	375,000	279,837	325,000	265,000	265,000	(18.5)	(60,000)
Replacement Tax	135,000	169,227	150,000	141,245	125,000	195,000	175,000	40.0	50,000
Licenses	326,500	324,414	326,500	312,011	326,500	326,500	341,500	4.6	15,000
Permits	1,920,000	1,624,209	1,595,000	1,686,235	1,545,000	1,887,250	1,815,000	17.5	270,000
Fines	197,500	193,748	217,500	110,090	212,500	61,500	189,100	(11.0)	(23,400)
Service Charges	1,777,841	1,834,335	1,872,883	1,991,060	1,815,418	1,819,871	1,845,647	1.7	30,229
Parking Passes	169,900	191,809	189,500	76,010	83,800	66,150	71,000	(15.3)	(12,800)
Franchise Fees	315,000	311,463	310,000	298,799	290,000	295,000	290,000	-	-
Payments in Lieu of Taxes	1,461,896	1,461,895	1,644,847	1,644,887	1,634,947	1,634,947	1,646,946	0.7	11,999
Administrative Charges	1,790,336	1,790,336	1,790,336	1,790,335	1,790,336	1,790,336	1,790,336	-	-
Misc. Income	523,680	1,100,657	684,356	942,399	756,005	785,350	995,800	31.7	239,795
<b>Total</b>	<b>25,856,638</b>	<b>27,321,245</b>	<b>27,528,395</b>	<b>27,465,032</b>	<b>26,998,993</b>	<b>28,248,882</b>	<b>28,610,058</b>	<b>6.0</b>	<b>1,611,065</b>
<b>Operational Expenses</b>									
Administration	3,256,621	2,994,685	3,234,545	3,058,912	3,178,904	3,137,032	3,351,187	5.4	172,283
Police Department	7,587,984	7,214,266	7,847,431	7,386,394	7,422,831	7,187,204	7,446,450	0.3	23,619
Fire Department	6,144,175	5,955,633	6,383,881	6,213,705	5,984,397	5,799,530	5,999,874	0.3	15,477
Comm. Development	1,799,335	1,438,438	1,738,381	1,572,154	1,714,489	1,648,023	1,746,360	1.9	31,871
Public Works	4,380,777	4,123,636	4,400,292	3,833,522	3,208,792	3,158,482	3,184,189	(0.8)	(24,603)
Engineering	0	0	0	0	1,055,552	981,923	1,092,810	3.5	37,258
<b>Total</b>	<b>23,168,892</b>	<b>21,726,658</b>	<b>23,604,530</b>	<b>22,064,687</b>	<b>22,564,965</b>	<b>21,912,194</b>	<b>22,820,870</b>	<b>1.1</b>	<b>255,905</b>
<b>Fund Performance</b>									
Operational Net Income	2,687,746	5,594,587	3,923,865	5,400,345	4,434,028	6,336,688	5,789,188	30.6	1,355,160
Capital	-2,457,500	-1,575,939	-2,460,000	-1,371,308	-2,425,000	-2,071,712	-2,747,000	13.3	(322,000)
Transfers Out	-550,000	-1,633,910	-1,650,000	-1,500,000	-1,650,000	-1,650,000	-3,387,144	105.3	(1,737,144)
Contingency	-300,000	0	-200,000	-400,000	-300,000	0	-300,000	-	-
<b>Net Cash-Flow</b>	<b>-619,754</b>	<b>2,384,738</b>	<b>-386,135</b>	<b>2,129,037</b>	<b>59,028</b>	<b>2,614,976</b>	<b>-644,956</b>	<b>149</b>	<b>-703,984</b>
<b>Capital Outlay</b>									
Police Department	87,500	95,088	60,000	49,535	150,000	0	275,000	83.3	125,000
Fire Department	310,000	285,997	110,000	76,092	170,000	166,712	160,000	(5.9)	(10,000)
Public Works	2,060,000	1,194,854	2,290,000	1,245,681	225,000	267,750	343,000	52.4	118,000
Engineering	0	0	0	0	1,880,000	1,637,250	1,969,000	4.7	89,000
<b>Total Capital</b>	<b>2,457,500</b>	<b>1,575,939</b>	<b>2,460,000</b>	<b>1,371,308</b>	<b>2,425,000</b>	<b>2,071,712</b>	<b>2,747,000</b>	<b>13.3</b>	<b>322,000</b>



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund 100 - General Fund							

**REVENUE**

**Property Tax**

100-401.01	Property Tax General	15,047,473.00	15,161,833.00	14,706,978.00	15,007,585.00	(1)	(154,248.00)
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	2020 Fire pension levy	1.0000	1,356,132.00	1,356,132.00
Manager	2020 Police pension levy	1.0000	1,188,074.00	1,188,074.00
Manager	2021 - Corporate - general fund levy	1.0000	11,591,921.00	11,591,921.00
Manager	2021 Corporate - business revitalization fund	1.0000	1,100,000.00	1,100,000.00
Manager	98.5 % collection	1.0000	(228,542.00)	(228,542.00)
Manager Totals				\$15,007,585.00

<i>Property Tax Totals</i>	\$15,047,473.00	\$15,161,833.00	\$14,706,978.00	\$15,007,585.00	(1%)	(\$154,248.00)
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**Other Taxes**

100-411	Natural Gas Tax	415,000.00	375,000.00	390,000.00	390,000.00	4	15,000.00
100-412	Simplified Telecommunications Tax	375,000.00	325,000.00	265,000.00	265,000.00	(18)	(60,000.00)

<i>Other Taxes Totals</i>	\$790,000.00	\$700,000.00	\$655,000.00	\$655,000.00	(6%)	(\$45,000.00)
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**Licenses, Permits & Fees**

**Licenses**

100-420.05	Licenses Vehicle	300,000.00	300,000.00	300,000.00	315,000.00	5	15,000.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Late fee	1.0000	15,000.00	15,000.00
Manager	Vehicle licenses	1.0000	300,000.00	300,000.00
Manager Totals				\$315,000.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>REVENUE</b>							
100-420.10	Licenses Dog	10,000.00	10,000.00	10,000.00	10,000.00		.00
100-420.15	Licenses Liquor	12,500.00	12,500.00	12,500.00	12,500.00		.00
100-420.25	Licenses Other	4,000.00	4,000.00	4,000.00	4,000.00		.00
	<i>Licenses Totals</i>	\$326,500.00	\$326,500.00	\$326,500.00	\$341,500.00	5%	\$15,000.00
<b>Permits</b>							
100-425.10	Permits Building Permits	1,450,000.00	1,425,000.00	1,755,000.00	1,680,000.00	18	255,000.00
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Fee increase from \$1.30 to \$1.60				1.0000	50,000.00	50,000.00
Manager	General permit revenue				1.0000	1,615,000.00	1,615,000.00
Manager	Plan review fee increase \$70 to \$100				1.0000	15,000.00	15,000.00
						<b>Manager Totals</b>	<b>\$1,680,000.00</b>
100-425.15	Permits Sewer, Sidewalk, Streets & Misc.	100,000.00	75,000.00	72,250.00	75,000.00		.00
	<i>Permits Totals</i>	\$1,550,000.00	\$1,500,000.00	\$1,827,250.00	\$1,755,000.00	17%	\$255,000.00
<b>Fees</b>							
100-425.95	Permits Compliance Fees	45,000.00	45,000.00	60,000.00	60,000.00	33	15,000.00
	<i>Fees Totals</i>	\$45,000.00	\$45,000.00	\$60,000.00	\$60,000.00	33%	\$15,000.00
	<i>Licenses, Permits &amp; Fees Totals</i>	\$1,921,500.00	\$1,871,500.00	\$2,213,750.00	\$2,156,500.00	15%	\$285,000.00

<b>Intergovernmental Revenue</b>							
100-430.10	Shared Revenue Replacement Tax	150,000.00	125,000.00	195,000.00	175,000.00	40	50,000.00
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Replacement tax (Per IML Estimate)				1.0000	175,000.00	175,000.00
						<b>Manager Totals</b>	<b>\$175,000.00</b>



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund 100 - General Fund							
REVENUE							
100-430.15	Shared Revenue Sales Tax	1,275,000.00	1,025,000.00	1,225,000.00	1,200,000.00	17	175,000.00
100-430.20	Shared Revenue Local Use	410,000.00	420,404.00	525,000.00	475,000.00	13	54,596.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
Fund 100 - General Fund								
<b>REVENUE</b>								
Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager							
	Transaction							
	Manager					1.0000	15,000.00	15,000.00
	Transaction							
	Manager					1.0000	460,000.00	460,000.00
	Transaction							
	Manager							\$475,000.00
100-430.25	Shared Revenue Income Tax	1,225,000.00	1,112,250.00	1,375,000.00	1,275,000.00	15	162,750.00	
Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager							
	Transaction							
	Manager					1.0000	1,275,000.00	1,275,000.00
	Transaction							
	Manager							\$1,275,000.00
100-430.45	Shared Revenue Grants	.00	.00	900,000.00	837,144.00		837,144.00	
Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager							
	Transaction							
	Manager					1.0000	837,144.00	837,144.00
	Transaction							
	Manager							\$837,144.00
100-430.50	Shared Revenue Wireless E911 Grant	100,000.00	175,000.00	175,000.00	175,000.00		.00	
	<i>Intergovernmental Revenue Totals</i>	<b>\$3,160,000.00</b>	<b>\$2,857,654.00</b>	<b>\$4,395,000.00</b>	<b>\$4,137,144.00</b>	<b>45%</b>	<b>\$1,279,490.00</b>	

**Charges For Service**

**Parking Fee**

100-442.05	Parking Fees Commuter	175,000.00	69,300.00	55,000.00	56,500.00	(18)	(12,800.00)	
Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager							
	Transaction							
	Manager					800.0000	3.00	2,400.00
	Transaction							
	Manager					1,100.0000	3.00	3,300.00
	Transaction							
	Manager					115.0000	220.00	25,300.00
	Transaction							
	Manager					255.0000	100.00	25,500.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>REVENUE</b>							
Manager Totals							\$56,500.00
100-442.10	Parking Fees Employee	14,500.00	14,500.00	11,150.00	14,500.00		.00
	<i>Parking Fee Totals</i>	\$189,500.00	\$83,800.00	\$66,150.00	\$71,000.00	(15%)	(\$12,800.00)
<b>Other Charges for Service</b>							
100-440.05	General Govt Fees CATV Franchise Fees	310,000.00	290,000.00	295,000.00	290,000.00		.00
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Cable TV franchise fees				1.0000	290,000.00	290,000.00
Manager Totals							\$290,000.00
100-441.05	Public Safety Fees Special Police Service	301,130.00	279,650.00	265,000.00	284,222.00	2	4,572.00
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	1 Indian Hill				1.0000	5,186.00	5,186.00
Manager	Grand Food parking lot				4.0000	1,425.00	5,700.00
Manager	Miscellaneous Police special engagements				1.0000	40,000.00	40,000.00
Manager	NTHS officer				1.0000	50,000.00	50,000.00
Manager	Unincorporated homes				12.0000	1,255.00	15,060.00
Manager	Woodley Road - January & April				2.0000	41,550.00	83,100.00
Manager	Woodley Road - July & October (2.5% inc. from prior period)				2.0000	42,588.00	85,176.00
Manager Totals							\$284,222.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
Fund 100 - General Fund								
REVENUE								
100-441.10	Public Safety Fees Special Fire Service	893,487.00	922,010.00	943,676.00	950,996.00	3	28,986.00	
Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager					1.0000	24,765.00	24,765.00
	Manager					1.0000	531,069.00	531,069.00
	Manager					1.0000	24,765.00	24,765.00
	Manager					1.0000	124,440.00	124,440.00
	Manager					1.0000	21,667.00	21,667.00
	Manager					1.0000	224,290.00	224,290.00
							Manager Totals	\$950,996.00
100-441.15	Public Safety Fees Ambulance Fees	140,000.00	150,000.00	130,000.00	140,000.00	(7)	(10,000.00)	
100-441.25	Public Safety Fees False Alarm Fees	8,500.00	5,000.00	5,000.00	5,000.00		.00	
100-443.05	Rent Property	368,988.00	381,780.00	380,000.00	375,651.00	(2)	(6,129.00)	
Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager					12.0000	300.00	3,600.00
	Manager					1.0000	2,500.00	2,500.00
	Manager					1.0000	144,463.00	144,463.00
	Manager					1.0000	137,584.00	137,584.00
	Manager					12.0000	7,292.00	87,504.00
							Manager Totals	\$375,651.00
100-443.10	Rent Cell Towers	75,778.00	75,778.00	77,345.00	75,778.00		.00	
Budget Transactions								



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund 100 - General Fund							

**REVENUE**

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Public Safety Building cell tower - Due in September	1.0000	75,778.00	75,778.00
Manager Totals				\$75,778.00

100-444	State Highway Maintenance	85,000.00	85,000.00	85,000.00	85,000.00	.00
100-455	Administrative Charges	1,790,336.00	1,790,336.00	1,790,336.00	1,790,336.00	.00

Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Data processing	12.0000	5,068.00	60,816.00
Manager	Electric fund	12.0000	71,300.00	855,600.00
Manager	Fleet services fund	12.0000	3,666.67	44,000.00
Manager	Refuse fund	12.0000	10,590.00	127,080.00
Manager	Sewer fund	12.0000	11,670.00	140,040.00
Manager	Water fund	12.0000	46,900.00	562,800.00
Manager Totals				\$1,790,336.00

<i>Other Charges for Service Totals</i>	\$3,973,219.00	\$3,979,554.00	\$3,971,357.00	\$3,996,983.00	0%	\$17,429.00
<i>Charges For Service Totals</i>	\$4,162,719.00	\$4,063,354.00	\$4,037,507.00	\$4,067,983.00	0%	\$4,629.00

**Fines & Forfeitures**

100-450.05	Fines Parking Violations	195,000.00	195,000.00	49,000.00	171,600.00	(12)	(23,400.00)
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Local administration	12.0000	1,800.00	21,600.00
Manager	Regular fine revenue	12.0000	12,500.00	150,000.00
Manager Totals				\$171,600.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
Fund 100 - General Fund								
<b>REVENUE</b>								
100-450.10	Fines Circuit Court Fines	20,000.00	15,000.00	12,000.00	15,000.00		.00	
100-450.15	Fines Dog	2,500.00	2,500.00	500.00	2,500.00		.00	
	<i>Fines &amp; Forfeitures Totals</i>	\$217,500.00	\$212,500.00	\$61,500.00	\$189,100.00	(11%)	(\$23,400.00)	
<b>Transfers</b>								
100-490.05	Interfund Transfers In Payment in Lieu of Taxes	1,644,847.00	1,634,947.00	1,634,947.00	1,646,946.00	1	11,999.00	
	Budget Transactions							
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager					1.0000	1,049,912.00	1,049,912.00
	Manager					1.0000	190,724.00	190,724.00
	Manager					1.0000	129,750.00	129,750.00
	Manager					1.0000	276,560.00	276,560.00
							<b>Manager Totals</b>	<b>\$1,646,946.00</b>
100-490.10	Interfund Transfers In Other Transfers	250,000.00	250,000.00	250,000.00	500,000.00	100	250,000.00	
	Budget Transactions							
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager					1.0000	250,000.00	250,000.00
	Manager					1.0000	250,000.00	250,000.00
							<b>Manager Totals</b>	<b>\$500,000.00</b>
	<i>Transfers Totals</i>	\$1,894,847.00	\$1,884,947.00	\$1,884,947.00	\$2,146,946.00	14%	\$261,999.00	
<b>Other Revenue</b>								
100-432.05	Reimbursements Public Safety Training	1,000.00	1,000.00	25,000.00	1,000.00		.00	
100-432.30	Reimbursements Reimbursements	10,000.00	10,000.00	1,000.00	10,000.00		.00	
100-470	Property Sales	.00	.00	.00	.00		.00	
100-474.10	Other Miscellaneous Donations	.00	.00	.00	.00		.00	



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
<b>Fund 100 - General Fund</b>								
<b>REVENUE</b>								
100-474.90	Other Miscellaneous Income	25,000.00	35,000.00	30,000.00	35,000.00		.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Miscellaneous income					1.0000	35,000.00	35,000.00
						Manager Totals		\$35,000.00
100-474.95	Other Cash Over/Short	.00	.00	.00	.00		.00	
100-475	Disposal of Capital Assets	.00	.00	.00	.00		.00	
100-497	Source/Use of Reserves	.00	.00	.00	.00		.00	
	<i>Other Revenue Totals</i>	\$36,000.00	\$46,000.00	\$56,000.00	\$46,000.00	0%	\$0.00	
<b>Interest Income</b>								
100-460.05	Interest Interest on Investments	280,756.00	188,005.00	225,000.00	195,000.00	4	6,995.00	
100-460.10	Interest Interest on Loans	17,600.00	13,200.00	13,200.00	8,800.00	(33)	(4,400.00)	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Water Fund loan (\$1,000,000) FY2022 interest payment					1.0000	8,800.00	8,800.00
						Manager Totals		\$8,800.00
100-461.10	Investment Income Unrealized Gain/Loss	.00	.00	.00	.00		.00	
	<i>Interest Income Totals</i>	\$298,356.00	\$201,205.00	\$238,200.00	\$203,800.00	1%	\$2,595.00	
	<b>REVENUE TOTALS</b>	\$27,528,395.00	\$26,998,993.00	\$28,248,882.00	\$28,610,058.00	6%	\$1,611,065.00	



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 99 - Transfers</b>							
Division 01 - Department Wide							
EXPENSE							
<b>Transfers</b>							
100.99.01-901	Interfund Transfers - Other Operating Transfers	1,650,000.00	1,650,000.00	1,650,000.00	3,387,144.00	105	1,737,144.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Transfer to BDR Fund (2021 Tax Levy)				1.0000	1,100,000.00	1,100,000.00
Manager	Transfer to BDR Fund (Additional)				1.0000	300,000.00	300,000.00
Manager	Transfer to BDR Fund (FY 2022)				1.0000	550,000.00	550,000.00
Manager	Transfer to Electric Fund (Pier Repair)				1.0000	500,000.00	500,000.00
Manager	Transfer to Facility Fund				1.0000	100,000.00	100,000.00
Manager	Transfer to Storm (ARPA) - 2020 Grant				1.0000	837,144.00	837,144.00
	Manager Totals						\$3,387,144.00
	<i>Transfers Totals</i>	\$1,650,000.00	\$1,650,000.00	\$1,650,000.00	\$3,387,144.00	105%	\$1,737,144.00
Division	<b>01 - Department Wide Totals</b>	\$1,650,000.00	\$1,650,000.00	\$1,650,000.00	\$3,387,144.00	105%	\$1,737,144.00
Department	<b>99 - Transfers Totals</b>	\$1,650,000.00	\$1,650,000.00	\$1,650,000.00	\$3,387,144.00	105%	\$1,737,144.00
	<b>EXPENSE TOTALS</b>	\$27,914,530.00	\$26,939,965.00	\$25,633,906.00	\$29,255,014.00	9%	\$2,315,049.00
Fund	<b>100 - General Fund Totals</b>						
	<b>REVENUE TOTALS</b>	\$27,528,395.00	\$26,998,993.00	\$28,248,882.00	\$28,610,058.00	6%	\$1,611,065.00
	<b>EXPENSE TOTALS</b>	\$27,914,530.00	\$26,939,965.00	\$25,633,906.00	\$29,255,014.00	9%	\$2,315,049.00
Fund	<b>100 - General Fund Totals</b>	(\$386,135.00)	\$59,028.00	\$2,614,976.00	(\$644,956.00)	(1193%)	(\$703,984.00)

# DEPARTMENT NARRATIVE

## PUBLIC AFFAIRS/VILLAGE MANAGER

### Mission Statement/Purpose

The Manager's Office provides organizational leadership, coordinates correspondence with elected officials, addresses policy issues, outlines strategies, facilitates legal matters, administers the Village's Human Resources and benefits functions, performs vital record-keeping, maintains the Village's communication channels, and oversees economic development activities. The Village Attorney works through the Manager's Office and advises the Village (including its elected and appointed officials and advisory boards and commissions) on all corporate legal matters, drafts legislation, provides legal opinions, and represents the Village in court and regulatory matters.

### Current Year Department Accomplishments

- Managed the Village COVID-19 global pandemic response
  - Managed local vaccination clinics in partnership with New Trier High School, MABAS-3 communities, and Jewel Osco administering over 20,000 COVID-19 vaccinations
- Supported the Community Development and Public Works Departments with planning and implementation of the Phase III Streetscape Project.
- Conducted promotional testing for Police Sergeant and Police Commander positions.
- Supported local businesses during the COVID-19 pandemic (sales tax rebate economic relief program, Distinctly Winnetka customer text loyalty platform, expedited outdoor dining approvals, relaxed temporary signage rules, deferred utility billing payments, offered payment plans, and assisted business with grant and loan applications.

### Staffing and Services Levels

Proposed FY 2022 Full-Time Equivalent (FTE) Employees: **7.0**

FY 2021 FTEs: **7.0**

FY 2020 FTEs: **7.0**

FY 2019 FTEs: **7.5**

Proposed FY 2022 Cost of Salaries and Benefits: **\$1,241,860**

Projected FY 2021 Cost of Salaries and Benefits: **\$1,169,249**

Budgeted FY 2021 Cost of Salaries and Benefits: **\$1,198,437**

Actual FY 2020 Cost of Salaries and Benefits: **\$1,066,688**

FY2021 Budget vs. FY2022 Proposed Budget % Change: **3.62%**



### Services and Supplies (Non-Capital) Expenditures

Proposed FY 2022 Services and Supplies Budget: **\$495,398**

Projected FY 2021 Services and Supplies Budget: **\$425,567**

Budgeted FY 2021 Services and Supplies Budget: **\$426,821**

Actual FY 2020 Cost of Services and Supplies: **\$390,557**

FY 2021 Budget vs. FY 2022 Proposed Budget % Change: **16.07%**

# Fiscal Year 2022 Proposed Department Objectives

Objective	Action Steps	Timeframe
Act as an ombudsman to the local business community – building owners, store tenants, brokers, and developers—facilitating information, process, and programs.	<ul style="list-style-type: none"> <li>• Evaluate best advertising opportunities that serve our unique business mix and their customer base</li> <li>• Use communication tools to promote business openings, promotions, and special events</li> <li>• Continue our support of the Winnetka-Northfield-Glencoe Chamber of Commerce</li> </ul>	12/31/22
Engage in dialogue with our stakeholders through all of our communication platforms.	<ul style="list-style-type: none"> <li>• Increase engagement with the Village website and social media channels</li> </ul>	12/31/22
Encourage business expansion and attract new businesses as well as seek potential opportunities for redevelopment.	<ul style="list-style-type: none"> <li>• Strategically target businesses to relocate to Winnetka</li> <li>• Continue work on the redevelopment of the 93 Green Bay Road parcel</li> </ul>	12/31/22
Manage the Village’s human resources by recruiting and retaining a high talent workforce, aligned with our program and service needs.	<ul style="list-style-type: none"> <li>• Conduct Village-wide anti-harassment training</li> <li>• Enhance the Village’s wellness program and initiatives</li> <li>• Update the employee handbook</li> </ul>	12/31/22
Provide support to special events that welcome residents and visitors to our business districts	<ul style="list-style-type: none"> <li>• Sponsor the 2022 Winnetka Music Festival</li> <li>• Sponsor at least five other business district focused local events</li> </ul>	12/31/22
Manage the Village response to the ongoing COVID-19 global pandemic.	<ul style="list-style-type: none"> <li>• Monitor Federal and State legal requirements and best practices</li> <li>• Communicate with Village residents, the business community, and Village staff</li> <li>• Create and administer workplace policies to promote a safe work environment</li> </ul>	12/31/22

# Fiscal Year 2021 Department Objectives Review

**December 31<sup>st</sup>, 2021**  
**Anticipated Completion Status**

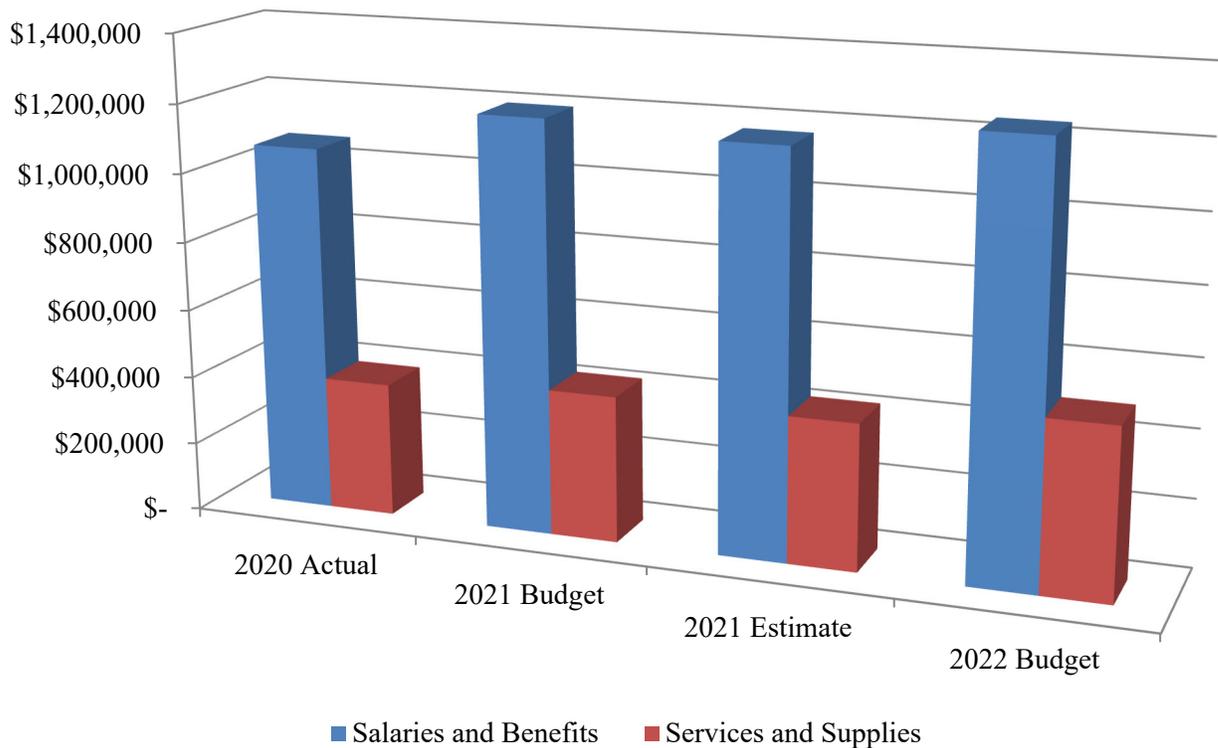
**Objective**

<p>Act as an ombudsman to the local business community – building owners, store tenants, brokers, and developers—facilitating information, process, and programs.</p>	<p>Completed &amp; Ongoing</p>
<p>Engage in dialogue with our stakeholders through all of our communication platforms.</p>	<p>Completed &amp; Ongoing</p>
<p>Encourage business expansion and attract new businesses as well as seek potential opportunities for redevelopment.</p>	<p>Completed &amp; Ongoing</p>
<p>Manage the Village’s human resources by recruiting and retaining a high talent workforce, aligned with our program and service needs.</p>	<p>Completed &amp; Ongoing</p>
<p>Provide support to special events that welcome residents and visitors to our business districts</p>	<p>Completed &amp; Ongoing</p>

# Financial Summary

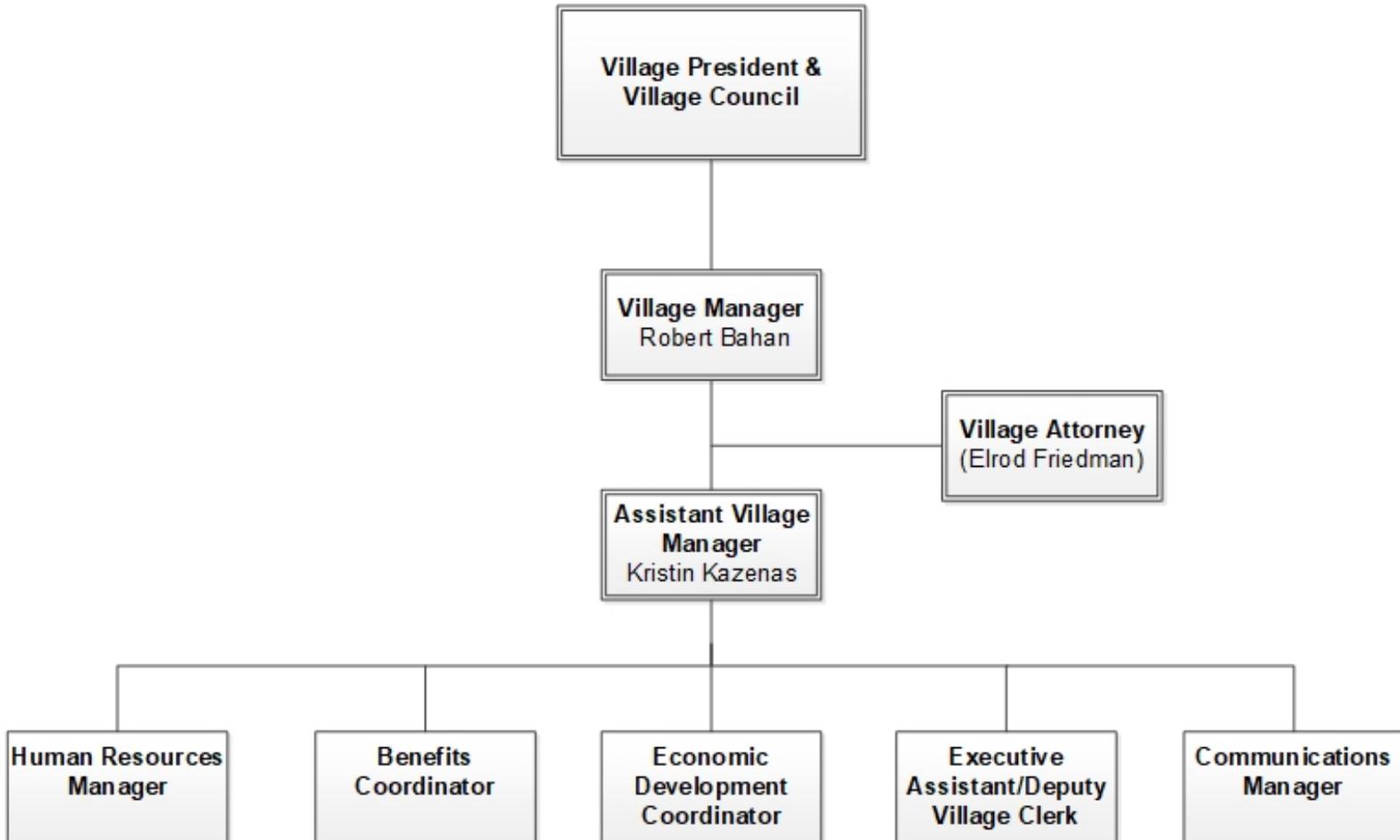
Public Affairs/ Village Manager's Office	Actual	Budget	Estimate	Budget	% Change	% Change
	2020	2021 A	2021 B	2022 C	A to C	B to C
Salaries and Benefits	\$ 1,066,688	\$ 1,198,437	\$ 1,169,249	\$ 1,241,860	3.6%	6.2%
Services and Supplies	\$ 390,557	\$ 426,827	\$ 425,567	\$ 495,398	16.1%	16.4%
<b>Total Operating Exp.</b>	<b>\$ 1,457,245</b>	<b>\$ 1,625,264</b>	<b>\$ 1,594,816</b>	<b>\$ 1,737,258</b>	<b>6.9%</b>	<b>8.9%</b>
Capital Outlay	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
<b>Total Department</b>	<b>\$ 1,457,245</b>	<b>\$ 1,625,264</b>	<b>\$ 1,594,816</b>	<b>\$ 1,737,258</b>	<b>6.9%</b>	<b>8.9%</b>

## Public Affairs/Village Manager's Office



# Organizational Chart

## Village of Winnetka Village Manager's Office





# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund 100 - General Fund							
Department 20 - Public Affairs							
Division 01 - Department Wide							
EXPENSE							
<u>Services and Supplies</u>							
<u>Services &amp; Charges</u>							
100.20.01-551	Consulting Services	9,720.00	5,400.00	5,400.00	5,400.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Audio-visual recording services				12.0000	450.00	5,400.00
						Manager Totals	\$5,400.00
100.20.01-553	Legal Services	47,600.00	47,600.00	47,600.00	47,600.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Administrative adjudication				1.0000	5,400.00	5,400.00
Manager	Outside legal counsel				1.0000	20,000.00	20,000.00
Manager	Village Prosecutor				12.0000	1,850.00	22,200.00
						Manager Totals	\$47,600.00
100.20.01-556	Village Data Processing / Network Charge	.00	.00	.00	.00		.00
100.20.01-580	Memberships & Publications	10,902.00	11,860.00	12,631.00	13,000.00	10	1,140.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Village-wide memberships				1.0000	13,000.00	13,000.00
						Manager Totals	\$13,000.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 20 - Public Affairs</b>							
<b>Division 01 - Department Wide</b>							
<b>EXPENSE</b>							
100.20.01-589	Village Sponsored Events	63,000.00	33,625.00	33,625.00	63,000.00	87	29,375.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Park District special events				1.0000	38,000.00	38,000.00
Manager	Winnetka Music Festival sponsorship				1.0000	25,000.00	25,000.00
	<b>Manager Totals</b>						<b>\$63,000.00</b>
	<i>Services &amp; Charges Totals</i>	<b>\$131,222.00</b>	<b>\$98,485.00</b>	<b>\$99,256.00</b>	<b>\$129,000.00</b>	<b>31%</b>	<b>\$30,515.00</b>
<b>Supplies</b>							
100.20.01-531	Office Supplies - General	4,088.00	3,800.00	5,000.00	4,500.00	18	700.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Staff meeting per diem				80.0000	25.00	2,000.00
Manager	Village Council supplies				1.0000	2,500.00	2,500.00
	<b>Manager Totals</b>						<b>\$4,500.00</b>
100.20.01-532	Computer Equipment	3,302.00	3,301.00	3,000.00	3,500.00	6	199.00
100.20.01-540	Other Operating Supplies	.00	.00	.00	.00		.00
100.20.01-543	Public Property Maintenance	.00	.00	.00	.00		.00
	<i>Supplies Totals</i>	<b>\$7,390.00</b>	<b>\$7,101.00</b>	<b>\$8,000.00</b>	<b>\$8,000.00</b>	<b>13%</b>	<b>\$899.00</b>
	<i>Services and Supplies Totals</i>	<b>\$138,612.00</b>	<b>\$105,586.00</b>	<b>\$107,256.00</b>	<b>\$137,000.00</b>	<b>30%</b>	<b>\$31,414.00</b>
<b>Capital Outlay</b>							
100.20.01-615	Buildings & Structures	.00	.00	.00	.00		.00
	<i>Capital Outlay Totals</i>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>



# Village of Winnetka Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 20 - Public Affairs</b>							
Division <b>01 - Department Wide</b>							
<b>EXPENSE</b>							
<b><u>Insurance and Other Chargebacks</u></b>							
100.20.01-530	Liability Insurance	.00	.00	.00	.00		.00
	<i>Insurance and Other Chargebacks Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	+++	<u>\$0.00</u>
<b><u>Transfers</u></b>							
100.20.01-901	Interfund Transfers - Other Operating Transfers	.00	.00	.00	.00		.00
	<i>Transfers Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	+++	<u>\$0.00</u>
	Division <b>01 - Department Wide Totals</b>	<u>\$138,612.00</u>	<u>\$105,586.00</u>	<u>\$107,256.00</u>	<u>\$137,000.00</u>	30%	<u>\$31,414.00</u>



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>100 - General Fund</b>							
Department <b>21 - Manager's Office</b>							

Division **01 - Department Wide**

**EXPENSE**

**Salary and Benefits**

**Employee Pay**

100.21.01-511	Regular Salaries	590,313.00	571,684.00	556,000.00	597,313.00	4	25,629.00
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Position Transactions

<i>Level</i>	<i>Position</i>	<i>Type</i>	<i>Code</i>	<i>Total Amount</i>
Manager	210101 - Village Manager	Earnings		239,069.00
Manager	210101 - Village Manager	Benefit	VESTED LOAN - Vested Loan Forgiveness	10,400.00
Manager	210102 - Assistant Village Manager	Earnings		169,125.00
Manager	210401 - Executive Assistant	Earnings		66,084.00
Manager	211001 - Communications Manager	Earnings		112,635.00
<b>Manager Totals</b>				<b>\$597,313.00</b>

100.21.01-512	Overtime Salaries	6,054.00	4,500.00	1,000.00	4,500.00	.	.00
100.21.01-513	Part Time Salaries	.00	.00	9,895.00	.00	.	.00
100.21.01-515	Sick Cashed In	3,501.00	5,382.00	5,382.00	5,517.00	3	135.00
100.21.01-518	Other Compensation	11,480.00	10,940.00	9,320.00	11,480.00	5	540.00
<i>Employee Pay Totals</i>		<b>\$611,348.00</b>	<b>\$592,506.00</b>	<b>\$581,597.00</b>	<b>\$618,810.00</b>	<b>4%</b>	<b>\$26,304.00</b>

**Benefits**

100.21.01-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00	.	.00
100.21.01-522	Fringe Benefits - Medical / Dental Insurance	53,631.00	80,954.00	69,000.00	76,862.00	(5)	(4,092.00)
100.21.01-528	Fringe Benefits - Life Insurance	637.00	633.00	633.00	765.00	21	132.00
100.21.01-529	Fringe Benefits - Allowances	.00	.00	.00	.00	.	.00
<i>Benefits Totals</i>		<b>\$54,268.00</b>	<b>\$81,587.00</b>	<b>\$69,633.00</b>	<b>\$77,627.00</b>	<b>(5%)</b>	<b>(\$3,960.00)</b>

**Pensions**

100.21.01-523	Fringe Benefits - Medicare	8,777.00	8,591.00	8,333.00	8,973.00	4	382.00
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# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 21 - Manager's Office</b>							
<b>Division 01 - Department Wide</b>							
<b>EXPENSE</b>							
100.21.01-524	Fringe Benefits - Social Security	27,632.00	27,523.00	26,697.00	29,067.00	6	1,544.00
100.21.01-525	Fringe Benefits - IMRF Pension Er Contribution	82,672.00	76,603.00	74,305.00	65,777.00	(14)	(10,826.00)
	<i>Pensions Totals</i>	\$119,081.00	\$112,717.00	\$109,335.00	\$103,817.00	(8%)	(\$8,900.00)
	<i>Salary and Benefits Totals</i>	\$784,697.00	\$786,810.00	\$760,565.00	\$800,254.00	2%	\$13,444.00
<b>Services and Supplies</b>							
<b>Services &amp; Charges</b>							
100.21.01-551	Consulting Services	5,000.00	5,000.00	.00	5,000.00		.00
	Budget Transactions						
	<i>Level</i>	<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager	Strategic planning/Engagement consulting			1.0000	5,000.00	5,000.00
						Manager Totals	\$5,000.00
100.21.01-553	Legal Services	20,000.00	40,000.00	40,000.00	50,000.00	25	10,000.00
	Budget Transactions						
	<i>Level</i>	<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager	Collective bargaining			1.0000	30,000.00	30,000.00
	Manager	Outside labor counsel			1.0000	15,000.00	15,000.00
	Manager	Policy updates			1.0000	5,000.00	5,000.00
						Manager Totals	\$50,000.00
100.21.01-555	GIS & Aerial Mapping	5,210.00	5,210.00	5,210.00	5,210.00		.00
	Budget Transactions						
	<i>Level</i>	<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager	GIS Charge - \$85,000 X 6.13%			1.0000	5,210.00	5,210.00
						Manager Totals	\$5,210.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
Fund <b>100 - General Fund</b>								
Department <b>21 - Manager's Office</b>								
Division <b>01 - Department Wide</b>								
EXPENSE								
100.21.01-556	Village Data Processing / Network Charge	5,250.00	5,250.00	5,250.00	5,250.00		.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Village Manager's Office charge					1.0000	5,250.00	5,250.00
							Manager Totals	\$5,250.00
100.21.01-563	Telephone Service	415.00	415.00	415.00	415.00		.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Monthly PRI share (Comcast)					12.0000	34.59	415.00
							Manager Totals	\$415.00
100.21.01-564	Cell Phones & Radios	4,150.00	4,550.00	4,550.00	4,550.00		.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Cell service					1.0000	4,550.00	4,550.00
							Manager Totals	\$4,550.00
100.21.01-565	Postage	2,000.00	2,000.00	2,000.00	2,000.00		.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Postage charge					1.0000	2,000.00	2,000.00
							Manager Totals	\$2,000.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>100 - General Fund</b>							
Department <b>21 - Manager's Office</b>							
Division <b>01 - Department Wide</b>							
EXPENSE							
100.21.01-566	Other Operating Services	48,707.00	39,254.00	39,254.00	39,254.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Adobe creative suite				1.0000	600.00	600.00
Manager	Archive Social				1.0000	2,800.00	2,800.00
Manager	Hootsuite subscription				1.0000	348.00	348.00
Manager	MailChimp newsletter services				12.0000	63.00	756.00
Manager	Special publications				2.0000	5,000.00	10,000.00
Manager	Website maintenance				1.0000	4,000.00	4,000.00
Manager	Winnetka Report newsletters				5.0000	3,300.00	16,500.00
Manager	Winnetka Report postage				5.0000	850.00	4,250.00
	Manager Totals						\$39,254.00
100.21.01-574	Vehicle Maint Service Charge	.00	.00	.00	.00		.00
100.21.01-580	Memberships & Publications	4,729.00	4,729.00	5,295.00	5,000.00	6	271.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Professional memberships				1.0000	5,000.00	5,000.00
	Manager Totals						\$5,000.00
100.21.01-581	Training & Travel	6,500.00	3,500.00	4,300.00	8,500.00	143	5,000.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Manager's Office training				1.0000	8,500.00	8,500.00
	Manager Totals						\$8,500.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>100 - General Fund</b>							
Department <b>21 - Manager's Office</b>							
Division <b>01 - Department Wide</b>							
<b>EXPENSE</b>							
100.21.01-589	Village Sponsored Events	.00	.00	.00	.00		.00
	<i>Services &amp; Charges Totals</i>	\$101,961.00	\$109,908.00	\$106,274.00	\$125,179.00	14%	\$15,271.00
<b>Supplies</b>							
100.21.01-531	Office Supplies - General	24,800.00	21,000.00	21,000.00	21,000.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Copy machine				1.0000	10,000.00	10,000.00
Manager	Miscellaneous supplies				1.0000	4,000.00	4,000.00
Manager	Village stock				1.0000	7,000.00	7,000.00
	<b>Manager Totals</b>						<b>\$21,000.00</b>
100.21.01-532	Computer Equipment	1,200.00	.00	710.00	.00		.00
100.21.01-540	Other Operating Supplies	12,800.00	12,800.00	12,800.00	12,800.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Employee anniversaries, recognition, condolences				1.0000	1,300.00	1,300.00
Manager	Employee holiday gift certificates				1.0000	7,200.00	7,200.00
Manager	Employee holiday lunch				1.0000	2,700.00	2,700.00
Manager	Employee picnic				1.0000	1,600.00	1,600.00
	<b>Manager Totals</b>						<b>\$12,800.00</b>
	<i>Supplies Totals</i>	\$38,800.00	\$33,800.00	\$34,510.00	\$33,800.00	0%	\$0.00
	<i>Services and Supplies Totals</i>	\$140,761.00	\$143,708.00	\$140,784.00	\$158,979.00	11%	\$15,271.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 21 - Manager's Office</b>							
<b>Division 01 - Department Wide</b>							
<b>EXPENSE</b>							
<b><u>Capital Outlay</u></b>							
100.21.01-635	Furniture & Fixtures	.00	.00	.00	.00		.00
100.21.01-640	Office and Other Equipment	.00	.00	.00	.00		.00
100.21.01-645	Technology	.00	.00	.00	.00		.00
<i>Capital Outlay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Insurance and Other Chargebacks</u></b>							
100.21.01-530	Liability Insurance	.00	.00	.00	.00		.00
<i>Insurance and Other Chargebacks Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>Division 01 - Department Wide Totals</b>		<b>\$925,458.00</b>	<b>\$930,518.00</b>	<b>\$901,349.00</b>	<b>\$959,233.00</b>	<b>3%</b>	<b>\$28,715.00</b>



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change															
Fund 100 - General Fund																						
Department 21 - Manager's Office																						
Division 05 - Economic Development																						
<b>EXPENSE</b>																						
<b>Salary and Benefits</b>																						
<b>Employee Pay</b>																						
100.21.05-511	Regular Salaries	93,994.00	91,403.00	89,775.00	98,374.00	8	6,971.00															
<table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="text-align: left;">Level</th> <th style="text-align: left;">Position</th> <th style="text-align: left;">Type</th> <th style="text-align: left;">Code</th> <th style="text-align: right;">Total Amount</th> </tr> </thead> <tbody> <tr> <td>Manager</td> <td>210701 - Economic Development Coordinator</td> <td>Earnings</td> <td></td> <td style="text-align: right;">98,374.00</td> </tr> <tr> <td colspan="4" style="text-align: right;"><b>Manager Totals</b></td> <td style="text-align: right; border-top: 1px solid black;"><b>\$98,374.00</b></td> </tr> </tbody> </table>								Level	Position	Type	Code	Total Amount	Manager	210701 - Economic Development Coordinator	Earnings		98,374.00	<b>Manager Totals</b>				<b>\$98,374.00</b>
Level	Position	Type	Code	Total Amount																		
Manager	210701 - Economic Development Coordinator	Earnings		98,374.00																		
<b>Manager Totals</b>				<b>\$98,374.00</b>																		
100.21.05-513	Part Time Salaries	.00	.00	1,025.00	.00		.00															
<i>Employee Pay Totals</i>		<b>\$93,994.00</b>	<b>\$91,403.00</b>	<b>\$90,800.00</b>	<b>\$98,374.00</b>	<b>8%</b>	<b>\$6,971.00</b>															
<b>Benefits</b>																						
100.21.05-522	Fringe Benefits - Medical / Dental Insurance	7,036.00	26,267.00	25,267.00	28,136.00	7	1,869.00															
100.21.05-528	Fringe Benefits - Life Insurance	106.00	91.00	91.00	130.00	43	39.00															
<i>Benefits Totals</i>		<b>\$7,142.00</b>	<b>\$26,358.00</b>	<b>\$25,358.00</b>	<b>\$28,266.00</b>	<b>7%</b>	<b>\$1,908.00</b>															
<b>Pensions</b>																						
100.21.05-523	Fringe Benefits - Medicare	1,465.00	1,325.00	1,325.00	1,426.00	8	101.00															
100.21.05-524	Fringe Benefits - Social Security	6,264.00	5,667.00	5,555.00	6,099.00	8	432.00															
100.21.05-525	Fringe Benefits - IMRF Pension Er Contribution	14,195.00	12,248.00	12,005.00	10,831.00	(12)	(1,417.00)															
<i>Pensions Totals</i>		<b>\$21,924.00</b>	<b>\$19,240.00</b>	<b>\$18,885.00</b>	<b>\$18,356.00</b>	<b>(5%)</b>	<b>(\$884.00)</b>															
<i>Salary and Benefits Totals</i>		<b>\$123,060.00</b>	<b>\$137,001.00</b>	<b>\$135,043.00</b>	<b>\$144,996.00</b>	<b>6%</b>	<b>\$7,995.00</b>															



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>100 - General Fund</b>							
Department <b>21 - Manager's Office</b>							

Division **05 - Economic Development**

**EXPENSE**

**Services and Supplies**

**Services & Charges**

100.21.05-551	Consulting Services	12,740.00	12,240.00	12,240.00	12,456.00	2	216.00
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Budget Transactions

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Collateral materials	1.0000	5,000.00	5,000.00
Manager	CoStar listing service	12.0000	413.00	4,956.00
Manager	Signage	1.0000	2,500.00	2,500.00
Manager Totals				\$12,456.00

100.21.05-566	Other Operating Services	30,200.00	30,800.00	30,800.00	31,000.00	1	200.00
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Budget Transactions

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Co-advertising campaigns	1.0000	18,000.00	18,000.00
Manager	Marketing	1.0000	5,000.00	5,000.00
Manager	Social media advertising boosts	1.0000	1,000.00	1,000.00
Manager	Vacancy marketing	1.0000	2,000.00	2,000.00
Manager	Year in Review - Economic Development Report	1.0000	5,000.00	5,000.00
Manager Totals				\$31,000.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>100 - General Fund</b>							
Department <b>21 - Manager's Office</b>							
Division <b>05 - Economic Development</b>							
EXPENSE							
100.21.05-580	Memberships & Publications	14,481.00	14,780.00	14,780.00	21,280.00	44	6,500.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Chamber of Commerce advertising				1.0000	1,800.00	1,800.00
Manager	Chamber of Commerce event sponsorship				1.0000	6,500.00	6,500.00
Manager	Chamber of Commerce membership				1.0000	1,785.00	1,785.00
Manager	Chicago Northshore CVB membership				1.0000	6,995.00	6,995.00
Manager	Chicago Northshore CVB publications				1.0000	3,200.00	3,200.00
Manager	Promotional giveaways				1.0000	1,000.00	1,000.00
	Manager Totals						\$21,280.00
100.21.05-581	Training & Travel	2,160.00	1,295.00	1,295.00	2,495.00	93	1,200.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	ILCMA Conference				1.0000	850.00	850.00
Manager	ILCMA membership				1.0000	65.00	65.00
Manager	Illinois Economic Development Association (IEDA)				1.0000	850.00	850.00
Manager	International Council of Shopping Centers (ICSC)				1.0000	380.00	380.00
Manager	Other Training				1.0000	350.00	350.00
	Manager Totals						\$2,495.00
100.21.05-589	Village Sponsored Events	20,000.00	20,000.00	20,000.00	25,000.00	25	5,000.00
	<i>Services &amp; Charges Totals</i>	\$79,581.00	\$79,115.00	\$79,115.00	\$92,231.00	17%	\$13,116.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>100 - General Fund</b>							
Department <b>21 - Manager's Office</b>							

Division **05 - Economic Development**

**EXPENSE**

**Supplies**

100.21.05-531	Office Supplies - General	.00	.00	.00	.00		.00
100.21.05-540	Other Operating Supplies	1,000.00	1,000.00	1,000.00	1,000.00		.00

Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Focus groups/hosted meetings	1.0000	1,000.00	1,000.00
			Manager Totals	\$1,000.00

	<i>Supplies Totals</i>	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	0%	\$0.00
	<i>Services and Supplies Totals</i>	\$80,581.00	\$80,115.00	\$80,115.00	\$93,231.00	16%	\$13,116.00
Division	<b>05 - Economic Development Totals</b>	\$203,641.00	\$217,116.00	\$215,158.00	\$238,227.00	10%	\$21,111.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 21 - Manager's Office</b>							
<b>Division 09 - Human Resources</b>							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
100.21.09-511	Regular Salaries	183,754.00	196,970.00	195,285.00	217,341.00	10	20,371.00
<i>Position Transactions</i>							
	<i>Level</i>		<i>Position</i>		<i>Type</i>	<i>Code</i>	<i>Total Amount</i>
	Manager		210801 - Human Resources Generalist		Earnings		117,737.00
	Manager		210802 - Benefits Coordinator		Earnings		99,604.00
						Manager Totals	\$217,341.00
100.21.09-512	Overtime Salaries	.00	.00	.00	.00		.00
100.21.09-513	Part Time Salaries	.00	.00	700.00	.00		.00
100.21.09-515	Sick Cashed In	.00	.00	.00	.00		.00
	<i>Employee Pay Totals</i>	\$183,754.00	\$196,970.00	\$195,985.00	\$217,341.00	10%	\$20,371.00
<b><u>Benefits</u></b>							
100.21.09-522	Fringe Benefits - Medical / Dental Insurance	34,894.00	35,974.00	35,974.00	38,431.00	7	2,457.00
100.21.09-528	Fringe Benefits - Life Insurance	205.00	220.00	220.00	283.00	29	63.00
	<i>Benefits Totals</i>	\$35,099.00	\$36,194.00	\$36,194.00	\$38,714.00	7%	\$2,520.00
<b><u>Pensions</u></b>							
100.21.09-523	Fringe Benefits - Medicare	2,665.00	2,856.00	2,856.00	3,151.00	10	295.00
100.21.09-524	Fringe Benefits - Social Security	11,392.00	12,212.00	12,212.00	13,475.00	10	1,263.00
100.21.09-525	Fringe Benefits - IMRF Pension Er Contribution	25,817.00	26,394.00	26,394.00	23,929.00	(9)	(2,465.00)
	<i>Pensions Totals</i>	\$39,874.00	\$41,462.00	\$41,462.00	\$40,555.00	(2%)	(\$907.00)
	<i>Salary and Benefits Totals</i>	\$258,727.00	\$274,626.00	\$273,641.00	\$296,610.00	8%	\$21,984.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>100 - General Fund</b>							
Department <b>21 - Manager's Office</b>							

Division **09 - Human Resources**

**EXPENSE**

Services and Supplies

Services & Charges

100.21.09-551	Consulting Services	16,000.00	2,000.00	2,000.00	2,000.00		.00
100.21.09-553	Legal Services	46,000.00	7,000.00	7,000.00	14,000.00	100	7,000.00

Budget Transactions

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Fire entry testing	1.0000	7,000.00	7,000.00
Manager	Police entry testing	1.0000	7,000.00	7,000.00
Manager Totals				\$14,000.00

100.21.09-566	Other Operating Services	33,254.00	40,690.00	40,690.00	42,466.00	4	1,776.00
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Budget Transactions

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Assessment tools	6.0000	1,800.00	10,800.00
Manager	Background services	20.0000	168.00	3,360.00
Manager	Drug and alcohol testing	1.0000	5,700.00	5,700.00
Manager	Employee ID program	20.0000	43.00	860.00
Manager	NeoGov license	1.0000	2,552.00	2,552.00
Manager	Pre-placement exams (non public safety)	13.0000	588.00	7,644.00
Manager	Pre-placement exams (public safety)	8.0000	1,250.00	10,000.00
Manager	Required medical testing/physicals	1.0000	1,500.00	1,500.00
Manager	Vehicle license abstracts	25.0000	2.00	50.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>100 - General Fund</b>							
Department <b>21 - Manager's Office</b>							

Division **09 - Human Resources**

**EXPENSE**

Manager Totals \$42,466.00

100.21.09-580	Memberships & Publications	10,582.00	2,267.00	2,267.00	2,267.00		.00
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Budget Transactions

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	ICMA & ILCMA memberships	1.0000	950.00	950.00
Manager	IPELRA memberships	3.0000	230.00	690.00
Manager	SHRM memberships	3.0000	209.00	627.00
				Manager Totals <span style="border-bottom: 1px solid black; padding-left: 10px;">\$2,267.00</span>

100.21.09-581	Training & Travel	9,050.00	17,315.00	17,315.00	22,315.00	29	5,000.00
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Budget Transactions

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Anti-harassment training	1.0000	8,500.00	8,500.00
Manager	Certified HR Specialist training	1.0000	675.00	675.00
Manager	ICMA Emerging Leaders training	2.0000	500.00	1,000.00
Manager	IPELRA employment law update	10.0000	195.00	1,950.00
Manager	IPELRA new supervisor training	7.0000	150.00	1,050.00
Manager	IPELRA virtual training	1.0000	2,640.00	2,640.00
Manager	SHRM Conference	1.0000	5,000.00	5,000.00
Manager	Workplace incidents- line supervisor training	1.0000	1,500.00	1,500.00
				Manager Totals <span style="border-bottom: 1px solid black; padding-left: 10px;">\$22,315.00</span>



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 21 - Manager's Office</b>							
<b>Division 09 - Human Resources</b>							
<b>EXPENSE</b>							
	<i>Services &amp; Charges Totals</i>	\$114,886.00	\$69,272.00	\$69,272.00	\$83,048.00	20%	\$13,776.00
<b>Supplies</b>							
100.21.09-531	Office Supplies - General	7,000.00	.00	.00	.00		.00
100.21.09-532	Computer Equipment	.00	.00	.00	.00		.00
100.21.09-540	Other Operating Supplies	48,140.00	28,140.00	28,140.00	23,140.00	(18)	(5,000.00)
<b>Budget Transactions</b>							
	<i>Level</i>	<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager	Executive recruitment			1.0000	15,000.00	15,000.00
	Manager	HR/Legal compliance posters			1.0000	140.00	140.00
	Manager	Recruitment ads & notices			25.0000	320.00	8,000.00
						<b>Manager Totals</b>	<b>\$23,140.00</b>
		<i>Supplies Totals</i>	\$55,140.00	\$28,140.00	\$28,140.00	\$23,140.00	(18%) (\$5,000.00)
		<i>Services and Supplies Totals</i>	\$170,026.00	\$97,412.00	\$97,412.00	\$106,188.00	9% \$8,776.00
	Division <b>09 - Human Resources</b>	<b>Totals</b>	\$428,753.00	\$372,038.00	\$371,053.00	\$402,798.00	8% \$30,760.00

# DEPARTMENT NARRATIVE

## FINANCE

### Mission Statement/Purpose

The Village of Winnetka Finance Department is dedicated to providing exceptional services to its residents, businesses, other governmental agencies, and other Village departments by applying modern financial management practices to ensure that the Village is able to deliver services effectively and efficiently on a sustained basis, and in a manner that is reflective of the organization's commitment to world class customer service.

### Current Year Department Accomplishments

- Won the Government Finance Officers (GFOA) Distinguished Budget Presentation Award.
- Awarded Certificate of Achievement for Excellence in Financial Reporting.
- Secured \$2.7 million in new Federal / State grant money.
- Drafted and presented comprehensive 5-year stormwater financial plan.
- Refinanced stormwater bonds achieving \$3.2 million in NPV savings.
- Implemented enhanced cyber security protocols.
- Analyzed various rates, fees, and revenue structures across multiple funds and departments.
- Significantly reduced Village's risk exposure by fully implementing new intergovernmental insurance arrangement.
- Continued Finance staff cross-training initiatives to ensure appropriate coverage and an expedited customer experience.
- Supported various Village departments by providing financial analysis.
- Implemented paperless direct deposit pay stubs.

### Staffing and Services Levels

Proposed FY 2022 Full-Time Equivalent (FTE) Employees: **9.5**

FY 2021 FTEs: **9.5**

FY 2020 FTEs: **9.5**

FY 2019 FTEs: **10.5**

Proposed FY 2021 Cost of Salaries and Benefits: **\$1,330,514**

Projected FY 2020 Cost of Salaries and Benefits: **\$1,277,354**

Budgeted FY 2020 Cost of Salaries and Benefits: **\$1,289,679**

Actual FY 2019 Cost of Salaries and Benefits: **\$1,193,914**

FY2021 Budget vs. FY2022 Proposed Budget % Change: **2.55%**



### Services and Supplies (Non-Capital) Expenditures

Proposed FY 2022 Cost of Services and Supplies: **\$249,505**

Projected FY 2021 Cost of Services and Supplies: **\$216,556**

Budgeted FY 2021 Cost of Services and Supplies: **\$223,132**

Actual FY 2020 Cost of Services and Supplies: **\$194,126**

FY2021 Budget vs. FY2022 Proposed Budget % Change: **11.82%**

# Fiscal Year 2022 Proposed Department Objectives

Objective	Action Steps	Timeframe
Safeguard Village financial and technological assets.	<ul style="list-style-type: none"> <li>• Fully implement cyber security initiatives.</li> <li>• Perform a department review of internal controls and standard operating procedures.</li> </ul>	12/31/22
Earn industry recognition for policies, procedures, and documentation.	<ul style="list-style-type: none"> <li>• Continue to win the GFOA Distinguished Budget Presentation Award.</li> <li>• Continue to receive the Certificate of Achievement for Excellence in Financial Reporting.</li> </ul>	12/31/22
Support the Village’s utility funds by assisting in financial analysis of rates and capital planning.	<ul style="list-style-type: none"> <li>• Perform utility rate analysis for the Electric fund.</li> <li>• Continue identifying financing alternatives for projects identified in the Strand Stormwater Vision.</li> <li>• Assist with Commercial Refuse analysis.</li> </ul>	12/31/22
Publish a Popular Annual Financial Report.	<ul style="list-style-type: none"> <li>• Create new financial report and submit to GFOA for award consideration.</li> </ul>	12/31/22
Seek out Federal, State and Local grant opportunities to secure additional funding for the Village.	<ul style="list-style-type: none"> <li>• Continue to track grant opportunities in the IML grant Finder tool, apply where the Village qualifies and secure additional funding.</li> </ul>	12/31/22

# Fiscal Year 2021 Department Objectives Review

**December 31<sup>st</sup>, 2021**  
**Anticipated Completion Status**

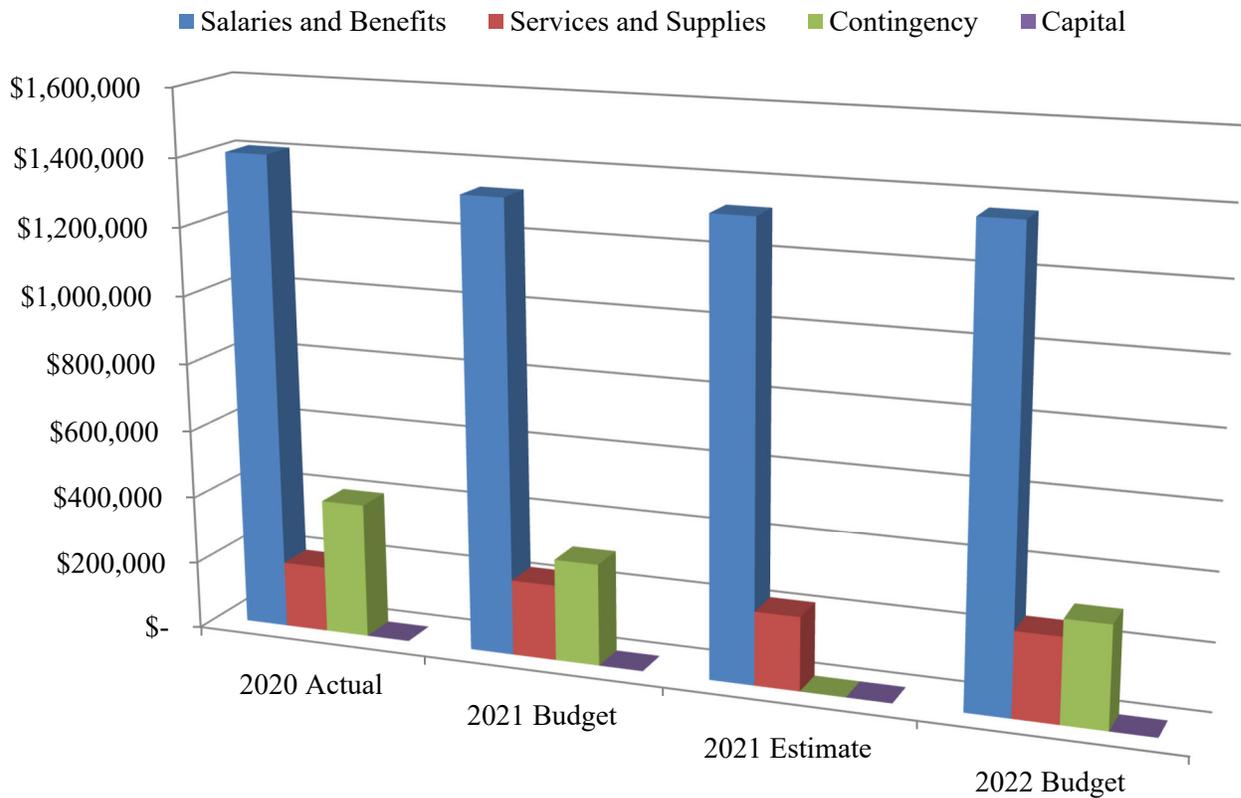
**Objective**

Safeguard Village financial and technological assets.	Ongoing
Earn industry recognition for policies, procedures, and documentation.	Complete
Support the Village's utility funds by assisting in financial analysis of rates and capital planning.	Complete
Invest in the Finance Department's human assets.	Complete
Responsibly manage the Village's investments and treasury.	Complete

# Financial Summary

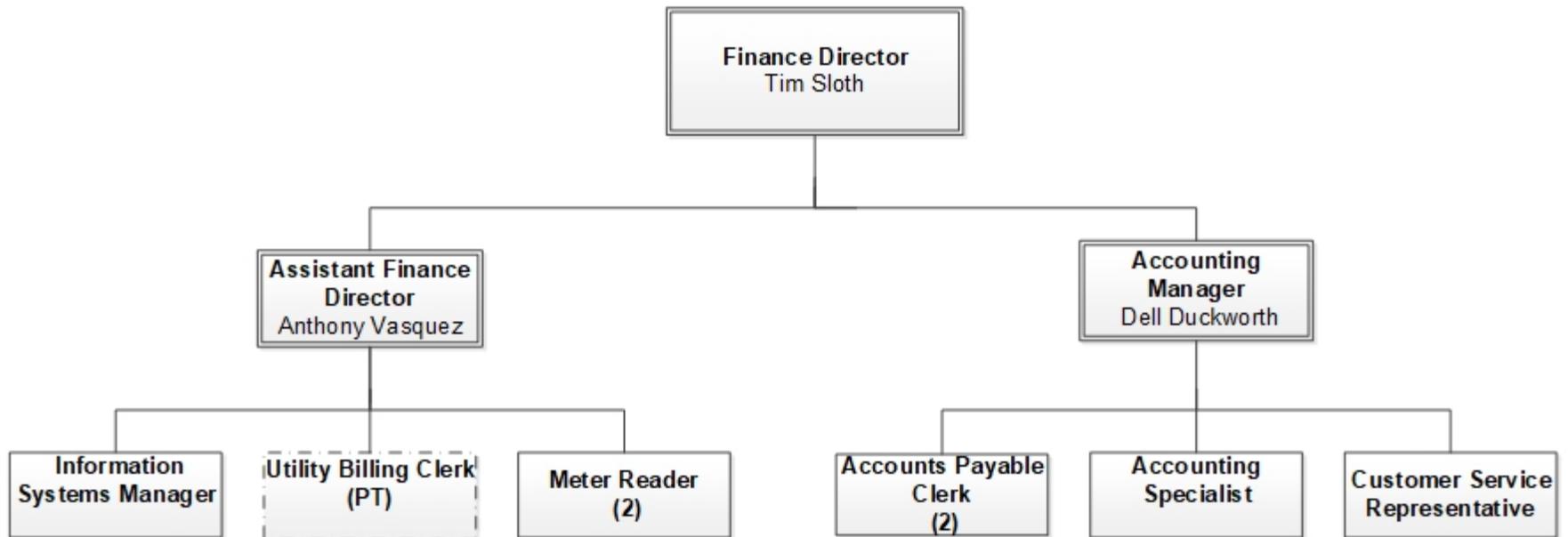
Finance	Actual	Budget	Estimate	Budget	% Change	% Change
	2020	2021	2021	2022	A to C	B to C
		A	B	C		
Salaries and Benefits	\$ 1,407,299	\$ 1,330,514	\$ 1,325,660	\$ 1,364,424	2.5%	2.9%
Services and Supplies	\$ 194,366	\$ 223,132	\$ 216,556	\$ 249,505	11.8%	15.2%
Contingency	\$ 400,000	\$ 300,000	\$ -	\$ 300,000	0.0%	0.0%
<b>Total Operating Exp.</b>	<b>\$ 2,001,665</b>	<b>\$ 1,853,646</b>	<b>\$ 1,542,216</b>	<b>\$ 1,913,929</b>	<b>3.3%</b>	<b>24.1%</b>
Capital Outlay	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
<b>Total Department</b>	<b>\$ 2,001,665</b>	<b>\$ 1,853,646</b>	<b>\$ 1,542,216</b>	<b>\$ 1,913,929</b>	<b>3.3%</b>	<b>24.1%</b>

## Finance



# Organizational Chart

## Village of Winnetka Finance Department





# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 22 - Finance</b>							
<b>Division 01 - Department Wide</b>							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
100.22.01-511	Regular Salaries	829,968.00	867,512.00	865,000.00	912,908.00	5	45,396.00
Position Transactions							
<i>Level</i>	<i>Position</i>			<i>Type</i>	<i>Code</i>		<i>Total Amount</i>
Manager	220101 - Finance Director			Earnings			179,119.00
Manager	220202 - Assistant Finance Director 2			Earnings			127,129.00
Manager	220401 - Accounting Manager			Earnings			128,734.00
Manager	220602 - Accounting Specialist			Earnings			80,064.00
Manager	220901 - Accounts Payable Clerk			Earnings			84,302.00
Manager	220902 - Accounts Payable Clerk			Earnings			80,035.00
Manager	221002 - Customer Service Representative			Earnings			78,997.00
Manager	221101 - Meter Reader			Earnings			77,264.00
Manager	221102 - Meter Reader			Earnings			77,264.00
Manager Totals							\$912,908.00
100.22.01-512	Overtime Salaries	7,750.00	7,500.00	8,500.00	7,500.00		.00
100.22.01-513	Part Time Salaries	50,757.00	52,805.00	51,915.00	52,817.00		12.00
Position Transactions							
<i>Level</i>	<i>Position</i>			<i>Type</i>	<i>Code</i>		<i>Total Amount</i>
Manager	221201 - Utility Billing Clerk Part-Time			Earnings			52,817.00
Manager Totals							\$52,817.00
100.22.01-515	Sick Cashed In	7,836.00	3,273.00	3,272.00	5,087.00	55	1,814.00
100.22.01-518	Other Compensation	2,500.00	2,500.00	2,500.00	2,500.00		.00
<i>Employee Pay Totals</i>		\$898,811.00	\$933,590.00	\$931,187.00	\$980,812.00	5%	\$47,222.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 22 - Finance</b>							
<b>Division 01 - Department Wide</b>							
<b>EXPENSE</b>							
<b>Benefits</b>							
100.22.01-521	Fringe Benefits - Worker's Compensation	24,000.00	24,000.00	24,000.00	10,000.00	(58)	(14,000.00)
100.22.01-522	Fringe Benefits - Medical / Dental Insurance	161,669.00	166,761.00	166,761.00	177,776.00	7	11,015.00
100.22.01-528	Fringe Benefits - Life Insurance	920.00	962.00	962.00	1,193.00	24	231.00
100.22.01-529	Fringe Benefits - Allowances	.00	.00	.00	.00		.00
100.22.01-582	Tuition Assistance	10,000.00	10,000.00	10,000.00	12,000.00	20	2,000.00
	<i>Benefits Totals</i>	\$196,589.00	\$201,723.00	\$201,723.00	\$200,969.00	0%	(\$754.00)
<b>Pensions</b>							
100.22.01-523	Fringe Benefits - Medicare	13,135.00	13,761.00	13,750.00	14,469.00	5	708.00
100.22.01-524	Fringe Benefits - Social Security	53,974.00	56,540.00	55,500.00	59,344.00	5	2,804.00
100.22.01-525	Fringe Benefits - IMRF Pension Er Contribution	127,170.00	124,900.00	123,500.00	108,830.00	(13)	(16,070.00)
	<i>Pensions Totals</i>	\$194,279.00	\$195,201.00	\$192,750.00	\$182,643.00	(6%)	(\$12,558.00)
	<i>Salary and Benefits Totals</i>	\$1,289,679.00	\$1,330,514.00	\$1,325,660.00	\$1,364,424.00	3%	\$33,910.00

**Services and Supplies**

**Services & Charges**

100.22.01-551	Consulting Services	58,580.00	39,160.00	39,160.00	74,740.00	91	35,580.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	AMI consultant (1/3 of total)	1.0000	30,000.00	30,000.00
Manager	Audit	1.0000	30,740.00	30,740.00
Manager	Fraud awareness training	1.0000	5,000.00	5,000.00
Manager	Vehicle sticker distribution and website	1.0000	9,000.00	9,000.00
	Manager Totals			\$74,740.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 22 - Finance</b>							
<b>Division 01 - Department Wide</b>							
<b>EXPENSE</b>							
100.22.01-553	Legal Services	.00	.00	.00	.00		.00
100.22.01-555	GIS & Aerial Mapping	1,496.00	1,496.00	1,496.00	1,496.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	GIS Charge - \$85,000 X 1.76%				1.0000	1,496.00	1,496.00
						Manager Totals	\$1,496.00
100.22.01-556	Village Data Processing / Network Charge	69,722.00	69,722.00	69,722.00	69,722.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Monthly network charge				12.0000	5,810.16	69,722.00
						Manager Totals	\$69,722.00
100.22.01-563	Telephone Service	553.00	553.00	857.00	553.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Monthly PRI share (Comcast)				12.0000	46.12	553.00
						Manager Totals	\$553.00
100.22.01-564	Cell Phones & Radios	3,600.00	3,600.00	4,420.00	3,600.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Verizon Wireless Finance Department charges				12.0000	300.00	3,600.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>100 - General Fund</b>							
Department <b>22 - Finance</b>							

Division **01 - Department Wide**

**EXPENSE**

							Manager Totals	\$3,600.00
100.22.01-566	Other Operating Services	22,400.00	22,400.00	21,500.00	22,400.00		.00	
Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager					1.0000	700.00	700.00
	Manager					1.0000	2,500.00	2,500.00
	Manager					1.0000	6,000.00	6,000.00
	Manager					12.0000	1,100.00	13,200.00
							Manager Totals	\$22,400.00
100.22.01-574	Vehicle Maint Service Charge	7,356.00	7,356.00	7,356.00	8,149.00	11	793.00	
100.22.01-580	Memberships & Publications	2,545.00	2,545.00	2,545.00	2,545.00		.00	
Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager					1.0000	300.00	300.00
	Manager					1.0000	500.00	500.00
	Manager					1.0000	190.00	190.00
	Manager					1.0000	45.00	45.00
	Manager					1.0000	150.00	150.00
	Manager					1.0000	190.00	190.00
	Manager					1.0000	110.00	110.00
	Manager					1.0000	80.00	80.00
	Manager					1.0000	750.00	750.00
	Manager					1.0000	45.00	45.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
<b>Fund 100 - General Fund</b>								
<b>Department 22 - Finance</b>								
<b>Division 01 - Department Wide</b>								
<b>EXPENSE</b>								
	Manager	National Institute of Government Procurement (Village)				1.0000	185.00	185.00
						Manager Totals	\$2,545.00	
100.22.01-581	Training & Travel	5,750.00	2,900.00	3,500.00	2,900.00		.00	
Budget Transactions								
	<i>Level</i>	<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Manager	GFOA national conference (Finance Director)			1.0000	750.00	750.00	
	Manager	IGFOA state conference (Accounting Manager)			1.0000	400.00	400.00	
	Manager	Local conferences and events			1.0000	1,000.00	1,000.00	
	Manager	Tyler/New World conference (AFD)			1.0000	750.00	750.00	
						Manager Totals	\$2,900.00	
100.22.01-592	Credit Card Service Fees	.00	.00	.00	.00		.00	
<i>Services &amp; Charges Totals</i>		\$172,002.00	\$149,732.00	\$150,556.00	\$186,105.00	24%	\$36,373.00	
<b>Supplies</b>								
100.22.01-531	Office Supplies - General	75,150.00	72,150.00	65,000.00	62,150.00	(14)	(10,000.00)	
Budget Transactions								
	<i>Level</i>	<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Manager	Budget printing and supplies			1.0000	2,750.00	2,750.00	
	Manager	Paper, toner, folders, parking permits, general supplies			1.0000	25,000.00	25,000.00	
	Manager	Postage and copier charges			12.0000	2,500.00	30,000.00	
	Manager	Smartphone meter reading devices maint.			1.0000	4,400.00	4,400.00	
						Manager Totals	\$62,150.00	
100.22.01-532	Computer Equipment	250.00	250.00	250.00	250.00		.00	



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 22 - Finance</b>							
Division <b>01 - Department Wide</b>							
<b>EXPENSE</b>							
100.22.01-540	Other Operating Supplies	1,000.00	1,000.00	750.00	1,000.00		.00
	<i>Supplies Totals</i>	\$76,400.00	\$73,400.00	\$66,000.00	\$63,400.00	(14%)	(\$10,000.00)
	<i>Services and Supplies Totals</i>	\$248,402.00	\$223,132.00	\$216,556.00	\$249,505.00	12%	\$26,373.00
<b>Capital Outlay</b>							
100.22.01-635	Furniture & Fixtures	.00	.00	.00	.00		.00
100.22.01-640	Office and Other Equipment	.00	.00	.00	.00		.00
100.22.01-645	Technology	.00	.00	.00	.00		.00
	<i>Capital Outlay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>Contingency</b>							
100.22.01-593	Contingency	200,000.00	300,000.00	.00	300,000.00		.00
	<i>Contingency Totals</i>	\$200,000.00	\$300,000.00	\$0.00	\$300,000.00	0%	\$0.00
	Division <b>01 - Department Wide Totals</b>	\$1,738,081.00	\$1,853,646.00	\$1,542,216.00	\$1,913,929.00	3%	\$60,283.00
	Department <b>22 - Finance Totals</b>	\$1,738,081.00	\$1,853,646.00	\$1,542,216.00	\$1,913,929.00	3%	\$60,283.00

# DEPARTMENT NARRATIVE

## POLICE DEPARTMENT

### Mission Statement/Purpose

The Mission of the Winnetka Police Department is to protect life and property; preserve a peaceful community; prevent, detect and investigate crimes; justly enforce laws; and protect the rights of all citizens.

Services provided include preventive patrol, criminal investigations, traffic and parking enforcement, juvenile justice procedures, crime prevention and education, social services, and animal control.

### Current Year Department Accomplishments

- Implemented a digital solution for parking enforcement.
- Provided unique training for all personnel to enhance professional policing methods.
- Transitioned crime reporting methodology to National Incident Based Reporting System.
- Hired three new Police Officers.
- Engaged with local landscaping companies to gain compliance with leaf blower ordinance.
- Partnered with Human Resources to conduct a test and establish a new Sergeants eligibility list.
- Promoted a Patrol Officer to Sergeant.
- Promoted a Sergeant to Commander.
- Hired a part-time Community Service Officer.
- Hired a new Records Specialist.
- Teamed with Winnetka Park District to address security issues at Cherry Street Beach.
- Engaged with local schools to review safety protocols and conducted drills.
- Supported multiple community events to ensure public safety.

### Staffing and Services Levels

Proposed FY 2022 Full-Time Equivalent (FTE) Employees: **35.5**

FY 2021 FTEs: **35.5**

FY 2020 FTEs: **35.5**

FY 2019 FTEs: **35.5**

Proposed FY 2022 Cost of Salaries and Benefits: **\$6,073,688**

Projected FY 2021 Cost of Salaries and Benefits: **\$5,872,517**

Budgeted FY 2021 Cost of Salaries and Benefits: **\$6,088,394**

Actual FY 2020 Cost of Salaries and Benefits: **\$6,200,532**

FY2021 Budget vs. FY2022 Proposed Budget % Change: **-0.24%**



### Services and Supplies (Non-Capital) Expenditures

Proposed FY 2022 Cost of Services and Supplies: **\$1,372,762**

Projected FY 2021 Cost of Services and Supplies: **\$1,314,687**

Budgeted FY 2021 Cost of Services and Supplies: **\$1,334,437**

Actual FY 2020 Cost of Services and Supplies: **\$1,185,862**

FY2021 Budget vs. FY2022 Proposed Budget % Change: **2.87%**

# Fiscal Year 2022 Proposed Department Objectives

Objective	Action Steps	Timeframe
Update rooftop HVAC units at end of useful life	<ul style="list-style-type: none"> <li>• Complete RFB process and select vendor.</li> <li>• Complete phase one infrastructure updates.</li> </ul>	10/31/22
Conduct leadership development for supervisory staff	<ul style="list-style-type: none"> <li>• Develop strategy with consultant.</li> <li>• Initiate development plan with staff members.</li> </ul>	1/31/22
Conduct entry level police officer exam to establish eligibility list	<ul style="list-style-type: none"> <li>• Identify and select testing vendor.</li> <li>• Team with Human Resources to conduct testing process.</li> </ul>	6/30/22
Increase in-service training for police personnel to enhance professionalism	<ul style="list-style-type: none"> <li>• Identify courses that support SAFE-T Act legislation.</li> <li>• Assign officers to training</li> </ul>	6/30/22
Partner with public and private schools to enhance safety for students and staff	<ul style="list-style-type: none"> <li>• Schedule law enforcement safety drills.</li> <li>• Conduct staff training as requested</li> </ul>	Ongoing
Reinforce crime prevention and community relations efforts.	<ul style="list-style-type: none"> <li>• Maintain proactive community engagement activities.</li> <li>• Continue to actively build positive relationships with the community via social media.</li> </ul>	Ongoing



# Fiscal Year 2021 Department Objectives Review

**December 31<sup>st</sup>, 2021**

**Objective**

**Anticipated Completion Status**

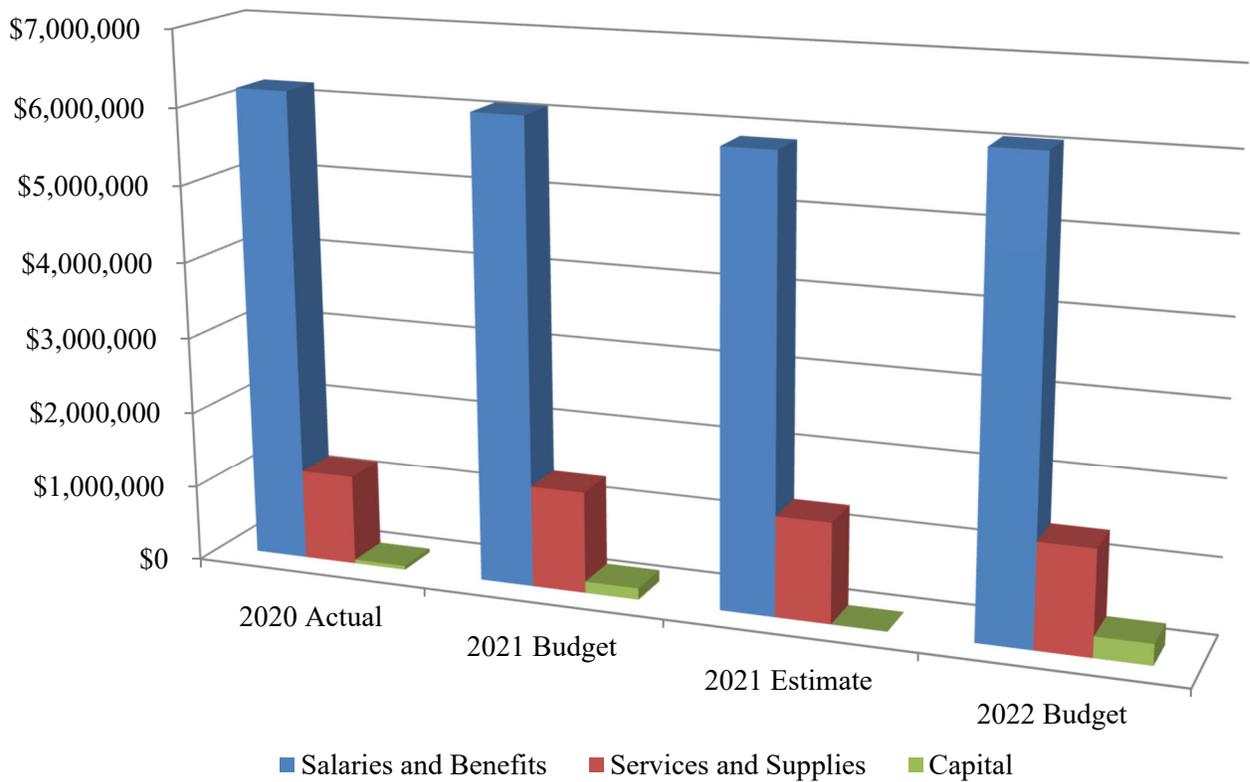
Seek opportunities to further the professionalism of our policing practices	Complete
Update rooftop HVAC units at end of useful life	Project deferred to 2022/2023 due to cost
Transition crime reporting to National Incident Based Reporting System	Complete
Assign three new police officers for basic training	Complete
Conduct selection process to establish a new Police Sergeants list	Complete
Reinforce crime prevention and community relations efforts.	Ongoing



# Financial Summary

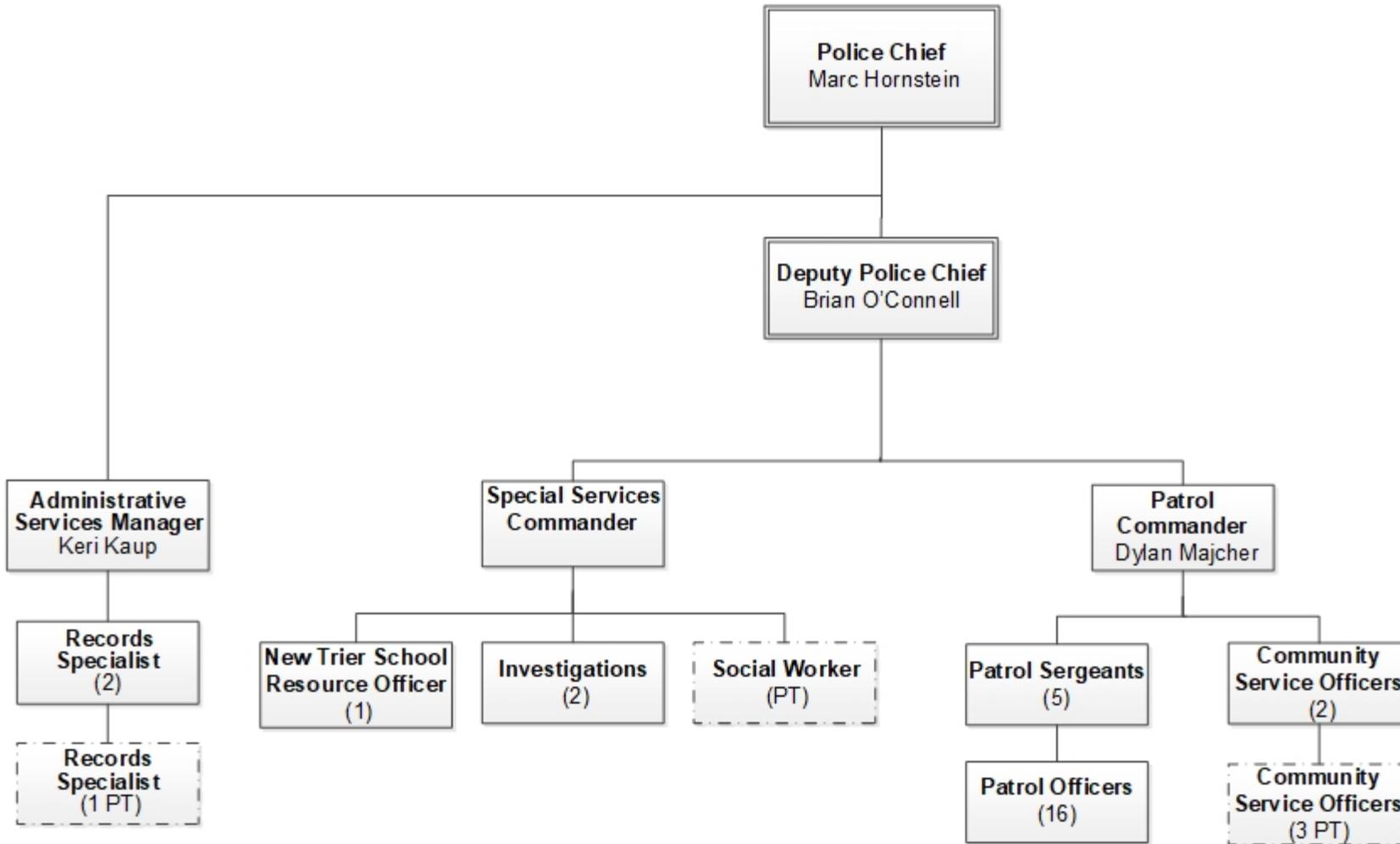
Police	Actual	Budget	Estimate	Budget	% Change	% Change
	2020	2021 A	2021 B	2022 C	A to C	B to C
Salaries and Benefits	\$ 6,200,532	\$ 6,088,394	\$ 5,872,517	\$ 6,073,688	-0.2%	3.4%
Services and Supplies	\$ 1,185,862	\$ 1,334,437	\$ 1,314,687	\$ 1,372,762	2.9%	4.4%
<b>Total Operating Exp.</b>	<b>\$ 7,386,394</b>	<b>\$ 7,422,831</b>	<b>\$ 7,187,204</b>	<b>\$ 7,446,450</b>	<b>0.3%</b>	<b>3.6%</b>
Capital Outlay	\$ 49,535	\$ 150,000	\$ -	\$ 275,000	83.3%	0.0%
<b>Total Department</b>	<b>\$ 7,435,929</b>	<b>\$ 7,572,831</b>	<b>\$ 7,187,204</b>	<b>\$ 7,721,450</b>	<b>2.0%</b>	<b>7.4%</b>

## Police



# Organizational Chart

## Village of Winnetka Police Department



## Department Metrics

<b>Annual Activity Summary</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>	<b>% Change (2019-2020)</b>
Calls for Service	19,792	22,102	22,959	-10.45%
Crime Reports	462	229	241	101%
Custodial Arrests	199	88	75	126%
Ordinance Citations	190	197	215	-3.5%
Traffic - Citations & Warnings	1,816	3,099	2,996	-41.4%
Parking Citations	1,631	4,914	5,009	-66.8%
Total Traffic Crashes	201	340	342	-40.88%
Other Department Services	10,959	11,730	11,998	-6.6%
Department Training (hours)	2,683	4,748	4,151	-43.5%



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>100 - General Fund</b>							
Department <b>26 - Police</b>							
Division <b>01 - Department Wide</b>							
<b>EXPENSE</b>							
<u>Salary and Benefits</u>							
<u>Employee Pay</u>							
100.26.01-512	Overtime Salaries	.00	.00	.00	.00		.00
100.26.01-513	Part Time Salaries	23,500.00	25,000.00	23,450.00	30,000.00	20	5,000.00
Position Transactions							
<i>Level</i>	<i>Position</i>			<i>Type</i>	<i>Code</i>		<i>Total Amount</i>
Manager	261101 - Social Worker Part-Time			Earnings			30,000.00
						Manager Totals	\$30,000.00
100.26.01-518	Other Compensation	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		\$23,500.00	\$25,000.00	\$23,450.00	\$30,000.00	20%	\$5,000.00
<u>Benefits</u>							
100.26.01-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
100.26.01-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
100.26.01-522	Fringe Benefits - Medical / Dental Insurance	.00	.00	.00	.00		.00
100.26.01-528	Fringe Benefits - Life Insurance	.00	.00	.00	.00		.00
100.26.01-582	Tuition Assistance	12,180.00	12,180.00	12,180.00	12,180.00		.00
<i>Benefits Totals</i>		\$12,180.00	\$12,180.00	\$12,180.00	\$12,180.00	0%	\$0.00
<u>Pensions</u>							
100.26.01-523	Fringe Benefits - Medicare	366.00	388.00	375.00	435.00	12	47.00
100.26.01-524	Fringe Benefits - Social Security	1,457.00	1,550.00	1,450.00	1,860.00	20	310.00
100.26.01-525	Fringe Benefits - IMRF Pension Er Contribution	.00	.00	.00	.00		.00
100.26.01-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00
<i>Pensions Totals</i>		\$1,823.00	\$1,938.00	\$1,825.00	\$2,295.00	18%	\$357.00
<i>Salary and Benefits Totals</i>		\$37,503.00	\$39,118.00	\$37,455.00	\$44,475.00	14%	\$5,357.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>100 - General Fund</b>							
Department <b>26 - Police</b>							
Division <b>01 - Department Wide</b>							

**EXPENSE**

Services and Supplies

Services & Charges

100.26.01-553	Legal Services	.00	.00	.00	.00		.00
100.26.01-554	Social Work	.00	.00	.00	.00		.00
100.26.01-555	GIS & Aerial Mapping	16,711.00	16,711.00	16,711.00	16,711.00		.00

Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	GIS Charge - \$85,000 X 19.66%	1.0000	16,711.00	16,711.00
Manager Totals				\$16,711.00

100.26.01-556	Village Data Processing / Network Charge	115,862.00	115,862.00	115,862.00	115,862.00		.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Network support and computer charges	1.0000	115,862.00	115,862.00
Manager Totals				\$115,862.00

100.26.01-557	Technology Licensing & Maintenance	98,500.00	90,250.00	70,000.00	51,750.00	(43)	(38,500.00)
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	E-crash system	1.0000	2,500.00	2,500.00
Manager	E-ticketing system	1.0000	3,700.00	3,700.00
Manager	Mobile data terminal charges	1.0000	8,000.00	8,000.00
Manager	Mobile video maintenance	1.0000	5,300.00	5,300.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>100 - General Fund</b>							
Department <b>26 - Police</b>							

Division **01 - Department Wide**

**EXPENSE**

Manager	Property and evidence software subscription					1.0000	1,000.00	1,000.00
Manager	Socrata maintenance fee					1.0000	2,150.00	2,150.00
Manager	STARCOM subscription fees					1.0000	16,100.00	16,100.00
Manager	Video security service and maintenance					1.0000	13,000.00	13,000.00
							Manager Totals	\$51,750.00

100.26.01-562	Dispatch Services	467,734.00	487,830.00	487,830.00	509,816.00	5	21,986.00
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Budget Transactions				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Consolidated dispatch contract (year 5 of 7)	1.0000	509,816.00	509,816.00
				Manager Totals
				\$509,816.00

100.26.01-563	Telephone Service	7,835.00	7,835.00	7,835.00	7,835.00		.00
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Budget Transactions				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	847-***-2121 (CallOne POTS) PD/FD emergency line	12.0000	120.00	1,440.00
Manager	847-***-2561 (CallOne POTS) PD/FD emergency line	12.0000	120.00	1,440.00
Manager	847-***-6034 (CallOne POTS) Police non-emergency line	12.0000	60.00	720.00
Manager	847-***-6157 (CallOne POTS) Police non-emergency line	12.0000	60.00	720.00
Manager	847-***-6158 (CallOne POTS) Police non-emergency line	12.0000	60.00	720.00
Manager	847-***-6167 (CallOne POTS) Police non-emergency line	12.0000	60.00	720.00
Manager	Monthly PRI share (Comcast)	12.0000	172.93	2,075.00
				Manager Totals
				\$7,835.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>100 - General Fund</b>							
Department <b>26 - Police</b>							
Division <b>01 - Department Wide</b>							

**EXPENSE**

100.26.01-564	Cell Phones & Radios	24,000.00	24,000.00	24,000.00	24,000.00		.00
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Budget Transactions

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Cellular service	1.0000	22,800.00	22,800.00
Manager	Radio maintenance	1.0000	1,200.00	1,200.00
Manager Totals				\$24,000.00

100.26.01-566	Other Operating Services	24,800.00	22,700.00	22,700.00	38,600.00	70	15,900.00
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Budget Transactions

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Administrative services	1.0000	1,000.00	1,000.00
Manager	Animal control expenses	1.0000	800.00	800.00
Manager	Fitness exams	1.0000	600.00	600.00
Manager	Investigations software subscriptions	1.0000	7,200.00	7,200.00
Manager	Lexipol policy manual subscription	1.0000	9,500.00	9,500.00
Manager	Mortuary services	1.0000	1,000.00	1,000.00
Manager	Park district contractual services	1.0000	15,000.00	15,000.00
Manager	Parking ticket system maintenance	1.0000	1,000.00	1,000.00
Manager	Shredding services	1.0000	1,000.00	1,000.00
Manager	Subpoena processing fees	1.0000	500.00	500.00
Manager	Towing	1.0000	1,000.00	1,000.00
Manager Totals				\$38,600.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
<b>Fund 100 - General Fund</b>								
<b>Department 26 - Police</b>								
<b>Division 01 - Department Wide</b>								
<b>EXPENSE</b>								
100.26.01-568	Utilities	44,500.00	44,500.00	44,500.00	44,500.00		.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Water, electric, and stormwater fees					1.0000	44,500.00	44,500.00
							Manager Totals	\$44,500.00
100.26.01-570	Repair & Maintenance - Buildings	76,410.00	79,400.00	79,400.00	73,300.00	(8)	(6,100.00)	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Building furnishings					1.0000	5,000.00	5,000.00
Manager	Building repairs and maintenance					1.0000	19,000.00	19,000.00
Manager	Custodial services					1.0000	22,500.00	22,500.00
Manager	Generator service					1.0000	5,000.00	5,000.00
Manager	HVAC service					1.0000	12,000.00	12,000.00
Manager	Janitor and miscellaneous supplies					1.0000	5,500.00	5,500.00
Manager	Laundry and floor mat service					1.0000	3,000.00	3,000.00
Manager	Pest control services					1.0000	1,300.00	1,300.00
							Manager Totals	\$73,300.00
100.26.01-574	Vehicle Maint Service Charge	154,752.00	154,752.00	154,752.00	151,382.00	(2)	(3,370.00)	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Fleet services assessment					1.0000	151,382.00	151,382.00
							Manager Totals	\$151,382.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>100 - General Fund</b>							
Department <b>26 - Police</b>							

Division **01 - Department Wide**

**EXPENSE**

100.26.01-575	Rental - Office Equipment	6,500.00	6,000.00	5,500.00	5,500.00	(8)	(500.00)
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Budget Transactions

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Copier rental	1.0000	5,500.00	5,500.00
Manager Totals				\$5,500.00

100.26.01-580	Memberships & Publications	43,006.00	43,256.00	43,256.00	43,256.00		.00
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Budget Transactions

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Crime lab building maintenance fund	1.0000	3,000.00	3,000.00
Manager	Crime lab fee	1.0000	17,200.00	17,200.00
Manager	ILEAS membership	1.0000	120.00	120.00
Manager	NEMRT memberships	28.0000	95.00	2,660.00
Manager	NIPAS fees	1.0000	6,200.00	6,200.00
Manager	NIPSTA memberships	28.0000	167.00	4,676.00
Manager	NORTAF fees	1.0000	6,500.00	6,500.00
Manager	Professional memberships	1.0000	1,500.00	1,500.00
Manager	Training publication subscription fees	28.0000	50.00	1,400.00
Manager Totals				\$43,256.00

100.26.01-581	Training & Travel	54,500.00	50,500.00	50,500.00	50,300.00		(200.00)
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# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>100 - General Fund</b>							
Department <b>26 - Police</b>							
Division <b>01 - Department Wide</b>							

**EXPENSE**

Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Books periodicals and videos				1.0000	1,100.00	1,100.00
Manager	Fitness supplies and maintenance				1.0000	2,000.00	2,000.00
Manager	Police law institute training				1.0000	2,700.00	2,700.00
Manager	Professional conferences				1.0000	5,000.00	5,000.00
Manager	Range supplies maintenance and ammo				1.0000	19,500.00	19,500.00
Manager	Training and expenses				1.0000	20,000.00	20,000.00
Manager Totals							\$50,300.00

*Services & Charges Totals*      **\$1,135,110.00**      **\$1,143,596.00**      **\$1,122,846.00**      **\$1,132,812.00**      (1%)      **(\$10,784.00)**

**Supplies**

100.26.01-532      Computer Equipment      .00      .00      1,000.00      1,000.00           1,000.00

Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Computer equipment				1.0000	1,000.00	1,000.00
Manager Totals							\$1,000.00

100.26.01-539      Police Equipment      45,696.00      61,041.00      61,041.00      56,375.00      (8)      (4,666.00)

Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	AED batteries and supplies				1.0000	500.00	500.00
Manager	Ballistic shields				3.0000	3,333.00	9,999.00
Manager	Body armor				6.0000	1,000.00	6,000.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>100 - General Fund</b>							
Department <b>26 - Police</b>							
Division <b>01 - Department Wide</b>							
EXPENSE							
Manager	Breathalyzer supplies					1.0000	450.00
Manager	Community relations supplies					1.0000	1,000.00
Manager	Crime scene supplies					1.0000	1,200.00
Manager	Crossing guard supplies					1.0000	350.00
Manager	Electronic control device supplies					1.0000	2,550.00
Manager	Electronic control devices					28.0000	317.00
Manager	First aid and universal precaution supplies					1.0000	1,400.00
Manager	Investigations supplies					1.0000	500.00
Manager	NIPAS and emergency management supplies					1.0000	5,000.00
Manager	Patrol supplies and equipment					1.0000	3,500.00
Manager	Property and evidence storage supplies					1.0000	1,000.00
Manager	Traffic safety equipment					1.0000	550.00
Manager	Uniform, patches					1.0000	500.00
Manager	Uniforms, new officers					2.0000	4,000.00
Manager	Uniforms, promotions					1.0000	2,000.00
Manager	Uniforms, specialty assignment					1.0000	3,000.00
Manager Totals							\$56,375.00
100.26.01-540	Other Operating Supplies	31,000.00	30,000.00	30,000.00	26,500.00	(12)	(3,500.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	Administration and miscellaneous supplies					1.0000	5,500.00
Manager	Paper and office supplies					1.0000	4,000.00
Manager	Postage and shipping expenses					1.0000	2,500.00
Manager	Printer and copier supplies					1.0000	6,000.00
Manager	Printing expenses					1.0000	6,000.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 26 - Police</b>							
<b>Division 01 - Department Wide</b>							
<b>EXPENSE</b>							
	Manager	Prisoner food and services				1.0000	500.00
	Manager	Records supplies				1.0000	2,000.00
							Manager Totals \$26,500.00
100.26.01-542	Vehicles, Parts and Equipment	113,700.00	99,800.00	99,800.00	156,075.00	56	56,275.00
	Budget Transactions						
	<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>
	Manager	Bicycle equipment and maintenance				1.0000	600.00
	Manager	Miscellaneous squad supplies				1.0000	2,000.00
	Manager	Mobile video systems				1.0000	5,000.00
	Manager	Motorcycle maintenance and repair				1.0000	375.00
	Manager	Radar unit maintenance and certification				1.0000	1,600.00
	Manager	Squad equipment installation and repairs				1.0000	40,000.00
	Manager	Squad fleet replacement				3.0000	35,000.00
	Manager	Vehicle cleaning and decontamination				1.0000	1,500.00
							Manager Totals \$156,075.00
		<i>Supplies Totals</i>	\$190,396.00	\$190,841.00	\$191,841.00	26%	\$49,109.00
		<i>Services and Supplies Totals</i>	\$1,325,506.00	\$1,334,437.00	\$1,314,687.00	3%	\$38,325.00
<b>Capital Outlay</b>							
100.26.01-615	Buildings & Structures	60,000.00	150,000.00	.00	275,000.00	83	125,000.00
	Budget Transactions						
	<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>
	Manager	HVAC Replacement				1.0000	275,000.00
							Manager Totals \$275,000.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 26 - Police</b>							
<b>Division 01 - Department Wide</b>							
<b>EXPENSE</b>							
100.26.01-620	Improvements Other Than Buildings	.00	.00	.00	.00		.00
100.26.01-625	Heavy Machinery	.00	.00	.00	.00		.00
100.26.01-630	Motor Vehicles	.00	.00	.00	.00		.00
100.26.01-635	Furniture & Fixtures	.00	.00	.00	.00		.00
100.26.01-640	Office and Other Equipment	.00	.00	.00	.00		.00
100.26.01-645	Technology	.00	.00	.00	.00		.00
	<i>Capital Outlay Totals</i>	\$60,000.00	\$150,000.00	\$0.00	\$275,000.00	83%	\$125,000.00
<b><u>Insurance and Other Chargebacks</u></b>							
100.26.01-530	Liability Insurance	.00	.00	.00	.00		.00
	<i>Insurance and Other Chargebacks Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<b>Division 01 - Department Wide Totals</b>	<b>\$1,423,009.00</b>	<b>\$1,523,555.00</b>	<b>\$1,352,142.00</b>	<b>\$1,692,237.00</b>	<b>11%</b>	<b>\$168,682.00</b>



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>100 - General Fund</b>							
Department <b>26 - Police</b>							
Division <b>10 - Administration</b>							

**EXPENSE**

Salary and Benefits

Employee Pay

100.26.10-511	Regular Salaries	713,393.00	745,713.00	675,000.00	745,546.00		(167.00)
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Position Transactions

Level	Position	Type	Code	Total Amount
Manager	260101 - Police Chief	Earnings		176,956.00
Manager	260201 - Deputy Police Chief	Earnings		165,370.00
Manager	260301 - Commander of Police	Earnings		137,547.00
Manager	260302 - Commander of Police	Earnings		152,830.00
Manager	260702 - Administrative Services Manager	Earnings		112,843.00
Manager Totals				\$745,546.00

100.26.10-512	Overtime Salaries	12,000.00	12,000.00	.00	12,000.00		.00
100.26.10-515	Sick Cashed In	25,732.00	7,444.00	20,406.00	11,256.00	51	3,812.00
100.26.10-516	Holiday Salaries	.00	.00	.00	.00		.00
100.26.10-518	Other Compensation	7,580.00	7,580.00	7,580.00	7,580.00		.00
<i>Employee Pay Totals</i>		\$758,705.00	\$772,737.00	\$702,986.00	\$776,382.00	0%	\$3,645.00

Benefits

100.26.10-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
100.26.10-521	Fringe Benefits - Worker's Compensation	40,000.00	40,000.00	40,000.00	50,000.00	25	10,000.00
100.26.10-522	Fringe Benefits - Medical / Dental Insurance	90,761.00	88,259.00	88,259.00	104,564.00	18	16,305.00
100.26.10-528	Fringe Benefits - Life Insurance	781.00	814.00	814.00	836.00	3	22.00
<i>Benefits Totals</i>		\$131,542.00	\$129,073.00	\$129,073.00	\$155,400.00	20%	\$26,327.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>100 - General Fund</b>							
Department <b>26 - Police</b>							
Division <b>10 - Administration</b>							
<b>EXPENSE</b>							
<u>Pensions</u>							
100.26.10-523	Fringe Benefits - Medicare	11,073.00	11,310.00	11,310.00	11,258.00		(52.00)
100.26.10-524	Fringe Benefits - Social Security	6,357.00	6,513.00	6,513.00	6,996.00	7	483.00
100.26.10-525	Fringe Benefits - IMRF Pension Er Contribution	14,406.00	14,076.00	14,076.00	12,424.00	(12)	(1,652.00)
100.26.10-526	Fringe Benefits - Police Pension Er Contribution	341,873.00	269,657.00	269,657.00	238,411.00	(12)	(31,246.00)
100.26.10-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00
	<i>Pensions Totals</i>	\$373,709.00	\$301,556.00	\$301,556.00	\$269,089.00	(11%)	(\$32,467.00)
	<i>Salary and Benefits Totals</i>	\$1,263,956.00	\$1,203,366.00	\$1,133,615.00	\$1,200,871.00	0%	(\$2,495.00)
	Division <b>10 - Administration Totals</b>	\$1,263,956.00	\$1,203,366.00	\$1,133,615.00	\$1,200,871.00	0%	(\$2,495.00)



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 26 - Police</b>							
<b>Division 13 - Community Service Officers</b>							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
100.26.13-511	Regular Salaries	159,833.00	163,830.00	155,000.00	167,926.00	3	4,096.00
Position Transactions							
	<i>Level</i>		<i>Position</i>		<i>Type</i>	<i>Code</i>	<i>Total Amount</i>
	Manager		260901 - Community Service Officer		Earnings		83,964.00
	Manager		260902 - Community Service Officer		Earnings		83,962.00
						Manager Totals	\$167,926.00
100.26.13-512	Overtime Salaries	2,600.00	2,600.00	4,700.00	2,600.00		.00
100.26.13-513	Part Time Salaries	100,504.00	102,549.00	85,000.00	99,949.00	(3)	(2,600.00)
Position Transactions							
	<i>Level</i>		<i>Position</i>		<i>Type</i>	<i>Code</i>	<i>Total Amount</i>
	Manager		261001 - Crossing Guard/Part-Time CSO		Earnings		31,980.00
	Manager		261002 - Crossing Guard/Part-Time CSO		Earnings		34,367.00
	Manager		261003 - Crossing Guard/Part-Time CSO		Earnings		33,602.00
						Manager Totals	\$99,949.00
100.26.13-515	Sick Cashed In	3,948.00	.00	.00	.00		.00
100.26.13-518	Other Compensation	2,140.00	2,600.00	2,200.00	2,600.00		.00
	<i>Employee Pay Totals</i>	\$269,025.00	\$271,579.00	\$246,900.00	\$273,075.00	1%	\$1,496.00
<b><u>Benefits</u></b>							
100.26.13-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
100.26.13-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
100.26.13-522	Fringe Benefits - Medical / Dental Insurance	18,850.00	19,414.00	19,414.00	20,590.00	6	1,176.00
100.26.13-528	Fringe Benefits - Life Insurance	174.00	179.00	179.00	216.00	21	37.00
	<i>Benefits Totals</i>	\$19,024.00	\$19,593.00	\$19,593.00	\$20,806.00	6%	\$1,213.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 26 - Police</b>							
<b>Division 13 - Community Service Officers</b>							
<b>EXPENSE</b>							
<b><u>Pensions</u></b>							
100.26.13-523	Fringe Benefits - Medicare	3,864.00	3,939.00	3,939.00	3,961.00	1	22.00
100.26.13-524	Fringe Benefits - Social Security	16,518.00	16,837.00	14,750.00	16,931.00	1	94.00
100.26.13-525	Fringe Benefits - IMRF Pension Er Contribution	37,132.00	35,694.00	33,500.00	29,493.00	(17)	(6,201.00)
100.26.13-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00
100.26.13-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00
	<i>Pensions Totals</i>	<u>\$57,514.00</u>	<u>\$56,470.00</u>	<u>\$52,189.00</u>	<u>\$50,385.00</u>	<u>(11%)</u>	<u>(\$6,085.00)</u>
	<i>Salary and Benefits Totals</i>	<u>\$345,563.00</u>	<u>\$347,642.00</u>	<u>\$318,682.00</u>	<u>\$344,266.00</u>	<u>(1%)</u>	<u>(\$3,376.00)</u>
<b><u>Services and Supplies</u></b>							
<b><u>Supplies</u></b>							
100.26.13-540	Other Operating Supplies	.00	.00	.00	.00		.00
	<i>Supplies Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>+++</u>	<u>\$0.00</u>
	<i>Services and Supplies Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>+++</u>	<u>\$0.00</u>
Division 13 - Community Service Officers	<b>Totals</b>	<u>\$345,563.00</u>	<u>\$347,642.00</u>	<u>\$318,682.00</u>	<u>\$344,266.00</u>	<u>(1%)</u>	<u>(\$3,376.00)</u>



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 26 - Police</b>							
<b>Division 14 - General &amp; Criminal Records</b>							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
100.26.14-511	Regular Salaries	144,077.00	136,534.00	131,000.00	125,896.00	(8)	(10,638.00)
Position Transactions							
	<i>Level</i>		<i>Position</i>		<i>Type</i>	<i>Code</i>	<i>Total Amount</i>
	Manager		260810 - Records Specialist		Earnings		63,646.00
	Manager		260813 - Records Specialist		Earnings		62,250.00
						Manager Totals	\$125,896.00
100.26.14-512	Overtime Salaries	5,000.00	5,000.00	1,500.00	5,000.00		.00
100.26.14-513	Part Time Salaries	28,884.00	29,600.00	29,600.00	32,922.00	11	3,322.00
Position Transactions							
	<i>Level</i>		<i>Position</i>		<i>Type</i>	<i>Code</i>	<i>Total Amount</i>
	Manager		260811 - Records Specialist Part-Time		Earnings		32,922.00
						Manager Totals	\$32,922.00
100.26.14-515	Sick Cashed In	.00	1,691.00	1,691.00	.00	(100)	(1,691.00)
100.26.14-516	Holiday Salaries	.00	.00	.00	.00		.00
100.26.14-518	Other Compensation	1,440.00	1,440.00	850.00	1,440.00		.00
	<i>Employee Pay Totals</i>	\$179,401.00	\$174,265.00	\$164,641.00	\$165,258.00	(5%)	(\$9,007.00)
<b><u>Benefits</u></b>							
100.26.14-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
100.26.14-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
100.26.14-522	Fringe Benefits - Medical / Dental Insurance	27,575.00	28,420.00	28,420.00	20,590.00	(28)	(7,830.00)
100.26.14-528	Fringe Benefits - Life Insurance	161.00	170.00	170.00	166.00	(2)	(4.00)
	<i>Benefits Totals</i>	\$27,736.00	\$28,590.00	\$28,590.00	\$20,756.00	(27%)	(\$7,834.00)



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 26 - Police</b>							
<b>Division 14 - General &amp; Criminal Records</b>							
<b>EXPENSE</b>							
<b><u>Pensions</u></b>							
100.26.14-523	Fringe Benefits - Medicare	2,529.00	2,527.00	2,527.00	2,396.00	(5)	(131.00)
100.26.14-524	Fringe Benefits - Social Security	10,813.00	10,804.00	10,804.00	10,246.00	(5)	(558.00)
100.26.14-525	Fringe Benefits - IMRF Pension Er Contribution	24,301.00	22,489.00	22,489.00	17,486.00	(22)	(5,003.00)
100.26.14-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00
100.26.14-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00
<i>Pensions Totals</i>		<hr/> \$37,643.00	\$35,820.00	\$35,820.00	\$30,128.00	(16%)	(\$5,692.00)
<i>Salary and Benefits Totals</i>		<hr/> \$244,780.00	\$238,675.00	\$229,051.00	\$216,142.00	(9%)	(\$22,533.00)
<b>Division 14 - General &amp; Criminal Records Totals</b>		<hr/> <hr/> \$244,780.00	\$238,675.00	\$229,051.00	\$216,142.00	(9%)	(\$22,533.00)



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change																									
Fund <b>100 - General Fund</b>																																
Department <b>26 - Police</b>																																
Division <b>16 - Investigations</b>																																
<b>EXPENSE</b>																																
<u>Salary and Benefits</u>																																
<u>Employee Pay</u>																																
100.26.16-511	Regular Salaries	309,750.00	211,662.00	285,000.00	316,442.00	50	104,780.00																									
<table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="text-align: left;">Level</th> <th style="text-align: left;">Position</th> <th style="text-align: left;">Type</th> <th style="text-align: left;">Code</th> <th style="text-align: right;">Total Amount</th> </tr> </thead> <tbody> <tr> <td>Manager</td> <td>260405 - Police Officer</td> <td>Earnings</td> <td></td> <td style="text-align: right;">108,477.00</td> </tr> <tr> <td>Manager</td> <td>260406 - Police Officer</td> <td>Earnings</td> <td></td> <td style="text-align: right;">108,477.00</td> </tr> <tr> <td>Manager</td> <td>260415 - Police Officer</td> <td>Earnings</td> <td></td> <td style="text-align: right;">99,488.00</td> </tr> <tr> <td colspan="4" style="text-align: right;">Manager Totals</td> <td style="text-align: right; border-top: 1px solid black;">\$316,442.00</td> </tr> </tbody> </table>								Level	Position	Type	Code	Total Amount	Manager	260405 - Police Officer	Earnings		108,477.00	Manager	260406 - Police Officer	Earnings		108,477.00	Manager	260415 - Police Officer	Earnings		99,488.00	Manager Totals				\$316,442.00
Level	Position	Type	Code	Total Amount																												
Manager	260405 - Police Officer	Earnings		108,477.00																												
Manager	260406 - Police Officer	Earnings		108,477.00																												
Manager	260415 - Police Officer	Earnings		99,488.00																												
Manager Totals				\$316,442.00																												
100.26.16-512	Overtime Salaries	40,000.00	40,000.00	40,000.00	40,000.00		.00																									
100.26.16-515	Sick Cashed In	4,096.00	2,035.00	6,497.00	6,936.00	241	4,901.00																									
100.26.16-516	Holiday Salaries	5,958.00	4,070.00	6,412.00	6,085.00	50	2,015.00																									
100.26.16-518	Other Compensation	3,975.00	2,470.00	3,150.00	3,975.00	61	1,505.00																									
<i>Employee Pay Totals</i>		\$363,779.00	\$260,237.00	\$341,059.00	\$373,438.00	43%	\$113,201.00																									
<u>Benefits</u>																																
100.26.16-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00																									
100.26.16-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00																									
100.26.16-522	Fringe Benefits - Medical / Dental Insurance	83,104.00	52,308.00	52,308.00	63,891.00	22	11,583.00																									
100.26.16-528	Fringe Benefits - Life Insurance	345.00	234.00	234.00	416.00	78	182.00																									
<i>Benefits Totals</i>		\$83,449.00	\$52,542.00	\$52,542.00	\$64,307.00	22%	\$11,765.00																									



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 26 - Police</b>							
<b>Division 16 - Investigations</b>							
<b>EXPENSE</b>							
<b><u>Pensions</u></b>							
100.26.16-523	Fringe Benefits - Medicare	5,377.00	3,773.00	3,773.00	5,529.00	47	1,756.00
100.26.16-524	Fringe Benefits - Social Security	.00	.00	.00	.00		.00
100.26.16-525	Fringe Benefits - IMRF Pension Er Contribution	.00	.00	.00	.00		.00
100.26.16-526	Fringe Benefits - Police Pension Er Contribution	178,818.00	92,612.00	92,612.00	121,613.00	31	29,001.00
100.26.16-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00
	<i>Pensions Totals</i>	<b>\$184,195.00</b>	<b>\$96,385.00</b>	<b>\$96,385.00</b>	<b>\$127,142.00</b>	<b>32%</b>	<b>\$30,757.00</b>
	<i>Salary and Benefits Totals</i>	<b>\$631,423.00</b>	<b>\$409,164.00</b>	<b>\$489,986.00</b>	<b>\$564,887.00</b>	<b>38%</b>	<b>\$155,723.00</b>
	Division <b>16 - Investigations Totals</b>	<b>\$631,423.00</b>	<b>\$409,164.00</b>	<b>\$489,986.00</b>	<b>\$564,887.00</b>	<b>38%</b>	<b>\$155,723.00</b>



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund 100 - General Fund							
Department 26 - Police							
Division 17 - Uniformed Patrol							

EXPENSE

Salary and Benefits

Employee Pay

100.26.17-511	Regular Salaries	2,080,647.00	2,169,282.00	1,875,000.00	2,152,588.00	(1)	(16,694.00)
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Position Transactions

Level	Position	Type	Code	Total Amount
Manager	260401 - Police Officer	Earnings		83,897.00
Manager	260402 - Police Officer	Earnings		83,897.00
Manager	260403 - Police Officer	Earnings		99,488.00
Manager	260404 - Police Officer	Earnings		92,921.00
Manager	260407 - Police Officer	Earnings		94,994.00
Manager	260408 - Police Officer	Earnings		85,929.00
Manager	260409 - Police Officer	Earnings		108,477.00
Manager	260410 - Police Officer	Earnings		79,962.00
Manager	260411 - Police Officer	Earnings		108,477.00
Manager	260412 - Police Officer	Earnings		88,216.00
Manager	260413 - Police Officer	Earnings		107,772.00
Manager	260414 - Police Officer	Earnings		88,216.00
Manager	260416 - Police Officer	Earnings		81,518.00
Manager	260417 - Police Officer	Earnings		102,944.00
Manager	260418 - Police Officer	Earnings		103,980.00
Manager	260419 - Police Officer	Earnings		99,488.00
Manager	260501 - Sergeant of Police	Earnings		130,690.00
Manager	260502 - Sergeant of Police	Earnings		130,690.00
Manager	260503 - Sergeant of Police	Earnings		120,657.00
Manager	260504 - Sergeant of Police	Earnings		130,690.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 26 - Police</b>							
<b>Division 17 - Uniformed Patrol</b>							
<b>EXPENSE</b>							
Manager	260505 - Sergeant of Police			Earnings			129,685.00
						Manager Totals	\$2,152,588.00
100.26.17-512	Overtime Salaries	215,000.00	225,000.00	330,000.00	225,000.00		.00
100.26.17-515	Sick Cashed In	16,761.00	19,576.00	22,157.00	8,768.00	(55)	(10,808.00)
100.26.17-516	Holiday Salaries	45,075.00	47,162.00	47,162.00	46,889.00	(1)	(273.00)
100.26.17-518	Other Compensation	23,895.00	27,300.00	27,300.00	24,295.00	(11)	(3,005.00)
	<i>Employee Pay Totals</i>	\$2,381,378.00	\$2,488,320.00	\$2,301,619.00	\$2,457,540.00	(1%)	(\$30,780.00)
<b><u>Benefits</u></b>							
100.26.17-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
100.26.17-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
100.26.17-522	Fringe Benefits - Medical / Dental Insurance	380,877.00	371,195.00	371,195.00	379,056.00	2	7,861.00
100.26.17-528	Fringe Benefits - Life Insurance	2,307.00	2,235.00	2,235.00	2,572.00	15	337.00
	<i>Benefits Totals</i>	\$383,184.00	\$373,430.00	\$373,430.00	\$381,628.00	2%	\$8,198.00
<b><u>Pensions</u></b>							
100.26.17-523	Fringe Benefits - Medicare	34,634.00	36,365.00	36,365.00	35,829.00	(1)	(536.00)
100.26.17-524	Fringe Benefits - Social Security	.00	.00	.00	.00		.00
100.26.17-525	Fringe Benefits - IMRF Pension Er Contribution	.00	.00	.00	.00		.00
100.26.17-526	Fringe Benefits - Police Pension Er Contribution	1,199,504.00	952,314.00	952,314.00	828,050.00	(13)	(124,264.00)
100.26.17-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00
	<i>Pensions Totals</i>	\$1,234,138.00	\$988,679.00	\$988,679.00	\$863,879.00	(13%)	(\$124,800.00)
	<i>Salary and Benefits Totals</i>	\$3,998,700.00	\$3,850,429.00	\$3,663,728.00	\$3,703,047.00	(4%)	(\$147,382.00)
	<b>Division 17 - Uniformed Patrol Totals</b>	\$3,998,700.00	\$3,850,429.00	\$3,663,728.00	\$3,703,047.00	(4%)	(\$147,382.00)



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 26 - Police</b>							
Division 18 - Special Detail							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
100.26.18-518	Other Compensation	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Salary and Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Division 18 - Special Detail Totals		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Department 26 - Police Totals		\$7,907,431.00	\$7,572,831.00	\$7,187,204.00	\$7,721,450.00	2%	\$148,619.00

# DEPARTMENT NARRATIVE

## FIRE DEPARTMENT

### Mission Statement/Purpose

As an “All-Hazards Response Department,” the Fire Department provides the community with a quality life safety and property conservation program in a comprehensive and efficient manner implemented through fire prevention, public education, fire suppression, emergency medical and rescue services.

### Current Year Department Accomplishments

- Completed purchase and placed new MSA G1 Air Packs into service.
- Started implementation of Fire Training Tower Repair/Maintenance Program.
- Completed Implementation and Data Migration of New Fire Reporting Software.
- Purchased and installed new digital mobile radios in fire apparatus per RED Center specifications.
- Implemented Training Cooperative and IGA’s with Northfield, Glencoe, and Wilmette Fire Departments.
- Completed CPR/AED Training for Village Employees.
- Lead initiative to set up COVID19 Vaccination Clinics using paramedics at New Trier HS.
- Successfully administered 10,000 vaccination shots with other MABAS Division 3 paramedics.
- Applied and received approval to conduct rapid COVID testing for Village employees and families.

### Staffing and Services Levels

Proposed FY 2021 Full-Time Equivalent (FTE) Employees: **27.0**

FY 2020 FTEs: **27.0**

FY 2019 FTEs: **27.0**

FY 2018 FTEs: **26.5**

Proposed FY 2022 Cost of Salaries and Benefits: **\$5,383,307**

Projected FY 2021 Cost of Salaries and Benefits: **\$5,194,960**

Budgeted FY 2021 Cost of Salaries and Benefits: **\$5,378,327**

Actual FY 2020 Cost of Salaries and Benefits: **\$5,717,523**

FY2021 Budget vs. FY2022 Proposed Budget % Change: **0.09%**



### Services and Supplies (Non-Capital) Expenditures

Proposed FY 2022 Cost of Services and Supplies: **\$616,567**

Projected FY 2021 Cost of Services and Supplies: **\$604,570**

Budgeted FY 2021 Cost of Services and Supplies: **\$606,070**

Actual FY 2020 Cost of Services and Supplies: **\$496,183**

FY2021 Budget vs. FY2022 Proposed Budget % Change: **1.73%**

# Fiscal Year 2022 Proposed Department Objectives

Objective	Action Steps	Timeframe
Replace Fire Department Staff Vehicle	<ul style="list-style-type: none"> <li>• Determine Vehicle specifications</li> <li>• Obtain Quotes</li> <li>• Purchase Staff Car</li> </ul>	April 2022
Upgrade Knox Box Key Holders in Department Apparatus	<ul style="list-style-type: none"> <li>• Identify equipment specifications</li> <li>• Obtain Quotes</li> <li>• Purchase and install knox box key holders in apparatus</li> </ul>	June 2022
In conjunction with Human Resources, create new Firemedic hiring list	<ul style="list-style-type: none"> <li>• Select vendor to administer application process and test</li> <li>• Administer test</li> <li>• Post certified results</li> </ul>	October 2022
Complete Advanced Pediatric Life Support Training for Department paramedics	<ul style="list-style-type: none"> <li>• Schedule Training and Instructor</li> <li>• Complete training and certification process of department paramedics.</li> </ul>	September 2022
Training Tower Maintenance and Training Cooperative	<ul style="list-style-type: none"> <li>• Continue Maintenance/Repair Plan for Training Tower</li> <li>• Coordinate Training with Neighboring Departments</li> </ul>	December 2022



# Fiscal Year 2021 Department Objectives Review

**December 31<sup>st</sup>, 2021**  
**Anticipated Completion Status**

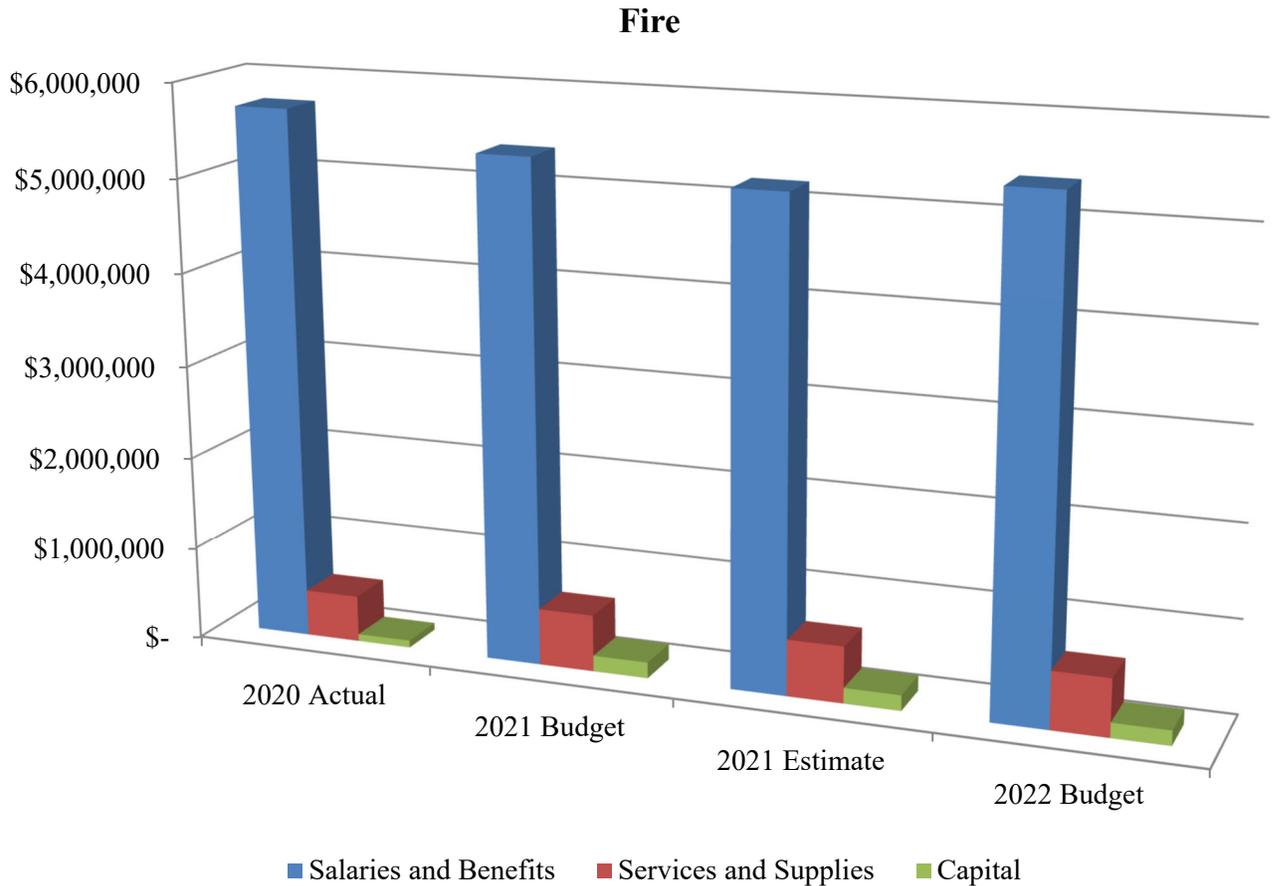
**Objective**

<p>Replace 22 Fire Department Self Contained Breathing Apparatus (SCBA) Air Packs</p>	<p>Completed</p>
<p>Administer updated American Heart Association First-Aid and CPR/AED training to all Village employees who expressed interest in attending.</p>	<p>Completed</p>
<p>Add 2 members to MABAS Division 3 Special Rescue Team and 1 member to the MABAS Dive Team.</p>	<p>In Progress</p>
<p>Implement a new Fire incident reporting and records management software.</p>	<p>October 2021</p>



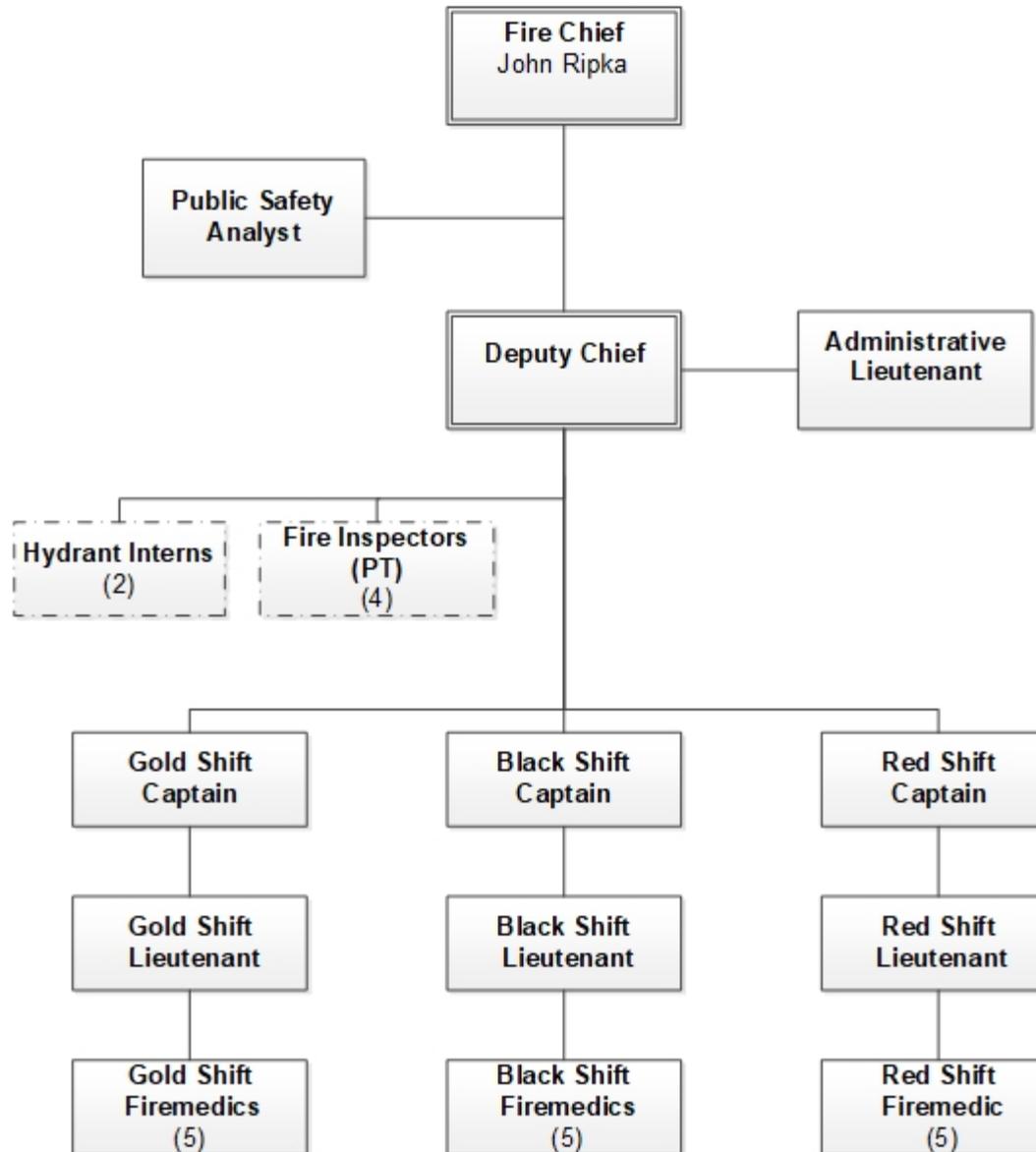
# Financial Summary

Fire	Actual	Budget	Estimate	Budget	% Change	% Change
	2020	2021 A	2021 B	2022 C	A to C	B to C
Salaries and Benefits	\$ 5,717,523	\$ 5,378,327	\$ 5,194,960	\$ 5,383,307	0.1%	3.6%
Services and Supplies	\$ 496,183	\$ 606,070	\$ 604,570	\$ 616,567	1.7%	2.0%
<b>Total Operating Exp.</b>	<b>\$ 6,213,706</b>	<b>\$ 5,984,397</b>	<b>\$ 5,799,530</b>	<b>\$ 5,999,874</b>	<b>0.3%</b>	<b>3.5%</b>
Capital Outlay	\$ 76,092	\$ 170,000	\$ 166,712	\$ 160,000	-5.9%	-4.0%
<b>Total Department</b>	<b>\$ 6,289,798</b>	<b>\$ 6,154,397</b>	<b>\$ 5,966,242</b>	<b>\$ 6,159,874</b>	<b>0.1%</b>	<b>3.2%</b>



# Organizational Chart

## Village of Winnetka Fire Department



## Department Metrics

Emergency Response by Situation Type	Actual 2018	Actual 2019	Actual 2020	Projected 2021
Fire / Explosion (NFIRS 100-170)	15	32	34	28
Rescue Call (NFIRS 300-381)	695	696	638	676
Hazardous Condition (NFIRS 400-480)	124	107	75	102
Service Call (NFIRS 500-571)	273	268	225	255
Good Intent Call (NFIRS 600-672)	633	604	563	600
False Call (NFIRS 700-751)	482	502	446	476
	2,222	2,209	1,981	2,137

<b>Fire Prevention</b>
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Inspections	1,012	1,102	569	1120
Plan Reviews	112	107	89	96
Consultations	196	181	107	140
Complaint/Legal/Other	165	238	232	250
	1,485	1,628	997	1,606
Training Hours	6,000	6,420	4952	4964
Hydrant Inspections(inc. Kenilworth)	743	744	792	792



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>100 - General Fund</b>							
Department <b>28 - Fire</b>							
Division <b>01 - Department Wide</b>							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Benefits</u></b>							
100.28.01-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
100.28.01-522	Fringe Benefits - Medical / Dental Insurance	.00	.00	.00	.00		.00
100.28.01-582	Tuition Assistance	.00	.00	.00	.00		.00
<i>Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Pensions</u></b>							
100.28.01-523	Fringe Benefits - Medicare	.00	.00	.00	.00		.00
100.28.01-524	Fringe Benefits - Social Security	.00	.00	.00	.00		.00
100.28.01-525	Fringe Benefits - IMRF Pension Er Contribution	.00	.00	.00	.00		.00
100.28.01-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00
<i>Pensions Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Salary and Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
100.28.01-555	GIS & Aerial Mapping	7,744.00	7,744.00	7,744.00	7,744.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	GIS Charge - \$85,000 X 9.11%				1.0000	7,744.00	7,744.00
						Manager Totals	\$7,744.00
100.28.01-556	Village Data Processing / Network Charge	32,083.00	32,083.00	32,083.00	32,083.00		.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>100 - General Fund</b>							
Department <b>28 - Fire</b>							

Division **01 - Department Wide**

**EXPENSE**

100.28.01-568	Utilities	27,300.00	27,300.00	27,300.00	27,300.00		.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Station 28 utilities	1.0000	27,000.00	27,000.00
Manager	Training tower utilities	1.0000	300.00	300.00
Manager Totals				\$27,300.00

100.28.01-570	Repair & Maintenance - Buildings	53,830.00	63,830.00	63,830.00	53,000.00	(17)	(10,830.00)
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Building systems testing and maintenance	1.0000	10,000.00	10,000.00
Manager	Exterior repairs and maintenance	1.0000	10,000.00	10,000.00
Manager	Fitness equipment and preventative maintenance	1.0000	3,000.00	3,000.00
Manager	Interior repairs and maintenance	1.0000	10,000.00	10,000.00
Manager	Station and household supplies	1.0000	10,000.00	10,000.00
Manager	Training tower repairs	1.0000	10,000.00	10,000.00
Manager Totals				\$53,000.00

100.28.01-574	Vehicle Maint Service Charge	63,816.00	63,816.00	63,816.00	59,072.00	(7)	(4,744.00)
<i>Services &amp; Charges Totals</i>		\$184,773.00	\$194,773.00	\$194,773.00	\$179,199.00	(8%)	(\$15,574.00)

**Supplies**

100.28.01-533	Medical Supplies	.00	.00	.00	.00		.00
<i>Supplies Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Services and Supplies Totals</i>		\$184,773.00	\$194,773.00	\$194,773.00	\$179,199.00	(8%)	(\$15,574.00)



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
Fund <b>100 - General Fund</b>								
Department <b>28 - Fire</b>								
Division <b>01 - Department Wide</b>								
<b>EXPENSE</b>								
<b>Capital Outlay</b>								
100.28.01-615	Buildings & Structures	110,000.00	50,000.00	50,000.00	100,000.00	100	50,000.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Emergency siren replacement					1.0000	50,000.00	50,000.00
Manager	Training tower repairs					1.0000	50,000.00	50,000.00
						Manager Totals		\$100,000.00
100.28.01-620	Improvements Other Than Buildings	.00	.00	.00	.00		.00	
100.28.01-625	Heavy Machinery	.00	.00	.00	.00		.00	
100.28.01-630	Motor Vehicles	.00	60,000.00	60,000.00	.00	(100)	(60,000.00)	
100.28.01-635	Furniture & Fixtures	.00	.00	.00	.00		.00	
100.28.01-640	Office and Other Equipment	.00	60,000.00	56,712.00	60,000.00		.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	SCBA air packs					1.0000	60,000.00	60,000.00
						Manager Totals		\$60,000.00
100.28.01-645	Technology	.00	.00	.00	.00		.00	
	<i>Capital Outlay Totals</i>	\$110,000.00	\$170,000.00	\$166,712.00	\$160,000.00	(6%)	(\$10,000.00)	
<b>Insurance and Other Chargebacks</b>								
100.28.01-530	Liability Insurance	.00	.00	.00	.00		.00	
	<i>Insurance and Other Chargebacks Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00	
	<b>Division 01 - Department Wide Totals</b>	\$294,773.00	\$364,773.00	\$361,485.00	\$339,199.00	(7%)	(\$25,574.00)	



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>100 - General Fund</b>							
Department <b>28 - Fire</b>							
Division <b>10 - Administration</b>							
<b>EXPENSE</b>							
<b>Salary and Benefits</b>							
<b>Employee Pay</b>							
100.28.10-511	Regular Salaries	403,369.00	416,424.00	305,000.00	404,000.00	(3)	(12,424.00)
Position Transactions							
	<i>Level</i>		<i>Position</i>		<i>Type</i>	<i>Code</i>	<i>Total Amount</i>
	Manager		280101 - Fire Chief		Earnings		172,812.00
	Manager		280201 - Deputy Fire Chief		Earnings		161,883.00
	Manager		280602 - Public Safety Analyst		Earnings		69,305.00
						Manager Totals	\$404,000.00
100.28.10-513	Part Time Salaries	10,000.00	10,400.00	10,400.00	13,600.00	31	3,200.00
Position Transactions							
	<i>Level</i>		<i>Position</i>		<i>Type</i>	<i>Code</i>	<i>Total Amount</i>
	Manager		280703 - Hydrant Intern		Earnings		6,800.00
	Manager		280705 - Hydrant Intern		Earnings		6,800.00
						Manager Totals	\$13,600.00
100.28.10-515	Sick Cashed In	7,527.00	3,258.00	3,258.00	3,988.00	22	730.00
100.28.10-518	Other Compensation	800.00	800.00	2,900.00	800.00		.00
	<i>Employee Pay Totals</i>	\$421,696.00	\$430,882.00	\$321,558.00	\$422,388.00	(2%)	(\$8,494.00)
<b>Benefits</b>							
100.28.10-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
100.28.10-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
100.28.10-522	Fringe Benefits - Medical / Dental Insurance	35,482.00	36,675.00	36,675.00	58,343.00	59	21,668.00
100.28.10-528	Fringe Benefits - Life Insurance	428.00	443.00	443.00	401.00	(9)	(42.00)
	<i>Benefits Totals</i>	\$35,910.00	\$37,118.00	\$37,118.00	\$58,744.00	58%	\$21,626.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>100 - General Fund</b>							
Department <b>28 - Fire</b>							
Division <b>10 - Administration</b>							
<b>EXPENSE</b>							
<b><u>Pensions</u></b>							
100.28.10-523	Fringe Benefits - Medicare	6,115.00	6,246.00	6,246.00	6,125.00	(2)	(121.00)
100.28.10-524	Fringe Benefits - Social Security	4,568.00	4,904.00	4,904.00	5,141.00	5	237.00
100.28.10-525	Fringe Benefits - IMRF Pension Er Contribution	8,947.00	9,207.00	9,207.00	7,630.00	(17)	(1,577.00)
100.28.10-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00
100.28.10-527	Fringe Benefits - Fire Pension Er Contribution	236,442.00	173,335.00	173,335.00	160,888.00	(7)	(12,447.00)
<i>Pensions Totals</i>		\$256,072.00	\$193,692.00	\$193,692.00	\$179,784.00	(7%)	(\$13,908.00)
<i>Salary and Benefits Totals</i>		\$713,678.00	\$661,692.00	\$552,368.00	\$660,916.00	0%	(\$776.00)
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
100.28.10-553	Legal Services	.00	.00	.00	.00		.00
100.28.10-556	Village Data Processing / Network Charge	.00	.00	.00	.00		.00
100.28.10-557	Technology Licensing & Maintenance	11,700.00	16,644.00	16,644.00	14,495.00	(13)	(2,149.00)

Budget Transactions						
Level	Transaction	Number of Units	Cost Per Unit	Total Amount		
Manager	Annual ESO licensing - CAD Integration	1.0000	1,495.00	1,495.00		
Manager	Annual ESO licensing - EMS	1.0000	4,000.00	4,000.00		
Manager	Annual ESO licensing - FIRE	1.0000	6,000.00	6,000.00		
Manager	Target Solutions	1.0000	3,000.00	3,000.00		
			Manager Totals	\$14,495.00		

100.28.10-564	Cell Phones & Radios	.00	.00	.00	.00	.00
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# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>100 - General Fund</b>							
Department <b>28 - Fire</b>							

Division **10 - Administration**

**EXPENSE**

100.28.10-575	Rental - Office Equipment	3,360.00	3,360.00	3,360.00	3,360.00		.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Copier rental	12.0000	280.00	3,360.00
Manager Totals				\$3,360.00

100.28.10-580	Memberships & Publications	6,575.00	6,575.00	6,575.00	6,575.00		.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Illinois Fire Chiefs Association membership	1.0000	450.00	450.00
Manager	International Association of Fire Chiefs membership	2.0000	215.00	430.00
Manager	MABAS Dues - Division 3 and Illinois	1.0000	5,350.00	5,350.00
Manager	Metropolitan Fire Chiefs Association membership	2.0000	80.00	160.00
Manager	NFPA membership	1.0000	185.00	185.00
Manager Totals				\$6,575.00

<i>Services &amp; Charges Totals</i>	\$21,635.00	\$26,579.00	\$26,579.00	\$24,430.00	(8%)	(\$2,149.00)
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**Supplies**

100.28.10-531	Office Supplies - General	5,750.00	5,750.00	5,750.00	5,750.00		.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Annual report printing	1.0000	750.00	750.00
Manager	Office supplies and miscellaneous	1.0000	4,000.00	4,000.00
Manager	Postage	1.0000	1,000.00	1,000.00
Manager Totals				\$5,750.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>100 - General Fund</b>							
Department <b>28 - Fire</b>							
Division <b>10 - Administration</b>							
EXPENSE							
100.28.10-532	Computer Equipment	2,900.00	2,900.00	2,900.00	2,900.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Computer equipment				1.0000	2,900.00	2,900.00
						Manager Totals	\$2,900.00
100.28.10-542	Vehicles, Parts and Equipment	1,500.00	1,500.00	1,500.00	41,500.00	2,667	40,000.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Administration vehicle maintenance				1.0000	1,500.00	1,500.00
Manager	Staff administration vehicle				1.0000	40,000.00	40,000.00
						Manager Totals	\$41,500.00
	<i>Supplies Totals</i>	\$10,150.00	\$10,150.00	\$10,150.00	\$50,150.00	394%	\$40,000.00
	<i>Services and Supplies Totals</i>	\$31,785.00	\$36,729.00	\$36,729.00	\$74,580.00	103%	\$37,851.00
Division	<b>10 - Administration Totals</b>	\$745,463.00	\$698,421.00	\$589,097.00	\$735,496.00	5%	\$37,075.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 28 - Fire</b>							
<b>Division 12 - Training</b>							
<b>EXPENSE</b>							
<b>Salary and Benefits</b>							
<b>Employee Pay</b>							
100.28.12-512	Overtime Salaries	40,000.00	40,000.00	19,000.00	38,000.00	(5)	(2,000.00)
100.28.12-514	Sick Salaries	.00	.00	.00	.00		.00
100.28.12-518	Other Compensation	.00	.00	.00	.00		.00
	<i>Employee Pay Totals</i>	<b>\$40,000.00</b>	<b>\$40,000.00</b>	<b>\$19,000.00</b>	<b>\$38,000.00</b>	<b>(5%)</b>	<b>(\$2,000.00)</b>
<b>Benefits</b>							
100.28.12-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
100.28.12-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
100.28.12-522	Fringe Benefits - Medical / Dental Insurance	.00	.00	.00	.00		.00
100.28.12-528	Fringe Benefits - Life Insurance	.00	.00	.00	.00		.00
	<i>Benefits Totals</i>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
<b>Pensions</b>							
100.28.12-523	Fringe Benefits - Medicare	580.00	580.00	580.00	551.00	(5)	(29.00)
100.28.12-524	Fringe Benefits - Social Security	.00	.00	.00	.00		.00
100.28.12-525	Fringe Benefits - IMRF Pension Er Contribution	.00	.00	.00	.00		.00
100.28.12-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00
100.28.12-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00
	<i>Pensions Totals</i>	<b>\$580.00</b>	<b>\$580.00</b>	<b>\$580.00</b>	<b>\$551.00</b>	<b>(5%)</b>	<b>(\$29.00)</b>
	<i>Salary and Benefits Totals</i>	<b>\$40,580.00</b>	<b>\$40,580.00</b>	<b>\$19,580.00</b>	<b>\$38,551.00</b>	<b>(5%)</b>	<b>(\$2,029.00)</b>



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>100 - General Fund</b>							
Department <b>28 - Fire</b>							

Division **12 - Training**

**EXPENSE**

Services and Supplies

Services & Charges

100.28.12-581	Training & Travel	30,134.00	30,134.00	30,134.00	29,134.00	(3)	(1,000.00)
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Budget Transactions

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Blue Card incident command	1.0000	1,000.00	1,000.00
Manager	Fire academy	2.0000	4,000.00	8,000.00
Manager	Fire apparatus engineer class	2.0000	1,000.00	2,000.00
Manager	Fire investigations	1.0000	1,000.00	1,000.00
Manager	MABAS / NIPSTA spring and fall drills	1.0000	2,700.00	2,700.00
Manager	NIPSTA annual dues	24.0000	166.00	3,984.00
Manager	Officer development	1.0000	2,000.00	2,000.00
Manager	Public education	1.0000	1,000.00	1,000.00
Manager	SCUBA class	1.0000	1,000.00	1,000.00
Manager	Technical rescue	1.0000	2,000.00	2,000.00
Manager	Textbooks and audio/visual materials	1.0000	1,000.00	1,000.00
Manager	Training supplies	1.0000	2,450.00	2,450.00
Manager	Water rescue	1.0000	1,000.00	1,000.00
Manager Totals				\$29,134.00

<i>Services &amp; Charges Totals</i>	\$30,134.00	\$30,134.00	\$30,134.00	\$29,134.00	(3%)	(\$1,000.00)
<i>Services and Supplies Totals</i>	\$30,134.00	\$30,134.00	\$30,134.00	\$29,134.00	(3%)	(\$1,000.00)
Division <b>12 - Training Totals</b>	\$70,714.00	\$70,714.00	\$49,714.00	\$67,685.00	(4%)	(\$3,029.00)



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 28 - Fire</b>							
<b>Division 15 - Communications</b>							
<b>EXPENSE</b>							
<b>Salary and Benefits</b>							
<b>Benefits</b>							
100.28.15-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
100.28.15-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
100.28.15-522	Fringe Benefits - Medical / Dental Insurance	.00	.00	.00	.00		.00
100.28.15-528	Fringe Benefits - Life Insurance	.00	.00	.00	.00		.00
<i>Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>Pensions</b>							
100.28.15-523	Fringe Benefits - Medicare	.00	.00	.00	.00		.00
100.28.15-524	Fringe Benefits - Social Security	.00	.00	.00	.00		.00
100.28.15-525	Fringe Benefits - IMRF Pension Er Contribution	.00	.00	.00	.00		.00
100.28.15-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00
100.28.15-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00
<i>Pensions Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Salary and Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>Services and Supplies</b>							
<b>Services &amp; Charges</b>							
100.28.15-562	Dispatch Services	184,644.00	179,736.00	179,736.00	181,236.00	1	1,500.00

Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Emergency 24 subscriber fees	170.0000	72.00	12,240.00
Manager	Radio alarm network billing fees	170.0000	12.00	2,040.00
Manager	Radio alarm network radios and install costs	6.0000	1,140.00	6,840.00
Manager	Radio network maintenance	170.0000	66.00	11,220.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 28 - Fire</b>							
<b>Division 15 - Communications</b>							
<b>EXPENSE</b>							
	Manager					12.0000	12,408.00
	RED Center monthly fees						148,896.00
							Manager Totals \$181,236.00
100.28.15-563	Telephone Service	10,983.00	10,983.00	10,983.00	5,703.00	(48)	(5,280.00)
	Budget Transactions						
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
	<i>Transaction</i>						<i>Total Amount</i>
	Manager					847-***-0774 (CallOne POTS) Radio alarm backup	12.0000 60.00 720.00
	Manager					847-***-6030 (CallOne POTS) EOC line	12.0000 60.00 720.00
	Manager					847-***-6031 (CallOne POTS) EOC line	12.0000 60.00 720.00
	Manager					847-***-6032 (CallOne POTS) EOC line	12.0000 60.00 720.00
	Manager					847-***-6033 (CallOne POTS) EOC line	12.0000 60.00 720.00
	Manager					847-***-7989 (CallOne POTS) FD/EOC fax line	12.0000 60.00 720.00
	Manager					Monthly PRI share (Comcast)	12.0000 115.29 1,383.00
							Manager Totals \$5,703.00
100.28.15-564	Cell Phones & Radios	10,300.00	27,300.00	27,300.00	21,000.00	(23)	(6,300.00)
	Budget Transactions						
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
	<i>Transaction</i>						<i>Total Amount</i>
	Manager					Cellular phones and mdc cellular service	1.0000 7,000.00 7,000.00
	Manager					Knox box apparatus key locks	1.0000 8,000.00 8,000.00
	Manager					Radio parts and maintenance	1.0000 6,000.00 6,000.00
							Manager Totals \$21,000.00
	<i>Services &amp; Charges Totals</i>	\$205,927.00	\$218,019.00	\$218,019.00	\$207,939.00	(5%)	(\$10,080.00)
	<i>Services and Supplies Totals</i>	\$205,927.00	\$218,019.00	\$218,019.00	\$207,939.00	(5%)	(\$10,080.00)
Division	<b>15 - Communications Totals</b>	\$205,927.00	\$218,019.00	\$218,019.00	\$207,939.00	(5%)	(\$10,080.00)



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 28 - Fire</b>							

Division 19 - Life Safety

**EXPENSE**

**Salary and Benefits**

**Employee Pay**

100.28.19-511	Regular Salaries	.00	.00	.00	.00		.00
100.28.19-512	Overtime Salaries	10,000.00	10,000.00	5,000.00	10,000.00		.00
100.28.19-513	Part Time Salaries	107,062.00	109,747.00	75,000.00	112,495.00	3	2,748.00

Position Transactions

Level	Position	Type	Code	Total Amount
Manager	280701 - Fire Inspector - Part-Time	Earnings		32,575.00
Manager	280702 - Fire Inspector - Part-Time	Earnings		28,577.00
Manager	280704 - Fire Inspector - Part-Time	Earnings		26,558.00
Manager	280706 - Fire Inspector - Part-Time	Earnings		24,785.00
Manager Totals				\$112,495.00

100.28.19-517	Special Compensation	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		\$117,062.00	\$119,747.00	\$80,000.00	\$122,495.00	2%	\$2,748.00

**Benefits**

100.28.19-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
100.28.19-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
100.28.19-522	Fringe Benefits - Medical / Dental Insurance	.00	.00	.00	.00		.00
100.28.19-528	Fringe Benefits - Life Insurance	.00	.00	.00	.00		.00
<i>Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00

**Pensions**

100.28.19-523	Fringe Benefits - Medicare	1,697.00	1,737.00	1,737.00	1,775.00	2	38.00
100.28.19-524	Fringe Benefits - Social Security	6,638.00	6,805.00	6,805.00	6,976.00	3	171.00
100.28.19-525	Fringe Benefits - IMRF Pension Er Contribution	.00	.00	.00	.00		.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 28 - Fire</b>							
Division 19 - Life Safety							
<b>EXPENSE</b>							
100.28.19-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00
100.28.19-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00
<i>Pensions Totals</i>		\$8,335.00	\$8,542.00	\$8,542.00	\$8,751.00	2%	\$209.00
<i>Salary and Benefits Totals</i>		\$125,397.00	\$128,289.00	\$88,542.00	\$131,246.00	2%	\$2,957.00
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
100.28.19-573	Outside Repair & Maintenance - Vehicles	.00	.00	.00	.00		.00
<i>Services &amp; Charges Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Supplies</u></b>							
100.28.19-540	Other Operating Supplies	9,500.00	9,500.00	8,000.00	9,500.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	CPR / first aid training				1.0000	1,200.00	1,200.00
Manager	Fire prevention supplies				1.0000	1,000.00	1,000.00
Manager	NFPA Code maintenance				1.0000	1,800.00	1,800.00
Manager	Public education supplies / open house				1.0000	5,500.00	5,500.00
						Manager Totals	\$9,500.00
<i>Supplies Totals</i>		\$9,500.00	\$9,500.00	\$8,000.00	\$9,500.00	0%	\$0.00
<i>Services and Supplies Totals</i>		\$9,500.00	\$9,500.00	\$8,000.00	\$9,500.00	0%	\$0.00
Division 19 - Life Safety Totals		\$134,897.00	\$137,789.00	\$96,542.00	\$140,746.00	2%	\$2,957.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund 100 - General Fund							
Department 28 - Fire							

Division 20 - Firefighting

EXPENSE

Salary and Benefits

Employee Pay

100.28.20-511	Regular Salaries	1,968,114.00	2,029,101.00	1,815,000.00	2,076,854.00	2	47,753.00
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Position Transactions

Level	Position	Type	Code	Total Amount
Manager	280301 - Firefighter	Earnings		91,329.00
Manager	280302 - Firefighter	Earnings		97,630.00
Manager	280303 - Firefighter	Earnings		81,306.00
Manager	280304 - Firefighter	Earnings		81,379.00
Manager	280305 - Firefighter	Earnings		92,371.00
Manager	280309 - Firefighter	Earnings		91,120.00
Manager	280311 - Firefighter	Earnings		108,503.00
Manager	280312 - Firefighter	Earnings		108,503.00
Manager	280313 - Firefighter	Earnings		108,503.00
Manager	280314 - Firefighter	Earnings		108,503.00
Manager	280315 - Firefighter	Earnings		108,268.00
Manager	280316 - Firefighter	Earnings		82,739.00
Manager	280401 - Captain	Earnings		138,180.00
Manager	280402 - Captain	Earnings		138,180.00
Manager	280403 - Captain	Earnings		138,180.00
Manager	280501 - Lieutenant	Earnings		125,540.00
Manager	280502 - Lieutenant	Earnings		125,540.00
Manager	280503 - Lieutenant	Earnings		125,540.00
Manager	280504 - Lieutenant	Earnings		125,540.00
Manager Totals				\$2,076,854.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 28 - Fire</b>							
<b>Division 20 - Firefighting</b>							
<b>EXPENSE</b>							
100.28.20-512	Overtime Salaries	32,000.00	32,000.00	32,000.00	32,000.00		.00
100.28.20-514	Sick Salaries	160,000.00	160,000.00	325,000.00	160,000.00		.00
100.28.20-515	Sick Cashed In	18,358.00	20,444.00	20,444.00	15,625.00	(24)	(4,819.00)
100.28.20-516	Holiday Salaries	73,944.00	71,050.00	71,050.00	72,785.00	2	1,735.00
100.28.20-517	Special Compensation	.00	.00	.00	.00		.00
100.28.20-518	Other Compensation	13,375.00	13,775.00	13,775.00	13,775.00		.00
	<i>Employee Pay Totals</i>	<b>\$2,265,791.00</b>	<b>\$2,326,370.00</b>	<b>\$2,277,269.00</b>	<b>\$2,371,039.00</b>	<b>2%</b>	<b>\$44,669.00</b>
<b>Benefits</b>							
100.28.20-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
100.28.20-521	Fringe Benefits - Worker's Compensation	48,000.00	48,000.00	48,000.00	55,000.00	15	7,000.00
100.28.20-522	Fringe Benefits - Medical / Dental Insurance	357,874.00	405,581.00	405,581.00	433,368.00	7	27,787.00
100.28.20-528	Fringe Benefits - Life Insurance	2,145.00	2,265.00	2,265.00	2,703.00	19	438.00
	<i>Benefits Totals</i>	<b>\$408,019.00</b>	<b>\$455,846.00</b>	<b>\$455,846.00</b>	<b>\$491,071.00</b>	<b>8%</b>	<b>\$35,225.00</b>
<b>Pensions</b>							
100.28.20-523	Fringe Benefits - Medicare	33,027.00	33,805.00	33,805.00	34,456.00	2	651.00
100.28.20-524	Fringe Benefits - Social Security	.00	.00	.00	.00		.00
100.28.20-525	Fringe Benefits - IMRF Pension Er Contribution	.00	.00	.00	.00		.00
100.28.20-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00
100.28.20-527	Fringe Benefits - Fire Pension Er Contribution	1,495,935.00	1,106,153.00	1,106,153.00	1,033,265.00	(7)	(72,888.00)
	<i>Pensions Totals</i>	<b>\$1,528,962.00</b>	<b>\$1,139,958.00</b>	<b>\$1,139,958.00</b>	<b>\$1,067,721.00</b>	<b>(6%)</b>	<b>(\$72,237.00)</b>
	<i>Salary and Benefits Totals</i>	<b>\$4,202,772.00</b>	<b>\$3,922,174.00</b>	<b>\$3,873,073.00</b>	<b>\$3,929,831.00</b>	<b>0%</b>	<b>\$7,657.00</b>



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>100 - General Fund</b>							
Department <b>28 - Fire</b>							

Division **20 - Firefighting**

**EXPENSE**

Services and Supplies

Services & Charges

100.28.20-566	Other Operating Services	10,000.00	10,000.00	10,000.00	10,000.00		.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	FF annual medical/physical exams	1.0000	10,000.00	10,000.00
			Manager Totals	\$10,000.00

<i>Services &amp; Charges Totals</i>	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	0%	\$0.00
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Supplies

100.28.20-542	Vehicles, Parts and Equipment	5,000.00	5,000.00	5,000.00	5,000.00		.00
100.28.20-546	Firefighting Equipment and Supplies	85,700.00	85,700.00	85,700.00	85,000.00	(1)	(700.00)

Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Apparatus repairs	1.0000	10,000.00	10,000.00
Manager	Diving equipment	1.0000	3,000.00	3,000.00
Manager	Engine and truck pump tests	1.0000	15,000.00	15,000.00
Manager	Fire extinguisher service	1.0000	2,000.00	2,000.00
Manager	Fire hose replacement	1.0000	3,000.00	3,000.00
Manager	Firefighting tools and equipment	1.0000	4,000.00	4,000.00
Manager	Hydrant testing supplies	1.0000	3,000.00	3,000.00
Manager	Ladder safety test	1.0000	3,000.00	3,000.00
Manager	Mechanical and power tools	1.0000	5,000.00	5,000.00
Manager	SCBA fit, flow and air compressor testing	1.0000	7,000.00	7,000.00



# Village of Winnetka Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 28 - Fire</b>							
<b>Division 20 - Firefighting</b>							
<b>EXPENSE</b>							
Manager	SCUBA equipment and repairs					1.0000	3,000.00
Manager	Turnout gear					6.0000	3,000.00
Manager	Uniforms					1.0000	9,000.00
Manager Totals							\$85,000.00
<i>Supplies Totals</i>		\$90,700.00	\$90,700.00	\$90,700.00	\$90,000.00	(1%)	(\$700.00)
<i>Services and Supplies Totals</i>		\$100,700.00	\$100,700.00	\$100,700.00	\$100,000.00	(1%)	(\$700.00)
Division 20 - Firefighting Totals		\$4,303,472.00	\$4,022,874.00	\$3,973,773.00	\$4,029,831.00	0%	\$6,957.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>100 - General Fund</b>							
Department <b>28 - Fire</b>							
Division <b>60 - Public Relations</b>							
EXPENSE							
<u>Salary and Benefits</u>							
<u>Employee Pay</u>							
100.28.60-512	Overtime Salaries	.00	.00	.00	.00		.00
	<i>Employee Pay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Benefits</i>							
100.28.60-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
100.28.60-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
100.28.60-522	Fringe Benefits - Medical / Dental Insurance	.00	.00	.00	.00		.00
100.28.60-528	Fringe Benefits - Life Insurance	.00	.00	.00	.00		.00
	<i>Benefits Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Pensions</i>							
100.28.60-523	Fringe Benefits - Medicare	.00	.00	.00	.00		.00
100.28.60-524	Fringe Benefits - Social Security	.00	.00	.00	.00		.00
100.28.60-525	Fringe Benefits - IMRF Pension Er Contribution	.00	.00	.00	.00		.00
100.28.60-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00
100.28.60-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00
	<i>Pensions Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Salary and Benefits Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Services and Supplies</i>							
<i>Services &amp; Charges</i>							
100.28.60-581	Training & Travel	.00	.00	.00	.00		.00
	<i>Services &amp; Charges Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Services and Supplies Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	Division <b>60 - Public Relations Totals</b>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>100 - General Fund</b>							
Department <b>28 - Fire</b>							

Division **62 - Ambulance**

**EXPENSE**

**Salary and Benefits**

**Employee Pay**

100.28.62-511	Regular Salaries	318,221.00	326,177.00	318,500.00	325,509.00		(668.00)
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Position Transactions

Level	Position	Type	Code	Total Amount
Manager	280306 - Firefighter	Earnings		108,503.00
Manager	280307 - Firefighter	Earnings		108,503.00
Manager	280310 - Firefighter	Earnings		108,503.00
Manager Totals				\$325,509.00

100.28.62-512	Overtime Salaries	6,000.00	6,000.00	6,000.00	6,000.00		.00
100.28.62-514	Sick Salaries	30,000.00	30,000.00	30,000.00	30,000.00		.00
100.28.62-515	Sick Cashed In	4,290.00	3,247.00	46,729.00	13,021.00	301	9,774.00
100.28.62-516	Holiday Salaries	10,902.00	11,175.00	11,175.00	11,454.00	2	279.00
100.28.62-518	Other Compensation	2,175.00	2,175.00	2,175.00	2,175.00		.00
<i>Employee Pay Totals</i>		\$371,588.00	\$378,774.00	\$414,579.00	\$388,159.00	2%	\$9,385.00

**Benefits**

100.28.62-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
100.28.62-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
100.28.62-522	Fringe Benefits - Medical / Dental Insurance	76,407.00	67,824.00	67,824.00	66,567.00	(2)	(1,257.00)
100.28.62-528	Fringe Benefits - Life Insurance	345.00	351.00	351.00	429.00	22	78.00
<i>Benefits Totals</i>		\$76,752.00	\$68,175.00	\$68,175.00	\$66,996.00	(2%)	(\$1,179.00)

**Pensions**

100.28.62-523	Fringe Benefits - Medicare	5,388.00	5,492.00	5,492.00	5,629.00	2	137.00
100.28.62-524	Fringe Benefits - Social Security	.00	.00	.00	.00		.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
Fund <b>100 - General Fund</b>								
Department <b>28 - Fire</b>								
Division <b>62 - Ambulance</b>								
<b>EXPENSE</b>								
100.28.62-525	Fringe Benefits - IMRF Pension Er Contribution	.00	.00	.00	.00		.00	
100.28.62-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00	
100.28.62-527	Fringe Benefits - Fire Pension Er Contribution	236,192.00	173,151.00	173,151.00	161,979.00	(6)	(11,172.00)	
	<i>Pensions Totals</i>	\$241,580.00	\$178,643.00	\$178,643.00	\$167,608.00	(6%)	(\$11,035.00)	
	<i>Salary and Benefits Totals</i>	\$689,920.00	\$625,592.00	\$661,397.00	\$622,763.00	0%	(\$2,829.00)	
<b><u>Services and Supplies</u></b>								
<b><u>Services &amp; Charges</u></b>								
100.28.62-566	Other Operating Services	1,500.00	1,500.00	1,500.00	1,500.00		.00	
Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager					1.0000	1,500.00	1,500.00
							Manager Totals	\$1,500.00
100.28.62-581	Training & Travel	7,965.00	7,965.00	7,965.00	7,965.00		.00	
Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager					1.0000	1,000.00	1,000.00
	Manager					1.0000	1,900.00	1,900.00
	Manager					1.0000	5,065.00	5,065.00
							Manager Totals	\$7,965.00
	<i>Services &amp; Charges Totals</i>	\$9,465.00	\$9,465.00	\$9,465.00	\$9,465.00	0%	\$0.00	



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
<b>Fund 100 - General Fund</b>								
<b>Department 28 - Fire</b>								
<b>Division 62 - Ambulance</b>								
<b>EXPENSE</b>								
<b>Supplies</b>								
100.28.62-533	Medical Supplies	39,250.00	6,750.00	6,750.00	6,750.00		.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Ambulance cot maintenance					1.0000	2,000.00	2,000.00
Manager	Disposable supplies (oxygen, medications)					1.0000	2,000.00	2,000.00
Manager	Medical supplies					1.0000	1,500.00	1,500.00
Manager	Medical training equipment					1.0000	1,250.00	1,250.00
	Manager Totals							\$6,750.00
	<i>Supplies Totals</i>	\$39,250.00	\$6,750.00	\$6,750.00	\$6,750.00	0%	\$0.00	
	<i>Services and Supplies Totals</i>	\$48,715.00	\$16,215.00	\$16,215.00	\$16,215.00	0%	\$0.00	
<b>Insurance and Other Chargebacks</b>								
100.28.62-530	Liability Insurance	.00	.00	.00	.00		.00	
	<i>Insurance and Other Chargebacks Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00	
	Division 62 - Ambulance Totals	\$738,635.00	\$641,807.00	\$677,612.00	\$638,978.00	0%	(\$2,829.00)	
	Department 28 - Fire Totals	\$6,493,881.00	\$6,154,397.00	\$5,966,242.00	\$6,159,874.00	0%	\$5,477.00	

# DEPARTMENT NARRATIVE

## COMMUNITY DEVELOPMENT DEPARTMENT

### Mission Statement/Purpose

The Community Development Department is responsible for the enforcement of all building codes as well as administration of all land use and zoning regulations. It is responsible for the issuance of building permits and conducting inspections on new residential and commercial construction, additions and remodeling, as well as minor permits for fences, driveways, roofs, mechanical, electrical, plumbing, signs, and awnings. Finally, the Department provides staff support for the Plan Commission, Zoning Board of Appeals, Landmark Preservation Commission, Design Review Board, Planned Development Commission, and other ad hoc task forces/committees.

### Current Year Department Accomplishments

- Assisted the Village Council and Public Works Department with the implementation of Phase 3 streetscape construction project and development of design concept for Phase 4 streetscape construction project.
- Facilitated the first planned development project through the final plan review stage of the Village's new planned development review process.
- Assisted the Village Council with its review and adoption of amendments to the demolition permit process to encourage the preservation of historic and architecturally significant buildings.
- Assisted the Village Council with the selection of a preferred developer for the 93 Green Bay Road site.
- Began implementation of the Village gateway and Elm Street Business District wayfinding signage.
- Continued to assist Winnetka restaurants and other businesses with their response to the COVID-19 pandemic.
- Assisted the Village Manager's office with economic development activities.

### Staffing and Services Levels

Proposed FY 2022 Full-Time Equivalent (FTE) Employees: **7.0**

FY 2021 FTEs: **7.0**

FY 2020 FTEs: **7.0**

FY 2019 FTEs: **7.0**

Proposed FY 2022 Cost of Salaries and Benefits: **\$ 1,004,329**

Projected FY 2021 Cost of Salaries and Benefits: **\$987,962**

Budgeted FY 2021 Cost of Salaries and Benefits: **\$985,958**

Actual FY 2020 Cost of Salaries and Benefits: **\$993,504**

FY2021 Budget vs. FY2022 Proposed Budget % Change: **1.86%**



### Services and Supplies (Non-Capital) Expenditures

Proposed FY 2022 Cost of Services and Supplies: **\$742,031**

Projected FY 2021 Cost of Services and Supplies: **\$660,061**

Budgeted FY 2021 Cost of Services and Supplies: **\$728,531**

Actual FY 2020 Cost of Services and Supplies: **\$578,650**

FY2021 Budget vs. FY2022 Proposed Budget % Change: **1.85%**

# Fiscal Year 2022 Proposed Department Objectives

<b>Objective</b>	<b>Action Steps</b>	<b>Timeframe</b>
Provide assistance to the Village Council in the implementation of the Downtown Master Plan	<ul style="list-style-type: none"> <li>Assist the Village’s planning and engineering consultants with implementation of the Downtown Streetscape and Signage Master Plan.</li> <li>Assist the Village Council with consideration of redevelopment options for Village-owned property.</li> </ul>	12/31/22
Update the Winnetka 2020 Comprehensive Plan	<ul style="list-style-type: none"> <li>Based upon direction from the Village Council and Plan Commission and with the assistance of a planning consultant, complete preparation of a new Village Comprehensive Plan.</li> </ul>	12/31/22
Facilitate the redevelopment of the former One Winnetka site	<ul style="list-style-type: none"> <li>Assist the future owner of the former One Winnetka site through any necessary Village development review processes.</li> </ul>	12/31/22
Assist Manager’s Office in furthering economic development activities	<ul style="list-style-type: none"> <li>Coordinate building related activities in commercial districts with Economic Development Coordinator.</li> <li>Participate in weekly economic development coordination meetings.</li> </ul>	12/31/22
Continue to process building permits and all associated activities, in a timely and customer service friendly manner.	<ul style="list-style-type: none"> <li>Provide initial plan reviews within 7 to 10 working days from date of submittal.</li> <li>Conduct building inspections within 48 hours of request.</li> </ul>	12/31/22
Continue to process subdivision and zoning relief applications in a timely and customer service friendly manner.	<ul style="list-style-type: none"> <li>Provide staff support to advisory boards/commissions/committees and the Village Council.</li> </ul>	12/31/22



# Fiscal Year 2021 Department Objectives Review

**December 31<sup>st</sup>, 2021**

**Objective**

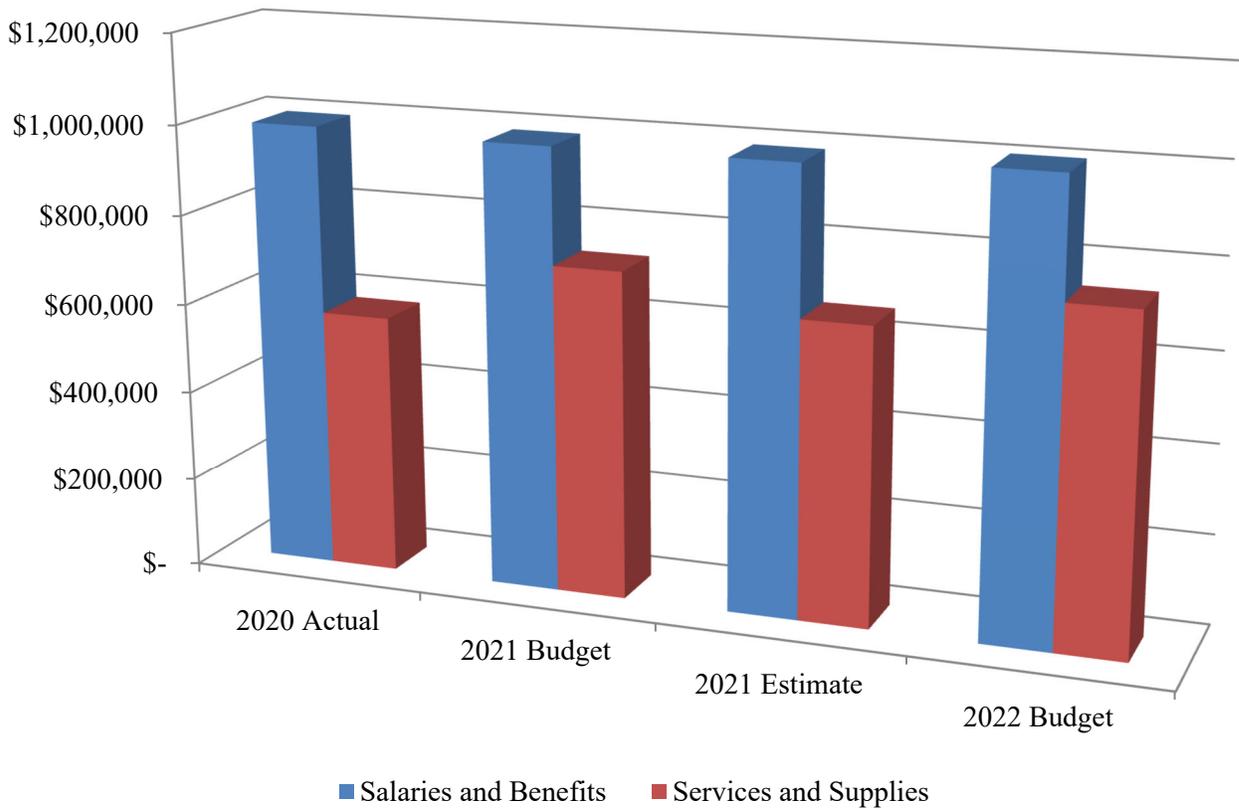
**Anticipated Completion Status**

Provide continued assistance to the Village Council in the implementation of the Downtown Master Plan, in particular Phase 3 Streetscape construction and concept design development for Phase 4.	Completed
Restart work on updating the Winnetka 2020 Comprehensive Plan	Ongoing
Assist the Village Council with the selection of a preferred developer for the Village-owned property at 93 Green Bay Road	12/31/21
Implement Phase 1 of the Village gateway and Elm Street Business District wayfinding package.	12/31/21
Adopt amendments to the Village's local building & development regulations (Phase II)	Ongoing
Assist Manager's Office in furthering economic development activities	Ongoing
Continue to process building permits and all associated activities, in a timely and customer service friendly manner.	Ongoing
Continue to process subdivision and zoning relief applications in a timely and customer service friendly manner.	Ongoing

# Financial Summary

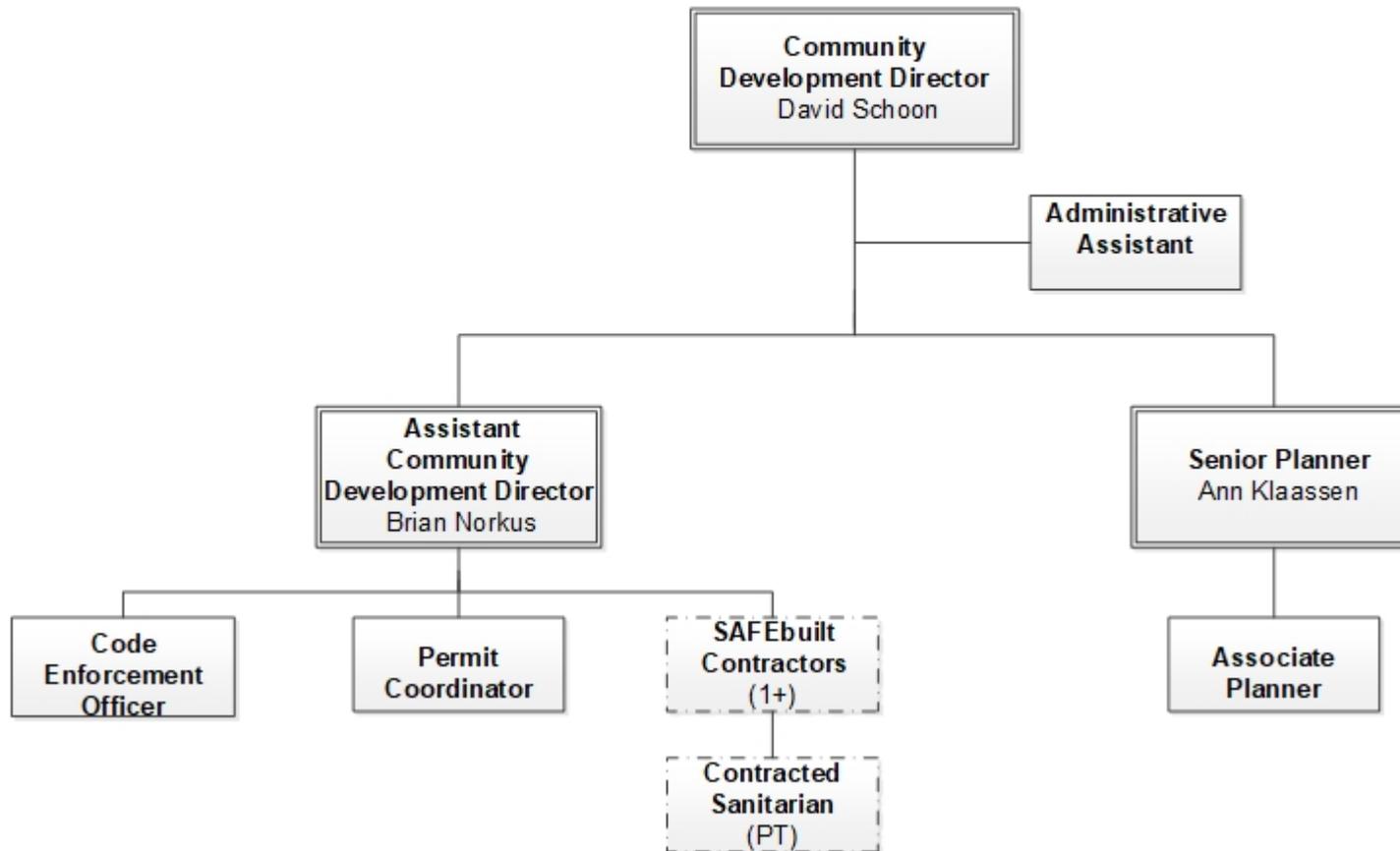
Community Development	Actual 2020	Budget 2021 A	Estimate 2021 B	Budget 2021 C	% Change	
					A to C	B to C
Salaries and Benefits	\$ 993,504	\$ 985,958	\$ 987,962	\$ 1,004,329	1.9%	1.7%
Services and Supplies	\$ 578,650	\$ 728,531	\$ 660,061	\$ 742,031	1.9%	12.4%
<b>Total Operating Exp.</b>	<b>\$ 1,572,154</b>	<b>\$ 1,714,489</b>	<b>\$ 1,648,023</b>	<b>\$ 1,746,360</b>	<b>1.9%</b>	<b>6.0%</b>
Capital Outlay	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
<b>Total Department</b>	<b>\$ 1,572,154</b>	<b>\$ 1,714,489</b>	<b>\$ 1,648,023</b>	<b>\$ 1,746,360</b>	<b>1.9%</b>	<b>6.0%</b>

## Community Development



# Organizational Chart

## Village of Winnetka Community Development Department





# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 29 - Community Development</b>							
Division 01 - Department Wide							
EXPENSE							
<u>Salary and Benefits</u>							
<u>Employee Pay</u>							
100.29.01-511	Regular Salaries	683,131.00	709,240.00	713,500.00	739,074.00	4	29,834.00
Position Transactions							
	<i>Level</i>		<i>Position</i>		<i>Type</i>	<i>Code</i>	<i>Total Amount</i>
	Manager		290101 - Community Development Director		Earnings		169,125.00
	Manager		290201 - Assistant Comm. Dev. Director		Earnings		139,166.00
	Manager		290701 - Permit Coordinator		Earnings		81,288.00
	Manager		290801 - Administrative Assistant		Earnings		80,286.00
	Manager		291001 - Senior Planner		Earnings		116,385.00
	Manager		291101 - Associate Planner		Earnings		79,569.00
	Manager		291201 - Code Enforcement Officer		Earnings		73,255.00
						Manager Totals	\$739,074.00
100.29.01-512	Overtime Salaries	8,000.00	8,425.00	4,500.00	8,425.00		.00
100.29.01-513	Part Time Salaries	.00	.00	.00	.00		.00
100.29.01-515	Sick Cashed In	.00	.00	.00	.00		.00
100.29.01-518	Other Compensation	5,740.00	5,470.00	5,470.00	5,740.00	5	270.00
	<i>Employee Pay Totals</i>	\$696,871.00	\$723,135.00	\$723,470.00	\$753,239.00	4%	\$30,104.00
<u>Benefits</u>							
100.29.01-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
100.29.01-521	Fringe Benefits - Worker's Compensation	12,000.00	12,000.00	12,000.00	5,000.00	(58)	(7,000.00)
100.29.01-522	Fringe Benefits - Medical / Dental Insurance	97,362.00	100,956.00	100,956.00	107,634.00	7	6,678.00
100.29.01-528	Fringe Benefits - Life Insurance	763.00	786.00	786.00	972.00	24	186.00
100.29.01-529	Fringe Benefits - Allowances	.00	.00	.00	.00		.00
100.29.01-582	Tuition Assistance	.00	.00	.00	.00		.00
	<i>Benefits Totals</i>	\$110,125.00	\$113,742.00	\$113,742.00	\$113,606.00	0%	(\$136.00)



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 29 - Community Development</b>							
Division 01 - Department Wide							
<b>EXPENSE</b>							
<b><u>Pensions</u></b>							
100.29.01-523	Fringe Benefits - Medicare	9,989.00	10,486.00	10,500.00	10,923.00	4	437.00
100.29.01-524	Fringe Benefits - Social Security	40,933.00	43,221.00	43,500.00	44,914.00	4	1,693.00
100.29.01-525	Fringe Benefits - IMRF Pension Er Contribution	96,332.00	95,374.00	96,750.00	81,647.00	(14)	(13,727.00)
<i>Pensions Totals</i>		\$147,254.00	\$149,081.00	\$150,750.00	\$137,484.00	(8%)	(\$11,597.00)
<i>Salary and Benefits Totals</i>		\$954,250.00	\$985,958.00	\$987,962.00	\$1,004,329.00	2%	\$18,371.00
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
100.29.01-551	Consulting Services	459,500.00	406,750.00	295,500.00	396,390.00	(3)	(10,360.00)

Budget Transactions					
Level	Transaction	Number of Units	Cost Per Unit	Total Amount	
Manager	Cell tower plan review	2.0000	3,000.00	6,000.00	
Manager	Comprehensive Plan - New/update	1.0000	85,000.00	85,000.00	
Manager	Fire Safety Consultants (Pass-through)	1.0000	24,500.00	24,500.00	
Manager	General Planning Assistance	1.0000	35,590.00	35,590.00	
Manager	Health Inspections Professionals	1.0000	15,900.00	15,900.00	
Manager	Recording Secretary	1.0000	12,000.00	12,000.00	
Manager	SAFEbuilt plan review/inspectional services	1.0000	200,000.00	200,000.00	
Manager	Winnetka Historical Society - Prelim Hist/Architectural Review	1.0000	17,400.00	17,400.00	
			Manager Totals	\$396,390.00	



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
<b>Fund 100 - General Fund</b>								
<b>Department 29 - Community Development</b>								
Division 01 - Department Wide								
EXPENSE								
100.29.01-553	Legal Services	226,110.00	226,360.00	271,360.00	241,360.00	7	15,000.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Holland and Knight - Non-Retainer Legal Matters					1.0000	35,000.00	35,000.00
Manager	Holland and Knight - Village Wide Annual Retainer					12.0000	16,780.00	201,360.00
Manager	Legal notices					1.0000	4,000.00	4,000.00
Manager	Recording fees					1.0000	1,000.00	1,000.00
							Manager Totals	\$241,360.00
100.29.01-555	GIS & Aerial Mapping	2,720.00	2,720.00	2,720.00	2,720.00		.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	GIS Charge - \$85,000 X 3.20%					1.0000	2,720.00	2,720.00
							Manager Totals	\$2,720.00
100.29.01-556	Village Data Processing / Network Charge	35,280.00	35,280.00	35,280.00	35,280.00		.00	
100.29.01-563	Telephone Service	415.00	415.00	415.00	415.00		.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Monthly PRI share (Comcast)					12.0000	34.59	415.00
							Manager Totals	\$415.00
100.29.01-564	Cell Phones & Radios	1,500.00	1,500.00	1,980.00	3,300.00	120	1,800.00	



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 29 - Community Development</b>							
<b>Division 01 - Department Wide</b>							
<b>EXPENSE</b>							
100.29.01-574	Vehicle Maint Service Charge	1,656.00	3,656.00	3,656.00	5,316.00	45	1,660.00
100.29.01-575	Rental - Office Equipment	8,000.00	8,000.00	8,000.00	8,000.00		.00
100.29.01-580	Memberships & Publications	3,750.00	3,750.00	3,750.00	3,750.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	AA of Code Enforcement (Permit Coord., Admin.)				4.0000	25.00	100.00
Manager	APA/AICP (Dir., Asst. Dir., Planning)				4.0000	588.75	2,355.00
Manager	IACE Officers (Permit Coord.)				3.0000	85.00	255.00
Manager	International Code Council (Dir., Permit Coord.)				2.0000	100.00	200.00
Manager	Lambda Alpha (Dir.)				1.0000	340.00	340.00
Manager	Landmark Illinois (Senior Planner)				1.0000	40.00	40.00
Manager	NW Building Officials and Code Admin				1.0000	60.00	60.00
Manager	Publications - Non-Memberships				1.0000	400.00	400.00
	<b>Manager Totals</b>						<b>\$3,750.00</b>
100.29.01-581	Training & Travel	10,500.00	5,400.00	2,700.00	10,500.00	94	5,100.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	EduCode Building Code Conference				1.0000	2,500.00	2,500.00
Manager	National Planning Conference				2.0000	2,500.00	5,000.00
Manager	Staff Training/Local seminar				1.0000	3,000.00	3,000.00
	<b>Manager Totals</b>						<b>\$10,500.00</b>
100.29.01-591	Rebates	10,000.00	10,000.00	10,000.00	10,000.00		.00
100.29.01-592	Credit Card Service Fees	.00	.00	.00	.00		.00
<i>Services &amp; Charges Totals</i>		\$759,431.00	\$703,831.00	\$635,361.00	\$717,031.00	2%	\$13,200.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 29 - Community Development</b>							
Division 01 - Department Wide							
EXPENSE							
<u>Supplies</u>							
100.29.01-531	Office Supplies - General	11,000.00	11,000.00	11,000.00	11,000.00		.00
100.29.01-532	Computer Equipment	.00	.00	.00	.00		.00
100.29.01-540	Other Operating Supplies	13,700.00	13,700.00	13,700.00	14,000.00	2	300.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Additional ICC code training manuals				1.0000	2,000.00	2,000.00
Manager	General operating supplies				1.0000	11,700.00	11,700.00
Manager	LPC programs				1.0000	300.00	300.00
						Manager Totals	\$14,000.00
	<i>Supplies Totals</i>	\$24,700.00	\$24,700.00	\$24,700.00	\$25,000.00	1%	\$300.00
	<i>Services and Supplies Totals</i>	\$784,131.00	\$728,531.00	\$660,061.00	\$742,031.00	2%	\$13,500.00
<u>Insurance and Other Chargebacks</u>							
100.29.01-530	Liability Insurance	.00	.00	.00	.00		.00
	<i>Insurance and Other Chargebacks Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	Division 01 - Department Wide Totals	\$1,738,381.00	\$1,714,489.00	\$1,648,023.00	\$1,746,360.00	2%	\$31,871.00
	Department 29 - Community Development Totals	\$1,738,381.00	\$1,714,489.00	\$1,648,023.00	\$1,746,360.00	2%	\$31,871.00

# DEPARTMENT NARRATIVE

## PUBLIC WORKS DEPARTMENT

### Mission Statement/Purpose

The mission of the Public Works Department carried out under the General Fund include the engineering, construction and maintenance of all pavements, sidewalks, parking lots, maintenance of public buildings, administration of Village codes relating to forestry programs, flood plain management and storm water runoff from building developments.

### Current Year Department Accomplishments

- Maintain Village's infrastructure.
- Managed continuous field operations through COVID-19 Pandemic.
- Purchased replacement sidewalk tractor.
- Purchased replacement leaf vacuum machine.
- Entered new contract agreement for staff uniforms.
- Implement data collection and GIS reporting for street signs, sidewalks and road patching.

### Staffing and Services Levels

Proposed FY 2022 Full-Time Equivalent (FTE) Employees: **12.15**

FY 2021 FTEs: **11.80**

FY 2020 FTEs: **16.35**

FY 2019 FTEs: **17.35**

Proposed FY 2022 Cost of Salaries and Benefits: **\$1,749,635**

Projected FY 2021 Cost of Salaries and Benefits: **\$1,837,106**

Budgeted FY 2021 Cost of Salaries and Benefits: **\$1,825,257**

Actual FY 2020 Cost of Salaries and Benefits: **\$2,493,109**

FY2021 Budget vs. FY2022 Proposed Budget % Change: **-4.14%**



### Services and Supplies (Non-Capital) Expenditures

Proposed FY 2022 Cost of Services and Supplies: **\$1,434,554**

Projected FY 2021 Cost of Services and Supplies: **\$1,321,376**

Budgeted FY 2021 Cost of Services and Supplies: **\$1,383,535**

Actual FY 2020 Cost of Services and Supplies: **\$1,336,404**

FY2021 Budget vs. FY2022 Proposed Budget % Change: **3.69%**

# Fiscal Year 2022 Proposed Department Objectives

Objective	Action Steps	Timeframe
Maintain and enhance the Village's infrastructure.	<ul style="list-style-type: none"> <li>• Continue Commercial District brick paver replacement.</li> <li>• Village hall bell tower repairs.</li> <li>• Maintain street signage.</li> <li>• Implement asset management inventory and maintenance program.</li> <li>• Implement data collection and GIS reporting for road striping.</li> </ul>	12/31/22
Maintain and improve landscaping initiatives throughout the Village.	<ul style="list-style-type: none"> <li>• Continue to monitor contractual landscaping services</li> </ul>	12/31/22
Ensure that equipment and vehicles are maintained for reliability and operational needs.	<ul style="list-style-type: none"> <li>• Replace PW 13 Roll-off dump truck.</li> <li>• Replace PW 28 Refuse truck.</li> <li>• Replace one leaf vacuum machine.</li> <li>• Purchase snow blower attachment for sidewalk tractor</li> </ul>	12/31/22
Maintain and enhance department's operational procedures.	<ul style="list-style-type: none"> <li>• Snow and ice removal management</li> <li>• Storm management</li> <li>• Implement paperless processes.</li> </ul>	12/31/22

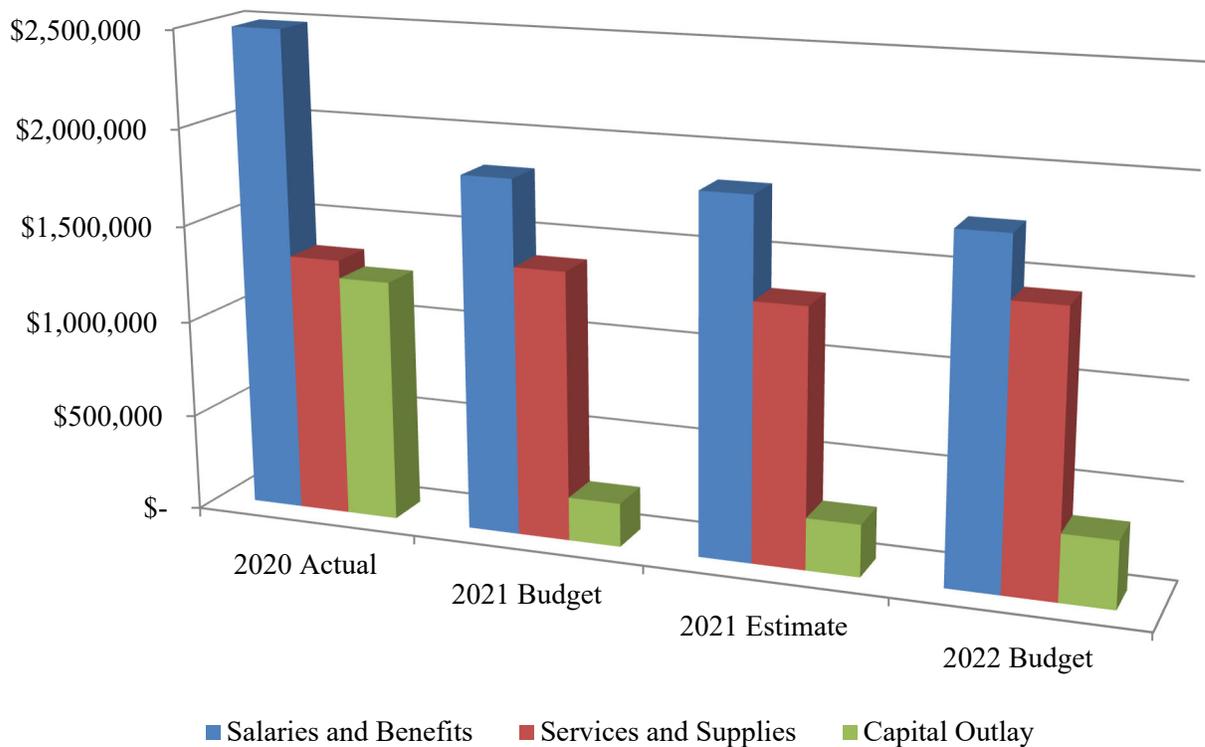
# Fiscal Year 2021 Department Objectives Review

<b>Objective</b>	<b><u>December 31<sup>st</sup>, 2021</u> <u>Anticipated Completion Status</u></b>
Maintain and enhance the Village's infrastructure	<ul style="list-style-type: none"> <li>• Data collection and GIS reporting for street signs, sidewalks and road patching.</li> </ul>
Ensure that equipment and vehicles are maintained for reliability and operational needs.	<ul style="list-style-type: none"> <li>• One Sidewalk Tractor purchased.</li> <li>• One leaf vacuum machine purchased.</li> <li>• One box plow purchased.</li> </ul>
Maintain and improve landscaping initiatives throughout the Village.	<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>

# Financial Summary

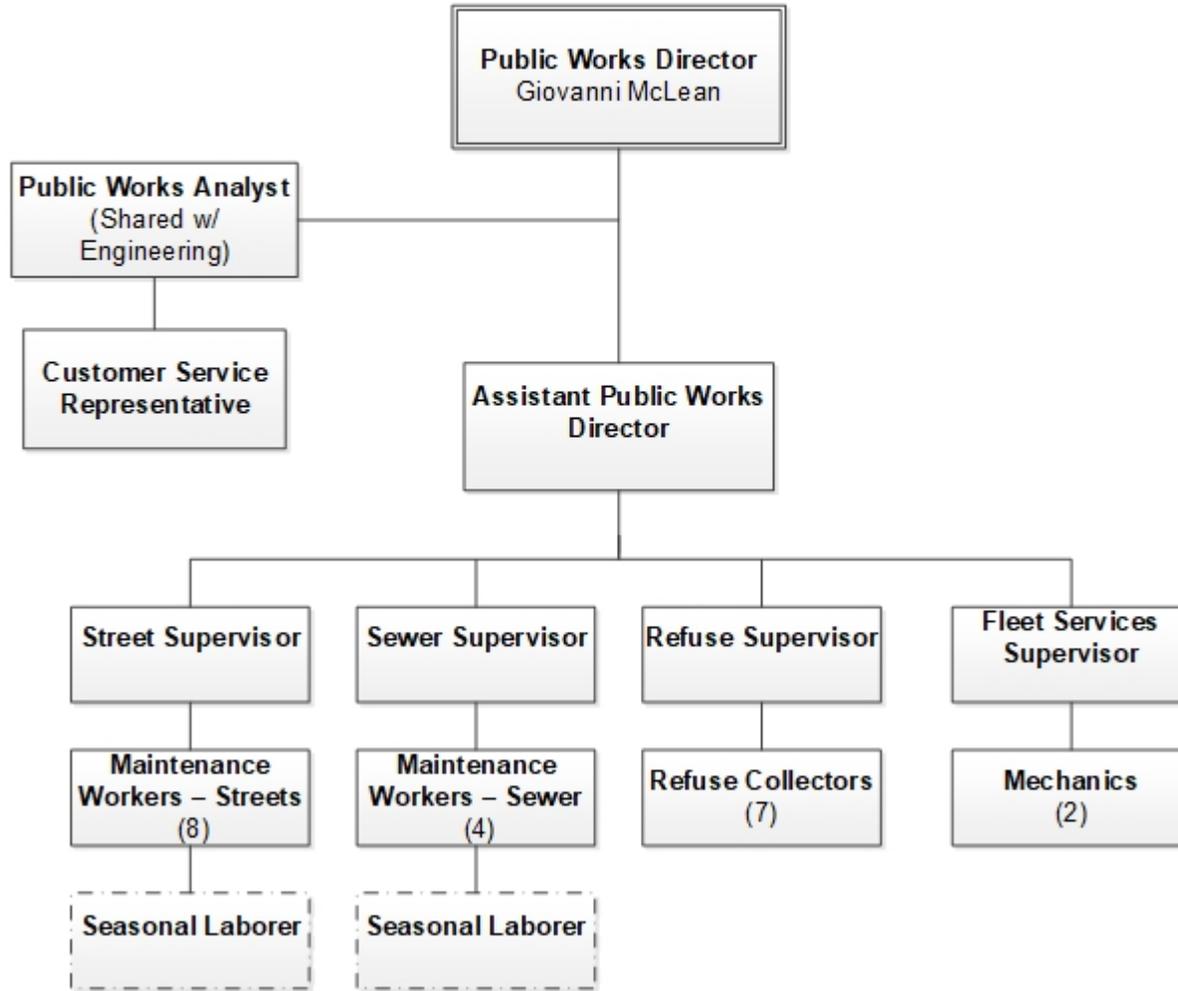
Public Works	Actual 2020	Budget 2021 A	Estimate 2021 B	Budget 2022 C	% Change A to C	% Change B to C
Salaries and Benefits	\$ 2,493,109	\$ 1,825,257	\$ 1,837,106	\$ 1,749,635	-4.1%	-4.8%
Services and Supplies	\$ 1,336,404	\$ 1,383,535	\$ 1,321,376	\$ 1,434,554	3.7%	8.6%
<b>Total Operating Exp.</b>	<b>\$ 3,829,513</b>	<b>\$ 3,208,792</b>	<b>\$ 3,158,482</b>	<b>\$ 3,184,189</b>	<b>-0.8%</b>	<b>0.8%</b>
Capital Outlay	\$ 1,245,681	\$ 225,000	\$ 267,750	\$ 343,000	52.4%	28.1%
<b>Total Department</b>	<b>\$ 5,075,194</b>	<b>\$ 3,433,792</b>	<b>\$ 3,426,232</b>	<b>\$ 3,527,189</b>	<b>2.7%</b>	<b>2.9%</b>

## Public Works



# Organizational Chart

## Village of Winnetka Public Works Department



## Department Metrics

- In support of the Refuse Team, successfully completed the annual Spring Clean-up, Leaf Collection and Holiday Tree Collection programs.
- Completed 542 sign replacement and repairs from traffic damage, vandalism, or age.
- Completed emergency sidewalk repairs/replacements
- Responded to approximately 24 individual snow and ice events with a total accumulation to date of approximately 59.8 inches.



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 30 - Public Works</b>							
Division 01 - Department Wide							
EXPENSE							
<u>Salary and Benefits</u>							
<u>Benefits</u>							
100.30.01-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
100.30.01-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
100.30.01-522	Fringe Benefits - Medical / Dental Insurance	.00	.00	.00	.00		.00
100.30.01-582	Tuition Assistance	.00	.00	.00	.00		.00
<i>Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<u>Pensions</u>							
100.30.01-523	Fringe Benefits - Medicare	.00	.00	.00	.00		.00
100.30.01-524	Fringe Benefits - Social Security	.00	.00	.00	.00		.00
100.30.01-525	Fringe Benefits - IMRF Pension Er Contribution	.00	.00	.00	.00		.00
<i>Pensions Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Salary and Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<u>Services and Supplies</u>							
<u>Services &amp; Charges</u>							
100.30.01-551	Consulting Services	.00	.00	.00	.00		.00
100.30.01-552	Engineering Services	.00	.00	5,010.00	.00		.00
100.30.01-553	Legal Services	.00	.00	.00	.00		.00
100.30.01-555	GIS & Aerial Mapping	26,427.00	13,991.00	16,000.00	13,991.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	GIS Charge - \$90,000 X 15.545%				1.0000	13,991.00	13,991.00
						Manager Totals	\$13,991.00
100.30.01-556	Village Data Processing / Network Charge	23,153.00	23,153.00	23,153.00	23,153.00		.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
<b>Fund 100 - General Fund</b>								
<b>Department 30 - Public Works</b>								
<b>Division 01 - Department Wide</b>								
<b>EXPENSE</b>								
100.30.01-557	Technology Licensing & Maintenance	6,300.00	3,000.00	3,000.00	2,700.00	(10)	(300.00)	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	ArcGIS Online Field Worker Term License					2.0000	350.00	700.00
Manager	Maintenance Management System					1.0000	2,000.00	2,000.00
Manager Totals							\$2,700.00	
100.30.01-559	Drainage	.00	.00	.00	.00		.00	
100.30.01-562	Dispatch Services	5,500.00	5,500.00	5,500.00	5,500.00		.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	M&T weather notification service					1.0000	5,500.00	5,500.00
Manager Totals							\$5,500.00	
100.30.01-563	Telephone Service	1,383.00	1,383.00	1,525.00	1,383.00		.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Monthly PRI share (Comcast)					12.0000	115.29	1,383.00
Manager Totals							\$1,383.00	
100.30.01-564	Cell Phones & Radios	3,000.00	3,000.00	8,200.00	3,000.00		.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Radios and supplies - replacement					10.0000	300.00	3,000.00
Manager Totals							\$3,000.00	



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 30 - Public Works</b>							

Division **01 - Department Wide**

**EXPENSE**

100.30.01-567	Operations & Maintenance	.00	.00	.00	.00		.00
100.30.01-568	Utilities	155,520.00	173,520.00	174,500.00	173,520.00		.00

Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Stormwater utility	12.0000	2,960.00	35,520.00
Manager	Utilities	1.0000	138,000.00	138,000.00
Manager Totals				\$173,520.00

100.30.01-570	Repair & Maintenance - Buildings	90,000.00	119,500.00	100,000.00	125,370.00	5	5,870.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Replacement Filter bottle filling stations	4.0000	60.00	240.00
Manager	Backflow Inspection and Testing - Public Properties	9.0000	125.00	1,125.00
Manager	Backflow Inspection and Testing - Yards	15.0000	125.00	1,875.00
Manager	CINTAS Contract - Mat Cleaning at the Yards (Bi-weekly)	26.0000	200.00	5,200.00
Manager	PW Yards HVAC Duct Cleaning	1.0000	5,000.00	5,000.00
Manager	Service Yards commodities	1.0000	11,000.00	11,000.00
Manager	Service Yards contractual repairs	1.0000	20,000.00	20,000.00
Manager	Service Yards fire alarm	1.0000	2,000.00	2,000.00
Manager	Service Yards fire extinguisher (1 of 2 single year term)	1.0000	2,000.00	2,000.00
Manager	Service Yards HVAC maintenance	1.0000	25,000.00	25,000.00
Manager	Service Yards janitorial contract and supplies year 4 of 5	1.0000	22,000.00	22,000.00
Manager	Service Yards landscape	1.0000	7,000.00	7,000.00
Manager	Service Yards pest control	1.0000	1,500.00	1,500.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 30 - Public Works</b>							
<b>Division 01 - Department Wide</b>							
<b>EXPENSE</b>							
	Manager					1.0000	2,000.00
							2,000.00
	Manager					134.0000	145.00
							19,430.00
							Manager Totals \$125,370.00
100.30.01-574	Vehicle Maint Service Charge	231,588.00	231,588.00	231,588.00	207,356.00	(10)	(24,232.00)
	Budget Transactions						
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
							<i>Total Amount</i>
	Manager					1.0000	207,356.00
							207,356.00
							Manager Totals \$207,356.00
100.30.01-575	Rental - Office Equipment	6,000.00	2,000.00	2,800.00	2,000.00		.00
100.30.01-580	Memberships & Publications	1,500.00	1,500.00	1,500.00	1,500.00		.00
	Budget Transactions						
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
							<i>Total Amount</i>
	Manager					1.0000	1,310.00
							1,310.00
	Manager					1.0000	50.00
							50.00
	Manager					1.0000	140.00
							140.00
							Manager Totals \$1,500.00
100.30.01-581	Training & Travel	25,200.00	14,800.00	8,000.00	10,515.00	(29)	(4,285.00)
	Budget Transactions						
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
							<i>Total Amount</i>
	Manager					1.0000	1,500.00
							1,500.00
	Manager					7.0000	145.00
							1,015.00
	Manager					1.0000	2,000.00
							2,000.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 30 - Public Works</b>							
Division 01 - Department Wide							
<b>EXPENSE</b>							
Manager	NSC program training					1.0000	2,500.00
Manager	Safety training					1.0000	2,000.00
Manager	Supervisor Training					1.0000	1,500.00
Manager Totals							\$10,515.00
100.30.01-583	Property Insurance	.00	.00	.00	.00		.00
	<i>Services &amp; Charges Totals</i>	\$575,571.00	\$592,935.00	\$580,776.00	\$569,988.00	(4%)	(\$22,947.00)
<b>Supplies</b>							
100.30.01-531	Office Supplies - General	15,000.00	16,000.00	15,200.00	16,000.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	COVID 19 - supplies					1.0000	1,000.00
Manager	First aid kit supplies					1.0000	1,200.00
Manager	Meeting supplies and refreshments					1.0000	1,800.00
Manager	Various office supplies					1.0000	12,000.00
Manager Totals							\$16,000.00
100.30.01-532	Computer Equipment	.00	600.00	2,000.00	600.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	Replacement Computer Monitors and Components					1.0000	600.00
Manager Totals							\$600.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 30 - Public Works</b>							

Division **01 - Department Wide**

**EXPENSE**

100.30.01-537	Uniforms	16,500.00	16,500.00	16,000.00	500.00	(97)	(16,000.00)
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Budget Transactions

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Supplies and misc. requirements	1.0000	500.00	500.00
Manager Totals				\$500.00

100.30.01-540	Other Operating Supplies	5,500.00	5,500.00	5,000.00	5,000.00	(9)	(500.00)
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Budget Transactions

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	AED purchase and maintenance	3.0000	1,000.00	3,000.00
Manager	Supplies	1.0000	2,000.00	2,000.00
Manager Totals				\$5,000.00

100.30.01-543	Public Property Maintenance	402,000.00	371,000.00	350,000.00	437,310.00	18	66,310.00
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Budget Transactions

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Additional landscaping services - restoration/beautification	1.0000	25,000.00	25,000.00
Manager	Backflow Inspection and Testing - Public Properties	9.0000	125.00	1,125.00
Manager	Brick paver repairs	1.0000	25,000.00	25,000.00
Manager	Cenotaph maintenance/repairs	1.0000	26,000.00	26,000.00
Manager	Fencing repairs	1.0000	15,000.00	15,000.00
Manager	Health equipment replacement	1.0000	5,000.00	5,000.00
Manager	Holiday lighting - year 4 of 5	1.0000	40,000.00	40,000.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 30 - Public Works</b>							

Division 01 - Department Wide

EXPENSE

Manager	Install rapid rectangular flashing beacons					4.0000	8,000.00	32,000.00
Manager	Install speed monitoring signs					1.0000	10,000.00	10,000.00
Manager	Irrigation Maintenance Fall-draining (\$175 per location)					8.0000	175.00	1,400.00
Manager	Irrigation Maintenance Mid-Season (\$130 per location)					8.0000	130.00	1,040.00
Manager	Irrigation Maintenance Spring Start-up (\$240 per location)					8.0000	240.00	1,920.00
Manager	Irrigation Repairs for public properties					1.0000	3,640.00	3,640.00
Manager	Parking structure maintenance and repair					1.0000	5,000.00	5,000.00
Manager	Post office maintenance repair and service					1.0000	4,000.00	4,000.00
Manager	Public property commodities					1.0000	17,000.00	17,000.00
Manager	Public property contractual					1.0000	8,000.00	8,000.00
Manager	Train station maintenance repair and service					1.0000	14,500.00	14,500.00
Manager	Union Pacific - Commuter Parking Lease (Oak St)					4.0000	1,440.00	5,760.00
Manager	Union Pacific - Commuter Parking Lease (Scott Ave)					1.0000	3,425.00	3,425.00
Manager	Village Hall Bell Tower Repair					1.0000	30,000.00	30,000.00
Manager	Village Hall HVAC Maintenance					1.0000	5,000.00	5,000.00
Manager	Village Hall maintenance repair and service					1.0000	22,500.00	22,500.00
Manager	Village-wide landscaping contract - Public properties yr 2of 5					1.0000	135,000.00	135,000.00
							Manager Totals	\$437,310.00

100.30.01-544	Street Maintenance	25,000.00	25,000.00	25,000.00	25,000.00	.00
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Budget Transactions						
Level	Transaction		Number of Units	Cost Per Unit	Total Amount	
Manager	Roadway striping (Thermo) - Various locations		1.0000	25,000.00	25,000.00	
					Manager Totals	\$25,000.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
<b>Fund 100 - General Fund</b>								
<b>Department 30 - Public Works</b>								
Division <b>01 - Department Wide</b>								
<b>EXPENSE</b>								
100.30.01-549	Fuel	.00	.00	.00	.00		.00	
	<i>Supplies Totals</i>	\$464,000.00	\$434,600.00	\$413,200.00	\$484,410.00	11%	\$49,810.00	
	<i>Services and Supplies Totals</i>	\$1,039,571.00	\$1,027,535.00	\$993,976.00	\$1,054,398.00	3%	\$26,863.00	
<b>Capital Outlay</b>								
100.30.01-615	Buildings & Structures	.00	.00	.00	.00		.00	
100.30.01-620	Improvements Other Than Buildings	.00	.00	.00	.00		.00	
100.30.01-625	Heavy Machinery	210,000.00	225,000.00	225,000.00	343,000.00	52	118,000.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Replace 2007 Roll-off Dump (PW 13)					1.0000	225,000.00	225,000.00
Manager	Replace leaf vactors - XtremeVac DCL800SM-3X					1.0000	118,000.00	118,000.00
	<i>Manager Totals</i>							\$343,000.00
100.30.01-630	Motor Vehicles	.00	.00	.00	.00		.00	
100.30.01-635	Furniture & Fixtures	.00	.00	.00	.00		.00	
100.30.01-640	Office and Other Equipment	.00	.00	.00	.00		.00	
100.30.01-645	Technology	.00	.00	.00	.00		.00	
100.30.01-650	Infrastructure	150,000.00	.00	.00	.00		.00	
	<i>Capital Outlay Totals</i>	\$360,000.00	\$225,000.00	\$225,000.00	\$343,000.00	52%	\$118,000.00	
<b>Insurance and Other Chargebacks</b>								
100.30.01-530	Liability Insurance	.00	.00	.00	.00		.00	
	<i>Insurance and Other Chargebacks Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00	
<b>Transfers</b>								
100.30.01-901	Interfund Transfers - Other Operating Transfers	.00	.00	.00	.00		.00	
	<i>Transfers Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00	
Division <b>01 - Department Wide Totals</b>		\$1,399,571.00	\$1,252,535.00	\$1,218,976.00	\$1,397,398.00	12%	\$144,863.00	



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>100 - General Fund</b>							
Department <b>30 - Public Works</b>							

Division **10 - Administration**

**EXPENSE**

**Salary and Benefits**

**Employee Pay**

100.30.10-511	Regular Salaries	528,334.00	346,999.00	324,713.00	369,293.00	6	22,294.00
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Position Transactions

<i>Level</i>	<i>Position</i>	<i>Type</i>	<i>Code</i>	<i>Total Amount</i>
Manager	300101 - Public Works Director	Earnings		147,600.00
Manager	300301 - Assistant Director of Public Works	Earnings		143,042.00
Manager	301601 - Customer Service Representative	Earnings		14,079.00
Manager	301702 - Public Works Analyst	Earnings		64,572.00
Manager Totals				\$369,293.00

100.30.10-512	Overtime Salaries	3,000.00	3,000.00	3,000.00	3,000.00	.00	.00
100.30.10-513	Part Time Salaries	.00	.00	3,173.00	.00	.00	.00
100.30.10-515	Sick Cashed In	10,338.00	.00	17,117.00	.00	.00	.00
100.30.10-518	Other Compensation	12,368.00	5,184.00	5,184.00	8,082.00	56	2,898.00
<i>Employee Pay Totals</i>		\$554,040.00	\$355,183.00	\$353,187.00	\$380,375.00	7%	\$25,192.00

**Benefits**

100.30.10-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00	.00	.00
100.30.10-521	Fringe Benefits - Worker's Compensation	100,000.00	100,000.00	85,750.00	50,000.00	(50)	(50,000.00)
100.30.10-522	Fringe Benefits - Medical / Dental Insurance	88,028.00	49,625.00	50,800.00	68,223.00	37	18,598.00
100.30.10-528	Fringe Benefits - Life Insurance	554.00	300.00	340.00	470.00	57	170.00
<i>Benefits Totals</i>		\$188,582.00	\$149,925.00	\$136,890.00	\$118,693.00	(21%)	(\$31,232.00)

**Pensions**

100.30.10-523	Fringe Benefits - Medicare	8,036.00	5,151.00	4,975.00	5,514.00	7	363.00
100.30.10-524	Fringe Benefits - Social Security	28,701.00	20,699.00	20,900.00	21,873.00	6	1,174.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 30 - Public Works</b>							
<b>Division 10 - Administration</b>							
<b>EXPENSE</b>							
100.30.10-525	Fringe Benefits - IMRF Pension Er Contribution	105,404.00	69,592.00	64,100.00	38,816.00	(44)	(30,776.00)
100.30.10-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00
100.30.10-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00
<i>Pensions Totals</i>		<u>\$142,141.00</u>	<u>\$95,442.00</u>	<u>\$89,975.00</u>	<u>\$66,203.00</u>	(31%)	( <u>\$29,239.00</u> )
<i>Salary and Benefits Totals</i>		<u>\$884,763.00</u>	<u>\$600,550.00</u>	<u>\$580,052.00</u>	<u>\$565,271.00</u>	(6%)	( <u>\$35,279.00</u> )
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
100.30.10-564	Cell Phones & Radios	.00	.00	.00	1,458.00		1,458.00
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Monthly cell phone charges (\$40.49 per phone)				3.0000	486.00	1,458.00
						<b>Manager Totals</b>	<u><b>\$1,458.00</b></u>
100.30.10-581	Training & Travel	.00	.00	.00	3,000.00		3,000.00
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	APWA training classes / conference				1.0000	1,500.00	1,500.00
Manager	MAPSI Training (1 employee)				1.0000	1,500.00	1,500.00
						<b>Manager Totals</b>	<u><b>\$3,000.00</b></u>
<i>Services &amp; Charges Totals</i>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$4,458.00</u>	+++	<u>\$4,458.00</u>



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>100 - General Fund</b>							
Department <b>30 - Public Works</b>							

Division **10 - Administration**

**EXPENSE**

**Supplies**

100.30.10-532	Computer Equipment	.00	.00	.00	.00		.00
100.30.10-537	Uniforms	.00	.00	.00	2,205.00		2,205.00

Budget Transactions

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Safety Boots	3.0000	175.00	525.00
Manager	Safety Glasses (Prescription)	3.0000	120.00	360.00
Manager	Uniform Shirts	3.0000	240.00	720.00
Manager	Winter PPE	3.0000	200.00	600.00
Manager Totals				\$2,205.00

	<i>Supplies Totals</i>	\$0.00	\$0.00	\$0.00	\$2,205.00	+++	\$2,205.00
	<i>Services and Supplies Totals</i>	\$0.00	\$0.00	\$0.00	\$6,663.00	+++	\$6,663.00
Division	<b>10 - Administration Totals</b>	\$884,763.00	\$600,550.00	\$580,052.00	\$571,934.00	(5%)	(\$28,616.00)



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 30 - Public Works</b>							
Division 22 - Street Maintenance							
EXPENSE							
<u>Salary and Benefits</u>							
<u>Employee Pay</u>							
100.30.22-511	Regular Salaries	714,043.00	727,246.00	699,000.00	725,581.00		(1,665.00)
Position Transactions							
	<i>Level</i>		<i>Position</i>	<i>Type</i>	<i>Code</i>		<i>Total Amount</i>
	Manager		300901 - Street Supervisor	Earnings			120,894.00
	Manager		301401 - Maintenance Worker	Earnings			76,799.00
	Manager		301402 - Maintenance Worker	Earnings			71,726.00
	Manager		301403 - Maintenance Worker	Earnings			74,711.00
	Manager		301406 - Maintenance Worker	Earnings			60,073.00
	Manager		301407 - Maintenance Worker	Earnings			91,433.00
	Manager		301408 - Maintenance Worker	Earnings			91,433.00
	Manager		301409 - Maintenance Worker	Earnings			65,487.00
	Manager		301412 - Maintenance Worker	Earnings			73,025.00
						Manager Totals	<u>\$725,581.00</u>
100.30.22-512	Overtime Salaries	39,000.00	39,000.00	32,900.00	39,000.00		.00
100.30.22-513	Part Time Salaries	6,929.00	6,760.00	6,760.00	8,840.00	31	2,080.00
Position Transactions							
	<i>Level</i>		<i>Position</i>	<i>Type</i>	<i>Code</i>		<i>Total Amount</i>
	Manager		301414 - Street Department - Seasonal	Earnings			8,840.00
						Manager Totals	<u>\$8,840.00</u>
100.30.22-515	Sick Cashed In	2,026.00	14,007.00	19,975.00	.00	(100)	(14,007.00)
100.30.22-518	Other Compensation	.00	.00	.00	.00		.00
	<i>Employee Pay Totals</i>	<u>\$761,998.00</u>	<u>\$787,013.00</u>	<u>\$758,635.00</u>	<u>\$773,421.00</u>	(2%)	<u>(\$13,592.00)</u>



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 30 - Public Works</b>							
<b>Division 22 - Street Maintenance</b>							
<b>EXPENSE</b>							
<b>Benefits</b>							
100.30.22-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
100.30.22-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
100.30.22-522	Fringe Benefits - Medical / Dental Insurance	148,621.00	157,906.00	157,906.00	168,724.00	7	10,818.00
100.30.22-528	Fringe Benefits - Life Insurance	732.00	805.00	829.00	955.00	19	150.00
	<i>Benefits Totals</i>	\$149,353.00	\$158,711.00	\$158,735.00	\$169,679.00	7%	\$10,968.00
<b>Pensions</b>							
100.30.22-523	Fringe Benefits - Medicare	11,190.00	11,484.00	11,100.00	11,294.00	(2)	(190.00)
100.30.22-524	Fringe Benefits - Social Security	46,184.00	47,949.00	46,200.00	48,161.00		212.00
100.30.22-525	Fringe Benefits - IMRF Pension Er Contribution	107,473.00	122,738.00	110,000.00	84,785.00	(31)	(37,953.00)
100.30.22-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00
100.30.22-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00
	<i>Pensions Totals</i>	\$164,847.00	\$182,171.00	\$167,300.00	\$144,240.00	(21%)	(\$37,931.00)
	<i>Salary and Benefits Totals</i>	\$1,076,198.00	\$1,127,895.00	\$1,084,670.00	\$1,087,340.00	(4%)	(\$40,555.00)
<b>Services and Supplies</b>							
<b>Services &amp; Charges</b>							
100.30.22-563	Telephone Service	.00	.00	.00	.00		.00
100.30.22-564	Cell Phones & Radios	.00	.00	.00	4,193.00		4,193.00

Budget Transactions				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Monthly cell phone charges (\$40.49 per phone)	1.0000	4,193.00	4,193.00
			Manager Totals	\$4,193.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 30 - Public Works</b>							

Division **22 - Street Maintenance**

**EXPENSE**

100.30.22-571	Repair & Maintenance - Streets	199,000.00	159,000.00	130,400.00	156,000.00	(2)	(3,000.00)
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Asphalt for road repairs	1.0000	25,000.00	25,000.00
Manager	Excavation debris	1.0000	12,000.00	12,000.00
Manager	Graffiti removal	1.0000	2,000.00	2,000.00
Manager	Miscellaneous landscaping repairs	1.0000	5,000.00	5,000.00
Manager	Miscellaneous street maintenance	1.0000	18,000.00	18,000.00
Manager	Sign materials	1.0000	30,000.00	30,000.00
Manager	Street sweeping debris (M60)	1.0000	21,000.00	21,000.00
Manager	Striping contingency	1.0000	6,000.00	6,000.00
Manager	Temporary help - leaf collection / other	1.0000	30,000.00	30,000.00
Manager	Traffic control contingency	1.0000	2,000.00	2,000.00
Manager	Traffic paint	1.0000	5,000.00	5,000.00
Manager Totals				\$156,000.00

100.30.22-581	Training & Travel	.00	.00	.00	.00		.00
<i>Services &amp; Charges Totals</i>		\$199,000.00	\$159,000.00	\$130,400.00	\$160,193.00	1%	\$1,193.00

**Supplies**

100.30.22-532	Computer Equipment	.00	.00	.00	.00		.00
100.30.22-537	Uniforms	.00	.00	.00	8,955.00		8,955.00

Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Safety Boots	9.0000	175.00	1,575.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 30 - Public Works</b>							

Division **22 - Street Maintenance**

**EXPENSE**

Manager	Safety Glasses (Prescription)					9.0000	120.00	1,080.00
Manager	Uniform Hats					9.0000	30.00	270.00
Manager	Uniform Rental (\$6.73 per person/week)					9.0000	350.00	3,150.00
Manager	Uniform T-Shirts					9.0000	120.00	1,080.00
Manager	Winter Outerwear					9.0000	200.00	1,800.00
							Manager Totals	\$8,955.00

100.30.22-540 Other Operating Supplies .00 .00 .00 945.00 945.00

Budget Transactions					
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Manager	CDL license (\$30 per person)	9.0000	30.00	270.00	
Manager	PPE - Hard Hats	9.0000	25.00	225.00	
Manager	PPE - Safety Glasses	9.0000	20.00	180.00	
Manager	PPE - Safety Gloves	9.0000	30.00	270.00	
				Manager Totals	\$945.00

100.30.22-542 Vehicles, Parts and Equipment .00 .00 .00 22,000.00 22,000.00

Budget Transactions					
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Manager	Orbital Scrubber Equipment (Business District Brick Cleaning)	1.0000	12,000.00	12,000.00	
Manager	Street Grinder (Road Striping Recessing and Sidewalk Grinding)	1.0000	10,000.00	10,000.00	
				Manager Totals	\$22,000.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 30 - Public Works</b>							
<b>Division 22 - Street Maintenance</b>							
<b>EXPENSE</b>							
100.30.22-548	Other Small Tools & Equipment	.00	.00	.00	6,000.00		6,000.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Battery Powered Leaf Blower				2.0000	300.00	600.00
Manager	Replacement Chainsaw				2.0000	300.00	600.00
Manager	Tool replacement (shovels, hand tools, etc)				1.0000	4,800.00	4,800.00
	<b>Manager Totals</b>						<b>\$6,000.00</b>
	<i>Supplies Totals</i>	\$0.00	\$0.00	\$0.00	\$37,900.00	+++	\$37,900.00
	<i>Services and Supplies Totals</i>	\$199,000.00	\$159,000.00	\$130,400.00	\$198,093.00	25%	\$39,093.00
<b>Capital Outlay</b>							
100.30.22-650	Infrastructure	.00	.00	.00	.00		.00
	<i>Capital Outlay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Division 22 - Street Maintenance	<b>Totals</b>	\$1,275,198.00	\$1,286,895.00	\$1,215,070.00	\$1,285,433.00	0%	(\$1,462.00)



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 30 - Public Works</b>							
<b>Division 23 - Pavement Reconstruction</b>							
<b>EXPENSE</b>							
<b>Salary and Benefits</b>							
<b>Benefits</b>							
100.30.23-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
100.30.23-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
100.30.23-522	Fringe Benefits - Medical / Dental Insurance	.00	.00	.00	.00		.00
100.30.23-528	Fringe Benefits - Life Insurance	.00	.00	.00	.00		.00
	<i>Benefits Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Pensions</i>							
100.30.23-523	Fringe Benefits - Medicare	.00	.00	.00	.00		.00
100.30.23-524	Fringe Benefits - Social Security	.00	.00	.00	.00		.00
100.30.23-525	Fringe Benefits - IMRF Pension Er Contribution	.00	.00	.00	.00		.00
100.30.23-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00
100.30.23-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00
	<i>Pensions Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Salary and Benefits Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Capital Outlay</i>							
100.30.23-650	Infrastructure	1,930,000.00	.00	42,750.00	.00		.00
	<i>Capital Outlay Totals</i>	\$1,930,000.00	\$0.00	\$42,750.00	\$0.00	+++	\$0.00
	<b>Division 23 - Pavement Reconstruction Totals</b>	\$1,930,000.00	\$0.00	\$42,750.00	\$0.00	+++	\$0.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 30 - Public Works</b>							
Division 24 - Drainage							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
100.30.24-511	Regular Salaries	.00	.00	.00	.00		.00
100.30.24-512	Overtime Salaries	.00	.00	802.00	.00		.00
100.30.24-515	Sick Cashed In	.00	.00	.00	.00		.00
100.30.24-518	Other Compensation	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		\$0.00	\$0.00	\$802.00	\$0.00	+++	\$0.00
<b><u>Benefits</u></b>							
100.30.24-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
100.30.24-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
100.30.24-522	Fringe Benefits - Medical / Dental Insurance	.00	.00	.00	.00		.00
100.30.24-528	Fringe Benefits - Life Insurance	.00	.00	.00	.00		.00
<i>Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Pensions</u></b>							
100.30.24-523	Fringe Benefits - Medicare	.00	.00	.00	.00		.00
100.30.24-524	Fringe Benefits - Social Security	.00	.00	26.00	.00		.00
100.30.24-525	Fringe Benefits - IMRF Pension Er Contribution	.00	.00	56.00	.00		.00
100.30.24-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00
100.30.24-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00
<i>Pensions Totals</i>		\$0.00	\$0.00	\$82.00	\$0.00	+++	\$0.00
<i>Salary and Benefits Totals</i>		\$0.00	\$0.00	\$884.00	\$0.00	+++	\$0.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 30 - Public Works</b>							
Division 24 - Drainage							
EXPENSE							
<u>Services and Supplies</u>							
<u>Services &amp; Charges</u>							
100.30.24-559	Drainage	.00	.00	.00	.00		.00
	<i>Services &amp; Charges Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<u>Supplies</u>							
100.30.24-536	Salt and Snow Removal Supplies and Equipment	.00	.00	.00	.00		.00
	<i>Supplies Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Services and Supplies Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	Division 24 - Drainage Totals	\$0.00	\$0.00	\$884.00	\$0.00	+++	\$0.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 30 - Public Works</b>							
Division 25 - Snow Removal							
<b>EXPENSE</b>							
<b>Salary and Benefits</b>							
<b>Employee Pay</b>							
100.30.25-511	Regular Salaries	.00	.00	.00	.00		.00
100.30.25-512	Overtime Salaries	82,000.00	82,000.00	137,150.00	82,000.00		.00
100.30.25-518	Other Compensation	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		<b>\$82,000.00</b>	<b>\$82,000.00</b>	<b>\$137,150.00</b>	<b>\$82,000.00</b>	<b>0%</b>	<b>\$0.00</b>
<b>Benefits</b>							
100.30.25-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
100.30.25-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
100.30.25-522	Fringe Benefits - Medical / Dental Insurance	.00	.00	.00	.00		.00
100.30.25-528	Fringe Benefits - Life Insurance	.00	.00	.00	.00		.00
<i>Benefits Totals</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
<b>Pensions</b>							
100.30.25-523	Fringe Benefits - Medicare	1,189.00	1,189.00	2,850.00	1,189.00		.00
100.30.25-524	Fringe Benefits - Social Security	1,568.00	2,636.00	4,500.00	4,808.00	82	2,172.00
100.30.25-525	Fringe Benefits - IMRF Pension Er Contribution	11,519.00	10,987.00	27,000.00	9,027.00	(18)	(1,960.00)
100.30.25-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00
100.30.25-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00
<i>Pensions Totals</i>		<b>\$14,276.00</b>	<b>\$14,812.00</b>	<b>\$34,350.00</b>	<b>\$15,024.00</b>	<b>1%</b>	<b>\$212.00</b>
<i>Salary and Benefits Totals</i>		<b>\$96,276.00</b>	<b>\$96,812.00</b>	<b>\$171,500.00</b>	<b>\$97,024.00</b>	<b>0%</b>	<b>\$212.00</b>
<b>Services and Supplies</b>							
<b>Services &amp; Charges</b>							
100.30.25-573	Outside Repair & Maintenance - Vehicles	.00	.00	.00	.00		.00
<i>Services &amp; Charges Totals</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 30 - Public Works</b>							
<b>Division 25 - Snow Removal</b>							
<b>EXPENSE</b>							
<b>Supplies</b>							
100.30.25-536	Salt and Snow Removal Supplies and Equipment	162,000.00	197,000.00	197,000.00	175,400.00	(11)	(21,600.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	26-inch 2-Stage Snow Blower				2.0000	1,200.00	2,400.00
Manager	Alternative deicers and equipment				1.0000	25,000.00	25,000.00
Manager	Bag deicing products				1.0000	2,000.00	2,000.00
Manager	Contract hauling				1.0000	10,000.00	10,000.00
Manager	Plow parts				1.0000	10,000.00	10,000.00
Manager	Plow replacement				1.0000	10,000.00	10,000.00
Manager	Road salt				1.0000	85,000.00	85,000.00
Manager	Severe weather contingency				1.0000	20,000.00	20,000.00
Manager	Snow Blower Attachment for Multi-Hog Tractor				1.0000	11,000.00	11,000.00
						Manager Totals	\$175,400.00
	<i>Supplies Totals</i>	\$162,000.00	\$197,000.00	\$197,000.00	\$175,400.00	(11%)	(\$21,600.00)
	<i>Services and Supplies Totals</i>	\$162,000.00	\$197,000.00	\$197,000.00	\$175,400.00	(11%)	(\$21,600.00)
Division	<b>25 - Snow Removal Totals</b>	\$258,276.00	\$293,812.00	\$368,500.00	\$272,424.00	(7%)	(\$21,388.00)

# DEPARTMENT NARRATIVE

## ENGINEERING DEPARTMENT

### Mission Statement/Purpose

The mission of the Engineering Department carried out under the General Fund includes the design, construction and maintenance of all roadway pavements, sidewalks, parking lots, administration of Village codes relating to forestry programs, flood plain management and storm water runoff from building developments.

### Current Year Department Accomplishments

- Completed the rehabilitation and reconstruction of residential roadways and public sidewalks, as part of the annual street rehabilitation program.
- Completed Village-wide pavement rejuvenation of recently surfaced asphalt pavements.
- Completed replacement of various curbs and sidewalks as part of the annual sidewalk and curb replacement program.
- Reconstructed Birch Street utilizing Motor Fuel Tax funds.
- Completed the reconstruction of the stormwater outfall at the end of Willow Road.
- Constructed the Lincoln Avenue Streetscape Improvements.
- Completed the reconstruction of the Birch and Pine Street Public Parking Lot.
- Continued enhancement and maintenance of trees and landscaping throughout the Village.
- Continued to perform Engineering permit review, design, and code enforcement investigations.

### Staffing and Services Levels

Proposed FY 2022 Full-Time Equivalent (FTE) Employees: **2.85**

FY 2021 FTEs: **2.6**

FY 2020 FTEs: **n/a**

FY 2019 FTEs: **n/a**

Proposed FY 2022 Cost of Salaries and Benefits: **\$468,591**

Projected FY 2021 Cost of Salaries and Benefits: **\$468,433**

Budgeted FY 2021 Cost of Salaries and Benefits: **\$508,462**

Actual FY 2020 Cost of Salaries and Benefits: **\$4,009**

FY2021 Budget vs. FY2022 Proposed Budget % Change: **-7.84%**



### Services and Supplies (Non-Capital) Expenditures

Proposed FY 2022 Cost of Services and Supplies: **\$624,219**

Projected FY 2021 Cost of Services and Supplies: **\$513,490**

Budgeted FY 2021 Cost of Services and Supplies: **\$547,090**

Actual FY 2020 Cost of Services and Supplies: **n/a**

FY2021 Budget vs. FY2022 Proposed Budget % Change: **14.1%**

Note: The Engineering Department was a new department in budget year 2021. Prior to 2021, expenses related to this department were part of the Public Works Department.

# Fiscal Year 2022 Proposed Department Objectives

Objective	Action Steps	Timeframe
Implement the fiscal year 2022 capital improvement program to maintain and enhance the Village's infrastructure.	<ul style="list-style-type: none"> <li>• Design and construct 2022 Street Rehabilitation Programs.</li> <li>• Complete Village Hall Parking Lot Rehabilitation project.</li> <li>• Construct the Chest &amp; Oak Street, Chestnut Court Streetscape Improvements - Phase IV.</li> </ul>	12/31/22
Improve traffic circulation and Village roadway infrastructure, including regular street maintenance activities.	<ul style="list-style-type: none"> <li>• Replace approximately 11,300 lineal feet of deteriorated curbs throughout the Village.</li> <li>• Replace approximately 20,000 square feet of deteriorated and/or hazardous sidewalks throughout the Village.</li> </ul>	10/30/22
Continue to enhance and improve Forestry and landscaping initiatives throughout the Village.	<ul style="list-style-type: none"> <li>• Continue to enhance and include the addition of perennial landscaping improvements in Commercial Districts and Village-owned open spaces and parkways.</li> <li>• Remove and replace approximately 150 diseased, dying and or hazardous trees and prune to standard another 2,100 to maintain cycle.</li> <li>• Perform annual tree fertilization, and preventative disease treatments.</li> </ul>	10/31/22
Provide Engineering permit review, design, and code enforcement investigations.	<ul style="list-style-type: none"> <li>• Perform 500 development plan reviews to ensure compliance with Village Forestry, Drainage and Floodplain Codes.</li> </ul>	12/31/22

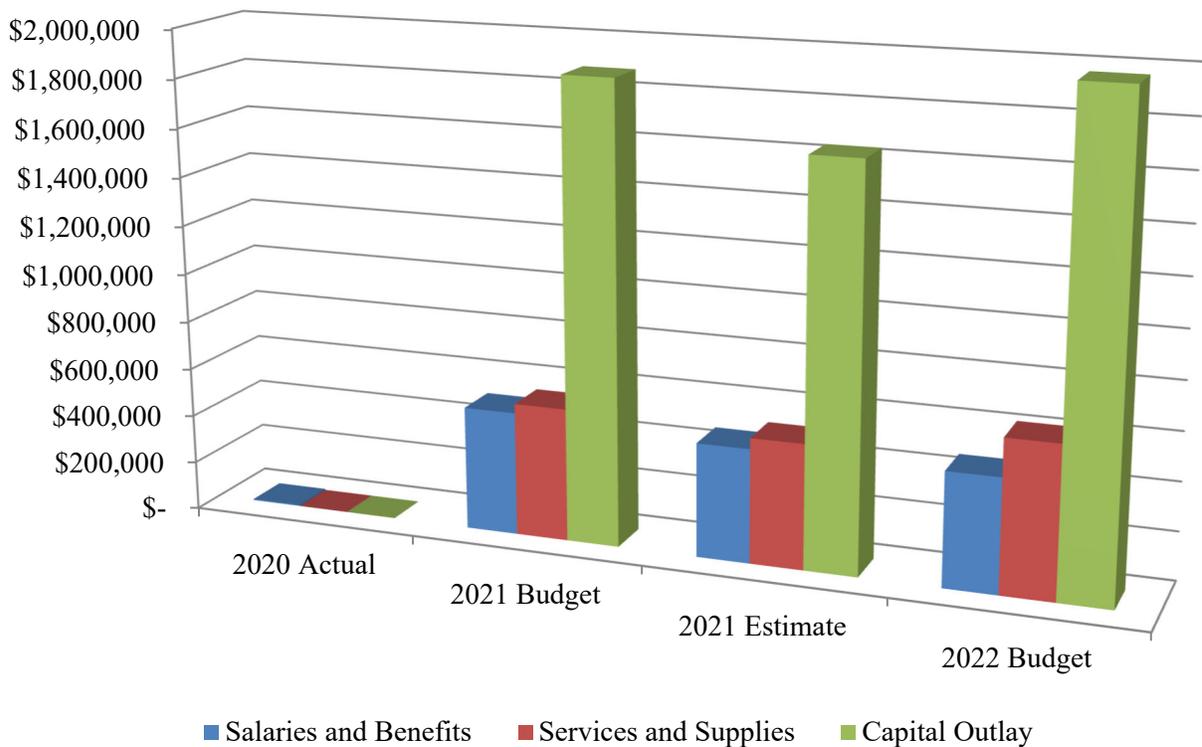
# Fiscal Year 2021 Department Objectives Review

<u>Objective</u>	<u>December 31<sup>st</sup>, 2021</u> <u>Anticipated Completion Status</u>
Implement the fiscal year 2021 capital improvement program to maintain and enhance the Village's infrastructure.	Project completed including projects delayed due to Covid-19 from FY 2020.
Improve traffic circulation and Village roadway infrastructure, including regular street maintenance activities.	Replacement of curbs and public sidewalk complete.
Continue to enhance and improve Forestry and landscaping initiatives throughout the Village.	Ongoing
Provide Engineering permit review, design, and code enforcement investigations.	Ongoing

# Financial Summary

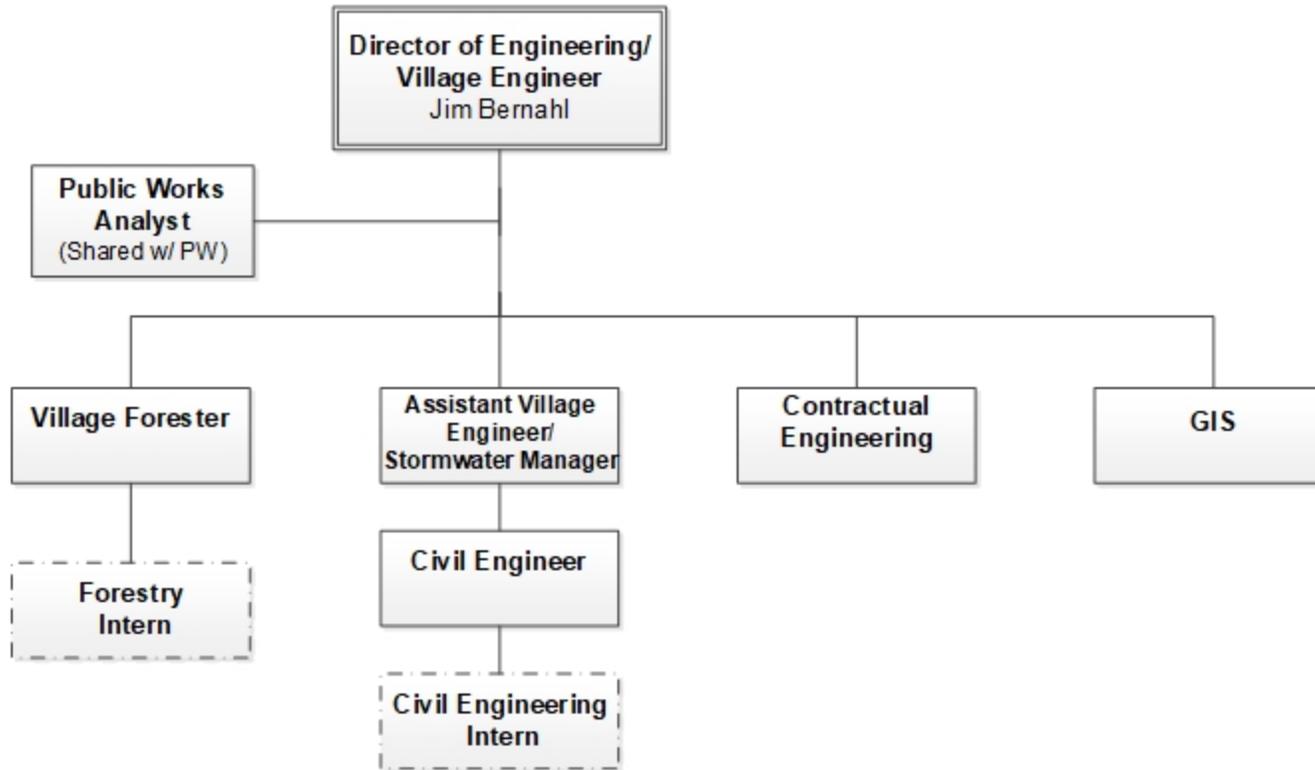
Public Works	Actual 2020	Budget 2021 A	Estimate 2021 B	Budget 2022 C	% Change	
					A to C	B to C
Salaries and Benefits	\$ 4,009	\$ 508,462	\$ 468,433	\$ 468,591	-7.8%	0.0%
Services and Supplies	\$ -	\$ 547,090	\$ 513,490	\$ 624,219	14.1%	21.6%
<b>Total Operating Exp.</b>	<b>\$ 4,009</b>	<b>\$ 1,055,552</b>	<b>\$ 981,923</b>	<b>\$ 1,092,810</b>	<b>3.5%</b>	<b>11.3%</b>
<b>Capital Outlay</b>	<b>\$ -</b>	<b>\$ 1,880,000</b>	<b>\$ 1,637,250</b>	<b>\$ 1,969,000</b>	<b>4.7%</b>	<b>20.3%</b>
<b>Total Department</b>	<b>\$ 4,009</b>	<b>\$ 2,935,552</b>	<b>\$ 2,619,173</b>	<b>\$ 3,061,810</b>	<b>4.3%</b>	<b>16.9%</b>

## Engineering



# Organizational Chart

## Village of Winnetka Engineering Department



## Department Metrics

- Completed design and construction of the annual Street Reconstruction program under which 11,840 lineal feet or 2.42 miles were reconstructed or resurfaced.
- Replaced approximately 11,078 lineal feet of deteriorated curbs throughout the Village.
- Replaced approximately 41,331 square feet of deteriorated and/or hazardous sidewalks throughout the Village.
- Performed 624 development plan reviews and 450 forestry plan reviews to ensure compliance with Village Forestry, Drainage and Floodplain Codes.
- Removed 150 trees, planted 185 trees, and pruned 2,100 trees.



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>100 - General Fund</b>							
Department <b>35 - Engineering</b>							

Division **01 - Department Wide**

**EXPENSE**

Services and Supplies

Services & Charges

100.35.01-552	Engineering Services	.00	45,000.00	40,000.00	88,500.00	97	43,500.00
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Budget Transactions

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	CRS, RLAA, NPDES, MWRD I/I, Sewer Relining, CAD/Surveying	1.0000	45,000.00	45,000.00
Manager	IMS Update	1.0000	43,000.00	43,000.00
Manager	Sidwell digital maps	1.0000	500.00	500.00
Manager Totals				\$88,500.00

100.35.01-555	GIS & Aerial Mapping	.00	13,990.00	13,990.00	29,490.00	111	15,500.00
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Budget Transactions

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	2022 Aerial Mapping	1.0000	15,500.00	15,500.00
Manager	GIS Charge - \$90,000 x .15545	1.0000	13,990.00	13,990.00
Manager Totals				\$29,490.00

100.35.01-557	Technology Licensing & Maintenance	.00	3,300.00	2,500.00	3,300.00		.00
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Budget Transactions

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	DLT subscription renewal - Autocad - 4 License	1.0000	2,400.00	2,400.00
Manager	Lucity annual renewal - PW work order program	1.0000	900.00	900.00
Manager Totals				\$3,300.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 35 - Engineering</b>							
<b>Division 01 - Department Wide</b>							
<b>EXPENSE</b>							
100.35.01-564	Cell Phones & Radios	.00	.00	.00	.00		.00
100.35.01-574	Vehicle Maint Service Charge	.00	.00	.00	9,929.00		9,929.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	PW 2 - Engineering Vehicle				1.0000	9,929.00	9,929.00
Manager Totals							\$9,929.00
100.35.01-581	Training & Travel	.00	10,400.00	2,000.00	10,400.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	APWA national conference				1.0000	1,500.00	1,500.00
Manager	APWA training classes/conference				1.0000	1,250.00	1,250.00
Manager	IAFSM annual conference (3 employees)				1.0000	3,600.00	3,600.00
Manager	MAPSI training (1 employee)				1.0000	1,300.00	1,300.00
Manager	Professional training and dues				1.0000	2,750.00	2,750.00
Manager Totals							\$10,400.00
<i>Services &amp; Charges Totals</i>		\$0.00	\$72,690.00	\$58,490.00	\$141,619.00	95%	\$68,929.00
<b>Supplies</b>							
100.35.01-531	Office Supplies - General	.00	.00	.00	.00		.00
100.35.01-532	Computer Equipment	.00	.00	.00	.00		.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 35 - Engineering</b>							
<b>Division 01 - Department Wide</b>							
<b>EXPENSE</b>							
100.35.01-537	Uniforms	.00	.00	.00	2,700.00		2,700.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Safety Boots				4.0000	175.00	700.00
Manager	Safety Glasses (Prescription)				2.0000	120.00	240.00
Manager	Uniform Shirts				4.0000	240.00	960.00
Manager	Winter PPE				4.0000	200.00	800.00
	<i>Supplies Totals</i>	\$0.00	\$0.00	\$0.00	\$2,700.00	+++	\$2,700.00
	<i>Services and Supplies Totals</i>	\$0.00	\$72,690.00	\$58,490.00	\$144,319.00	99%	\$71,629.00
<b>Capital Outlay</b>							
100.35.01-615	Buildings & Structures	.00	50,000.00	.00	50,000.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Hubbard Woods train station (village portion)				1.0000	50,000.00	50,000.00
	<i>Manager Totals</i>						\$50,000.00
100.35.01-620	Improvements Other Than Buildings	.00	75,000.00	.00	.00	(100)	(75,000.00)
100.35.01-650	Infrastructure	.00	150,000.00	150,000.00	150,000.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	New sidewalk construction				1.0000	30,000.00	30,000.00
Manager	Sidewalk replacement				1.0000	120,000.00	120,000.00
	<i>Manager Totals</i>						\$150,000.00
	<i>Capital Outlay Totals</i>	\$0.00	\$275,000.00	\$150,000.00	\$200,000.00	(27%)	(\$75,000.00)
Division	<b>01 - Department Wide Totals</b>	\$0.00	\$347,690.00	\$208,490.00	\$344,319.00	(1%)	(\$3,371.00)



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 35 - Engineering</b>							
<b>Division 10 - Administration</b>							
<b>EXPENSE</b>							
<b>Salary and Benefits</b>							
<b>Employee Pay</b>							
100.35.10-511	Regular Salaries	.00	.00	132,387.00	149,779.00		149,779.00
<i>Position Transactions</i>							
	<i>Level</i>			<i>Type</i>	<i>Code</i>		<i>Total Amount</i>
	Manager			Earnings			14,079.00
	Manager			Earnings			135,700.00
						Manager Totals	\$149,779.00
100.35.10-512	Overtime Salaries	.00	.00	.00	.00		.00
100.35.10-515	Sick Cashed In	.00	.00	.00	.00		.00
100.35.10-518	Other Compensation	.00	.00	3,456.00	5,184.00		5,184.00
	<i>Employee Pay Totals</i>	\$0.00	\$0.00	\$135,843.00	\$154,963.00	+++	\$154,963.00
<i>Benefits</i>							
100.35.10-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
100.35.10-522	Fringe Benefits - Medical / Dental Insurance	.00	.00	21,013.00	27,485.00		27,485.00
100.35.10-528	Fringe Benefits - Life Insurance	.00	.00	160.00	187.00		187.00
	<i>Benefits Totals</i>	\$0.00	\$0.00	\$21,173.00	\$27,672.00	+++	\$27,672.00
<i>Pensions</i>							
100.35.10-523	Fringe Benefits - Medicare	.00	.00	1,848.00	2,247.00		2,247.00
100.35.10-524	Fringe Benefits - Social Security	.00	.00	7,950.00	7,956.00		7,956.00
100.35.10-525	Fringe Benefits - IMRF Pension Er Contribution	.00	.00	17,750.00	16,491.00		16,491.00
	<i>Pensions Totals</i>	\$0.00	\$0.00	\$27,548.00	\$26,694.00	+++	\$26,694.00
	<i>Salary and Benefits Totals</i>	\$0.00	\$0.00	\$184,564.00	\$209,329.00	+++	\$209,329.00
	Division 10 - Administration Totals	\$0.00	\$0.00	\$184,564.00	\$209,329.00	+++	\$209,329.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
<b>Fund 100 - General Fund</b>								
<b>Department 35 - Engineering</b>								
<b>Division 21 - Engineering</b>								
<b>EXPENSE</b>								
<b>Salary and Benefits</b>								
<b>Employee Pay</b>								
100.35.21-511	Regular Salaries	.00	240,956.00	83,371.00	76,504.00	(68)	(164,452.00)	
Position Transactions								
<i>Level</i>	<i>Position</i>			<i>Type</i>	<i>Code</i>		<i>Total Amount</i>	
Manager	350301 - Civil Engineer			Earnings			76,504.00	
							Manager Totals	\$76,504.00
100.35.21-512	Overtime Salaries	.00	2,000.00	1,000.00	2,000.00		.00	
100.35.21-513	Part Time Salaries	.00	7,800.00	7,800.00	8,160.00	5	360.00	
Position Transactions								
<i>Level</i>	<i>Position</i>			<i>Type</i>	<i>Code</i>		<i>Total Amount</i>	
Manager	350501 - Engineering Intern			Earnings			8,160.00	
							Manager Totals	\$8,160.00
100.35.21-515	Sick Cashed In	.00	.00	.00	.00		.00	
100.35.21-518	Other Compensation	.00	5,184.00	5,000.00	.00	(100)	(5,184.00)	
<i>Employee Pay Totals</i>		<b>\$0.00</b>	<b>\$255,940.00</b>	<b>\$97,171.00</b>	<b>\$86,664.00</b>	<b>(66%)</b>	<b>(\$169,276.00)</b>	
<b>Benefits</b>								
100.35.21-522	Fringe Benefits - Medical / Dental Insurance	.00	27,419.00	27,419.00	22,508.00	(18)	(4,911.00)	
100.35.21-528	Fringe Benefits - Life Insurance	.00	260.00	260.00	101.00	(61)	(159.00)	
<i>Benefits Totals</i>		<b>\$0.00</b>	<b>\$27,679.00</b>	<b>\$27,679.00</b>	<b>\$22,609.00</b>	<b>(18%)</b>	<b>(\$5,070.00)</b>	



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 35 - Engineering</b>							
<b>Division 21 - Engineering</b>							
<b>EXPENSE</b>							
<b><u>Pensions</u></b>							
100.35.21-523	Fringe Benefits - Medicare	.00	3,796.00	2,000.00	1,256.00	(67)	(2,540.00)
100.35.21-524	Fringe Benefits - Social Security	.00	14,266.00	9,000.00	5,368.00	(62)	(8,898.00)
100.35.21-525	Fringe Benefits - IMRF Pension Er Contribution	.00	53,338.00	18,000.00	8,644.00	(84)	(44,694.00)
<i>Pensions Totals</i>		\$0.00	\$71,400.00	\$29,000.00	\$15,268.00	(79%)	(\$56,132.00)
<i>Salary and Benefits Totals</i>		\$0.00	\$355,019.00	\$153,850.00	\$124,541.00	(65%)	(\$230,478.00)
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
100.35.21-552	Engineering Services	.00	42,000.00	35,000.00	42,500.00	1	500.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Benchmark replacement				1.0000	500.00	500.00
Manager	Contractual engineering - green bay trail				1.0000	15,000.00	15,000.00
Manager	Required bridge inspections				1.0000	2,000.00	2,000.00
Manager	Soil/material testing - year 5 of 5 contract				1.0000	24,500.00	24,500.00
Manager	Surveying and drafting supplies				1.0000	500.00	500.00
						Manager Totals	\$42,500.00
100.35.21-580	Memberships & Publications	.00	3,100.00	2,500.00	3,100.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	CFM License - 3 employees				3.0000	100.00	300.00
Manager	North Branch Watershed Work group (NBWW) annual dues				1.0000	2,500.00	2,500.00
Manager	PE License - 3 employees				3.0000	100.00	300.00
						Manager Totals	\$3,100.00
<i>Services &amp; Charges Totals</i>		\$0.00	\$45,100.00	\$37,500.00	\$45,600.00	1%	\$500.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>100 - General Fund</b>							
Department <b>35 - Engineering</b>							
Division <b>21 - Engineering</b>							
EXPENSE							
<u>Supplies</u>							
100.35.21-540	Other Operating Supplies	.00	3,000.00	1,500.00	3,000.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Traffic counting devices				1.0000	3,000.00	3,000.00
						Manager Totals	\$3,000.00
	<i>Supplies Totals</i>	\$0.00	\$3,000.00	\$1,500.00	\$3,000.00	0%	\$0.00
	<i>Services and Supplies Totals</i>	\$0.00	\$48,100.00	\$39,000.00	\$48,600.00	1%	\$500.00
Division	<b>21 - Engineering Totals</b>	\$0.00	\$403,119.00	\$192,850.00	\$173,141.00	(57%)	(\$229,978.00)



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 35 - Engineering</b>							

Division **23 - Pavement Reconstruction**

**EXPENSE**

Services and Supplies

Services & Charges

100.35.23-571	Repair & Maintenance - Streets	.00	25,000.00	15,000.00	25,000.00		.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Crack sealing / pavement rejuvenation	1.0000	25,000.00	25,000.00
Manager Totals				\$25,000.00

<i>Services &amp; Charges Totals</i>	\$0.00	\$25,000.00	\$15,000.00	\$25,000.00	0%	\$0.00
<i>Services and Supplies Totals</i>	\$0.00	\$25,000.00	\$15,000.00	\$25,000.00	0%	\$0.00

Capital Outlay

100.35.23-650	Infrastructure	.00	1,605,000.00	1,487,250.00	1,769,000.00	10	164,000.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Phase 4 - Pine/Birch & Spruce / Birch parking lot plantings	1.0000	80,000.00	80,000.00
Manager	Phase 4 - Village Hall parking lot plantings	1.0000	59,000.00	59,000.00
Manager	Public Parking Lot Replacement - Village Hall	1.0000	310,000.00	310,000.00
Manager	Street & alley reconstruction/rehabilitation	1.0000	1,290,000.00	1,290,000.00
Manager	Supplemental roadway patching	1.0000	30,000.00	30,000.00
Manager Totals				\$1,769,000.00

<i>Capital Outlay Totals</i>	\$0.00	\$1,605,000.00	\$1,487,250.00	\$1,769,000.00	10%	\$164,000.00
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Division <b>23 - Pavement Reconstruction Totals</b>	\$0.00	\$1,630,000.00	\$1,502,250.00	\$1,794,000.00	10%	\$164,000.00
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# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 35 - Engineering</b>							
<b>Division 26 - Forestry</b>							
<b>EXPENSE</b>							
<b>Salary and Benefits</b>							
<b>Employee Pay</b>							
100.35.26-511	Regular Salaries	.00	92,988.00	92,988.00	98,811.00	6	5,823.00
Position Transactions							
	<i>Level</i>		<i>Position</i>		<i>Type</i>	<i>Code</i>	<i>Total Amount</i>
	Manager		350401 - Village Forester		Earnings		98,811.00
Manager Totals							\$98,811.00
100.35.26-512	Overtime Salaries	.00	2,000.00	1,000.00	2,000.00		.00
100.35.26-513	Part Time Salaries	.00	6,600.00	6,600.00	8,160.00	24	1,560.00
Position Transactions							
	<i>Level</i>		<i>Position</i>		<i>Type</i>	<i>Code</i>	<i>Total Amount</i>
	Manager		350601 - Forestry Intern		Earnings		8,160.00
Manager Totals							\$8,160.00
100.35.26-515	Sick Cashed In	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		\$0.00	\$101,588.00	\$100,588.00	\$108,971.00	7%	\$7,383.00
<b>Benefits</b>							
100.35.26-522	Fringe Benefits - Medical / Dental Insurance	.00	5,230.00	5,230.00	5,228.00		(2.00)
100.35.26-528	Fringe Benefits - Life Insurance	.00	94.00	94.00	130.00	38	36.00
<i>Benefits Totals</i>		\$0.00	\$5,324.00	\$5,324.00	\$5,358.00	1%	\$34.00
<b>Pensions</b>							
100.35.26-523	Fringe Benefits - Medicare	.00	1,549.00	1,549.00	1,655.00	7	106.00
100.35.26-524	Fringe Benefits - Social Security	.00	6,558.00	6,558.00	7,069.00	8	511.00
100.35.26-525	Fringe Benefits - IMRF Pension Er Contribution	.00	38,424.00	16,000.00	11,668.00	(70)	(26,756.00)
<i>Pensions Totals</i>		\$0.00	\$46,531.00	\$24,107.00	\$20,392.00	(56%)	(\$26,139.00)
<i>Salary and Benefits Totals</i>		\$0.00	\$153,443.00	\$130,019.00	\$134,721.00	(12%)	(\$18,722.00)



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
<b>Fund 100 - General Fund</b>								
<b>Department 35 - Engineering</b>								
<b>Division 26 - Forestry</b>								
<b>EXPENSE</b>								
<b>Services and Supplies</b>								
<b>Supplies</b>								
100.35.26-532	Computer Equipment	.00	1,000.00	1,000.00	1,000.00		.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Forestry new ipad					1.0000	1,000.00	1,000.00
							Manager Totals	\$1,000.00
100.35.26-545	Forestry	.00	400,300.00	400,000.00	405,300.00	1	5,000.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Commercial District Perennial Annual Enhancements					1.0000	5,000.00	5,000.00
Manager	Consulting					1.0000	1,500.00	1,500.00
Manager	Dutch Elm testing and injections					1.0000	25,000.00	25,000.00
Manager	Emerald Ash Borer treatment					1.0000	12,000.00	12,000.00
Manager	Floral program (hanging baskets / ground planters) - year 3 of 5					1.0000	60,000.00	60,000.00
Manager	Forestry supplies					1.0000	1,800.00	1,800.00
Manager	Supplemental tree maintenance (Year 3 of 5) - 220-2022					1.0000	50,000.00	50,000.00
Manager	Tree and stump removals (Year 3 of 5) 2020-2022					1.0000	75,000.00	75,000.00
Manager	Tree planting (Year 1 of 3) 2019-2021					1.0000	65,000.00	65,000.00
Manager	Tree trimming program (Year 3 of 5)					1.0000	110,000.00	110,000.00
							Manager Totals	\$405,300.00
<i>Supplies Totals</i>		\$0.00	\$401,300.00	\$401,000.00	\$406,300.00	1%	\$5,000.00	
<i>Services and Supplies Totals</i>		\$0.00	\$401,300.00	\$401,000.00	\$406,300.00	1%	\$5,000.00	
Division <b>26 - Forestry</b> Totals		\$0.00	\$554,743.00	\$531,019.00	\$541,021.00	(2%)	(\$13,722.00)	
Department <b>35 - Engineering</b> Totals		\$0.00	\$2,935,552.00	\$2,619,173.00	\$3,061,810.00	4%	\$126,258.00	

# DEPARTMENT NARRATIVE

## MOTOR FUEL

### Mission Statement/Purpose

The mission of the Motor Fuel Tax (MFT) is to improve roads, bridges and sidewalks within the Village. By Village policy, these funds have been designated to pay principally for transportation-related capital improvements. Staff performing or supervising this work are budgeted in the General Fund, Public Works Department.

### Current Year Department Accomplishments

- Resurfaced various residential roadways as part of MFT Street Rehabilitation Program.
- Initiated coordination with IDOT for the reconstruction of Willow Road as part of stormwater improvement project.

## Fiscal Year 2022 Proposed Department Objectives

<u>Objective</u>	<u>Action Steps</u>	<u>Timeframe</u>
Improve roadways, bridges, and sidewalks within the village.	Begin design of the Willow Rd. roadway improvements in coordination with IDOT	12/31/22

## Fiscal Year 2021 Department Objectives Review

<u>Objective</u>	<u>December 31<sup>st</sup>, 2021 Anticipated Completion Status</u>
Improve roadways, bridges, and sidewalks within the Village.	<ul style="list-style-type: none"> <li>• Completed Birch Street MFT Reconstruction Project.</li> <li>• Willow Rd. roadway improvements project deferred to coordinate with timing of stormwater improvement.</li> </ul>

# Financial Summary

Motor Fuel Tax Fund	Actual 2020	Budget 2021 A	Estimate 2021 B	Budget 2022 C	% Change A to C	% Change B to C
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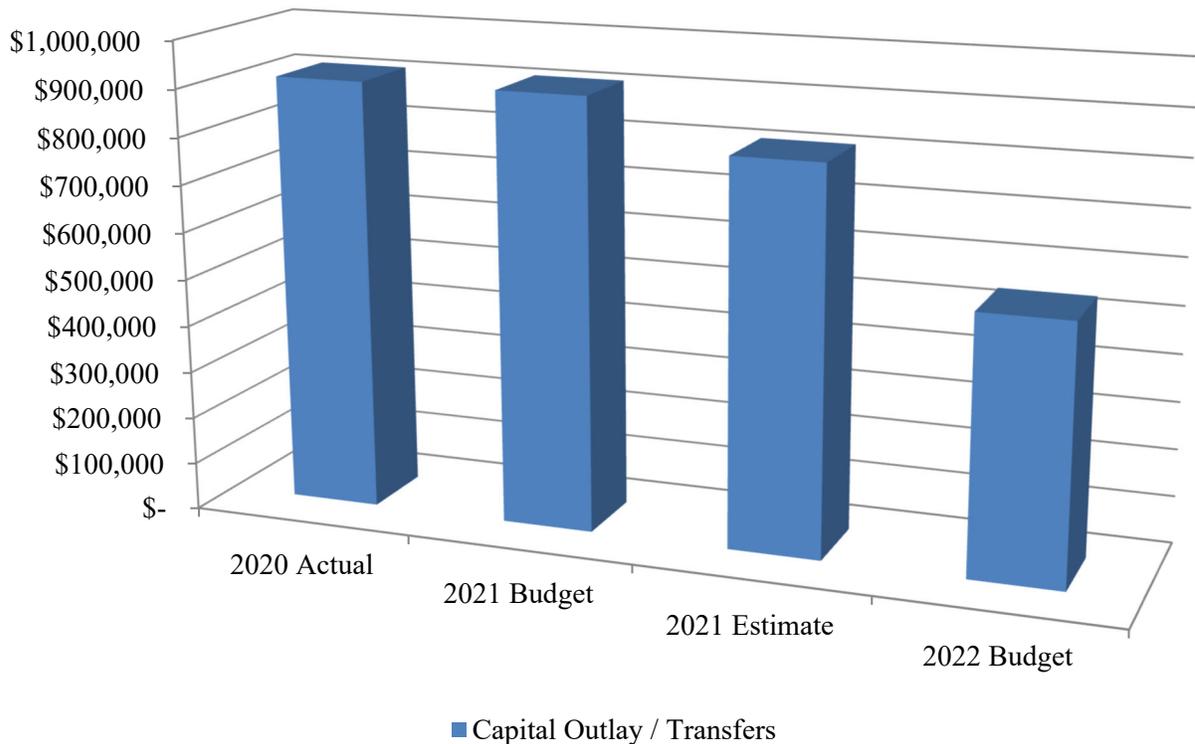
Operating						
Revenue	\$ 990,277	\$ 1,065,724	\$ 666,354	\$ 1,062,724	-0.3%	59.5%
Expenses	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
Net Operating Income (loss)	\$ 990,277	\$ 1,065,724	\$ 666,354	\$ 1,062,724	-0.3%	59.5%

Capital Outlay / Transfers	\$ 911,709	\$ 911,586	\$ 811,586	\$ 542,724	-40.5%	-33.1%
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Total Fund Expense	\$ 911,709	\$ 911,586	\$ 811,586	\$ 542,724	-40.5%	-33.1%
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Net Fund Income (loss)	\$ 78,568	\$ 154,138	\$ (145,232)	\$ 520,000	237.4%	-458.0%
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## Motor Fuel Tax Fund





# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 200 - Motor Fuel Tax</b>							
<b>REVENUE</b>							
<b><u>Intergovernmental Revenue</u></b>							
200-430.35	Shared Revenue Motor Fuel Tax	300,000.00	275,000.00	221,000.00	275,000.00		.00
200-430.36	Shared Revenue MFT Transportation Renewal Allmt	240,000.00	185,000.00	174,630.00	185,000.00		.00
200-430.45	Shared Revenue Grants	332,000.00	599,724.00	267,724.00	599,724.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Federal reimbursement - Oak and Cherry bridge engineering @ 80%				1.0000	332,000.00	332,000.00
Manager	Rebuild Illinois Grant				1.0000	267,724.00	267,724.00
	<b>Manager Totals</b>						<b>\$599,724.00</b>
<i>Intergovernmental Revenue Totals</i>		<b>\$872,000.00</b>	<b>\$1,059,724.00</b>	<b>\$663,354.00</b>	<b>\$1,059,724.00</b>	<b>0%</b>	<b>\$0.00</b>
<b><u>Transfers</u></b>							
200-490.10	Interfund Transfers In Other Transfers	.00	.00	.00	.00		.00
<i>Transfers Totals</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
<b><u>Interest Income</u></b>							
200-460.05	Interest Interest on Investments	6,000.00	6,000.00	3,000.00	3,000.00	(50)	(3,000.00)
<i>Interest Income Totals</i>		<b>\$6,000.00</b>	<b>\$6,000.00</b>	<b>\$3,000.00</b>	<b>\$3,000.00</b>	<b>(50%)</b>	<b>(\$3,000.00)</b>
<b>REVENUE TOTALS</b>		<b>\$878,000.00</b>	<b>\$1,065,724.00</b>	<b>\$666,354.00</b>	<b>\$1,062,724.00</b>	<b>0%</b>	<b>(\$3,000.00)</b>



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 200 - Motor Fuel Tax</b>							
<b>Department 12 - Special Revenue</b>							
Division <b>01 - Department Wide</b>							
EXPENSE							
<b>Capital Outlay</b>							
200.12.01-650	Infrastructure	1,292,000.00	510,000.00	410,000.00	275,000.00	(46)	(235,000.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Cherry & Oak Bridge construction (20% Village share)				1.0000	150,000.00	150,000.00
Manager	Willow Road Phase II Engineering (Local match)				1.0000	125,000.00	125,000.00
	<b>Manager Totals</b>						<b>\$275,000.00</b>
	<i>Capital Outlay Totals</i>	\$1,292,000.00	\$510,000.00	\$410,000.00	\$275,000.00	(46%)	(\$235,000.00)
<b>Transfers</b>							
200.12.01-901	Interfund Transfers - Other Operating	.00	401,586.00	401,586.00	267,724.00	(33)	(133,862.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Transfer to Stormwater - Rebuild IL Funds1				1.0000	267,724.00	267,724.00
	<b>Manager Totals</b>						<b>\$267,724.00</b>
	<i>Transfers Totals</i>	\$0.00	\$401,586.00	\$401,586.00	\$267,724.00	(33%)	(\$133,862.00)
Division	<b>01 - Department Wide Totals</b>	\$1,292,000.00	\$911,586.00	\$811,586.00	\$542,724.00	(40%)	(\$368,862.00)
Department	<b>12 - Special Revenue Totals</b>	\$1,292,000.00	\$911,586.00	\$811,586.00	\$542,724.00	(40%)	(\$368,862.00)
	<b>EXPENSE TOTALS</b>	\$1,292,000.00	\$911,586.00	\$811,586.00	\$542,724.00	(40%)	(\$368,862.00)
Fund	<b>200 - Motor Fuel Tax Totals</b>						
	<b>REVENUE TOTALS</b>	\$878,000.00	\$1,065,724.00	\$666,354.00	\$1,062,724.00	0%	(\$3,000.00)
	<b>EXPENSE TOTALS</b>	\$1,292,000.00	\$911,586.00	\$811,586.00	\$542,724.00	(40%)	(\$368,862.00)
Fund	<b>200 - Motor Fuel Tax Totals</b>	(\$414,000.00)	\$154,138.00	(\$145,232.00)	\$520,000.00	237%	\$365,862.00

# DEPARTMENT NARRATIVE

## FOREIGN FIRE INSURANCE

### Mission Statement/Purpose

The Foreign Fire Tax Fund accounts for the anticipated revenues and expenditures for monies controlled by the Village's Foreign Fire Insurance Board, but is held in the Village's treasury. The Foreign Fire Insurance Board collects a 2% tax on property insurance policies purchased from insurance companies having a principal place of business outside of Illinois. State statute dictates that such funds must be used for the betterment of the Village's Fire Department.

### Current Year Department Accomplishments

- The Foreign Fire Insurance Board provided funding for new public safety drone.
- The Foreign Fire Insurance Board provided funding for a Zoll monitor/defibrillator for the front-line ambulance.
- The Foreign Fire Insurance Board provided funding for filters to be used with the new SCBA masks. The filters are to be used during a CBRN (chemical, biological, radiological, and nuclear) incident.
- The Foreign Fire Insurance Board provided funding for technical rescue equipment that was needed for the new Fire Department members on the MABAS TRT team.

## Fiscal Year 2022 Proposed Department Objectives

<u>Objective</u>	<u>Action Steps</u>	<u>Timeframe</u>
Provide funding for the replacement of various Firefighting equipment and supplies.	<ul style="list-style-type: none"> <li>• Select a vendor based upon service, price and availability</li> <li>• Secure a PO for the items</li> </ul>	12/31/22

## Fiscal Year 2021 Department Objectives Review

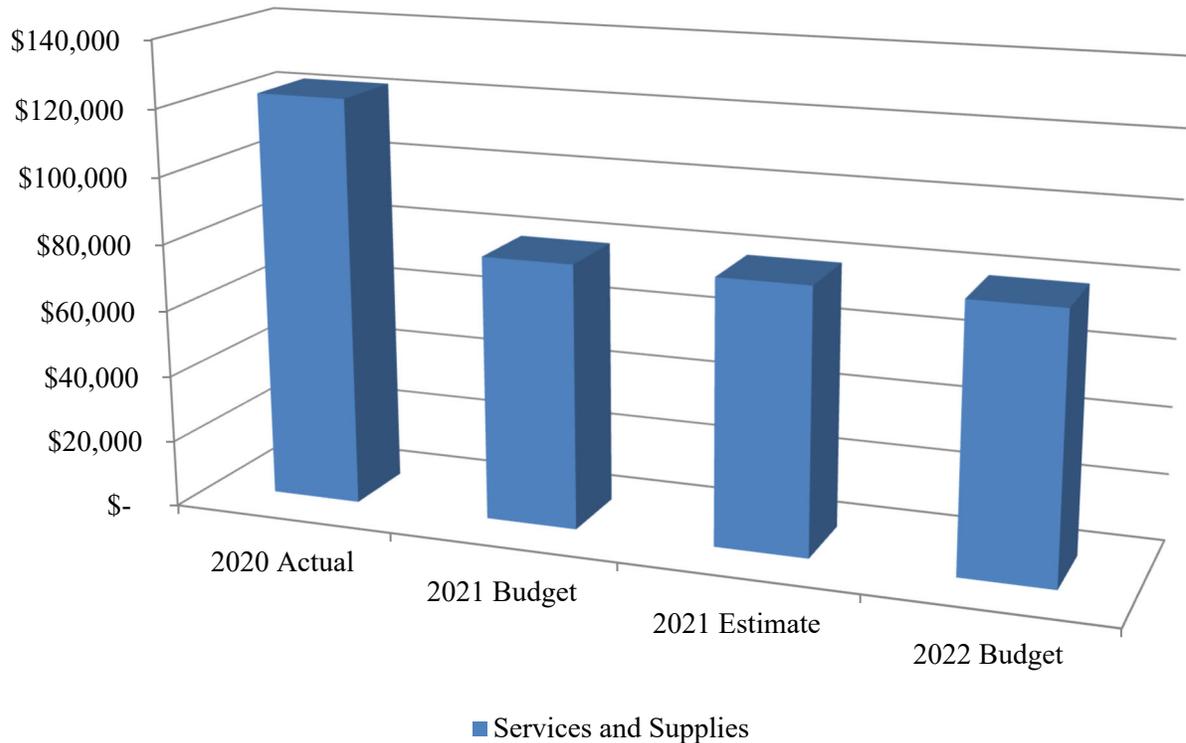
<u>Objective</u>	<u>December 31<sup>st</sup>, 2021 Anticipated Completion Status</u>
Provide funding for the replacement of the Department's CBRN mask filters, cardiac monitor defibrillator, aerial drone, and technical rescue gear.	Completed

## Financial Summary

Foreign Fire Insurance Fund	Actual 2020	Budget 2021 A	Estimate 2021 B	Budget 2022 C	% Change A to C	% Change B to C
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Operating						
Revenue	\$ 102,039	\$ 85,150	\$ 85,195	\$ 85,200	0.1%	0.0%
Expenses	\$ (122,399)	\$ (79,250)	\$ (79,250)	\$ (79,250)	0.0%	0.0%
Net Operating Income (loss)	\$ (20,360)	\$ 5,900	\$ 5,945	\$ 5,950	0.8%	0.1%
Operating Expense Detail						
Services and Supplies	\$ (122,399)	\$ (79,250)	\$ (79,250)	\$ (79,250)	\$ -	0.0%
	\$ (122,399)	\$ (79,250)	\$ (79,250)	\$ (79,250)		

### Foreign Fire Insurance Fund





# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 220 - Foreign Fire Tax</b>							
<b>REVENUE</b>							
<b><u>Intergovernmental Revenue</u></b>							
220-430.40	Shared Revenue Foreign Fire Insurance	78,000.00	85,000.00	85,000.00	85,000.00		.00
	<i>Intergovernmental Revenue Totals</i>	<b>\$78,000.00</b>	<b>\$85,000.00</b>	<b>\$85,000.00</b>	<b>\$85,000.00</b>	0%	\$0.00
<b><u>Interest Income</u></b>							
220-460.05	Interest Interest on Investments	1,000.00	150.00	195.00	200.00	33	50.00
	<i>Interest Income Totals</i>	<b>\$1,000.00</b>	<b>\$150.00</b>	<b>\$195.00</b>	<b>\$200.00</b>	33%	\$50.00
	<b>REVENUE TOTALS</b>	<b>\$79,000.00</b>	<b>\$85,150.00</b>	<b>\$85,195.00</b>	<b>\$85,200.00</b>	0%	\$50.00
<b>EXPENSE</b>							
<b>Department 12 - Special Revenue</b>							
<b>Division 01 - Department Wide</b>							
<b><u>Services and Supplies</u></b>							
<b><u>Supplies</u></b>							
220.12.01-540	Other Operating Supplies	34,250.00	34,250.00	34,250.00	34,250.00		.00
220.12.01-546	Firefighting Equipment and Supplies	45,000.00	45,000.00	45,000.00	45,000.00		.00
	<i>Supplies Totals</i>	<b>\$79,250.00</b>	<b>\$79,250.00</b>	<b>\$79,250.00</b>	<b>\$79,250.00</b>	0%	\$0.00
	<i>Services and Supplies Totals</i>	<b>\$79,250.00</b>	<b>\$79,250.00</b>	<b>\$79,250.00</b>	<b>\$79,250.00</b>	0%	\$0.00
	Division <b>01 - Department Wide Totals</b>	<b>\$79,250.00</b>	<b>\$79,250.00</b>	<b>\$79,250.00</b>	<b>\$79,250.00</b>	0%	\$0.00
	Department <b>12 - Special Revenue Totals</b>	<b>\$79,250.00</b>	<b>\$79,250.00</b>	<b>\$79,250.00</b>	<b>\$79,250.00</b>	0%	\$0.00
	<b>EXPENSE TOTALS</b>	<b>\$79,250.00</b>	<b>\$79,250.00</b>	<b>\$79,250.00</b>	<b>\$79,250.00</b>	0%	\$0.00
<b>Fund 220 - Foreign Fire Tax Totals</b>							
	<b>REVENUE TOTALS</b>	<b>\$79,000.00</b>	<b>\$85,150.00</b>	<b>\$85,195.00</b>	<b>\$85,200.00</b>	0%	\$50.00
	<b>EXPENSE TOTALS</b>	<b>\$79,250.00</b>	<b>\$79,250.00</b>	<b>\$79,250.00</b>	<b>\$79,250.00</b>	0%	\$0.00
	<b>Fund 220 - Foreign Fire Tax Totals</b>	<b>(\$250.00)</b>	<b>\$5,900.00</b>	<b>\$5,945.00</b>	<b>\$5,950.00</b>	1%	\$50.00

# DEPARTMENT NARRATIVE

## VILLAGE FACILITIES

### Mission Statement/Purpose

The Public Facilities Fund is used to budget for improvements to Village buildings and property. Projects are generally funded through transfers from the General Fund. In FY 2022, the Village will be evaluating a schedule for future improvement projects.

### Fiscal Year 2022 Proposed Department Objectives

<u>Objective</u>	<u>Action Steps</u>	<u>Timeframe</u>
Coordinate ongoing improvements of Village facilities.	<ul style="list-style-type: none"> <li>• Various projects as necessary.</li> <li>• Develop an HVAC, plumbing, and electrical replacement schedule for major systems.</li> </ul>	12/31/22

### Fiscal Year 2021 Department Objectives Review

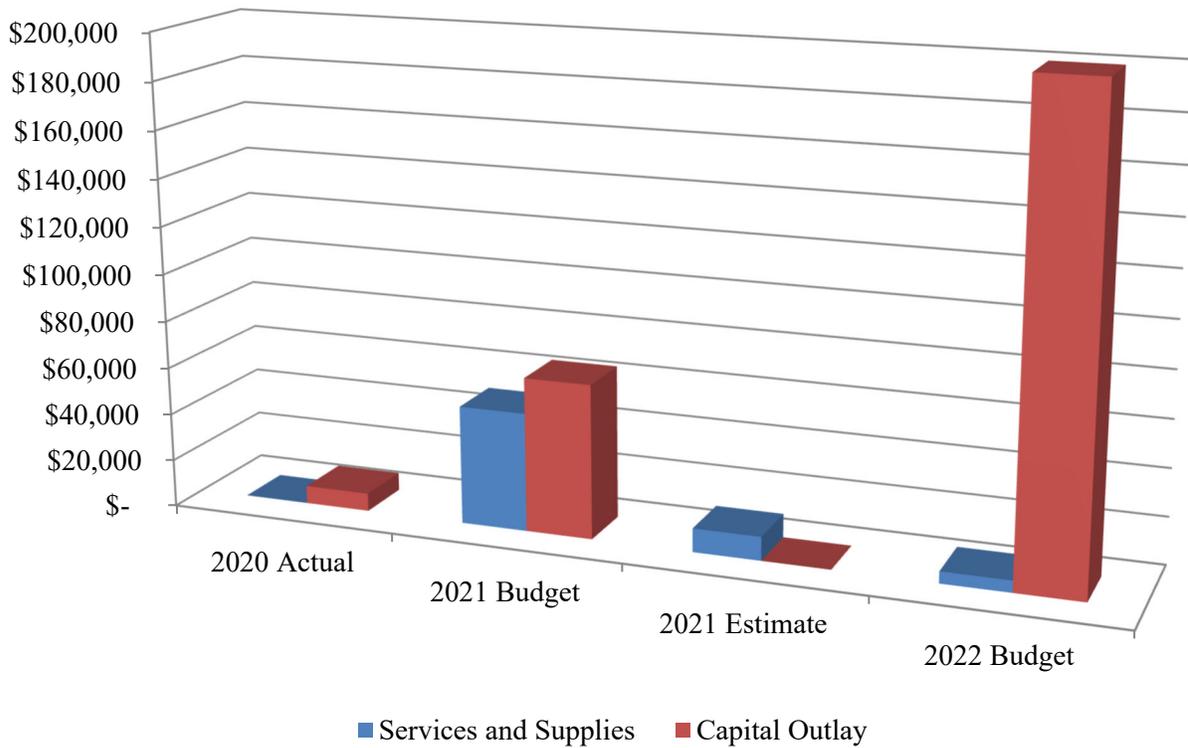
<u>Objective</u>	<u>December 31<sup>st</sup>, 2021</u> <u>Anticipated Completion Status</u>
Coordinate ongoing improvements of Village facilities.	Ongoing



# Financial Summary

Village Facilities Fund	Actual 2020	Budget 2021 A	Estimate 2021 B	Budget 2022 C	% Change A to C	% Change B to C
<b>Operating</b>						
Revenue	\$ 1,042	\$ 1,500	\$ 450	\$ 100,500	6600.0%	22233.3%
Expenses	\$ -	\$ (50,000)	\$ (10,000)	\$ (5,000)	-90.0%	-50.0%
Net Operating Income (loss)	\$ 1,042	\$ (48,500)	\$ (9,550)	\$ 95,500	-296.9%	-1100.0%
<b>Operating Expense Detail</b>						
Services and Supplies	\$ -	\$ 50,000	\$ 10,000	\$ 5,000	-90.0%	-50.0%
	\$ -	\$ 50,000	\$ 10,000	\$ 5,000		
Capital Outlay	\$ 7,530	\$ 65,000	\$ -	\$ 200,000	207.7%	NA
Total Fund Expense	\$ 7,530	\$ 115,000	\$ 10,000	\$ 205,000	78.3%	1950.0%
Net Fund Income (loss)	\$ (6,488)	\$ (113,500)	\$ (9,550)	\$ (104,500)	-7.9%	994.2%

## Village Facilities Fund





# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change																																
Fund <b>410 - Village Facilities Fund</b>																																							
<b>REVENUE</b>																																							
<b>Transfers</b>																																							
410-490.10	Interfund Transfers In Other Transfers	.00	.00	.00	100,000.00		100,000.00																																
<table border="1" style="width: 100%; border-collapse: collapse; background-color: #f2f2f2;"> <thead> <tr> <th colspan="2" style="text-align: left;">Budget Transactions</th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th style="text-align: left;">Level</th> <th style="text-align: left;">Transaction</th> <th></th> <th></th> <th></th> <th style="text-align: right;">Number of Units</th> <th style="text-align: right;">Cost Per Unit</th> <th style="text-align: right;">Total Amount</th> </tr> </thead> <tbody> <tr> <td>Manager</td> <td>Transfer from General Fund</td> <td></td> <td></td> <td></td> <td style="text-align: right;">1.0000</td> <td style="text-align: right;">100,000.00</td> <td style="text-align: right;">100,000.00</td> </tr> <tr> <td colspan="6"></td> <td style="text-align: right;">Manager Totals</td> <td style="text-align: right; border-top: 1px solid black;">\$100,000.00</td> </tr> </tbody> </table>								Budget Transactions								Level	Transaction				Number of Units	Cost Per Unit	Total Amount	Manager	Transfer from General Fund				1.0000	100,000.00	100,000.00							Manager Totals	\$100,000.00
Budget Transactions																																							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount																																
Manager	Transfer from General Fund				1.0000	100,000.00	100,000.00																																
						Manager Totals	\$100,000.00																																
<i>Transfers Totals</i>		\$0.00	\$0.00	\$0.00	\$100,000.00	+++	\$100,000.00																																
<b>Interest Income</b>																																							
410-460.05	Interest Interest on Investments	2,448.00	1,500.00	450.00	500.00	(67)	(1,000.00)																																
<i>Interest Income Totals</i>		\$2,448.00	\$1,500.00	\$450.00	\$500.00	(67%)	(\$1,000.00)																																
<b>REVENUE TOTALS</b>		\$2,448.00	\$1,500.00	\$450.00	\$100,500.00	6600%	\$99,000.00																																



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
<b>Fund 410 - Village Facilities Fund</b>								
<b>Department 15 - Capital Project</b>								
<b>Division 01 - Department Wide</b>								
<b>EXPENSE</b>								
<b><u>Services and Supplies</u></b>								
<b><u>Services &amp; Charges</u></b>								
410.15.01-558	Construction Services	50,000.00	50,000.00	10,000.00	5,000.00	(90)	(45,000.00)	
	<i>Services &amp; Charges Totals</i>	\$50,000.00	\$50,000.00	\$10,000.00	\$5,000.00	(90%)	(\$45,000.00)	
	<i>Services and Supplies Totals</i>	\$50,000.00	\$50,000.00	\$10,000.00	\$5,000.00	(90%)	(\$45,000.00)	
<b><u>Capital Outlay</u></b>								
410.15.01-615	Buildings & Structures	65,000.00	65,000.00	.00	200,000.00	208	135,000.00	
<b>Budget Transactions</b>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager					1.0000	150,000.00	150,000.00
	Manager					1.0000	50,000.00	50,000.00
						<b>Manager Totals</b>		<b>\$200,000.00</b>
	<i>Capital Outlay Totals</i>	\$65,000.00	\$65,000.00	\$0.00	\$200,000.00	208%	\$135,000.00	
	Division <b>01 - Department Wide Totals</b>	\$115,000.00	\$115,000.00	\$10,000.00	\$205,000.00	78%	\$90,000.00	
	Department <b>15 - Capital Project Totals</b>	\$115,000.00	\$115,000.00	\$10,000.00	\$205,000.00	78%	\$90,000.00	
	<b>EXPENSE TOTALS</b>	\$115,000.00	\$115,000.00	\$10,000.00	\$205,000.00	78%	\$90,000.00	
<b>Fund 410 - Village Facilities Fund Totals</b>								
	<b>REVENUE TOTALS</b>	\$2,448.00	\$1,500.00	\$450.00	\$100,500.00	6600%	\$99,000.00	
	<b>EXPENSE TOTALS</b>	\$115,000.00	\$115,000.00	\$10,000.00	\$205,000.00	78%	\$90,000.00	
Fund <b>410 - Village Facilities Fund Totals</b>		(\$112,552.00)	(\$113,500.00)	(\$9,550.00)	(\$104,500.00)	(8%)	\$9,000.00	

# DEPARTMENT NARRATIVE

## BUSINESS DISTRICT REVITALIZATION

### Mission Statement/Purpose

The Business District (Downtown) Revitalization Fund provides for investments in the Village’s three business districts: Elm Street, Hubbard Woods, and Indian Hill. Primarily the fund is utilized by the Community Development and Public Works Departments as well as the Village Manager’s Office—all who coordinate infrastructure and projects that benefit the commercial areas.

### Current Year Department Accomplishments

- Completed construction of Phase 3 Elm Street Business District Streetscape Improvements (Lincoln Avenue, north of Elm Street).
- Developed design concept for Phase 4 Elm Street Business District Improvements (East side of Chestnut Street, south of Elm; Chestnut Court/Moffat Mall; portions of Elm and Spruce streets, east of Chestnut; portions of Oak Street, east of Chestnut) and started preparation of construction documents.
- As part of an RFP process, the Village Council selected a preferred developer for the Village-owned property at 93 Green Bay Road.
- Established a new placemaking banner program in the Elm Street Business District.

## Fiscal Year 2022 Proposed Department Objectives

Objective	Action Steps	Timeframe
<p>Implement targeted Streetscape projects within the Village’s three business districts.</p>	<ul style="list-style-type: none"> <li>• Construct Phase 4 Elm Street Business District streetscape project (East side of Chestnut Street, south of Elm; Chestnut Court/Moffat Mall; portions of Elm and Spruce streets, east of Chestnut; portions of Oak Street east of Chestnut).</li> <li>• Work on developing streetscape design concepts for Hubbard Woods Business District to aid with discussions with IDOT regarding streetscape improvements.</li> <li>• Complete implementation of gateway/wayfinding signage in the Elm Street Business District &amp; Village entryways.</li> <li>• Prepare Phase 5 Elm Street Business District streetscape construction documents for streetscape construction in 2023</li> <li>• Install additional EV charging stations in the Village’s business districts.</li> <li>• Continue to engage in necessary repairs to existing streetscape elements (e.g., sidewalks, pavers, etc.) within the three business</li> </ul>	<p>11/30/22</p>

	<ul style="list-style-type: none"> <li>districts.</li> <li>Expand Village banner program with Phase 4 Elm Street streetscape project.</li> </ul>	
Explore Indian Hill Gateway Development Opportunities	<ul style="list-style-type: none"> <li>Assist the Village Council and the preferred developer with the redevelopment of the Village-owned parcel at 93 Green Bay Road.</li> </ul>	12/31/21

## Fiscal Year 2021 Department Objectives Review

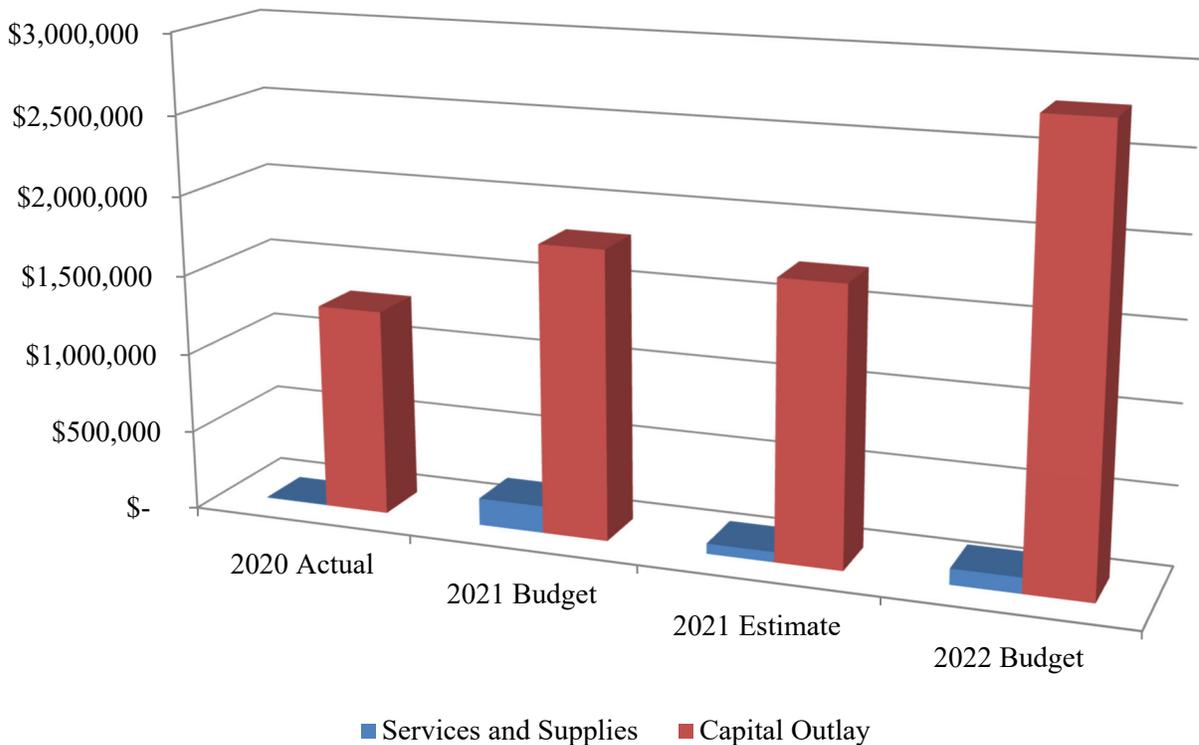
<u>Objective</u>	<u>December 31<sup>st</sup>, 2021</u> <u>Anticipated Completion Status</u>
Implemented Phase 3 Elm Street Business District streetscape projects.	Completed
Developed streetscape design concept for Phase 4 Elm Street Business District streetscape project and began preparation of construction documents	Ongoing
Selected a preferred developer for the Village-owned parcel at 93 Green Bay Road	12/31/21
Installed EV Charging stations in Lincoln Avenue parking lot and Hubbard Woods parking deck	Completed
Installed placemaking banners in Elm Street Business District	Completed



## Financial Summary

Business District Revitalization Fund	Actual 2020	Budget 2021 A	Estimate 2021 B	Budget 2022 C	% Change A to C	% Change B to C
<b>Operating</b>						
Revenue	\$ 1,516,690	\$ 1,961,751	\$ 1,657,685	\$ 2,258,500	15.1%	36.2%
Expenses	\$ (3,715)	\$ (170,500)	\$ (64,240)	\$ (99,500)	-41.6%	54.9%
Net Operating Income (loss)	\$ 1,512,975	\$ 1,791,251	\$ 1,593,445	\$ 2,159,000	20.5%	35.5%
<b>Operating Expense Detail</b>						
Services and Supplies	\$ 3,715	\$ 170,500	\$ 64,240	\$ 99,500	-41.6%	54.9%
	\$ 3,715	\$ 170,500	\$ 64,240	\$ 99,500		
Capital Outlay	\$ 1,295,791	\$ 1,809,600	\$ 1,732,000	\$ 2,776,000	53.4%	60.3%
Total Fund Expense	\$ 1,299,506	\$ 1,980,100	\$ 1,796,240	\$ 2,875,500	45.2%	60.1%
Net Fund Income (loss)	\$ 217,184	\$ (18,349)	\$ (138,555)	\$ (617,000)	3262.6%	345.3%

### Business District Revitalization Fund





# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 420 - Downtown Revitalization Fund</b>							
<b>REVENUE</b>							
<b><u>Property Tax</u></b>							
420-401.01	Property Tax General	.00	.00	.00	.00		.00
<i>Property Tax Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Intergovernmental Revenue</u></b>							
420-430.45	Shared Revenue Grants	.00	300,000.00	.00	300,000.00		.00
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Rebuild Illinois Grant				1.0000	300,000.00	300,000.00
						<i>Manager Totals</i>	\$300,000.00
<i>Intergovernmental Revenue Totals</i>		\$0.00	\$300,000.00	\$0.00	\$300,000.00	0%	\$0.00
<b><u>Transfers</u></b>							
420-490.10	Interfund Transfers In Other Transfers	1,650,000.00	1,650,000.00	1,650,000.00	1,950,000.00	18	300,000.00
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	General Fund - property tax levy				1.0000	1,100,000.00	1,100,000.00
Manager	General Fund transfer				1.0000	550,000.00	550,000.00
Manager	General Fund Transfer - Additional				1.0000	300,000.00	300,000.00
						<i>Manager Totals</i>	\$1,950,000.00
<i>Transfers Totals</i>		\$1,650,000.00	\$1,650,000.00	\$1,650,000.00	\$1,950,000.00	18%	\$300,000.00
<b><u>Interest Income</u></b>							
420-460.05	Interest Interest on Investments	11,751.00	11,751.00	7,685.00	8,500.00	(28)	(3,251.00)
<i>Interest Income Totals</i>		\$11,751.00	\$11,751.00	\$7,685.00	\$8,500.00	(28%)	(\$3,251.00)
<b>REVENUE TOTALS</b>		\$1,661,751.00	\$1,961,751.00	\$1,657,685.00	\$2,258,500.00	15%	\$296,749.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 420 - Downtown Revitalization Fund</b>							
<b>Department 15 - Capital Project</b>							

Division **01 - Department Wide**

**EXPENSE**

Services and Supplies

Services & Charges

420.15.01-558	Construction Services	27,500.00	170,500.00	64,240.00	99,500.00	(42)	(71,000.00)
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Budget Transactions

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	93 Green Bay Road Redevelopment	1.0000	10,000.00	10,000.00
Manager	Elm District Banners - Banner Purchase, Installation & Storage	1.0000	12,000.00	12,000.00
Manager	Parking signage	1.0000	2,500.00	2,500.00
Manager Totals				\$24,500.00

<i>Services &amp; Charges Totals</i>	\$27,500.00	\$170,500.00	\$64,240.00	\$99,500.00	(42%)	(\$71,000.00)
<i>Services and Supplies Totals</i>	\$27,500.00	\$170,500.00	\$64,240.00	\$99,500.00	(42%)	(\$71,000.00)

Capital Outlay

420.15.01-620	Improvements Other Than Buildings	195,000.00	50,000.00	128,000.00	190,000.00	280	140,000.00
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Budget Transactions

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	2022 Streetscape engineering documents - West Elm Phase 4 (contd)	1.0000	15,000.00	15,000.00
Manager	2023 Streetscape engineering documents - East Elm Phase 5	1.0000	100,000.00	100,000.00
Manager	Hubbard Woods - Streetscape Concept Design & Phase 1	1.0000	75,000.00	75,000.00
Manager Totals				\$190,000.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
<b>Fund 420 - Downtown Revitalization Fund</b>								
<b>Department 15 - Capital Project</b>								
<b>Division 01 - Department Wide</b>								
<b>EXPENSE</b>								
420.15.01-650	Infrastructure	1,168,000.00	1,759,600.00	1,604,000.00	2,586,000.00	47	826,400.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Chestnut St, Chestnut Ct, & Other West Elm Areas (Phase 4)					1.0000	2,040,000.00	2,040,000.00
Manager	Comprehensive Plan Open Space Planning Services					1.0000	300,000.00	300,000.00
Manager	EV Charging Stations - Pine Street Lot & Village Hall Lot					2.0000	23,000.00	46,000.00
Manager	Gateway/Wayfinding Signage - East Elm District					1.0000	150,000.00	150,000.00
Manager	PW Sidewalk, grate, and paver projects					1.0000	50,000.00	50,000.00
							Manager Totals	\$2,586,000.00
	<i>Capital Outlay Totals</i>	\$1,363,000.00	\$1,809,600.00	\$1,732,000.00	\$2,776,000.00	53%	\$966,400.00	
	Division 01 - Department Wide Totals	\$1,390,500.00	\$1,980,100.00	\$1,796,240.00	\$2,875,500.00	45%	\$895,400.00	
	Department 15 - Capital Project Totals	\$1,390,500.00	\$1,980,100.00	\$1,796,240.00	\$2,875,500.00	45%	\$895,400.00	
	<b>EXPENSE TOTALS</b>	\$1,390,500.00	\$1,980,100.00	\$1,796,240.00	\$2,875,500.00	45%	\$895,400.00	
Fund 420 - Downtown Revitalization Fund Totals								
	<b>REVENUE TOTALS</b>	\$1,661,751.00	\$1,961,751.00	\$1,657,685.00	\$2,258,500.00	15%	\$296,749.00	
	<b>EXPENSE TOTALS</b>	\$1,390,500.00	\$1,980,100.00	\$1,796,240.00	\$2,875,500.00	45%	\$895,400.00	
	<b>Fund 420 - Downtown Revitalization Fund Totals</b>	\$271,251.00	(\$18,349.00)	(\$138,555.00)	(\$617,000.00)	3263%	(\$598,651.00)	

# DEPARTMENT NARRATIVE

## ELECTRIC

### Mission Statement/Purpose

The Department provides the residents and businesses of Winnetka with reliable and economical service. Reliability includes ensuring adequate power supplies to meet current and projected demand, improving the infrastructure to deliver the power as needed, and provided uninterrupted service. The Department seeks to provide reliable power service at a competitive price.

### Current Year Department Accomplishments

- Performed preventative maintenance on the distribution system that included thermography assessments, line clearance and pole inspections.
- Performed preventative maintenance at the Electric Plant which included thermography assessments, breaker maintenance and oil sampling.
- Improved the department's energy efficiency by replacing additional street lights with energy efficient fixtures.
- Completed the replacement of aging 15kV underground cable at various locations to maintain system reliability.
- Completed installation of 15kV switchgear at Northfield Substation.
- Completed installation of a transformer firewall at Northfield Substation.
- Contract awarded for new 138kV transformer for Northfield Substation.
- Performed 3,951 JULIE requests.
- Responded to 12 dispatch events requiring Electric Plant generation.
- Responded to 24 emergent outage events.

### Staffing and Services Levels

Proposed FY 2022 Full-Time Equivalent (FTE) Employees: **24.05**

FY 2021 FTEs: **24.05**

FY 2020 FTEs: **25.55**

FY 2019 FTEs: **25.55**

Proposed FY 2022 Cost of Salaries and Benefits: **\$3,909,147**

Projected FY 2021 Cost of Salaries and Benefits: **\$3,747,526**

Budgeted FY 2021 Cost of Salaries and Benefits: **\$3,320,916**

Actual FY 2020 Cost of Salaries and Benefits: **\$3,157,586**

FY2021 Budget vs. FY2022 Proposed Budget % Change: **17.71%**



### Services and Supplies (Non-Capital) Expenditures

Proposed FY 2022 Cost of Services and Supplies: **\$13,015,241**

Projected FY 2021 Cost of Services and Supplies: **\$11,560,103**

Budgeted FY 2021 Cost of Services and Supplies: **\$11,573,388**

Actual FY 2020 Cost of Services and Supplies: **\$10,884,735**

FY2021 Budget vs. FY2022 Proposed Budget % Change: **12.58%**

# Fiscal Year 2022 Proposed Department Objectives

Objective	Action Steps	Timeframe
Install new service connections	<ul style="list-style-type: none"> <li>• Install new electric services to the distribution system resulting from new construction and/or customer upgrades.</li> </ul>	12/31/22
	<ul style="list-style-type: none"> <li>• Install new electric meters resulting from new construction and/or customer upgrades.</li> </ul>	12/31/22
	<ul style="list-style-type: none"> <li>• Implement re-design of electric service for Chestnut Court to replace transformers in vault with pad mount transformers</li> </ul>	7/15/22
	<ul style="list-style-type: none"> <li>• Complete service upgrades to serve new NTHS gymnasium facility.</li> </ul>	12/31/22
Perform preventative maintenance programs to maintain the reliability of the electric distribution system.	<ul style="list-style-type: none"> <li>• Perform thermography assessments</li> </ul>	9/01/22
	<ul style="list-style-type: none"> <li>• Inspect (200) poles</li> </ul>	12/31/22
	<ul style="list-style-type: none"> <li>• Perform line clearance (tree trimming)</li> </ul>	12/31/22
	<ul style="list-style-type: none"> <li>• Replace aging 4kV and 15kV at various locations.</li> </ul>	12/31/22
Invest in maintenance and improvements at the Electric Plant	<ul style="list-style-type: none"> <li>• Repair storm damaged pier</li> </ul>	12/31/22
	<ul style="list-style-type: none"> <li>• Replace station power transformer</li> </ul>	12/31/21
	<ul style="list-style-type: none"> <li>• Repair boiler refractory, valve replacements</li> </ul>	12/31/21
Make improvements to the distribution system's substations to increase reliability and security	<ul style="list-style-type: none"> <li>• Complete ComEd interconnection work required for substation expansion.</li> </ul>	2/01/22
	<ul style="list-style-type: none"> <li>• Install new 138kV transformer at Northfield Substation.</li> </ul>	5/01/22
	<ul style="list-style-type: none"> <li>• Commission new 15kV switchgear and 138kV transformer.</li> </ul>	6/01/22
	<ul style="list-style-type: none"> <li>• Replacement of select electromechanical relays with solid state relays.</li> </ul>	12/31/22
Improve energy efficiency of street lighting	<ul style="list-style-type: none"> <li>• Replace (80) existing high-pressure sodium street lights with LED lighting.</li> </ul>	12/31/22

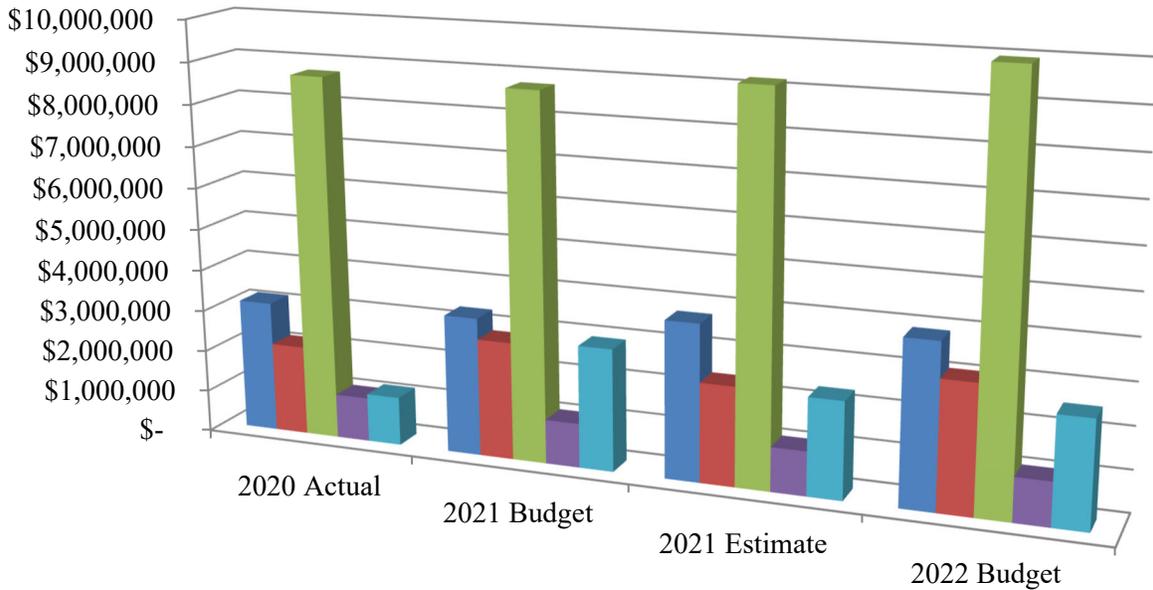
# Fiscal Year 2021 Department Objectives Review

<b>Objective</b>	<b><u>December 31<sup>st</sup>, 2021</u></b> <b>Anticipated Completion Status</b>
Install new service connections.	Ongoing
Perform preventative maintenance programs to maintain the reliability of the electric distribution system.	FY2021 Complete/On-going  Pole Inspections - pending
Invest in maintenance and improvements at the Electric Plant.	FY2021 Complete/On-going  480 Volt electric cabinet replacement in progress, steam blow down line replacement completed, replacement of blow down tank in progress, replacement of raw water intake valve in progress, replacement of station power transformer to carry over into next fiscal year. Transformer in inventory.
Make improvements to the distribution system's substations to increase reliability and security.	Northfield Substation: 15kV switchgear installed, transformer fire wall installed, ComEd interconnection work in progress and 138kV transformer on order.
Improve energy efficiency of street lighting.	Ongoing

# Financial Summary

Electric Fund	Actual 2020	Budget 2021 A	Estimate 2021 B	Budget 2022 C	% Change A to C	% Change B to C
<b>Operating</b>						
Revenue	\$ 18,088,447	\$ 17,564,029	\$ 18,249,442	\$ 19,063,864	8.5%	4.5%
Expenses	\$ (15,101,380)	\$ (15,954,530)	\$ (16,367,855)	\$ (17,974,300)	12.7%	9.8%
Net Operating Income (loss)	\$ 2,987,067	\$ 1,609,499	\$ 1,881,587	\$ 1,089,564	-32.3%	-42.1%
<b>Operating Expense Detail</b>						
Salaries and Benefits	\$ 3,157,586	\$ 3,320,916	\$ 3,747,526	\$ 3,909,147	17.7%	4.3%
Services and Supplies	\$ 2,149,522	\$ 2,819,838	\$ 2,374,402	\$ 3,067,155	8.8%	29.2%
Purchased Power	\$ 8,735,213	\$ 8,753,550	\$ 9,185,701	\$ 9,948,086	13.6%	8.3%
Payment in Lieu of Taxes	\$ 1,059,059	\$ 1,060,226	\$ 1,060,226	\$ 1,049,912	-1.0%	-1.0%
	\$ 15,101,380	\$ 15,954,530	\$ 16,367,855	\$ 17,974,300		
Capital Outlay	\$ 1,166,381	\$ 2,931,057	\$ 2,324,763	\$ 2,561,140	-12.6%	10.2%
Total Fund Expense	\$ 16,267,761	\$ 18,885,587	\$ 18,692,618	\$ 20,535,440	8.7%	9.9%
Net Fund Income (loss)	\$ 1,820,686	\$ (1,321,558)	\$ (443,176)	\$ (1,471,576)	11.4%	232.1%

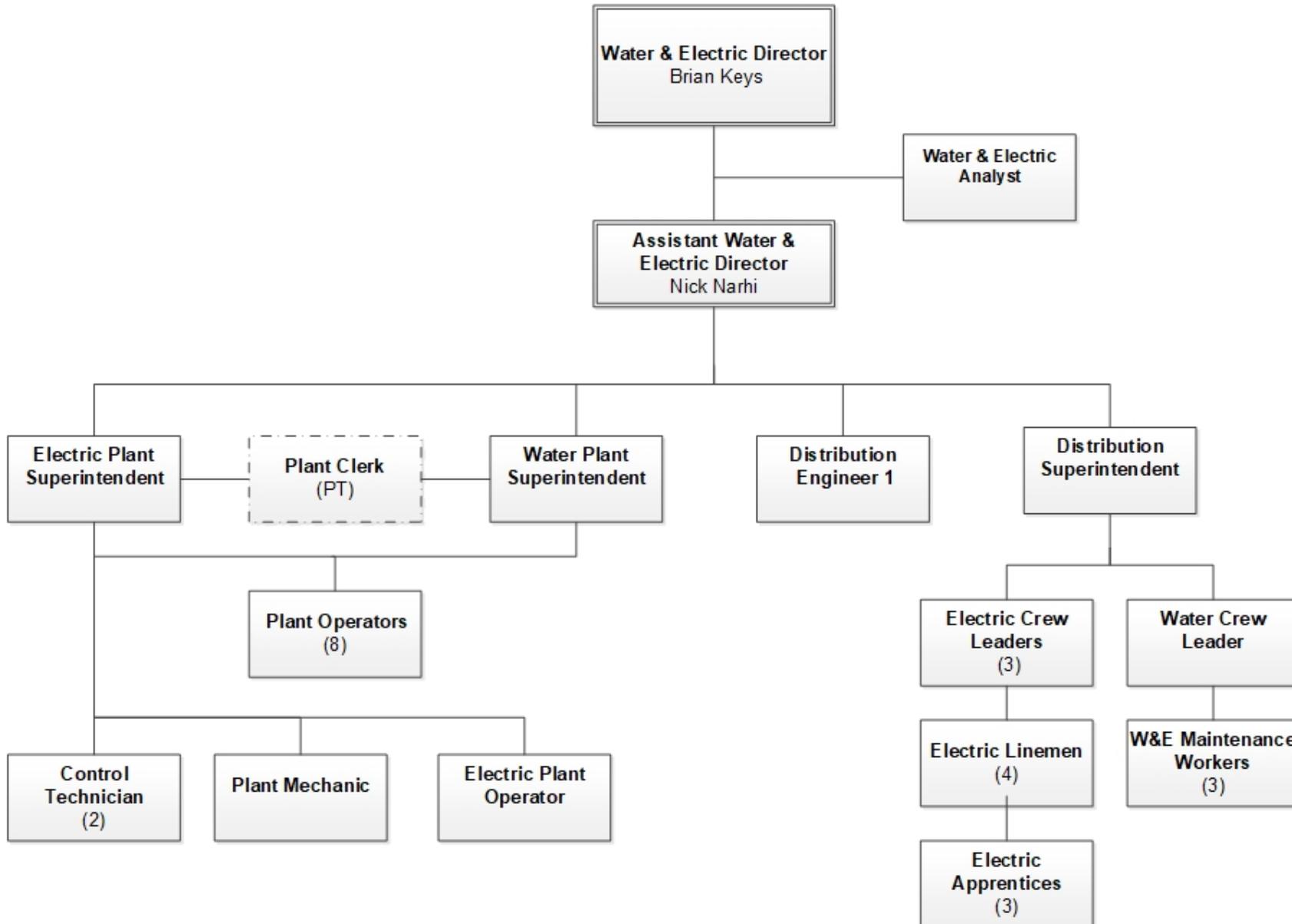
## Electric Fund



■ Salaries and Benefits 
 ■ Services and Supplies 
 ■ Purchased Power 
 ■ Payment in Lieu of Taxes 
 ■ Capital Outlay

# Organizational Chart

## Village of Winnetka Water & Electric Department





# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
<b>Fund 500 - Electric Fund</b>								
<b>REVENUE</b>								
<b>Charges For Service</b>								
<b>Utilities- Electric, Water, Sewer, Refuse</b>								
500-445.01	Electric Service Residential Tax Exempt	.00	.00	.00	.00		.00	
500-445.05	Electric Service Residential	11,138,300.00	10,759,719.00	11,332,016.00	11,259,842.00	5	500,123.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	CY2022 Sales 75,823,892 kWh's @ \$0.1362					1.0000	10,327,214.00	10,327,214.00
Manager	Monthly 1-ph meter charge 4,290 @ \$17.75					12.0000	76,148.00	913,776.00
Manager	Monthly 3-ph meter charge 64 @ \$24.55					12.0000	1,571.00	18,852.00
							Manager Totals	\$11,259,842.00
500-445.10	Electric Service Large Resident	139,839.00	236,082.00	379,729.00	249,016.00	5	12,934.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	CY2022 kW demand sales 2,969 kW @ \$13.85					1.0000	41,121.00	41,121.00
Manager	CY2022 Sales 2,059,172 kWh's @ \$0.1001					1.0000	206,123.00	206,123.00
Manager	Monthly 3-ph meter charge 6 @ \$24.60					12.0000	147.60	1,771.20
							Manager Totals	\$249,015.20
500-445.15	Electric Service Space Heating	358,094.00	374,029.00	433,766.00	346,711.00	(7)	(27,318.00)	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	CY2022 Sales 2,664,811 kWh's @ \$0.1171					1.0000	312,049.00	312,049.00
Manager	Monthly 1-ph meter charge 133 @ \$20.90					12.0000	2,779.70	33,356.40
Manager	Monthly 3-ph meter charge 4 @ \$27.20					12.0000	108.80	1,305.60
							Manager Totals	\$346,711.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
<b>Fund 500 - Electric Fund</b>								
<b>REVENUE</b>								
500-445.20	Electric Service Commercial	2,686,067.00	2,727,837.00	2,683,383.00	2,901,157.00	6	173,320.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	CY2022 kW demand sales 52,099 @ \$16.37					1.0000	852,860.00	852,860.00
Manager	CY2022 Sales 18,169,164 kWh's					1.0000	1,829,549.00	1,829,549.00
Manager	Monthly 1-ph meter charge 295 @ \$33.40					12.0000	9,853.00	118,236.00
Manager	Monthly 3-ph meter charge 211 @ \$39.70					12.0000	8,376.00	100,512.00
Manager Totals								\$2,901,157.00
500-445.30	Electric Service School & Government	2,440,364.00	2,514,079.00	2,259,000.00	2,671,232.00	6	157,153.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	CY2022 (<1000kW) 12,112,776 kWh sales					1.0000	898,278.00	898,278.00
Manager	CY2022 (<1000kW) kW demand 41,293kW @ \$14.70					1.0000	607,007.00	607,007.00
Manager	Monthly 1-ph meter charge 25 @ \$53.30 (<1000kW)					12.0000	1,332.00	15,984.00
Manager	Monthly 3-ph meter charge 42 @ \$60.60 (<1000kW)					12.0000	2,545.00	30,540.00
Manager	NTHS CY2022 9,989,323 kWh sales					1.0000	740,013.00	740,013.00
Manager	NTHS CY2022 kW demand sales					1.0000	369,051.00	369,051.00
Manager	NTHS Monthly 3-ph meter charge 7 @ \$123.31 (>1000kW)					12.0000	863.17	10,358.04
Manager Totals								\$2,671,231.04
500-445.40	Electric Service Water Heating	2,530.00	2,624.00	2,932.00	2,744.00	5	120.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	CY2022 Sales 14,535 kWh's @ \$0.1397					1.0000	2,031.00	2,031.00
Manager	Monthly 1-ph meter charge 6 @ \$9.90					12.0000	59.40	712.80
Manager Totals								\$2,743.80



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
<b>Fund 500 - Electric Fund</b>								
<b>REVENUE</b>								
500-445.50	Electric Service Street Lighting	57,822.00	59,779.00	85,402.00	62,760.00	5	2,981.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	CY2022 Sales 465,931 kWh's @ \$0.1347					1.0000	62,760.00	62,760.00
						Manager Totals		\$62,760.00
500-445.55	Electric Service Steam Sold to Water Plants	8,725.00	8,725.00	7,248.00	8,725.00		.00	
500-445.60	Electric Service Penalties	58,687.00	58,687.00	34,468.00	58,687.00		.00	
500-445.65	Electric Service Fees - Turn Off / Turn On	2,500.00	2,500.00	.00	2,500.00		.00	
500-445.70	Electric Service Miscellaneous	.00	.00	320.00	81,708.00		81,708.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Reimbursement - Northfield 138kV CT/PT units					4.0000	20,427.00	81,708.00
						Manager Totals		\$81,708.00
500-445.80	Electric Service Undergrounding	869,100.00	561,400.00	750,000.00	655,400.00	17	94,000.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Service relocations					2.0000	8,700.00	17,400.00
Manager	Underground service, single phase 200 amp					20.0000	10,700.00	214,000.00
Manager	Underground service, single phase 400 amp					8.0000	23,000.00	184,000.00
Manager	Underground service, three phase					4.0000	60,000.00	240,000.00
						Manager Totals		\$655,400.00
<i>Utilities- Electric, Water, Sewer, Refuse Totals</i>		\$17,762,028.00	\$17,305,461.00	\$17,968,264.00	\$18,300,482.00	6%	\$995,021.00	



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							

**REVENUE**

**Other Charges for Service**

500-443.10	Rent Cell Towers	159,672.00	184,301.00	184,178.00	208,382.00	13	24,081.00
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Budget Transactions		Number of Units	Cost Per Unit	Total Amount
<i>Level</i>	<i>Transaction</i>			
Manager	Conduit rental - NTHS	1.0000	11,000.00	11,000.00
Manager	New Cingular	1.0000	92,958.00	92,958.00
Manager	Pole agreement - AT&T	1.0000	3,000.00	3,000.00
Manager	Pole and conduit agreement - CATV	1.0000	15,000.00	15,000.00
Manager	Small Cell sites in right-of-way	9.0000	200.00	1,800.00
Manager	Verizon	1.0000	84,624.00	84,624.00
<i>Manager Totals</i>				<b>\$208,382.00</b>

<i>Other Charges for Service Totals</i>	\$159,672.00	\$184,301.00	\$184,178.00	\$208,382.00	13%	\$24,081.00
<i>Charges For Service Totals</i>	\$17,921,700.00	\$17,489,762.00	\$18,152,442.00	\$18,508,864.00	6%	\$1,019,102.00

**Transfers**

500-490.10	Interfund Transfers In Other Transfers	.00	.00	.00	500,000.00	500,000.00
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Budget Transactions		Number of Units	Cost Per Unit	Total Amount
<i>Level</i>	<i>Transaction</i>			
Manager	Transfer from General Fund (Pier Repair)	1.0000	500,000.00	500,000.00
<i>Manager Totals</i>				<b>\$500,000.00</b>

<i>Transfers Totals</i>	\$0.00	\$0.00	\$0.00	\$500,000.00	+++	\$500,000.00
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# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund 500 - Electric Fund							
<b>REVENUE</b>							
<b><u>Other Revenue</u></b>							
500-470	Property Sales	10,000.00	10,000.00	.00	10,000.00		.00
500-474.90	Other Miscellaneous Income	.00	.00	35,000.00	.00		.00
500-475	Disposal of Capital Assets	.00	.00	17,000.00	.00		.00
	<i>Other Revenue Totals</i>	\$10,000.00	\$10,000.00	\$52,000.00	\$10,000.00	0%	\$0.00
<b><u>Interest Income</u></b>							
500-460.05	Interest Interest on Investments	64,267.00	64,267.00	45,000.00	45,000.00	(30)	(19,267.00)
	<i>Interest Income Totals</i>	\$64,267.00	\$64,267.00	\$45,000.00	\$45,000.00	(30%)	(\$19,267.00)
	<b>REVENUE TOTALS</b>	\$17,995,967.00	\$17,564,029.00	\$18,249,442.00	\$19,063,864.00	9%	\$1,499,835.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>500 - Electric Fund</b>							
Department <b>40 - Electric General</b>							
Division <b>01 - Department Wide</b>							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
500.40.01-515	Sick Cashed In	.00	.00	.00	.00		.00
500.40.01-518	Other Compensation	.00	.00	.00	.00		.00
	<i>Employee Pay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Benefits</u></b>							
500.40.01-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
500.40.01-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
500.40.01-522	Fringe Benefits - Medical / Dental Insurance	.00	.00	.00	.00		.00
500.40.01-528	Fringe Benefits - Life Insurance	.00	.00	.00	.00		.00
500.40.01-582	Tuition Assistance	.00	.00	.00	.00		.00
	<i>Benefits Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Pensions</u></b>							
500.40.01-523	Fringe Benefits - Medicare	.00	.00	.00	.00		.00
500.40.01-524	Fringe Benefits - Social Security	.00	.00	.00	.00		.00
500.40.01-525	Fringe Benefits - IMRF Pension Er Contribution	.00	.00	.00	.00		.00
	<i>Pensions Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Salary and Benefits Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
Fund <b>500 - Electric Fund</b>								
Department <b>40 - Electric General</b>								
Division <b>01 - Department Wide</b>								
EXPENSE								
<u>Services and Supplies</u>								
<u>Services &amp; Charges</u>								
500.40.01-550	Administrative Charges	855,600.00	855,600.00	855,600.00	855,600.00		.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Management & financial services					12.0000	71,300.00	855,600.00
							Manager Totals	\$855,600.00
500.40.01-551	Consulting Services	78,000.00	58,000.00	50,000.00	203,000.00	250	145,000.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Professional services - AMI consulting (1/3 of total)					1.0000	30,000.00	30,000.00
Manager	Professional services - CAAPP permit renewal					1.0000	15,000.00	15,000.00
Manager	Professional services - engineering					1.0000	10,000.00	10,000.00
Manager	Professional services - environmental CAAPP permit					1.0000	10,000.00	10,000.00
Manager	Professional services - environmental NPDES permit					1.0000	30,000.00	30,000.00
Manager	Professional services - NPDES Entrainment Study					1.0000	100,000.00	100,000.00
Manager	Professional services - system protection & relaying					1.0000	8,000.00	8,000.00
							Manager Totals	\$203,000.00
500.40.01-552	Engineering Services	2,500.00	2,500.00	2,500.00	5,000.00	100	2,500.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Drafting / Autocad services					1.0000	5,000.00	5,000.00
							Manager Totals	\$5,000.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
Fund <b>500 - Electric Fund</b>								
Department <b>40 - Electric General</b>								
Division <b>01 - Department Wide</b>								
EXPENSE								
500.40.01-553	Legal Services	.00	.00	.00	.00		.00	
500.40.01-555	GIS & Aerial Mapping	12,346.00	12,346.00	12,346.00	12,346.00		.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	GIS Charge - \$85,000 X 14.525%					1.0000	12,346.00	12,346.00
							Manager Totals	\$12,346.00
500.40.01-556	Village Data Processing / Network Charge	68,359.00	68,359.00	68,359.00	68,359.00		.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Computer charges					12.0000	5,696.58	68,359.00
							Manager Totals	\$68,359.00
500.40.01-557	Technology Licensing & Maintenance	7,675.00	7,675.00	7,675.00	7,685.00		10.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Adobe subscription (50%)					1.0000	100.00	100.00
Manager	AutoCAD subscription					1.0000	625.00	625.00
Manager	Drop Box cloud storage (50%)					1.0000	60.00	60.00
Manager	Emaint (maintenance management system 50%)					1.0000	1,700.00	1,700.00
Manager	Milsoft licensing					1.0000	5,200.00	5,200.00
							Manager Totals	\$7,685.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
Fund <b>500 - Electric Fund</b>								
Department <b>40 - Electric General</b>								
Division <b>01 - Department Wide</b>								
EXPENSE								
500.40.01-561	Safety	1,800.00	1,800.00	1,000.00	1,800.00		.00	
500.40.01-563	Telephone Service	4,899.00	4,899.00	4,899.00	4,899.00		.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	847-***-6012 (CallOne POTS) North Shore Gas Metering					12.0000	60.00	720.00
Manager	847-***-6020 (CallOne POTS) South Load Center					12.0000	60.00	720.00
Manager	Monthly PRI share (Comcast)					12.0000	288.22	3,459.00
							Manager Totals	\$4,899.00
500.40.01-564	Cell Phones & Radios	.00	.00	.00	1,964.00		1,964.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Cellular device accessories					1.0000	500.00	500.00
Manager	Cellular service charge (iPads x 3, Phones x 4)					12.0000	122.00	1,464.00
							Manager Totals	\$1,964.00
500.40.01-568	Utilities	128,287.00	122,291.00	122,291.00	122,291.00		.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Electric Plant					12.0000	2,250.00	27,000.00
Manager	Natural gas					1.0000	15,500.00	15,500.00
Manager	Northfield Subsation - ComEd					12.0000	50.00	600.00
Manager	Stormwater utility (1/2 split with Water)					12.0000	252.17	3,026.00
Manager	Water service for generating					1.0000	76,165.00	76,165.00
							Manager Totals	\$122,291.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>500 - Electric Fund</b>							
Department <b>40 - Electric General</b>							

Division **01 - Department Wide**

**EXPENSE**

500.40.01-570	Repair & Maintenance - Buildings	31,300.00	51,300.00	40,000.00	87,300.00	70	36,000.00
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Budget Transactions					
Level	Transaction	Number of Units	Cost Per Unit	Total Amount	
Manager	Annual elevator inspection & certification (Yards)	1.0000	1,500.00	1,500.00	
Manager	Annual fire extinguisher inspection & service (Yards)	30.0000	20.00	600.00	
Manager	Annual fire suppression servicing	1.0000	16,000.00	16,000.00	
Manager	Garage door and gate maintenance	1.0000	2,000.00	2,000.00	
Manager	HVAC maintenance Plant and PLC (\$200/unit)	11.0000	200.00	2,200.00	
Manager	Maintenance & repairs - buildings	1.0000	20,000.00	20,000.00	
Manager	Repair of crainway concrete floor (50%)	1.0000	20,000.00	20,000.00	
Manager	South Load Center - Gutter, tuck pointing, roof cap repair	1.0000	25,000.00	25,000.00	
				Manager Totals	\$87,300.00

500.40.01-574	Vehicle Maint Service Charge	.00	.00	.00	.00		.00
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500.40.01-575	Rental - Office Equipment	7,000.00	7,000.00	5,000.00	5,100.00	(27)	(1,900.00)
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Budget Transactions					
Level	Transaction	Number of Units	Cost Per Unit	Total Amount	
Manager	Xerox copiers, split with Public Works Dept.	12.0000	425.00	5,100.00	
				Manager Totals	\$5,100.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>500 - Electric Fund</b>							
Department <b>40 - Electric General</b>							
Division <b>01 - Department Wide</b>							
EXPENSE							
500.40.01-580	Memberships & Publications	1,785.00	1,785.00	735.00	735.00	(59)	(1,050.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	APPA membership				1.0000	290.00	290.00
Manager	National Institute for the Uniform Licensing of Power Engineer				1.0000	50.00	50.00
Manager	National Safety Council				1.0000	395.00	395.00
	Manager Totals						\$735.00
500.40.01-581	Training & Travel	10,615.00	10,115.00	8,198.00	14,615.00	44	4,500.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	APPA Public Power Manager Cert Program				1.0000	4,500.00	4,500.00
Manager	Emaint Xcelerate local conference and training				2.0000	400.00	800.00
Manager	IMEA meetings				12.0000	120.00	1,440.00
Manager	IMUA safety meetings (75% of \$6900)				1.0000	5,175.00	5,175.00
Manager	Local conferences				1.0000	1,500.00	1,500.00
Manager	SEL northern lakes interactive seminar				1.0000	1,200.00	1,200.00
	Manager Totals						\$14,615.00
500.40.01-583	Property Insurance	103,360.00	103,360.00	103,360.00	.00	(100)	(103,360.00)
	<i>Services &amp; Charges Totals</i>	\$1,313,526.00	\$1,307,030.00	\$1,281,963.00	\$1,390,694.00	6%	\$83,664.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>500 - Electric Fund</b>							
Department <b>40 - Electric General</b>							

Division **01 - Department Wide**

**EXPENSE**

**Supplies**

500.40.01-531	Office Supplies - General	5,000.00	5,000.00	6,000.00	6,000.00	20	1,000.00
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Budget Transactions		Number of Units	Cost Per Unit	Total Amount
<i>Level</i>	<i>Transaction</i>			
Manager	Office supplies and misc. requirements	1.0000	6,000.00	6,000.00
			Manager Totals	\$6,000.00

500.40.01-532	Computer Equipment	200.00	600.00	600.00	2,100.00	250	1,500.00
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Budget Transactions		Number of Units	Cost Per Unit	Total Amount
<i>Level</i>	<i>Transaction</i>			
Manager	iPad	1.0000	400.00	400.00
Manager	iPad miscellaneous parts	1.0000	200.00	200.00
Manager	Large format scanner/copier (50% of W&E allocation)	1.0000	1,500.00	1,500.00
			Manager Totals	\$2,100.00

500.40.01-537	Uniforms	2,765.00	3,540.00	2,000.00	3,540.00	.00	
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Budget Transactions		Number of Units	Cost Per Unit	Total Amount
<i>Level</i>	<i>Transaction</i>			
Manager	Flame resistant uniform (Dir., Asst. Dir., Eng. Analyst)	4.0000	400.00	1,600.00
Manager	Flame resistant winter clothing (Dir., Asst. Dir., Eng. Analyst)	4.0000	200.00	800.00
Manager	Safety glasses (Prescription)	4.0000	110.00	440.00
Manager	Safety shoes (Dir., Asst. Dir., Eng. Analyst)	4.0000	175.00	700.00
			Manager Totals	\$3,540.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
<b>Department 40 - Electric General</b>							
<b>Division 01 - Department Wide</b>							
<b>EXPENSE</b>							
500.40.01-540	Other Operating Supplies	5,000.00	5,000.00	6,500.00	9,000.00	80	4,000.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	AED new units				4.0000	1,000.00	4,000.00
Manager	AED pads and batteries				1.0000	500.00	500.00
Manager	Freight and postage				1.0000	500.00	500.00
Manager	Supplies and misc. requirements				1.0000	4,000.00	4,000.00
						Manager Totals	\$9,000.00
500.40.01-542	Vehicles, Parts and Equipment	.00	24,500.00	24,500.00	24,500.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Replace 2016 Vehicle #51 (50%)				1.0000	24,500.00	24,500.00
						Manager Totals	\$24,500.00
500.40.01-548	Other Small Tools & Equipment	5,000.00	5,000.00	2,500.00	5,000.00		.00
	<i>Supplies Totals</i>	\$17,965.00	\$43,640.00	\$42,100.00	\$50,140.00	15%	\$6,500.00
	<i>Services and Supplies Totals</i>	\$1,331,491.00	\$1,350,670.00	\$1,324,063.00	\$1,440,834.00	7%	\$90,164.00
<b>Capital Outlay</b>							
500.40.01-615	Buildings & Structures	.00	.00	.00	.00		.00
500.40.01-625	Heavy Machinery	.00	.00	.00	.00		.00
500.40.01-630	Motor Vehicles	46,356.00	46,356.00	.00	.00	(100)	(46,356.00)
	<i>Capital Outlay Totals</i>	\$46,356.00	\$46,356.00	\$0.00	\$0.00	(100%)	(\$46,356.00)



# Village of Winnetka Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
<b>Department 40 - Electric General</b>							
<b>Division 01 - Department Wide</b>							
<b>EXPENSE</b>							
<b><u>Insurance and Other Chargebacks</u></b>							
500.40.01-530	Liability Insurance	.00	.00	.00	190,450.00		190,450.00
	<i>Insurance and Other Chargebacks Totals</i>	\$0.00	\$0.00	\$0.00	\$190,450.00	+++	\$190,450.00
<b><u>Depreciation Expense</u></b>							
500.40.01-800	Depreciation	.00	.00	.00	.00		.00
	<i>Depreciation Expense Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Transfers</u></b>							
500.40.01-900	Interfund Transfers - Payment in Lieu of Taxes	.00	.00	.00	.00		.00
500.40.01-901	Interfund Transfers - Other Operating Transfers	.00	.00	.00	.00		.00
	<i>Transfers Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<b>Division 01 - Department Wide Totals</b>	\$1,377,847.00	\$1,397,026.00	\$1,324,063.00	\$1,631,284.00	17%	\$234,258.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
<b>Department 40 - Electric General</b>							
<b>Division 10 - Administration</b>							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
500.40.10-511	Regular Salaries	314,082.00	331,417.00	335,403.00	318,419.00	(4)	(12,998.00)
Position Transactions							
	<i>Level</i>				<i>Code</i>		<i>Total Amount</i>
	Manager				Earnings		129,028.00
	Manager				Earnings		87,288.00
	Manager				Earnings		68,183.00
	Manager				Earnings		33,920.00
					Manager Totals		\$318,419.00
500.40.10-512	Overtime Salaries	.00	.00	.00	.00		.00
500.40.10-513	Part Time Salaries	3,900.00	.00	.00	.00		.00
500.40.10-515	Sick Cashed In	4,154.00	2,453.00	2,451.00	993.00	(60)	(1,460.00)
500.40.10-518	Other Compensation	.00	.00	1,675.00	1,675.00		1,675.00
	<i>Employee Pay Totals</i>	\$322,136.00	\$333,870.00	\$339,529.00	\$321,087.00	(4%)	(\$12,783.00)
<b><u>Benefits</u></b>							
500.40.10-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
500.40.10-521	Fringe Benefits - Worker's Compensation	125,000.00	125,000.00	125,000.00	67,500.00	(46)	(57,500.00)
500.40.10-522	Fringe Benefits - Medical / Dental Insurance	49,401.00	47,342.00	40,000.00	49,897.00	5	2,555.00
500.40.10-528	Fringe Benefits - Life Insurance	329.00	332.00	.00	378.00	14	46.00
	<i>Benefits Totals</i>	\$174,730.00	\$172,674.00	\$165,000.00	\$117,775.00	(32%)	(\$54,899.00)



# Village of Winnetka Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
<b>Department 40 - Electric General</b>							
<b>Division 10 - Administration</b>							
<b>EXPENSE</b>							
<b><u>Pensions</u></b>							
500.40.10-523	Fringe Benefits - Medicare	4,741.00	4,874.00	4,874.00	4,689.00	(4)	(185.00)
500.40.10-524	Fringe Benefits - Social Security	17,381.00	17,902.00	15,908.00	17,674.00	(1)	(228.00)
500.40.10-525	Fringe Benefits - IMRF Pension Er Contribution	50,481.00	41,987.00	41,987.00	35,351.00	(16)	(6,636.00)
500.40.10-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00
500.40.10-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00
	<i>Pensions Totals</i>	<b>\$72,603.00</b>	<b>\$64,763.00</b>	<b>\$62,769.00</b>	<b>\$57,714.00</b>	<b>(11%)</b>	<b>(\$7,049.00)</b>
	<i>Salary and Benefits Totals</i>	<b>\$569,469.00</b>	<b>\$571,307.00</b>	<b>\$567,298.00</b>	<b>\$496,576.00</b>	<b>(13%)</b>	<b>(\$74,731.00)</b>
	<b>Division 10 - Administration Totals</b>	<b>\$569,469.00</b>	<b>\$571,307.00</b>	<b>\$567,298.00</b>	<b>\$496,576.00</b>	<b>(13%)</b>	<b>(\$74,731.00)</b>



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>500 - Electric Fund</b>							
Department <b>40 - Electric General</b>							
Division <b>21 - Engineering</b>							
EXPENSE							
<u>Salary and Benefits</u>							
<u>Employee Pay</u>							
500.40.21-511	Regular Salaries	.00	.00	.00	.00		.00
	<i>Employee Pay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Salary and Benefits Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	Division <b>21 - Engineering Totals</b>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>500 - Electric Fund</b>							
Department <b>40 - Electric General</b>							

Division **60 - Public Relations**

**EXPENSE**

**Services and Supplies**

**Supplies**

500.40.60-540	Other Operating Supplies	250.00	250.00	1,400.00	1,450.00	480	1,200.00
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Budget Transactions

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Flags	1.0000	125.00	125.00
Manager	Handouts	1.0000	125.00	125.00
Manager	Thermostat Rebates	12.0000	100.00	1,200.00
			Manager Totals	\$1,450.00

	<i>Supplies Totals</i>	\$250.00	\$250.00	\$1,400.00	\$1,450.00	480%	\$1,200.00
	<i>Services and Supplies Totals</i>	\$250.00	\$250.00	\$1,400.00	\$1,450.00	480%	\$1,200.00
Division	<b>60 - Public Relations Totals</b>	\$250.00	\$250.00	\$1,400.00	\$1,450.00	480%	\$1,200.00
Department	<b>40 - Electric General Totals</b>	\$1,947,566.00	\$1,968,583.00	\$1,892,761.00	\$2,129,310.00	8%	\$160,727.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>500 - Electric Fund</b>							
Department <b>41 - Electric Plant</b>							

Division **27 - Electric Plant**

**EXPENSE**

**Salary and Benefits**

**Employee Pay**

500.41.27-511	Regular Salaries	1,075,054.00	1,031,066.00	981,726.00	1,045,747.00	1	14,681.00
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Position Transactions

<i>Level</i>	<i>Position</i>	<i>Type</i>	<i>Code</i>	<i>Total Amount</i>
Manager	500302 - Electrical Plant Superintendent	Earnings		138,401.00
Manager	500702 - Mechanic 2	Earnings		125,163.00
Manager	501001 - E & W Plant Operator	Earnings		57,259.00
Manager	501002 - E & W Plant Operator	Earnings		56,466.00
Manager	501003 - E & W Plant Operator	Earnings		68,611.00
Manager	501004 - E & W Plant Operator	Earnings		54,516.00
Manager	501005 - E & W Plant Operator	Earnings		68,611.00
Manager	501006 - E & W Plant Operator	Earnings		68,611.00
Manager	501007 - E & W Plant Operator	Earnings		56,466.00
Manager	501008 - E & W Plant Operator	Earnings		57,668.00
Manager	501201 - Electrical Control Technician	Earnings		125,652.00
Manager	501202 - Electrical Control Technician	Earnings		107,887.00
Manager	501502 - Electric Plant Operator Only	Earnings		60,436.00
Manager Totals				\$1,045,747.00

500.41.27-512	Overtime Salaries	20,000.00	20,000.00	45,000.00	20,000.00		.00
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500.41.27-513	Part Time Salaries	37,689.00	38,477.00	38,477.00	39,289.00	2	812.00
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Position Transactions

<i>Level</i>	<i>Position</i>	<i>Type</i>	<i>Code</i>	<i>Total Amount</i>
Manager	502101 - Plant Clerk	Earnings		39,289.00
Manager Totals				\$39,289.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
<b>Department 41 - Electric Plant</b>							
<b>Division 27 - Electric Plant</b>							
<b>EXPENSE</b>							
500.41.27-515	Sick Cashed In	4,610.00	7,286.00	4,803.00	.00	(100)	(7,286.00)
500.41.27-518	Other Compensation	.00	.00	.00	.00		.00
	<i>Employee Pay Totals</i>	\$1,137,353.00	\$1,096,829.00	\$1,070,006.00	\$1,105,036.00	1%	\$8,207.00
<b>Benefits</b>							
500.41.27-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
500.41.27-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
500.41.27-522	Fringe Benefits - Medical / Dental Insurance	204,580.00	196,264.00	189,874.00	202,943.00	3	6,679.00
500.41.27-528	Fringe Benefits - Life Insurance	1,137.00	1,097.00	1,097.00	1,297.00	18	200.00
	<i>Benefits Totals</i>	\$205,717.00	\$197,361.00	\$190,971.00	\$204,240.00	3%	\$6,879.00
<b>Pensions</b>							
500.41.27-523	Fringe Benefits - Medicare	16,491.00	15,947.00	15,031.00	16,023.00		76.00
500.41.27-524	Fringe Benefits - Social Security	69,838.00	67,572.00	63,218.00	67,975.00	1	403.00
500.41.27-525	Fringe Benefits - IMRF Pension Er Contribution	201,038.00	174,639.00	144,621.00	119,455.00	(32)	(55,184.00)
500.41.27-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00
500.41.27-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00
	<i>Pensions Totals</i>	\$287,367.00	\$258,158.00	\$222,870.00	\$203,453.00	(21%)	(\$54,705.00)
	<i>Salary and Benefits Totals</i>	\$1,630,437.00	\$1,552,348.00	\$1,483,847.00	\$1,512,729.00	(3%)	(\$39,619.00)
<b>Services and Supplies</b>							
<b>Services &amp; Charges</b>							
500.41.27-560	Purchased Power	8,627,663.00	8,753,550.00	9,185,701.00	9,948,086.00	14	1,194,536.00
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	CY2022 purchases 127,416,546 kWh's @ \$0.07808/kWh				1.0000	9,948,086.00	9,948,086.00
						Manager Totals	\$9,948,086.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>500 - Electric Fund</b>							
Department <b>41 - Electric Plant</b>							

Division **27 - Electric Plant**

**EXPENSE**

500.41.27-564	Cell Phones & Radios	2,400.00	1,200.00	600.00	2,946.00	146	1,746.00
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Budget Transactions					
Level	Transaction	Number of Units	Cost Per Unit	Total Amount	
Manager	Cellular device service costs (iPad x 1, Phone x 3)	12.0000	145.50	1,746.00	
Manager	New radios	3.0000	400.00	1,200.00	
				Manager Totals	\$2,946.00

500.41.27-570	Repair & Maintenance - Buildings	111,800.00	175,300.00	87,656.00	230,300.00	31	55,000.00
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Budget Transactions					
Level	Transaction	Number of Units	Cost Per Unit	Total Amount	
Manager	Annual fire extinguisher inspection & service (Plant)	65.0000	20.00	1,300.00	
Manager	Deck plate/support beams replacement	1.0000	2,500.00	2,500.00	
Manager	Dredge pond	1.0000	200,000.00	200,000.00	
Manager	Other miscellaneous repairs	1.0000	16,500.00	16,500.00	
Manager	Repair windows	1.0000	10,000.00	10,000.00	
				Manager Totals	\$230,300.00

500.41.27-572	Repair & Maintenance - Landscape	1,980.00	1,980.00	1,980.00	1,980.00		.00
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Budget Transactions					
Level	Transaction	Number of Units	Cost Per Unit	Total Amount	
Manager	Landscaping for Electric Plant (50%)	36.0000	55.00	1,980.00	
				Manager Totals	\$1,980.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
<b>Department 41 - Electric Plant</b>							

Division **27 - Electric Plant**

**EXPENSE**

500.41.27-581	Training & Travel	12,350.00	29,250.00	3,060.00	29,250.00		.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Boiler control training	1.0000	5,000.00	5,000.00
Manager	Boiler training 2-day on-site	1.0000	6,000.00	6,000.00
Manager	CLMI online training	1.0000	1,500.00	1,500.00
Manager	Electric meter testing	1.0000	750.00	750.00
Manager	Plant operator training GPI learning	1.0000	5,000.00	5,000.00
Manager	SEL Training	1.0000	3,500.00	3,500.00
Manager	Survalent training	1.0000	7,500.00	7,500.00
Manager Totals				\$29,250.00

500.41.27-583	Property Insurance	.00	.00	.00	.00		.00
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<i>Services &amp; Charges Totals</i>	\$8,756,193.00	\$8,961,280.00	\$9,278,997.00	\$10,212,562.00	14%	\$1,251,282.00
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**Supplies**

500.41.27-537	Uniforms	12,475.00	12,475.00	12,475.00	12,475.00		.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Flame resistant uniform (Supt.)	1.0000	400.00	400.00
Manager	Flame resistant uniform rental (13 persons/13 sets)	52.0000	140.00	7,280.00
Manager	FR winter outerwear	2.0000	130.00	260.00
Manager	Safety glasses (prescription)	6.0000	110.00	660.00
Manager	Safety shoes (13 persons)	13.0000	175.00	2,275.00
Manager	Winter flame resistant clothing (Supt., Mech, 2 x Tech, 1xmtest)	4.0000	400.00	1,600.00
Manager Totals				\$12,475.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
<b>Fund 500 - Electric Fund</b>								
<b>Department 41 - Electric Plant</b>								
<b>Division 27 - Electric Plant</b>								
<b>EXPENSE</b>								
500.41.27-540	Other Operating Supplies	2,000.00	2,000.00	2,000.00	2,000.00		.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	PPE - hard hats, safety glasses, hearing protection, respiratory					1.0000	2,000.00	2,000.00
							Manager Totals	\$2,000.00
500.41.27-548	Other Small Tools & Equipment	22,500.00	16,000.00	11,000.00	8,100.00	(49)	(7,900.00)	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Digital battery tester					1.0000	3,100.00	3,100.00
Manager	Tools					1.0000	5,000.00	5,000.00
							Manager Totals	\$8,100.00
<i>Supplies Totals</i>		\$36,975.00	\$30,475.00	\$25,475.00	\$22,575.00	(26%)	(\$7,900.00)	
<i>Services and Supplies Totals</i>		\$8,793,168.00	\$8,991,755.00	\$9,304,472.00	\$10,235,137.00	14%	\$1,243,382.00	
<b>Capital Outlay</b>								
500.41.27-615	Buildings & Structures	.00	.00	.00	500,000.00		500,000.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Pier repair					1.0000	500,000.00	500,000.00
							Manager Totals	\$500,000.00
500.41.27-625	Heavy Machinery	.00	.00	.00	.00		.00	
<i>Capital Outlay Totals</i>		\$0.00	\$0.00	\$0.00	\$500,000.00	+++	\$500,000.00	
Division 27 - Electric Plant Totals		\$10,423,605.00	\$10,544,103.00	\$10,788,319.00	\$12,247,866.00	16%	\$1,703,763.00	



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>500 - Electric Fund</b>							
Department <b>41 - Electric Plant</b>							
Division <b>28 - Boilers &amp; Turbines</b>							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
500.41.28-511	Regular Salaries	.00	.00	.00	.00		.00
500.41.28-512	Overtime Salaries	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Salary and Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
500.41.28-567	Operations & Maintenance	304,850.00	364,650.00	364,650.00	288,450.00	(21)	(76,200.00)

Budget Transactions						
Level	Transaction		Number of Units	Cost Per Unit	Total Amount	
Manager	#4 Boiler Non-return valve		1.0000	9,800.00	9,800.00	
Manager	#5 Boiler display charts		1.0000	8,000.00	8,000.00	
Manager	#5 Boiler ID fan starter		1.0000	3,500.00	3,500.00	
Manager	#7 Boiler refractory repair		1.0000	60,000.00	60,000.00	
Manager	#8 Boiler Non-return valve		1.0000	10,500.00	10,500.00	
Manager	125 DC breaker panel		1.0000	2,500.00	2,500.00	
Manager	Annual NPDES Permit		1.0000	10,000.00	10,000.00	
Manager	Annual Title V CAAPP Permit (50% Permit Cost)		.5000	8,000.00	4,000.00	
Manager	Boiler control boards		1.0000	4,350.00	4,350.00	
Manager	Boiler relays		1.0000	4,000.00	4,000.00	
Manager	Boiler safety valve testing		1.0000	12,500.00	12,500.00	
Manager	Boiler tube repairs		8.0000	6,000.00	48,000.00	



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
<b>Department 41 - Electric Plant</b>							
<b>Division 28 - Boilers &amp; Turbines</b>							
<b>EXPENSE</b>							
Manager	Boiler tuning					1.0000	12,000.00
Manager	Combustion controls - service & instrumentation					1.0000	10,000.00
Manager	Consumables					1.0000	25,000.00
Manager	Fisher valve repairs					1.0000	20,000.00
Manager	Generator protection relay					1.0000	4,800.00
Manager	Insulation & refractory					1.0000	2,000.00
Manager	Oil filters (turbines)					1.0000	1,000.00
Manager	Parts washer service					2.0000	500.00
Manager	Pump & compressor parts					1.0000	2,000.00
Manager	Replace DB25 480V breakers					1.0000	6,000.00
Manager	Stack testing for environmental permit					1.0000	10,000.00
Manager	Turbine replacement gauges					10.0000	250.00
Manager	Valve repair, piping, & fittings					1.0000	10,000.00
Manager	Valve replacement					1.0000	5,000.00
<i>Manager Totals</i>							<b>\$288,450.00</b>
<i>Services &amp; Charges Totals</i>		<b>\$304,850.00</b>	<b>\$364,650.00</b>	<b>\$364,650.00</b>	<b>\$288,450.00</b>	<b>(21%)</b>	<b>(\$76,200.00)</b>
<i>Services and Supplies Totals</i>		<b>\$304,850.00</b>	<b>\$364,650.00</b>	<b>\$364,650.00</b>	<b>\$288,450.00</b>	<b>(21%)</b>	<b>(\$76,200.00)</b>
<b>Capital Outlay</b>							
500.41.28-625	Heavy Machinery	.00	.00	.00	.00		.00
<i>Capital Outlay Totals</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
<b>Division 28 - Boilers &amp; Turbines Totals</b>		<b>\$304,850.00</b>	<b>\$364,650.00</b>	<b>\$364,650.00</b>	<b>\$288,450.00</b>	<b>(21%)</b>	<b>(\$76,200.00)</b>



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change																																			
Fund <b>500 - Electric Fund</b>																																										
Department <b>41 - Electric Plant</b>																																										
Division <b>29 - Diesels</b>																																										
<b>EXPENSE</b>																																										
<b><u>Salary and Benefits</u></b>																																										
<b><u>Employee Pay</u></b>																																										
500.41.29-511	Regular Salaries	.00	.00	.00	.00		.00																																			
500.41.29-512	Overtime Salaries	.00	.00	.00	.00		.00																																			
	<i>Employee Pay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00																																			
	<i>Salary and Benefits Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00																																			
<b><u>Services and Supplies</u></b>																																										
<b><u>Services &amp; Charges</u></b>																																										
500.41.29-567	Operations & Maintenance	73,000.00	56,500.00	18,000.00	23,500.00	(58)	(\$33,000.00)																																			
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: left;">Budget Transactions</th> <th style="text-align: left;">Level</th> <th style="text-align: left;">Transaction</th> <th style="text-align: right;">Number of Units</th> <th style="text-align: right;">Cost Per Unit</th> <th style="text-align: right;">Total Amount</th> </tr> </thead> <tbody> <tr> <td>Manager</td> <td>Annual Title V CAAPP Permit (50% of permit cost)</td> <td></td> <td></td> <td style="text-align: right;">.5000</td> <td style="text-align: right;">8,000.00</td> <td style="text-align: right;">4,000.00</td> </tr> <tr> <td>Manager</td> <td>Consumables (lube oil, filters)</td> <td></td> <td></td> <td style="text-align: right;">1.0000</td> <td style="text-align: right;">18,000.00</td> <td style="text-align: right;">18,000.00</td> </tr> <tr> <td>Manager</td> <td>Maintenance of raw water pumps</td> <td></td> <td></td> <td style="text-align: right;">1.0000</td> <td style="text-align: right;">1,500.00</td> <td style="text-align: right;">1,500.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: right; border-top: 1px solid black;">Manager Totals</td> <td style="text-align: right; border-top: 1px solid black;">\$23,500.00</td> </tr> </tbody> </table>								Budget Transactions		Level	Transaction	Number of Units	Cost Per Unit	Total Amount	Manager	Annual Title V CAAPP Permit (50% of permit cost)			.5000	8,000.00	4,000.00	Manager	Consumables (lube oil, filters)			1.0000	18,000.00	18,000.00	Manager	Maintenance of raw water pumps			1.0000	1,500.00	1,500.00						Manager Totals	\$23,500.00
Budget Transactions		Level	Transaction	Number of Units	Cost Per Unit	Total Amount																																				
Manager	Annual Title V CAAPP Permit (50% of permit cost)			.5000	8,000.00	4,000.00																																				
Manager	Consumables (lube oil, filters)			1.0000	18,000.00	18,000.00																																				
Manager	Maintenance of raw water pumps			1.0000	1,500.00	1,500.00																																				
					Manager Totals	\$23,500.00																																				
	<i>Services &amp; Charges Totals</i>	\$73,000.00	\$56,500.00	\$18,000.00	\$23,500.00	(58%)	(\$33,000.00)																																			
	<i>Services and Supplies Totals</i>	\$73,000.00	\$56,500.00	\$18,000.00	\$23,500.00	(58%)	(\$33,000.00)																																			
<b><u>Capital Outlay</u></b>																																										
500.41.29-625	Heavy Machinery	.00	.00	.00	.00		.00																																			
	<i>Capital Outlay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00																																			
	Division <b>29 - Diesels Totals</b>	\$73,000.00	\$56,500.00	\$18,000.00	\$23,500.00	(58%)	(\$33,000.00)																																			
	Department <b>41 - Electric Plant Totals</b>	\$10,801,455.00	\$10,965,253.00	\$11,170,969.00	\$12,559,816.00	15%	\$1,594,563.00																																			



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>500 - Electric Fund</b>							
Department <b>42 - Electric Distribution</b>							
Division <b>30 - General Distribution</b>							
EXPENSE							
<u>Salary and Benefits</u>							
<u>Employee Pay</u>							
500.42.30-511	Regular Salaries	582,580.00	579,343.00	505,112.00	601,578.00	4	22,235.00
Position Transactions							
	<i>Level</i>	<i>Position</i>		<i>Type</i>	<i>Code</i>		<i>Total Amount</i>
	Manager	500601 - Distribution Superintendent		Earnings			47,204.00
	Manager	500901 - Crew Leader		Earnings			52,918.00
	Manager	500902 - Crew Leader		Earnings			52,918.00
	Manager	500904 - Crew Leader		Earnings			56,137.00
	Manager	501102 - Line Worker		Earnings			53,465.00
	Manager	501103 - Line Worker		Earnings			55,307.00
	Manager	501104 - Line Worker		Earnings			55,307.00
	Manager	501702 - Apprentice		Earnings			42,248.00
	Manager	501703 - Apprentice		Earnings			50,937.00
	Manager	501704 - Apprentice		Earnings			44,144.00
	Manager	501705 - Apprentice		Earnings			50,937.00
	Manager	501707 - Apprentice		Earnings			40,056.00
						Manager Totals	\$601,578.00
500.42.30-512	Overtime Salaries	80,000.00	80,000.00	59,723.00	80,000.00		.00
500.42.30-513	Part Time Salaries	.00	.00	.00	.00		.00
500.42.30-515	Sick Cashed In	978.00	901.00	901.00	3,302.00	266	2,401.00
500.42.30-516	Holiday Salaries	.00	.00	.00	.00		.00
500.42.30-518	Other Compensation	.00	.00	.00	.00		.00
	<i>Employee Pay Totals</i>	\$663,558.00	\$660,244.00	\$565,736.00	\$684,880.00	4%	\$24,636.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
<b>Department 42 - Electric Distribution</b>							
<b>Division 30 - General Distribution</b>							
<b>EXPENSE</b>							
<b><u>Benefits</u></b>							
500.42.30-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
500.42.30-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
500.42.30-522	Fringe Benefits - Medical / Dental Insurance	104,692.00	114,313.00	96,367.00	107,870.00	(6)	(6,443.00)
500.42.30-528	Fringe Benefits - Life Insurance	607.00	614.00	614.00	727.00	18	113.00
<i>Benefits Totals</i>		\$105,299.00	\$114,927.00	\$96,981.00	\$108,597.00	(6%)	(\$6,330.00)
<b><u>Pensions</u></b>							
500.42.30-523	Fringe Benefits - Medicare	9,757.00	9,621.00	8,015.00	10,029.00	4	408.00
500.42.30-524	Fringe Benefits - Social Security	39,019.00	38,707.00	33,445.00	40,695.00	5	1,988.00
500.42.30-525	Fringe Benefits - IMRF Pension Er Contribution	94,553.00	88,902.00	77,218.00	67,342.00	(24)	(21,560.00)
<i>Pensions Totals</i>		\$143,329.00	\$137,230.00	\$118,678.00	\$118,066.00	(14%)	(\$19,164.00)
<i>Salary and Benefits Totals</i>		\$912,186.00	\$912,401.00	\$781,395.00	\$911,543.00	0%	(\$858.00)
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
500.42.30-564	Cell Phones & Radios	9,320.00	9,800.00	7,863.00	6,256.00	(36)	(3,544.00)

Budget Transactions					
Level	Transaction		Number of Units	Cost Per Unit	Total Amount
Manager	Batteries & chargers		1.0000	500.00	500.00
Manager	Cell phones service costs (16 phones x \$38.50/mo)		12.0000	308.00	3,696.00
Manager	iPad service costs (7 x \$30/month)		12.0000	105.00	1,260.00
Manager	New radios		2.0000	400.00	800.00
				Manager Totals	\$6,256.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
Fund 500 - Electric Fund								
Department 42 - Electric Distribution								
Division 30 - General Distribution								
EXPENSE								
500.42.30-567	Operations & Maintenance	197,000.00	237,400.00	107,400.00	238,900.00	1	1,500.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Annual wood pole inspections					1.0000	9,500.00	9,500.00
Manager	Line clearance - contract tree trimming					1.0000	220,000.00	220,000.00
Manager	Thermography of overhead equipment					1.0000	4,200.00	4,200.00
Manager	Thermography of underground equipment					1.0000	5,200.00	5,200.00
	Manager Totals							\$238,900.00
500.42.30-570	Repair & Maintenance - Buildings	.00	.00	.00	.00		.00	
500.42.30-572	Repair & Maintenance - Landscape	.00	.00	.00	.00		.00	
500.42.30-574	Vehicle Maint Service Charge	114,156.00	114,156.00	114,156.00	159,241.00	39	45,085.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	2022 Fleet service charge					1.0000	159,241.00	159,241.00
	Manager Totals							\$159,241.00
500.42.30-577	Rental - Other	.00	.00	.00	.00		.00	
500.42.30-578	Street Lights	124,862.00	114,319.00	114,319.00	97,615.00	(15)	(16,704.00)	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	CY2022 Street light kWh payment					1.0000	61,575.00	61,575.00
Manager	LED street light heads					80.0000	250.00	20,000.00
Manager	Replacement bulbs & parts					1.0000	3,500.00	3,500.00
Manager	Replacement street light footing covers					10.0000	54.00	540.00
Manager	Valmont light poles					10.0000	1,200.00	12,000.00
	Manager Totals							\$97,615.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>500 - Electric Fund</b>							
Department <b>42 - Electric Distribution</b>							
Division <b>30 - General Distribution</b>							
EXPENSE							
500.42.30-579	Traffic Signals	27,800.00	28,300.00	28,300.00	20,800.00	(27)	(7,500.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Contractor - troubleshooting & programming				4.0000	500.00	2,000.00
Manager	Controller - new				1.0000	3,000.00	3,000.00
Manager	Controller - repair				1.0000	1,300.00	1,300.00
Manager	Repair detection loops				1.0000	3,000.00	3,000.00
Manager	Replace obsolete strobecom				5.0000	1,000.00	5,000.00
Manager	Replacement LED bulbs, detectors, switches, Opticon				1.0000	6,000.00	6,000.00
Manager	Timers, school crossing lights				1.0000	500.00	500.00
	<b>Manager Totals</b>						<b>\$20,800.00</b>
500.42.30-581	Training & Travel	44,305.00	36,644.00	12,765.00	25,264.00	(31)	(11,380.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Apprentice training (4 Apprentices x 3 courses per year)				12.0000	1,150.00	13,800.00
Manager	Apprentice training (modules)				4.0000	616.00	2,464.00
Manager	Apprentice training (program registration)				6.0000	500.00	3,000.00
Manager	Lineman training				3.0000	2,000.00	6,000.00
	<b>Manager Totals</b>						<b>\$25,264.00</b>
500.42.30-583	Property Insurance	.00	.00	.00	.00		.00
	<i>Services &amp; Charges Totals</i>	\$517,443.00	\$540,619.00	\$384,803.00	\$548,076.00	1%	\$7,457.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>500 - Electric Fund</b>							
Department <b>42 - Electric Distribution</b>							

Division **30 - General Distribution**

**EXPENSE**

**Supplies**

500.42.30-537	Uniforms	19,350.00	19,350.00	19,000.00	19,350.00		.00
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Budget Transactions

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Cotton uniform shirts	13.0000	45.00	585.00
Manager	Flame resistant rainwear	13.0000	150.00	1,950.00
Manager	Flame resistant uniform	13.0000	60.00	780.00
Manager	Flame resistant uniform rental (13 persons with 11 sets)	52.0000	130.00	6,760.00
Manager	Lineman boots	12.0000	215.00	2,580.00
Manager	Safety boots	1.0000	175.00	175.00
Manager	Safety glasses	12.0000	110.00	1,320.00
Manager	Winter FR clothing	13.0000	400.00	5,200.00
Manager Totals				\$19,350.00

500.42.30-540	Other Operating Supplies	9,438.00	9,438.00	9,438.00	9,438.00		.00
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Budget Transactions

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Commercial Drivers Licenses (CDL)	5.0000	30.00	150.00
Manager	Inverted marking paint and marking flags	432.0000	2.75	1,188.00
Manager	JULIE annual assessment (50%)	1.0000	3,100.00	3,100.00
Manager	PPE - hard hats, safety glasses, hearing protection	1.0000	500.00	500.00
Manager	Supplies and misc. requirements	1.0000	4,000.00	4,000.00
Manager	Underground locator batteries	2.0000	250.00	500.00
Manager Totals				\$9,438.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
Fund <b>500 - Electric Fund</b>								
Department <b>42 - Electric Distribution</b>								
Division <b>30 - General Distribution</b>								
<b>EXPENSE</b>								
500.42.30-547	Distribution Material	21,656.00	21,656.00	21,656.00	21,656.00		.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	High gloves, sleeves, hose guard, hot sticks					1.0000	21,656.00	21,656.00
							Manager Totals	\$21,656.00
500.42.30-548	Other Small Tools & Equipment	10,100.00	7,300.00	7,300.00	8,500.00	16	1,200.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	GasAlert detector calibration and repairs					9.0000	500.00	4,500.00
Manager	Hand tools					1.0000	4,000.00	4,000.00
							Manager Totals	\$8,500.00
500.42.30-590	Old M & J Account	.00	.00	.00	.00		.00	
	<i>Supplies Totals</i>	\$60,544.00	\$57,744.00	\$57,394.00	\$58,944.00	2%	\$1,200.00	
	<i>Services and Supplies Totals</i>	\$577,987.00	\$598,363.00	\$442,197.00	\$607,020.00	1%	\$8,657.00	
<b>Capital Outlay</b>								
500.42.30-615	Buildings & Structures	.00	.00	.00	.00		.00	
	<i>Capital Outlay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00	
Division	<b>30 - General Distribution Totals</b>	\$1,490,173.00	\$1,510,764.00	\$1,223,592.00	\$1,518,563.00	1%	\$7,799.00	



# Village of Winnetka Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
<b>Department 42 - Electric Distribution</b>							

Division **31 - Underground System**

**EXPENSE**

**Salary and Benefits**

**Employee Pay**

500.42.31-511	Regular Salaries	.00	.00	652,037.00	718,018.00		718,018.00
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Position Transactions					
Level	Position	Type	Code	Total Amount	
Manager	500601 - Distribution Superintendent	Earnings		48,634.00	
Manager	500901 - Crew Leader	Earnings		64,678.00	
Manager	500902 - Crew Leader	Earnings		64,678.00	
Manager	500904 - Crew Leader	Earnings		68,612.00	
Manager	501102 - Line Worker	Earnings		65,347.00	
Manager	501103 - Line Worker	Earnings		63,504.00	
Manager	501104 - Line Worker	Earnings		63,504.00	
Manager	501702 - Apprentice	Earnings		51,636.00	
Manager	501703 - Apprentice	Earnings		62,257.00	
Manager	501704 - Apprentice	Earnings		53,954.00	
Manager	501705 - Apprentice	Earnings		62,257.00	
Manager	501707 - Apprentice	Earnings		48,957.00	
<b>Manager Totals</b>				<b>\$718,018.00</b>	

500.42.31-512	Overtime Salaries	.00	.00	.00	.00		.00
500.42.31-515	Sick Cashed In	949.00	875.00	875.00	3,801.00	334	2,926.00
<i>Employee Pay Totals</i>		<b>\$949.00</b>	<b>\$875.00</b>	<b>\$652,912.00</b>	<b>\$721,819.00</b>	<b>82394%</b>	<b>\$720,944.00</b>



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
<b>Department 42 - Electric Distribution</b>							
<b>Division 31 - Underground System</b>							
<b>EXPENSE</b>							
<b>Benefits</b>							
500.42.31-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
500.42.31-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
500.42.31-522	Fringe Benefits - Medical / Dental Insurance	125,770.00	137,454.00	125,162.00	129,439.00	(6)	(8,015.00)
500.42.31-528	Fringe Benefits - Life Insurance	729.00	739.00	739.00	854.00	16	115.00
	<i>Benefits Totals</i>	<b>\$126,499.00</b>	<b>\$138,193.00</b>	<b>\$125,901.00</b>	<b>\$130,293.00</b>	<b>(6%)</b>	<b>(\$7,900.00)</b>
<b>Pensions</b>							
500.42.31-523	Fringe Benefits - Medicare	10,277.00	10,043.00	9,202.00	10,588.00	5	545.00
500.42.31-524	Fringe Benefits - Social Security	43,948.00	42,942.00	38,253.00	45,207.00	5	2,265.00
500.42.31-525	Fringe Benefits - IMRF Pension Er Contribution	99,586.00	92,807.00	88,718.00	80,392.00	(13)	(12,415.00)
	<i>Pensions Totals</i>	<b>\$153,811.00</b>	<b>\$145,792.00</b>	<b>\$136,173.00</b>	<b>\$136,187.00</b>	<b>(7%)</b>	<b>(\$9,605.00)</b>
	<i>Salary and Benefits Totals</i>	<b>\$281,259.00</b>	<b>\$284,860.00</b>	<b>\$914,986.00</b>	<b>\$988,299.00</b>	<b>247%</b>	<b>\$703,439.00</b>
<b>Services and Supplies</b>							
<b>Supplies</b>							
500.42.31-547	Distribution Material	94,520.00	94,520.00	56,241.00	120,520.00	28	26,000.00

**Budget Transactions**

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Asbestos removal	1.0000	10,000.00	10,000.00
Manager	Connectors for underground services	1.0000	22,500.00	22,500.00
Manager	Fault indicators	1.0000	5,000.00	5,000.00
Manager	Hardware for manholes	1.0000	5,000.00	5,000.00
Manager	Manholes	1.0000	5,000.00	5,000.00
Manager	Manholes for NTHS expansion project	4.0000	5,000.00	20,000.00
Manager	Pulling compound, heat shrink, manhole hardware	1.0000	20,000.00	20,000.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
<b>Department 42 - Electric Distribution</b>							
<b>Division 31 - Underground System</b>							
<b>EXPENSE</b>							
Manager	Splice boxes					30.0000	640.00
Manager	Tape, repair sleeves, connectors, tie wraps					1.0000	10,000.00
Manager	Transformer pads single phase					5.0000	364.00
Manager	Transformer pads three phase					5.0000	400.00
<b>Manager Totals</b>							<b>\$120,520.00</b>
<i>Supplies Totals</i>		<b>\$94,520.00</b>	<b>\$94,520.00</b>	<b>\$56,241.00</b>	<b>\$120,520.00</b>	<b>28%</b>	<b>\$26,000.00</b>
<i>Services and Supplies Totals</i>		<b>\$94,520.00</b>	<b>\$94,520.00</b>	<b>\$56,241.00</b>	<b>\$120,520.00</b>	<b>28%</b>	<b>\$26,000.00</b>
<b>Capital Outlay</b>							
500.42.31-610	Capital Salaries	696,204.00	687,642.00	.00	.00	(100)	(687,642.00)
500.42.31-660	Distribution System	518,888.00	461,883.00	371,329.00	569,414.00	23	107,531.00
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	Cable devices					1.0000	16,608.00
Manager	Conduit - Streetscape Phase 4					1.0000	20,000.00
Manager	Conduit installation - system reinforcement					1.0000	75,000.00
Manager	Pad mount PMH switchgear					1.0000	21,000.00
Manager	Underground conductors					1.0000	436,806.00
<b>Manager Totals</b>							<b>\$569,414.00</b>
<i>Capital Outlay Totals</i>		<b>\$1,215,092.00</b>	<b>\$1,149,525.00</b>	<b>\$371,329.00</b>	<b>\$569,414.00</b>	<b>(50%)</b>	<b>(\$580,111.00)</b>
Division	<b>31 - Underground System Totals</b>	<b>\$1,590,871.00</b>	<b>\$1,528,905.00</b>	<b>\$1,342,556.00</b>	<b>\$1,678,233.00</b>	<b>10%</b>	<b>\$149,328.00</b>



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>500 - Electric Fund</b>							
Department <b>42 - Electric Distribution</b>							
Division <b>33 - Overhead System</b>							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
500.42.33-511	Regular Salaries	.00	.00	.00	.00		.00
500.42.33-512	Overtime Salaries	.00	.00	.00	.00		.00
	<i>Employee Pay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Salary and Benefits Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Services and Supplies</u></b>							
<b><u>Supplies</u></b>							
500.42.33-547	Distribution Material	11,000.00	11,000.00	11,000.00	11,000.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Connectors, tape, service drop conductor				1.0000	5,000.00	5,000.00
Manager	Normal hardware replacements				1.0000	5,000.00	5,000.00
Manager	Recycling costs for wood poles				1.0000	1,000.00	1,000.00
	<i>Manager Totals</i>						\$11,000.00
	<i>Supplies Totals</i>	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	0%	\$0.00
	<i>Services and Supplies Totals</i>	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	0%	\$0.00
<b><u>Capital Outlay</u></b>							
500.42.33-610	Capital Salaries	.00	.00	.00	.00		.00
500.42.33-660	Distribution System	.00	.00	.00	.00		.00
	<i>Capital Outlay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	Division <b>33 - Overhead System Totals</b>	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	0%	\$0.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund 500 - Electric Fund							
Department 42 - Electric Distribution							
Division 34 - Line Transformers & Devices							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
500.42.34-511	Regular Salaries	.00	.00	.00	.00		.00
500.42.34-512	Overtime Salaries	.00	.00	.00	.00		.00
	<i>Employee Pay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Benefits</u></b>							
500.42.34-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
500.42.34-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
500.42.34-522	Fringe Benefits - Medical / Dental Insurance	.00	.00	.00	.00		.00
500.42.34-528	Fringe Benefits - Life Insurance	.00	.00	.00	.00		.00
	<i>Benefits Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Pensions</u></b>							
500.42.34-523	Fringe Benefits - Medicare	.00	.00	.00	.00		.00
500.42.34-524	Fringe Benefits - Social Security	.00	.00	.00	.00		.00
500.42.34-525	Fringe Benefits - IMRF Pension Er Contribution	.00	.00	.00	.00		.00
	<i>Pensions Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Salary and Benefits Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
Fund <b>500 - Electric Fund</b>								
Department <b>42 - Electric Distribution</b>								
Division <b>34 - Line Transformers &amp; Devices</b>								
<b>EXPENSE</b>								
<b><u>Services and Supplies</u></b>								
<b><u>Supplies</u></b>								
500.42.34-547	Distribution Material	9,400.00	4,500.00	4,500.00	4,500.00		.00	
Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager					1.0000	2,500.00	2,500.00
	Manager					1.0000	2,000.00	2,000.00
							Manager Totals	\$4,500.00
	<i>Supplies Totals</i>	\$9,400.00	\$4,500.00	\$4,500.00	\$4,500.00	0%	\$0.00	
	<i>Services and Supplies Totals</i>	\$9,400.00	\$4,500.00	\$4,500.00	\$4,500.00	0%	\$0.00	
<b><u>Capital Outlay</u></b>								
500.42.34-610	Capital Salaries	.00	.00	.00	.00		.00	
500.42.34-660	Distribution System	102,300.00	104,600.00	117,041.00	168,522.00	61	63,922.00	
Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager					5.0000	3,900.00	19,500.00
	Manager					2.0000	12,690.00	25,380.00
	Manager					2.0000	10,419.00	20,838.00
	Manager					1.0000	30,000.00	30,000.00
	Manager					1.0000	25,534.00	25,534.00
	Manager					10.0000	4,727.00	47,270.00
							Manager Totals	\$168,522.00
	<i>Capital Outlay Totals</i>	\$102,300.00	\$104,600.00	\$117,041.00	\$168,522.00	61%	\$63,922.00	
Division	<b>34 - Line Transformers &amp; Devices Totals</b>	\$111,700.00	\$109,100.00	\$121,541.00	\$173,022.00	59%	\$63,922.00	



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change																																																
Fund <b>500 - Electric Fund</b>																																																							
Department <b>42 - Electric Distribution</b>																																																							
Division <b>35 - Meters</b>																																																							
<b>EXPENSE</b>																																																							
<b><u>Salary and Benefits</u></b>																																																							
<b><u>Employee Pay</u></b>																																																							
500.42.35-511	Regular Salaries	.00	.00	.00	.00		.00																																																
500.42.35-512	Overtime Salaries	.00	.00	.00	.00		.00																																																
<i>Employee Pay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00																																																
<i>Salary and Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00																																																
<b><u>Services and Supplies</u></b>																																																							
<b><u>Supplies</u></b>																																																							
500.42.35-547	Distribution Material	18,500.00	18,500.00	6,500.00	8,500.00	(54)	(10,000.00)																																																
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: left;">Budget Transactions</th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th style="text-align: left;">Level</th> <th style="text-align: left;">Transaction</th> <th></th> <th></th> <th></th> <th style="text-align: left;">Number of Units</th> <th style="text-align: left;">Cost Per Unit</th> <th style="text-align: left;">Total Amount</th> </tr> </thead> <tbody> <tr> <td>Manager</td> <td>Annual Test bench - standards certification</td> <td></td> <td></td> <td></td> <td style="text-align: right;">1.0000</td> <td style="text-align: right;">1,500.00</td> <td style="text-align: right;">1,500.00</td> </tr> <tr> <td>Manager</td> <td>Electric meters - new &amp; replacements</td> <td></td> <td></td> <td></td> <td style="text-align: right;">1.0000</td> <td style="text-align: right;">5,000.00</td> <td style="text-align: right;">5,000.00</td> </tr> <tr> <td>Manager</td> <td>Meter locks, rings, covers, seals</td> <td></td> <td></td> <td></td> <td style="text-align: right;">1.0000</td> <td style="text-align: right;">2,000.00</td> <td style="text-align: right;">2,000.00</td> </tr> <tr> <td colspan="6"></td> <td style="text-align: right; border-top: 1px solid black;">Manager Totals</td> <td style="text-align: right; border-top: 1px solid black;">\$8,500.00</td> </tr> </tbody> </table>								Budget Transactions								Level	Transaction				Number of Units	Cost Per Unit	Total Amount	Manager	Annual Test bench - standards certification				1.0000	1,500.00	1,500.00	Manager	Electric meters - new & replacements				1.0000	5,000.00	5,000.00	Manager	Meter locks, rings, covers, seals				1.0000	2,000.00	2,000.00							Manager Totals	\$8,500.00
Budget Transactions																																																							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount																																																
Manager	Annual Test bench - standards certification				1.0000	1,500.00	1,500.00																																																
Manager	Electric meters - new & replacements				1.0000	5,000.00	5,000.00																																																
Manager	Meter locks, rings, covers, seals				1.0000	2,000.00	2,000.00																																																
						Manager Totals	\$8,500.00																																																
<i>Supplies Totals</i>		\$18,500.00	\$18,500.00	\$6,500.00	\$8,500.00	(54%)	(\$10,000.00)																																																
<i>Services and Supplies Totals</i>		\$18,500.00	\$18,500.00	\$6,500.00	\$8,500.00	(54%)	(\$10,000.00)																																																
<b><u>Capital Outlay</u></b>																																																							
500.42.35-610	Capital Salaries	.00	.00	.00	.00		.00																																																
500.42.35-660	Distribution System	.00	.00	.00	.00		.00																																																
<i>Capital Outlay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00																																																
Division <b>35 - Meters Totals</b>		\$18,500.00	\$18,500.00	\$6,500.00	\$8,500.00	(54%)	(\$10,000.00)																																																



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
<b>Department 42 - Electric Distribution</b>							
<b>Division 36 - Substation</b>							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
500.42.36-511	Regular Salaries	.00	.00	.00	.00		.00
500.42.36-512	Overtime Salaries	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Salary and Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
500.42.36-572	Repair & Maintenance - Landscape	1,080.00	1,080.00	1,080.00	1,080.00		.00
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Landscaping for South Load Center				36.0000	30.00	1,080.00
<i>Manager Totals</i>							\$1,080.00
<i>Services &amp; Charges Totals</i>		\$1,080.00	\$1,080.00	\$1,080.00	\$1,080.00	0%	\$0.00
<b><u>Supplies</u></b>							
500.42.36-547	Distribution Material	24,600.00	81,600.00	26,000.00	82,800.00	1	1,200.00
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Consumables				1.0000	7,500.00	7,500.00
Manager	Feeder protection relay				4.0000	2,700.00	10,800.00
Manager	LTC oil filters				2.0000	500.00	1,000.00
Manager	NLC Bus protection relay upgrade				1.0000	10,000.00	10,000.00
Manager	NLC Bus test switches				1.0000	3,200.00	3,200.00
Manager	NLC Transformer 71 bushing repair				1.0000	12,000.00	12,000.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
<b>Department 42 - Electric Distribution</b>							
<b>Division 36 - Substation</b>							
<b>EXPENSE</b>							
Manager	NLC Transformer relay upgrade					1.0000	8,800.00
Manager	RTU communication wiring					1.0000	2,800.00
Manager	RTU spare parts					1.0000	4,000.00
Manager	SCADA - Survalent software support (1 year)					1.0000	14,000.00
Manager	Substation battery capacity testing (2 sites)					2.0000	2,100.00
Manager	Transformer oil testing					1.0000	4,500.00
<b>Manager Totals</b>							<b>\$82,800.00</b>
<i>Supplies Totals</i>		\$24,600.00	\$81,600.00	\$26,000.00	\$82,800.00	1%	\$1,200.00
<i>Services and Supplies Totals</i>		\$25,680.00	\$82,680.00	\$27,080.00	\$83,880.00	1%	\$1,200.00
<b>Capital Outlay</b>							
500.42.36-610	Capital Salaries	.00	.00	.00	.00		.00
500.42.36-615	Buildings & Structures	.00	.00	.00	.00		.00
500.42.36-660	Distribution System	1,430,010.00	1,230,576.00	1,436,393.00	883,204.00	(28)	(347,372.00)
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	ComEd Interconnection of substation transformer					1.0000	108,221.00
Manager	Northfield 138kV metering CT/PT units					4.0000	20,427.00
Manager	Northfield Substation Transformer #2 (installation)					1.0000	220,000.00
Manager	Northfield Substation Transformer #2 (transformer)					1.0000	473,275.00
<b>Manager Totals</b>							<b>\$883,204.00</b>
<i>Capital Outlay Totals</i>		\$1,430,010.00	\$1,230,576.00	\$1,436,393.00	\$883,204.00	(28%)	(\$347,372.00)
<b>Division 36 - Substation Totals</b>		\$1,455,690.00	\$1,313,256.00	\$1,463,473.00	\$967,084.00	(26%)	(\$346,172.00)



# Village of Winnetka Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
<b>Department 42 - Electric Distribution</b>							
<b>Division 37 - New Bus-Cable Pulling &amp; Conduit</b>							
<b>EXPENSE</b>							
<b>Capital Outlay</b>							
500.42.37-660	Distribution System	400,000.00	400,000.00	400,000.00	440,000.00	10	40,000.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Directional boring & conduit installation				1.0000	440,000.00	440,000.00
						Manager Totals	\$440,000.00
	<i>Capital Outlay Totals</i>	\$400,000.00	\$400,000.00	\$400,000.00	\$440,000.00	10%	\$40,000.00
Division	<b>37 - New Bus-Cable Pulling &amp; Conduit Totals</b>	\$400,000.00	\$400,000.00	\$400,000.00	\$440,000.00	10%	\$40,000.00
Department	<b>42 - Electric Distribution Totals</b>	\$5,077,934.00	\$4,891,525.00	\$4,568,662.00	\$4,796,402.00	(2%)	(\$95,123.00)



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
Fund <b>500 - Electric Fund</b>							
Department <b>88 - Depreciation</b>							

Division **01 - Department Wide**

**EXPENSE**

**Depreciation Expense**

500.88.01-800	Depreciation	1,600,000.00	1,600,000.00	1,600,000.00	1,600,000.00		.00
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Budget Transactions					
<i>Level</i>	<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Depreciation		1.0000	1,600,000.00	1,600,000.00
				Manager Totals	\$1,600,000.00

	<i>Depreciation Expense Totals</i>	\$1,600,000.00	\$1,600,000.00	\$1,600,000.00	\$1,600,000.00	0%	\$0.00
Division	<b>01 - Department Wide Totals</b>	\$1,600,000.00	\$1,600,000.00	\$1,600,000.00	\$1,600,000.00	0%	\$0.00
Department	<b>88 - Depreciation Totals</b>	\$1,600,000.00	\$1,600,000.00	\$1,600,000.00	\$1,600,000.00	0%	\$0.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
<b>Fund 500 - Electric Fund</b>								
<b>Department 99 - Transfers</b>								
<b>Division 01 - Department Wide</b>								
<b>EXPENSE</b>								
<b>Transfers</b>								
500.99.01-900	Interfund Transfers - Payment in Lieu of Taxes	1,059,059.00	1,060,226.00	1,060,226.00	1,049,912.00	(1)	(10,314.00)	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Payment in lieu of taxes (\$0.00824 x 127,416,546 kWh)					1.0000	1,049,912.00	1,049,912.00
	<b>Manager Totals</b>							<b>\$1,049,912.00</b>
500.99.01-901	Interfund Transfers - Other Operating Transfers	.00	.00	.00	.00		.00	
	<i>Transfers Totals</i>	\$1,059,059.00	\$1,060,226.00	\$1,060,226.00	\$1,049,912.00	(1%)	(\$10,314.00)	
	<b>Division 01 - Department Wide Totals</b>	\$1,059,059.00	\$1,060,226.00	\$1,060,226.00	\$1,049,912.00	(1%)	(\$10,314.00)	
	<b>Department 99 - Transfers Totals</b>	\$1,059,059.00	\$1,060,226.00	\$1,060,226.00	\$1,049,912.00	(1%)	(\$10,314.00)	
	<b>EXPENSE TOTALS</b>	\$20,486,014.00	\$20,485,587.00	\$20,292,618.00	\$22,135,440.00	8%	\$1,649,853.00	
	<b>Fund 500 - Electric Fund Totals</b>							
	<b>REVENUE TOTALS</b>	\$17,995,967.00	\$17,564,029.00	\$18,249,442.00	\$19,063,864.00	9%	\$1,499,835.00	
	<b>EXPENSE TOTALS</b>	\$20,486,014.00	\$20,485,587.00	\$20,292,618.00	\$22,135,440.00	8%	\$1,649,853.00	
	<b>Fund 500 - Electric Fund Totals</b>	(\$2,490,047.00)	(\$2,921,558.00)	(\$2,043,176.00)	(\$3,071,576.00)	5%	(\$150,018.00)	

# DEPARTMENT NARRATIVE

## WATER

### Mission Statement/Purpose

The Department supplies potable water for the health and safety of the Winnetka and Northfield residents as well as the unincorporated areas of Indian Hill, Woodley Woods, and Longmeadow Road in Northfield. The Department tests the water purification processes and filters water continuously to supply high quality water to our customers. It is also responsible for the installation and repair of the water distribution system.

### Current Year Department Accomplishments

- Performed preventative maintenance on water distribution system which included valve maintenance, valve replacement, replacement of raw water meter, leak detection, hydrant replacement, hydrant maintenance and water meter replacement.
- Complete preventative maintenance work at Water Plant which included replacement dive inspection of raw water line, basin cleaning and vibration testing of pumps.
- Responded to (20) water main breaks year-to-date.
- Responded to (5) service line leaks year-to-date.
- Completed maintenance work on raw water line for Water Plant.
- Completed water main replacement on Birch Street.
- Completed water main replacement on Lincoln Avenue for Streetscape Phase 3.
- Completed transfer of water services on Elm Street for abandonment of main.
- Completed water main replacement on Warwick Road and Essex Road.

### Staffing and Services Levels

Proposed FY 2022 Full-Time Equivalent (FTE) Employees: **10.45**

FY 2021 FTEs: **10.45**

FY 2020 FTEs: **9.2**

FY 2019 FTEs: **9.2**

Proposed FY 2022 Cost of Salaries and Benefits: **\$1,731,636**

Projected FY 2021 Cost of Salaries and Benefits: **\$1,626,679**

Budgeted FY 2021 Cost of Salaries and Benefits: **\$1,613,990**

Actual FY 2020 Cost of Salaries and Benefits: **\$1,432,300**

FY2021 Budget vs. FY2022 Proposed Budget % Change: **7.29%**



### Services and Supplies (Non-Capital) Expenditures

Proposed FY 2022 Cost of Services and Supplies: **\$2,054,530**

Projected FY 2021 Cost of Services and Supplies: **\$1,493,401**

Budgeted FY 2021 Cost of Services and Supplies: **\$1,920,186**

Actual FY 2020 Cost of Services and Supplies: **\$1,457,522**

FY2021 Budget vs. FY2022 Proposed Budget % Change: **7.0%**

# Fiscal Year 2022 Proposed Department Objectives

Objective	Action Steps	Timeframe
Install new service connections	<ul style="list-style-type: none"> <li>• Tap new water services to the distribution system resulting from new construction and/or customer upgrades.</li> </ul>	12/31/22
	<ul style="list-style-type: none"> <li>• Install new water meters resulting from new construction and/or customer upgrades.</li> </ul>	12/31/22
Perform preventative maintenance programs to maintain the reliability of water system	<ul style="list-style-type: none"> <li>• Perform leak detection on the distribution system in Spring 2022.</li> </ul>	4/15/22
	<ul style="list-style-type: none"> <li>• Perform leak detection on the distribution system in Summer 2022.</li> </ul>	8/15/22
	<ul style="list-style-type: none"> <li>• Perform leak detection on the distribution system in Fall 2022.</li> </ul>	12/01/22
	<ul style="list-style-type: none"> <li>• Sandblast and paint approximately 160 fire hydrants.</li> </ul>	10/15/22
	<ul style="list-style-type: none"> <li>• Prepare fire hydrants for winter.</li> </ul>	11/15/22
	<ul style="list-style-type: none"> <li>• Perform valve maintenance on approximately 80 valves.</li> </ul>	12/31/22
	<ul style="list-style-type: none"> <li>• Replace ~200 water meters and test their as-found accuracy.</li> </ul>	12/31/22
	<ul style="list-style-type: none"> <li>• Perform vibration testing of pumps.</li> </ul>	12/31/22
	<ul style="list-style-type: none"> <li>• Perform inspection and cleaning of sedimentation basins in Spring 2022.</li> </ul>	5/01/22
	<ul style="list-style-type: none"> <li>• Perform inspection and cleaning of sedimentation basins in Fall 2022.</li> </ul>	11/15/22
Implement long-term capital plan resulting from Water Fund Cost of Service Study and Water Main Replacement Plan	<ul style="list-style-type: none"> <li>• Implement new water rates required to support water main replacement plan.</li> </ul>	1/01/22
Invest in maintenance and improvements at the Water Plant and Reservoir	<ul style="list-style-type: none"> <li>• Perform dive inspection and cleaning of raw water intake screen</li> </ul>	6/15/22
Perform service improvements to increase reliability in the water distribution system	<ul style="list-style-type: none"> <li>• Replace approximately (6) valves at different locations on water distribution system</li> </ul>	12/31/22
	<ul style="list-style-type: none"> <li>• Replace (2) fire hydrants at different locations on system</li> </ul>	12/31/22
	<ul style="list-style-type: none"> <li>• Main replacement on Gage Street (2021 carry over).</li> </ul>	12/31/22
	<ul style="list-style-type: none"> <li>• Main replacement on Merrill Street (2021 carry over).</li> </ul>	12/31/22
	<ul style="list-style-type: none"> <li>• Main replacement associated with Streetscape Phase 4.</li> </ul>	12/31/22
	<ul style="list-style-type: none"> <li>• Main replacement on Cherry Street.</li> </ul>	12/31/22
	<ul style="list-style-type: none"> <li>• Main replacement on Sunview Lane.</li> </ul>	12/31/22
	<ul style="list-style-type: none"> <li>• Transfer services on Scott Avenue and abandon small main (deferred in 2021).</li> </ul>	12/31/22

# Fiscal Year 2021 Department Objectives Review

**December 31<sup>st</sup>, 2021**  
**Anticipated Completion Status**

**Objective**

Adherence to regulatory requirements.	Ongoing
Install new service connections.	Ongoing
Perform preventative maintenance programs to maintain the reliability of water system.	In progress (Note: Number of meter, valve, and hydrant replacements impacted by COVID.)



# Financial Summary

Water Fund	Actual 2020	Budget 2021 A	Estimate 2021 B	Budget 2022 C	% Change A to C	% Change B to C
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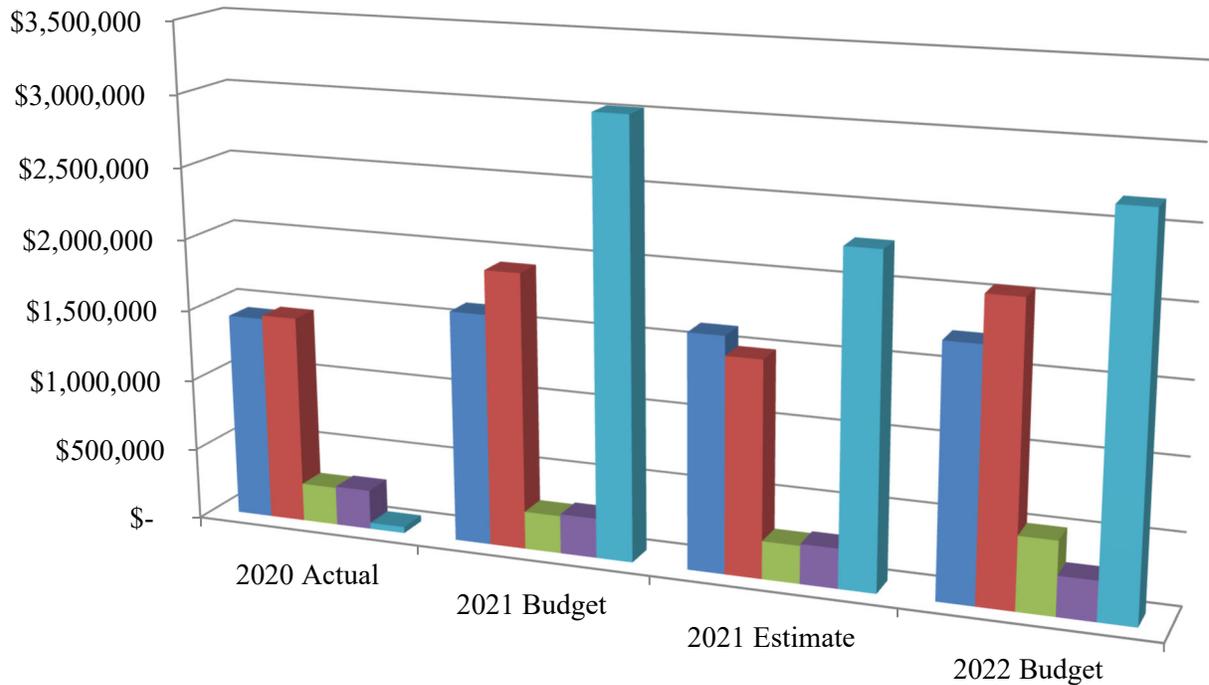
Operating						
Revenue	\$ 5,315,294	\$ 5,309,158	\$ 6,034,295	\$ 6,043,829	13.8%	0.2%
Expenses	\$ (3,433,982)	\$ (4,073,936)	\$ (3,659,840)	\$ (4,571,526)	12.2%	24.9%
Net Operating Income (loss)	\$ 1,881,312	\$ 1,235,222	\$ 2,374,455	\$ 1,472,303	19.2%	-38.0%
Operating Expense Detail						
Salaries and Benefits	\$ 1,432,300	\$ 1,613,990	\$ 1,626,679	\$ 1,731,636	7.3%	6.5%
Services and Supplies	\$ 1,457,522	\$ 1,920,186	\$ 1,493,401	\$ 2,054,530	7.0%	37.6%
Debt Service	\$ 267,600	\$ 263,200	\$ 263,200	\$ 508,800	100.0%	100.0%
Payment in Lieu of Taxes	\$ 276,560	\$ 276,560	\$ 276,560	\$ 276,560	0.0%	0.0%
	\$ 3,433,982	\$ 4,073,936	\$ 3,659,840	\$ 4,571,526		

Capital Outlay	\$ 43,338	\$ 3,027,054	\$ 2,281,498	\$ 2,674,146	-11.7%	17.2%
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Total Fund Expense	\$ 3,477,320	\$ 7,100,990	\$ 5,941,338	\$ 7,245,672	2.0%	22.0%
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Net Fund Income (loss)	\$ 1,837,974	\$ (1,791,832)	\$ 92,957	\$ (1,201,843)	-32.9%	-1392.9%
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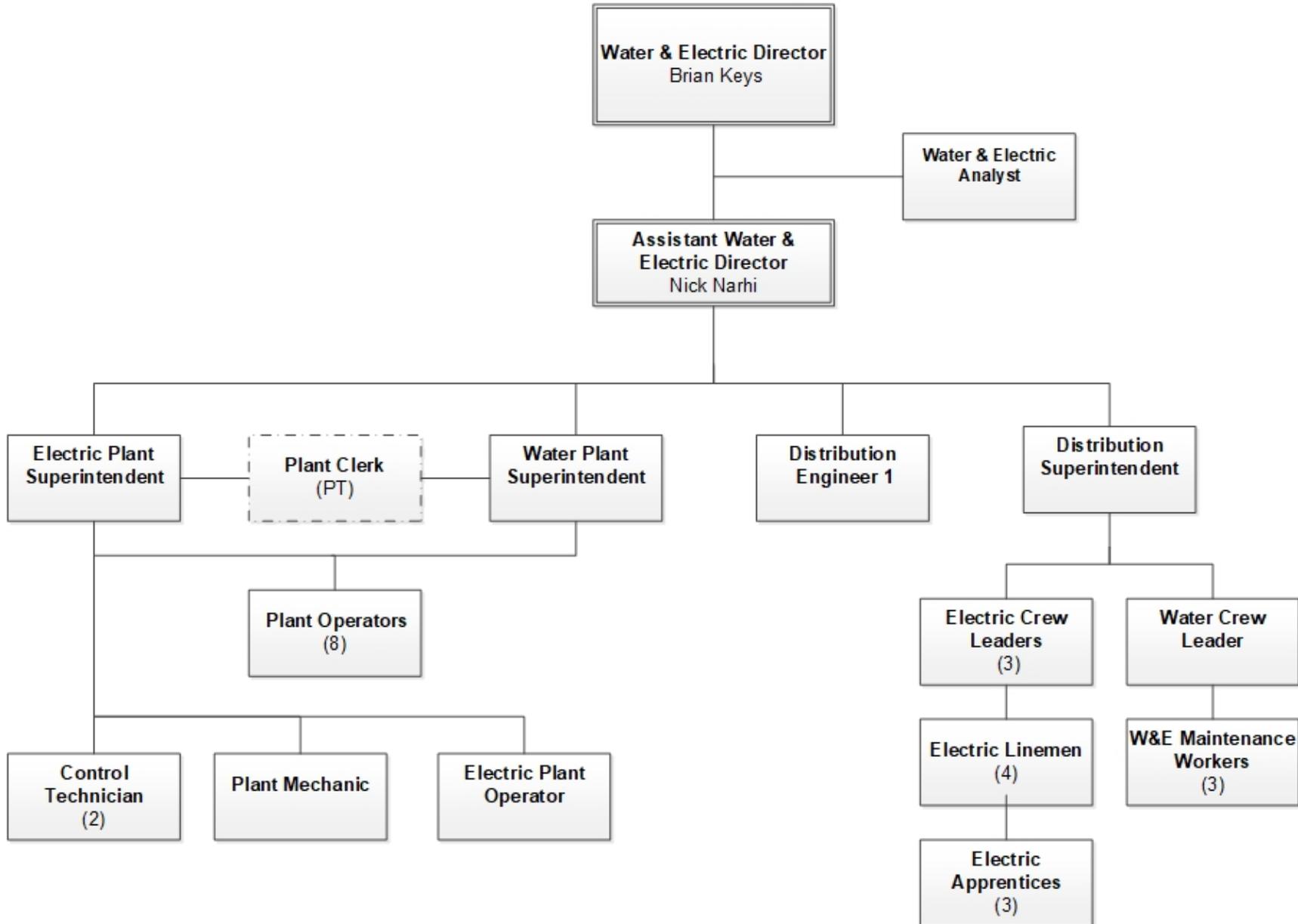
## Water Fund



■ Salaries and Benefits 
 ■ Services and Supplies 
 ■ Debt Service 
 ■ Payment in Lieu of Taxes 
 ■ Capital Outlay

# Organizational Chart

## Village of Winnetka Water & Electric Department





# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
Fund 520 - Water Fund								
REVENUE								
<u>Charges For Service</u>								
<u>Utilities- Electric, Water, Sewer, Refuse</u>								
520-446.05	Water Service Winnetka	3,481,621.00	3,582,093.00	4,165,555.00	4,316,036.00	20	733,943.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	CY2022 Sales 80,772 kcu.ft @ \$46.30					1.0000	3,739,744.00	3,739,744.00
Manager	Water meters =<1-inch (3,682 @ \$11.00/meter)					12.0000	40,502.00	486,024.00
Manager	Water meters 1.5-inch (261 @ \$15.90/meter)					12.0000	4,149.90	49,798.80
Manager	Water meters 2-inch (103 @ \$22.60/meter)					12.0000	2,327.80	27,933.60
Manager	Water meters 3-inch (12 @ \$72.00/meter)					12.0000	864.00	10,368.00
Manager	Water meters 4-inch (2 @ \$90.30/meter)					12.0000	180.60	2,167.20
							Manager Totals	\$4,316,035.60
520-446.10	Water Service Northfield	885,193.00	907,877.00	971,123.00	817,990.00	(10)	(89,887.00)	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	CY2022 Sales 37,159 kcu.ft @ \$21.88 (4/12)					1.0000	271,010.00	271,010.00
Manager	CY2022 Sales 37,159 kcu.ft @ \$22.08 (8/12)					1.0000	546,980.00	546,980.00
							Manager Totals	\$817,990.00
520-446.20	Water Service Unincorporated	584,509.00	617,963.00	695,902.00	721,700.00	17	103,737.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	CY2022 Sales 8,238 kcu.ft @ \$82.88					1.0000	682,766.00	682,766.00
Manager	Water meters =<1-inch (138 @ \$11.00/meter)					12.0000	1,518.00	18,216.00
Manager	Water meters 1.5-inch (83 @ \$15.90/meter)					12.0000	1,319.70	15,836.40
Manager	Water meters 2-inch (18 @ \$22.60/meter)					12.0000	406.80	4,881.60
							Manager Totals	\$721,700.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
<b>Fund 520 - Water Fund</b>								
<b>REVENUE</b>								
520-446.30	Water Service Special	84,101.00	76,165.00	76,165.00	77,878.00	2	1,713.00	
Budget Transactions								
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>
Manager		CY2022 Sales 2,169 kcu.ft @ \$34.71		1.0000		75,286.00		75,286.00
Manager		Water meters 3-inch (3 @ \$72.00/meter)		12.0000		216.00		2,592.00
						Manager Totals		\$77,878.00
520-446.60	Water Service Penalties	17,225.00	17,225.00	7,884.00	17,225.00		.00	
520-446.65	Water Service Fees - Turn Off / Turn On	.00	.00	.00	.00		.00	
520-446.70	Water Service Miscellaneous	.00	.00	.00	.00		.00	
520-446.81	Water Service Construction-Water Use	6,000.00	3,000.00	2,820.00	3,000.00		.00	
520-446.82	Water Service Fees - Water Connection	65,000.00	60,000.00	77,204.00	60,000.00		.00	
<i>Utilities- Electric, Water, Sewer, Refuse Totals</i>		\$5,123,649.00	\$5,264,323.00	\$5,996,653.00	\$6,013,829.00	14%	\$749,506.00	
<i>Charges For Service Totals</i>		\$5,123,649.00	\$5,264,323.00	\$5,996,653.00	\$6,013,829.00	14%	\$749,506.00	
<b>Other Revenue</b>								
520-470	Property Sales	.00	.00	.00	.00		.00	
520-474.10	Other Miscellaneous Donations	.00	.00	.00	.00		.00	
520-474.90	Other Miscellaneous Income	.00	.00	9,712.00	.00		.00	
<i>Other Revenue Totals</i>		\$0.00	\$0.00	\$9,712.00	\$0.00	+++	\$0.00	
<b>Interest Income</b>								
520-460.05	Interest Interest on Investments	44,835.00	44,835.00	27,930.00	30,000.00	(33)	(14,835.00)	
<i>Interest Income Totals</i>		\$44,835.00	\$44,835.00	\$27,930.00	\$30,000.00	(33%)	(\$14,835.00)	
<b>REVENUE TOTALS</b>		\$5,168,484.00	\$5,309,158.00	\$6,034,295.00	\$6,043,829.00	14%	\$734,671.00	



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 520 - Water Fund</b>							
<b>Department 60 - Water General</b>							
Division 01 - Department Wide							
<b>EXPENSE</b>							
<b>Salary and Benefits</b>							
<b>Employee Pay</b>							
520.60.01-511	Regular Salaries	.00	.00	.00	.00		.00
520.60.01-512	Overtime Salaries	.00	.00	.00	.00		.00
520.60.01-513	Part Time Salaries	.00	.00	.00	.00		.00
520.60.01-515	Sick Cashed In	.00	.00	.00	.00		.00
520.60.01-516	Holiday Salaries	.00	.00	.00	.00		.00
520.60.01-518	Other Compensation	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>Benefits</b>							
520.60.01-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
520.60.01-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
520.60.01-522	Fringe Benefits - Medical / Dental Insurance	.00	.00	.00	.00		.00
520.60.01-528	Fringe Benefits - Life Insurance	.00	.00	.00	.00		.00
520.60.01-582	Tuition Assistance	.00	.00	.00	.00		.00
<i>Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>Pensions</b>							
520.60.01-523	Fringe Benefits - Medicare	.00	.00	.00	.00		.00
520.60.01-524	Fringe Benefits - Social Security	.00	.00	.00	.00		.00
520.60.01-525	Fringe Benefits - IMRF Pension Er Contribution	.00	.00	.00	.00		.00
<i>Pensions Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Salary and Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
<b>Fund 520 - Water Fund</b>								
<b>Department 60 - Water General</b>								
<b>Division 01 - Department Wide</b>								
<b>EXPENSE</b>								
<b><u>Services and Supplies</u></b>								
<b><u>Services &amp; Charges</u></b>								
520.60.01-550	Administrative Charges	562,800.00	562,800.00	562,800.00	562,800.00		.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Administrative charges					12.0000	46,900.00	562,800.00
							Manager Totals	\$562,800.00
520.60.01-551	Consulting Services	110,000.00	115,000.00	45,000.00	185,000.00	61	70,000.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Professional services - AMI consulting (1/3 of total)					1.0000	30,000.00	30,000.00
Manager	Professional services - high lift pump control system					1.0000	60,000.00	60,000.00
Manager	Professional services - raw water intake, zebra mussel control					1.0000	80,000.00	80,000.00
Manager	Professional services - regulatory reporting					1.0000	15,000.00	15,000.00
							Manager Totals	\$185,000.00
520.60.01-552	Engineering Services	500.00	500.00	.00	500.00		.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Drafting / Autocad services					4.0000	125.00	500.00
							Manager Totals	\$500.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
<b>Fund 520 - Water Fund</b>								
<b>Department 60 - Water General</b>								
<b>Division 01 - Department Wide</b>								
<b>EXPENSE</b>								
520.60.01-555	GIS & Aerial Mapping	12,346.00	12,346.00	12,346.00	12,346.00		.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	GIS Charge - \$85,000 X 14.525%					1.0000	12,346.00	12,346.00
							Manager Totals	\$12,346.00
520.60.01-556	Village Data Processing / Network Charge	9,380.00	9,380.00	9,380.00	9,380.00		.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Computer charges					12.0000	781.66	9,380.00
							Manager Totals	\$9,380.00
520.60.01-557	Technology Licensing & Maintenance	3,075.00	3,075.00	3,085.00	3,085.00		10.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Adobe subscription (50%)					1.0000	100.00	100.00
Manager	AutoCAD subscription (50% of W&E total)					1.0000	625.00	625.00
Manager	Drop Box cloud storage (50%)					1.0000	60.00	60.00
Manager	Emaint (maintenance management system 50%)					1.0000	1,700.00	1,700.00
Manager	KYPipe model (annual fee)					1.0000	600.00	600.00
							Manager Totals	\$3,085.00
520.60.01-559	Drainage	.00	.00	.00	.00		.00	



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
<b>Fund 520 - Water Fund</b>								
<b>Department 60 - Water General</b>								
<b>Division 01 - Department Wide</b>								
<b>EXPENSE</b>								
520.60.01-561	Safety	.00	.00	.00	.00		.00	
520.60.01-563	Telephone Service	14,744.00	14,744.00	14,744.00	14,744.00		.00	
Budget Transactions								
<i>Level</i>		<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager		831000**** (AT&T Fiber) Northfield				12.0000	325.00	3,900.00
Manager		831000**** (AT&T Fiber) Plant				12.0000	325.00	3,900.00
Manager		831000**** (AT&T Fiber) Wilmette				12.0000	325.00	3,900.00
Manager		Monthly PRI share (Comcast)				12.0000	253.64	3,044.00
Manager Totals							\$14,744.00	
520.60.01-564	Cell Phones & Radios	3,800.00	3,800.00	2,100.00	2,764.00	(27)	(1,036.00)	
Budget Transactions								
<i>Level</i>		<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager		Cellular device accessories				1.0000	500.00	500.00
Manager		Cellular service charge (iPads x 3, Phones x 4)				12.0000	122.00	1,464.00
Manager		New radios				2.0000	400.00	800.00
Manager Totals							\$2,764.00	
520.60.01-568	Utilities	180,858.00	186,614.00	166,265.00	196,514.00	5	9,900.00	
Budget Transactions								
<i>Level</i>		<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager		High lift pumps electric				1.0000	103,880.00	103,880.00
Manager		Reservoir electric				1.0000	23,320.00	23,320.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 520 - Water Fund</b>							
<b>Department 60 - Water General</b>							
<b>Division 01 - Department Wide</b>							
<b>EXPENSE</b>							
Manager	Reservoir natural gas					1.0000	7,450.00
Manager	Storm water utility (1/2 split with Electric)					12.0000	267.50
Manager	Water Plant electric					1.0000	38,213.00
Manager	Water Plant natural gas & heat					1.0000	18,437.00
Manager	Wilmette interconnect - ComEd electric					12.0000	167.00
Manager Totals							\$196,514.00
520.60.01-570	Repair & Maintenance - Buildings	137,900.00	112,900.00	30,400.00	128,400.00	14	15,500.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	10 kW solar panels					1.0000	37,500.00
Manager	Building maintenance					1.0000	10,000.00
Manager	HVAC maintenance Water Plant (\$200/unit)					2.0000	200.00
Manager	Misc. cleaning and maintenance supplies					1.0000	5,000.00
Manager	Painting					1.0000	5,000.00
Manager	Repair of crainway concrete floor (50%)					1.0000	20,000.00
Manager	Replace garage heater in warehouse					1.0000	3,500.00
Manager	Tuckpointing					1.0000	7,000.00
Manager	Water Plant slope stability - inlets, pipe and plantings					1.0000	40,000.00
Manager Totals							\$128,400.00
520.60.01-572	Repair & Maintenance - Landscape	1,980.00	1,980.00	.00	1,980.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	Landscaping for Water Plant (50%)					36.0000	55.00
Manager Totals							\$1,980.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
<b>Fund 520 - Water Fund</b>								
<b>Department 60 - Water General</b>								
<b>Division 01 - Department Wide</b>								
<b>EXPENSE</b>								
520.60.01-574	Vehicle Maint Service Charge	37,068.00	37,068.00	37,068.00	48,102.00	30	11,034.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	2022 Fleet maintenance					1.0000	48,102.00	48,102.00
							Manager Totals	\$48,102.00
520.60.01-575	Rental - Office Equipment	.00	.00	.00	.00		.00	
520.60.01-576	Rental - Machinery	.00	.00	.00	.00		.00	
520.60.01-577	Rental - Other	.00	.00	.00	.00		.00	
520.60.01-580	Memberships & Publications	350.00	350.00	361.00	370.00	6	20.00	
520.60.01-581	Training & Travel	3,025.00	2,225.00	2,449.00	2,725.00	22	500.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	IMUA safety meetings (25% of \$6900)					1.0000	1,725.00	1,725.00
Manager	Miscellaneous					1.0000	500.00	500.00
Manager	WaterCon conference					2.0000	250.00	500.00
							Manager Totals	\$2,725.00
520.60.01-583	Property Insurance	39,850.00	39,850.00	39,850.00	.00	(100)	(39,850.00)	
	<i>Services &amp; Charges Totals</i>	\$1,117,676.00	\$1,102,632.00	\$925,848.00	\$1,168,710.00	6%	\$66,078.00	
<b>Supplies</b>								
520.60.01-531	Office Supplies - General	4,000.00	4,000.00	5,682.00	5,682.00	42	1,682.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Office supplies and misc. requirements					1.0000	5,682.00	5,682.00
							Manager Totals	\$5,682.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
<b>Fund 520 - Water Fund</b>								
<b>Department 60 - Water General</b>								
<b>Division 01 - Department Wide</b>								
<b>EXPENSE</b>								
520.60.01-532	Computer Equipment	.00	400.00	400.00	1,900.00	375	1,500.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	iPad					1.0000	400.00	400.00
Manager	Large format scanner/copier (50% of W&E allocation)					1.0000	1,500.00	1,500.00
Manager Totals							\$1,900.00	
520.60.01-537	Uniforms	.00	.00	.00	.00		.00	
520.60.01-540	Other Operating Supplies	750.00	750.00	750.00	4,750.00	533	4,000.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	AED maintenance					1.0000	250.00	250.00
Manager	Freight and postage					1.0000	500.00	500.00
Manager	Replacement AED					4.0000	1,000.00	4,000.00
Manager Totals							\$4,750.00	
520.60.01-542	Vehicles, Parts and Equipment	.00	73,500.00	59,777.00	24,500.00	(67)	(49,000.00)	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Replace 2016 Vehicle #51 (50%)					1.0000	24,500.00	24,500.00
Manager Totals							\$24,500.00	
<i>Supplies Totals</i>		\$4,750.00	\$78,650.00	\$66,609.00	\$36,832.00	(53%)	(\$41,818.00)	
<i>Services and Supplies Totals</i>		\$1,122,426.00	\$1,181,282.00	\$992,457.00	\$1,205,542.00	2%	\$24,260.00	



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 520 - Water Fund</b>							
<b>Department 60 - Water General</b>							
<b>Division 01 - Department Wide</b>							
<b>EXPENSE</b>							
<b>Capital Outlay</b>							
520.60.01-615	Buildings & Structures	.00	.00	.00	.00		.00
520.60.01-625	Heavy Machinery	.00	.00	.00	150,000.00		150,000.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Replacement of 2004 Backhoe Loader				1.0000	150,000.00	150,000.00
						Manager Totals	\$150,000.00
520.60.01-630	Motor Vehicles	46,356.00	.00	.00	95,000.00		95,000.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Replacement of dump truck				1.0000	95,000.00	95,000.00
						Manager Totals	\$95,000.00
<i>Capital Outlay Totals</i>		\$46,356.00	\$0.00	\$0.00	\$245,000.00	+++	\$245,000.00
<b>Insurance and Other Chargebacks</b>							
520.60.01-530	Liability Insurance	.00	.00	.00	81,600.00		81,600.00
<i>Insurance and Other Chargebacks Totals</i>		\$0.00	\$0.00	\$0.00	\$81,600.00	+++	\$81,600.00
<b>Depreciation Expense</b>							
520.60.01-800	Depreciation	.00	.00	.00	.00		.00
<i>Depreciation Expense Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 520 - Water Fund</b>							
<b>Department 60 - Water General</b>							
Division <b>01 - Department Wide</b>							
<b>EXPENSE</b>							
<b><u>Debt Service</u></b>							
520.60.01-705	Principal	.00	.00	.00	.00		.00
520.60.01-710	Interest	17,600.00	13,200.00	13,200.00	8,800.00	(33)	(4,400.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	FY2022 interest expense for \$1,000,000 loan from General Fund				1.0000	8,800.00	8,800.00
						Manager Totals	\$8,800.00
	<i>Debt Service Totals</i>	\$17,600.00	\$13,200.00	\$13,200.00	\$8,800.00	(33%)	(\$4,400.00)
<b><u>Transfers</u></b>							
520.60.01-900	Interfund Transfers - Payment in Lieu of Taxes	.00	.00	.00	.00		.00
520.60.01-901	Interfund Transfers - Other Operating Transfers	.00	.00	.00	.00		.00
	<i>Transfers Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	Division <b>01 - Department Wide Totals</b>	\$1,186,382.00	\$1,194,482.00	\$1,005,657.00	\$1,540,942.00	29%	\$346,460.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 520 - Water Fund</b>							
<b>Department 60 - Water General</b>							
Division <b>10 - Administration</b>							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
520.60.10-511	Regular Salaries	155,314.00	179,188.00	139,902.00	174,045.00	(3)	(5,143.00)
Position Transactions							
	<i>Level</i>		<i>Position</i>		<i>Type</i>	<i>Code</i>	<i>Total Amount</i>
	Manager		500101 - Water & Electric Director		Earnings		63,551.00
	Manager		500202 - Assistant W&E Director		Earnings		42,992.00
	Manager		501301 - Distribution Engineer 1		Earnings		33,583.00
	Manager		501304 - W&E ANALYST		Earnings		33,919.00
						Manager Totals	\$174,045.00
520.60.10-512	Overtime Salaries	.00	.00	.00	.00		.00
520.60.10-513	Part Time Salaries	3,900.00	.00	.00	.00		.00
520.60.10-515	Sick Cashed In	2,099.00	1,208.00	1,207.00	489.00	(60)	(719.00)
520.60.10-518	Other Compensation	.00	.00	825.00	825.00		825.00
	<i>Employee Pay Totals</i>	\$161,313.00	\$180,396.00	\$141,934.00	\$175,359.00	(3%)	(\$5,037.00)
<b><u>Benefits</u></b>							
520.60.10-521	Fringe Benefits - Worker's Compensation	61,565.00	61,565.00	61,565.00	42,500.00	(31)	(19,065.00)
520.60.10-522	Fringe Benefits - Medical / Dental Insurance	24,399.00	23,317.00	23,317.00	27,187.00	17	3,870.00
520.60.10-528	Fringe Benefits - Life Insurance	163.00	164.00	164.00	209.00	27	45.00
520.60.10-523	Fringe Benefits - Medicare	2,373.00	2,633.00	2,633.00	2,558.00	(3)	(75.00)
520.60.10-525	Fringe Benefits - IMRF Pension Er Contribution	25,095.00	22,821.00	20,000.00	19,309.00	(15)	(3,512.00)
	<i>Pensions Totals</i>	\$27,468.00	\$25,454.00	\$22,633.00	\$21,867.00	(14%)	(\$3,587.00)
	<i>Salary and Benefits Totals</i>	\$274,908.00	\$290,896.00	\$249,613.00	\$267,122.00	(8%)	(\$23,774.00)
	Division <b>10 - Administration Totals</b>	\$274,908.00	\$290,896.00	\$249,613.00	\$267,122.00	(8%)	(\$23,774.00)



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 520 - Water Fund</b>							
<b>Department 60 - Water General</b>							
Division <b>21 - Engineering</b>							
<b>EXPENSE</b>							
<b>Salary and Benefits</b>							
<b>Employee Pay</b>							
520.60.21-511	Regular Salaries	.00	.00	.00	.00		.00
520.60.21-512	Overtime Salaries	.00	.00	.00	.00		.00
520.60.21-515	Sick Cashed In	.00	.00	.00	.00		.00
	<i>Employee Pay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Salary and Benefits Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>Services and Supplies</b>							
<b>Services &amp; Charges</b>							
520.60.21-555	GIS & Aerial Mapping	.00	.00	.00	.00		.00
	<i>Services &amp; Charges Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>Supplies</b>							
520.60.21-540	Other Operating Supplies	500.00	500.00	.00	.00	(100)	(500.00)
	<i>Supplies Totals</i>	\$500.00	\$500.00	\$0.00	\$0.00	(100%)	(\$500.00)
	<i>Services and Supplies Totals</i>	\$500.00	\$500.00	\$0.00	\$0.00	(100%)	(\$500.00)
	<b>Division 21 - Engineering Totals</b>	\$500.00	\$500.00	\$0.00	\$0.00	(100%)	(\$500.00)
	<b>Department 60 - Water General Totals</b>	\$1,461,790.00	\$1,485,878.00	\$1,255,270.00	\$1,808,064.00	22%	\$322,186.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 520 - Water Fund</b>							
<b>Department 61 - Water Plant</b>							

Division 40 - Water Plant

**EXPENSE**

Salary and Benefits

Employee Pay

520.61.40-511	Regular Salaries	537,032.00	578,761.00	473,705.00	587,294.00	1	8,533.00
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Position Transactions

Level	Position	Type	Code	Total Amount
Manager	500501 - Water Plant Superintendent	Earnings		138,401.00
Manager	501001 - E & W Plant Operator	Earnings		46,848.00
Manager	501002 - E & W Plant Operator	Earnings		46,200.00
Manager	501003 - E & W Plant Operator	Earnings		56,137.00
Manager	501004 - E & W Plant Operator	Earnings		44,604.00
Manager	501005 - E & W Plant Operator	Earnings		56,137.00
Manager	501006 - E & W Plant Operator	Earnings		56,137.00
Manager	501007 - E & W Plant Operator	Earnings		46,200.00
Manager	501008 - E & W Plant Operator	Earnings		47,183.00
Manager	501502 - Electric Plant Operator Only	Earnings		49,447.00
<b>Manager Totals</b>				<b>\$587,294.00</b>

520.61.40-512	Overtime Salaries	20,000.00	20,000.00	29,950.00	20,000.00		.00
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520.61.40-515	Sick Cashed In	3,772.00	1,139.00	1,036.00	.00	(100)	(1,139.00)
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<i>Employee Pay Totals</i>		\$560,804.00	\$599,900.00	\$504,691.00	\$607,294.00	1%	\$7,394.00
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Benefits

520.61.40-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
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520.61.40-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
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520.61.40-522	Fringe Benefits - Medical / Dental Insurance	100,645.00	113,254.00	113,254.00	115,554.00	2	2,300.00
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520.61.40-528	Fringe Benefits - Life Insurance	559.00	616.00	616.00	713.00	16	97.00
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<i>Benefits Totals</i>		\$101,204.00	\$113,870.00	\$113,870.00	\$116,267.00	2%	\$2,397.00
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# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 520 - Water Fund</b>							
<b>Department 61 - Water Plant</b>							

Division **40 - Water Plant**

**EXPENSE**

**Pensions**

520.61.40-523	Fringe Benefits - Medicare	8,132.00	8,733.00	8,000.00	8,806.00	1	73.00
520.61.40-524	Fringe Benefits - Social Security	34,094.00	36,732.00	32,000.00	37,124.00	1	392.00
520.61.40-525	Fringe Benefits - IMRF Pension Er Contribution	90,043.00	80,693.00	75,000.00	64,669.00	(20)	(16,024.00)
520.61.40-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00
520.61.40-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00
<i>Pensions Totals</i>		\$132,269.00	\$126,158.00	\$115,000.00	\$110,599.00	(12%)	(\$15,559.00)
<i>Salary and Benefits Totals</i>		\$794,277.00	\$839,928.00	\$733,561.00	\$834,160.00	(1%)	(\$5,768.00)

**Services and Supplies**

**Services & Charges**

520.61.40-564	Cell Phones & Radios	.00	.00	.00	462.00		462.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Cellular service charge (Water Plant Sup.)	12.0000	38.50	462.00
			Manager Totals	\$462.00

520.61.40-567	Operations & Maintenance	175,200.00	144,200.00	128,950.00	169,800.00	18	25,600.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Bearings, couplings, grease, service	1.0000	1,500.00	1,500.00
Manager	Bus 4 and 5 spare breakers	3.0000	5,700.00	17,100.00
Manager	Chemical feed pumps	2.0000	3,000.00	6,000.00
Manager	Chlorine safety equipment	1.0000	5,000.00	5,000.00
Manager	Intake inspection and cleaning	1.0000	15,000.00	15,000.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 520 - Water Fund</b>							
<b>Department 61 - Water Plant</b>							

Division **40 - Water Plant**

**EXPENSE**

Manager	Low lift pump repair (contingency funding)					1.0000	30,000.00	30,000.00
Manager	Maintenance commodities					1.0000	25,000.00	25,000.00
Manager	Operations commodities					1.0000	24,000.00	24,000.00
Manager	Rapid mix replacement parts and service					1.0000	15,000.00	15,000.00
Manager	RTU spare parts					1.0000	3,200.00	3,200.00
Manager	Water Plant MWRD					1.0000	28,000.00	28,000.00
							Manager Totals	\$169,800.00

520.61.40-581      Training & Travel      8,000.00      8,000.00      1,078.00      6,000.00      (25)      (2,000.00)

Budget Transactions						
Level	Transaction	Number of Units	Cost Per Unit	Total Amount		
Manager	Certification classes for Water Plant	1.0000	2,000.00	2,000.00		
Manager	Chlorine safety training	1.0000	2,250.00	2,250.00		
Manager	Water Plant Operator Training	1.0000	1,750.00	1,750.00		
Manager Totals						
\$6,000.00						

*Services & Charges Totals*      **\$183,200.00      \$152,200.00      \$130,028.00      \$176,262.00      16%      \$24,062.00**

**Supplies**

520.61.40-535      Lab & Chemicals      159,250.00      164,030.00      149,293.00      164,030.00      .00

Budget Transactions						
Level	Transaction	Number of Units	Cost Per Unit	Total Amount		
Manager	Lab supplies	1.0000	13,650.00	13,650.00		
Manager	PDC labs	1.0000	6,180.00	6,180.00		
Manager	Purification chemicals	1.0000	144,200.00	144,200.00		
Manager Totals						
\$164,030.00						



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
<b>Fund 520 - Water Fund</b>								
<b>Department 61 - Water Plant</b>								
<b>Division 40 - Water Plant</b>								
<b>EXPENSE</b>								
520.61.40-537	Uniforms	650.00	650.00	325.00	650.00		.00	
Budget Transactions								
<i>Level</i>		<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager		Flame resistant uniform (Supt.)				1.0000	350.00	350.00
Manager		Safety shoes (Supt.)				1.0000	175.00	175.00
Manager		Winter flame resistant clothing (Supt.)				1.0000	125.00	125.00
Manager Totals							\$650.00	
520.61.40-548	Other Small Tools & Equipment	6,000.00	6,500.00	3,250.00	3,250.00	(50)	(3,250.00)	
<i>Supplies Totals</i>		\$165,900.00	\$171,180.00	\$152,868.00	\$167,930.00	(2%)	(\$3,250.00)	
<i>Services and Supplies Totals</i>		\$349,100.00	\$323,380.00	\$282,896.00	\$344,192.00	6%	\$20,812.00	
<b>Capital Outlay</b>								
520.61.40-610	Capital Salaries	.00	.00	.00	.00		.00	
520.61.40-615	Buildings & Structures	140,000.00	150,000.00	58,941.00	.00	(100)	(150,000.00)	
520.61.40-620	Improvements Other Than Buildings	.00	140,000.00	192,065.00	.00	(100)	(140,000.00)	
520.61.40-625	Heavy Machinery	.00	85,000.00	60,505.00	.00	(100)	(85,000.00)	
<i>Capital Outlay Totals</i>		\$140,000.00	\$375,000.00	\$311,511.00	\$0.00	(100%)	(\$375,000.00)	
Division <b>40 - Water Plant</b> Totals		\$1,283,377.00	\$1,538,308.00	\$1,327,968.00	\$1,178,352.00	(23%)	(\$359,956.00)	
Department <b>61 - Water Plant</b> Totals		\$1,283,377.00	\$1,538,308.00	\$1,327,968.00	\$1,178,352.00	(23%)	(\$359,956.00)	



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 520 - Water Fund</b>							
<b>Department 62 - Water Distribution</b>							

Division **30 - General Distribution**

**EXPENSE**

**Salary and Benefits**

**Employee Pay**

520.62.30-511	Regular Salaries	139,690.00	175,473.00	175,473.00	183,085.00	4	7,612.00
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Position Transactions

Level	Position	Type	Code	Total Amount
Manager	500601 - Distribution Superintendent	Earnings		47,204.00
Manager	501601 - Water Distribution Supervisor	Earnings		47,692.00
Manager	502401 - W & E Maintenance Worker	Earnings		31,110.00
Manager	502402 - W & E Maintenance Worker	Earnings		28,223.00
Manager	502403 - W & E Maintenance Worker	Earnings		28,856.00
Manager Totals				\$183,085.00

520.62.30-512	Overtime Salaries	130,000.00	130,000.00	130,000.00	130,000.00		.00
520.62.30-513	Part Time Salaries	.00	.00	.00	.00		.00
520.62.30-515	Sick Cashed In	949.00	875.00	875.00	908.00	4	33.00
520.62.30-516	Holiday Salaries	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		\$270,639.00	\$306,348.00	\$306,348.00	\$313,993.00	2%	\$7,645.00

**Benefits**

520.62.30-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
520.62.30-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
520.62.30-522	Fringe Benefits - Medical / Dental Insurance	32,226.00	41,700.00	41,700.00	40,236.00	(4)	(1,464.00)
520.62.30-528	Fringe Benefits - Life Insurance	157.00	204.00	.00	240.00	18	36.00
<i>Benefits Totals</i>		\$32,383.00	\$41,904.00	\$41,700.00	\$40,476.00	(3%)	(\$1,428.00)



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 520 - Water Fund</b>							
<b>Department 62 - Water Distribution</b>							

Division **30 - General Distribution**

**EXPENSE**

**Pensions**

520.62.30-523	Fringe Benefits - Medicare	3,925.00	4,444.00	4,444.00	4,553.00	2	109.00
520.62.30-524	Fringe Benefits - Social Security	12,382.00	15,056.00	15,056.00	15,954.00	6	898.00
520.62.30-525	Fringe Benefits - IMRF Pension Er Contribution	38,037.00	41,061.00	41,061.00	20,258.00	(51)	(20,803.00)
<i>Pensions Totals</i>		\$54,344.00	\$60,561.00	\$60,561.00	\$40,765.00	(33%)	(\$19,796.00)
<i>Salary and Benefits Totals</i>		\$357,366.00	\$408,813.00	\$408,609.00	\$395,234.00	(3%)	(\$13,579.00)

**Services and Supplies**

**Services & Charges**

520.62.30-564	Cell Phones & Radios	.00	.00	.00	4,956.00		4,956.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Cell phone service costs (16 phones x \$38.50)	12.0000	308.00	3,696.00
Manager	iPad service costs (7 x \$30/month)	12.0000	105.00	1,260.00
Manager Totals				\$4,956.00

520.62.30-567	Operations & Maintenance	75,000.00	75,000.00	30,953.00	75,000.00		.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Backfill material - sand and crushed stone	1.0000	29,000.00	29,000.00
Manager	Concrete, bricks, and mortar	1.0000	2,000.00	2,000.00
Manager	Landscaping	30.0000	300.00	9,000.00
Manager	Spoil removal & disposal	1.0000	35,000.00	35,000.00
Manager Totals				\$75,000.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 520 - Water Fund</b>							
<b>Department 62 - Water Distribution</b>							

Division **30 - General Distribution**

**EXPENSE**

520.62.30-569	Repair & Maintenance - Mach & Equip	.00	.00	.00	.00		.00
520.62.30-570	Repair & Maintenance - Buildings	.00	.00	.00	.00		.00
520.62.30-581	Training & Travel	2,000.00	2,000.00	1,057.00	2,000.00		.00

Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Training water crews	1.0000	2,000.00	2,000.00
Manager Totals				\$2,000.00

*Services & Charges Totals* \$77,000.00 \$77,000.00 \$32,010.00 \$81,956.00 6% \$4,956.00

**Supplies**

520.62.30-537	Uniforms	3,820.00	3,820.00	4,367.00	3,820.00		.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Cotton uniform	3.0000	45.00	135.00
Manager	Flame resistant uniform	3.0000	60.00	180.00
Manager	Flame resistant uniform rental (3 persons with 11 sets)	52.0000	30.00	1,560.00
Manager	Safety glasses	2.0000	110.00	220.00
Manager	Safety shoes	3.0000	175.00	525.00
Manager	Winter flame resistant clothing	3.0000	400.00	1,200.00
Manager Totals				\$3,820.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 520 - Water Fund</b>							
<b>Department 62 - Water Distribution</b>							

Division **30 - General Distribution**

**EXPENSE**

520.62.30-540	Other Operating Supplies	10,848.00	10,878.00	10,620.00	10,878.00		.00
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Budget Transactions							
Level	Transaction		Number of Units	Cost Per Unit	Total Amount		
Manager	Commercial Drivers License s (CDL)		3.0000	30.00	90.00		
Manager	Inverted marking paint and marking flags		432.0000	2.75	1,188.00		
Manager	JULIE annual assessment (50%)		1.0000	3,100.00	3,100.00		
Manager	Linen cleaning services		1.0000	500.00	500.00		
Manager	PPE - hard hats, safety glasses, hearing protection		1.0000	500.00	500.00		
Manager	Supplies and misc. requirements		1.0000	5,000.00	5,000.00		
Manager	Underground locator batteries		2.0000	250.00	500.00		
				Manager Totals	\$10,878.00		

520.62.30-548	Other Small Tools & Equipment	7,500.00	7,500.00	14,000.00	10,000.00	33	2,500.00
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Budget Transactions							
Level	Transaction		Number of Units	Cost Per Unit	Total Amount		
Manager	Misc. tools, replacement pumps, etc.		1.0000	10,000.00	10,000.00		
				Manager Totals	\$10,000.00		

	<i>Supplies Totals</i>	\$22,168.00	\$22,198.00	\$28,987.00	\$24,698.00	11%	\$2,500.00
	<i>Services and Supplies Totals</i>	\$99,168.00	\$99,198.00	\$60,997.00	\$106,654.00	8%	\$7,456.00
Division	<b>30 - General Distribution Totals</b>	\$456,534.00	\$508,011.00	\$469,606.00	\$501,888.00	(1%)	(\$6,123.00)



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 520 - Water Fund</b>							
<b>Department 62 - Water Distribution</b>							
Division <b>35 - Meters</b>							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
520.62.35-511	Regular Salaries	.00	.00	.00	.00		.00
520.62.35-512	Overtime Salaries	.00	.00	.00	.00		.00
520.62.35-515	Sick Cashed In	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Salary and Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
520.62.35-567	Operations & Maintenance	76,150.00	67,000.00	27,213.00	55,000.00	(18)	(12,000.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Water meter accuracy testing				200.0000	20.00	4,000.00
Manager	Water meter parts (touch pads, wire, couplings)				1.0000	3,000.00	3,000.00
Manager	Water meters - new & replacements				1.0000	48,000.00	48,000.00
Manager Totals							\$55,000.00
<i>Services &amp; Charges Totals</i>		\$76,150.00	\$67,000.00	\$27,213.00	\$55,000.00	(18%)	(\$12,000.00)
<i>Services and Supplies Totals</i>		\$76,150.00	\$67,000.00	\$27,213.00	\$55,000.00	(18%)	(\$12,000.00)
<b><u>Capital Outlay</u></b>							
520.62.35-610	Capital Salaries	.00	.00	.00	.00		.00
520.62.35-660	Distribution System	.00	.00	.00	.00		.00
<i>Capital Outlay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Division <b>35 - Meters Totals</b>		\$76,150.00	\$67,000.00	\$27,213.00	\$55,000.00	(18%)	(\$12,000.00)



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
<b>Fund 520 - Water Fund</b>								
<b>Department 62 - Water Distribution</b>								
<b>Division 41 - Water Mains</b>								
<b>EXPENSE</b>								
<b><u>Salary and Benefits</u></b>								
<b><u>Employee Pay</u></b>								
520.62.41-511	Regular Salaries	.00	.00	160,543.00	166,079.00		166,079.00	
Position Transactions								
	<i>Level</i>		<i>Position</i>	<i>Type</i>	<i>Code</i>		<i>Total Amount</i>	
	Manager		501601 - Water Distribution Supervisor	Earnings			58,291.00	
	Manager		502401 - W & E Maintenance Worker	Earnings			38,024.00	
	Manager		502402 - W & E Maintenance Worker	Earnings			34,495.00	
	Manager		502403 - W & E Maintenance Worker	Earnings			35,269.00	
							Manager Totals	\$166,079.00
520.62.41-512	Overtime Salaries	.00	.00	.00	.00		.00	
520.62.41-515	Sick Cashed In	.00	.00	.00	.00		.00	
<i>Employee Pay Totals</i>		\$0.00	\$0.00	\$160,543.00	\$166,079.00	+++	\$166,079.00	
<b><u>Benefits</u></b>								
520.62.41-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00	
520.62.41-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00	
520.62.41-522	Fringe Benefits - Medical / Dental Insurance	29,112.00	40,367.00	40,367.00	37,832.00	(6)	(2,535.00)	
520.62.41-528	Fringe Benefits - Life Insurance	134.00	190.00	190.00	217.00	14	27.00	
<i>Benefits Totals</i>		\$29,246.00	\$40,557.00	\$40,557.00	\$38,049.00	(6%)	(\$2,508.00)	
<b><u>Pensions</u></b>								
520.62.41-523	Fringe Benefits - Medicare	1,732.00	2,328.00	2,328.00	2,407.00	3	79.00	
520.62.41-524	Fringe Benefits - Social Security	7,408.00	9,954.00	9,954.00	10,298.00	3	344.00	
520.62.41-525	Fringe Benefits - IMRF Pension Er Contribution	16,787.00	21,514.00	21,514.00	18,287.00	(15)	(3,227.00)	
<i>Pensions Totals</i>		\$25,927.00	\$33,796.00	\$33,796.00	\$30,992.00	(8%)	(\$2,804.00)	
<i>Salary and Benefits Totals</i>		\$55,173.00	\$74,353.00	\$234,896.00	\$235,120.00	216%	\$160,767.00	



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 520 - Water Fund</b>							
<b>Department 62 - Water Distribution</b>							

Division **41 - Water Mains**

**EXPENSE**

Services and Supplies

Services & Charges

520.62.41-567	Operations & Maintenance	184,326.00	184,326.00	105,918.00	173,742.00	(6)	(10,584.00)
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Budget Transactions

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Contractor resources - maintenance (valves, main breaks)	1.0000	30,000.00	30,000.00
Manager	Fire hydrants	10.0000	2,400.00	24,000.00
Manager	Hydrant antifreeze	9.0000	550.00	4,950.00
Manager	Hydrant painting	171.0000	95.00	16,245.00
Manager	Hydrant parts	1.0000	2,500.00	2,500.00
Manager	Insertion valves	3.0000	4,940.00	14,820.00
Manager	Leak location services	9.0000	800.00	7,200.00
Manager	Manhole covers, frames, vaults	10.0000	850.00	8,500.00
Manager	Repair sleeves, fittings, pipe	1.0000	40,000.00	40,000.00
Manager	System leak detection inspection	3.0000	8,509.00	25,527.00
<b>Manager Totals</b>				<b>\$173,742.00</b>

<i>Services &amp; Charges Totals</i>	\$184,326.00	\$184,326.00	\$105,918.00	\$173,742.00	(6%)	(\$10,584.00)
<i>Services and Supplies Totals</i>	\$184,326.00	\$184,326.00	\$105,918.00	\$173,742.00	(6%)	(\$10,584.00)



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 520 - Water Fund</b>							
<b>Department 62 - Water Distribution</b>							

Division **41 - Water Mains**

**EXPENSE**

**Capital Outlay**

520.62.41-610	Capital Salaries	119,477.00	160,543.00	.00	.00	(100)	(160,543.00)
520.62.41-660	Distribution System	1,643,451.00	2,491,511.00	1,969,987.00	2,429,146.00	(3)	(62,365.00)

Budget Transactions

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	2022 Road Rehab. - Cherry St. water main replacement	1.0000	600,000.00	600,000.00
Manager	2022 Road Rehab. - Sunview Ln. water main replacement	1.0000	375,000.00	375,000.00
Manager	Main Replacement on Gage Street (2021 carry over)	1.0000	268,400.00	268,400.00
Manager	Main Replacement on Merrill Street (2021 carry over)	1.0000	198,000.00	198,000.00
Manager	Professional services - design of 2023 water main projects	1.0000	60,000.00	60,000.00
Manager	Streetscape Phase 4 water main work	1.0000	560,996.00	560,996.00
Manager	Transfer Services - Scott Ave (Randolph/Green Bay)	1.0000	166,750.00	166,750.00
Manager	Willow Road rail road crossing (extended carry over)	1.0000	200,000.00	200,000.00
<i>Manager Totals</i>				<b>\$2,429,146.00</b>

<i>Capital Outlay Totals</i>	\$1,762,928.00	\$2,652,054.00	\$1,969,987.00	\$2,429,146.00	(8%)	(\$222,908.00)
Division <b>41 - Water Mains Totals</b>	\$2,002,427.00	\$2,910,733.00	\$2,310,801.00	\$2,838,008.00	(2%)	(\$72,725.00)



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 520 - Water Fund</b>							
<b>Department 62 - Water Distribution</b>							
Division 42 - Water Reservoir							
EXPENSE							
<u>Salary and Benefits</u>							
<u>Employee Pay</u>							
520.62.42-511	Regular Salaries	.00	.00	.00	.00		.00
520.62.42-512	Overtime Salaries	.00	.00	.00	.00		.00
520.62.42-515	Sick Cashed In	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Salary and Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<u>Services and Supplies</u>							
<u>Services &amp; Charges</u>							
520.62.42-567	Operations & Maintenance	5,500.00	5,500.00	8,566.00	31,800.00	478	26,300.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Chlorine feed equipment				1.0000	4,500.00	4,500.00
Manager	Flow meter				1.0000	7,800.00	7,800.00
Manager	Normal requirements				1.0000	3,000.00	3,000.00
Manager	RTU parts				1.0000	1,500.00	1,500.00
Manager	VFD #11 replacement				1.0000	15,000.00	15,000.00
<i>Manager Totals</i>							\$31,800.00
<i>Services &amp; Charges Totals</i>		\$5,500.00	\$5,500.00	\$8,566.00	\$31,800.00	478%	\$26,300.00
<i>Services and Supplies Totals</i>		\$5,500.00	\$5,500.00	\$8,566.00	\$31,800.00	478%	\$26,300.00
<u>Capital Outlay</u>							
520.62.42-610	Capital Salaries	.00	.00	.00	.00		.00
520.62.42-660	Distribution System	.00	.00	.00	.00		.00
<i>Capital Outlay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Division 42 - Water Reservoir Totals		\$5,500.00	\$5,500.00	\$8,566.00	\$31,800.00	478%	\$26,300.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 520 - Water Fund</b>							
<b>Department 62 - Water Distribution</b>							
<b>Division 43 - Water Services</b>							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
520.62.43-511	Regular Salaries	.00	.00	.00	.00		.00
520.62.43-512	Overtime Salaries	.00	.00	.00	.00		.00
520.62.43-515	Sick Cashed In	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Salary and Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
520.62.43-567	Operations & Maintenance	59,000.00	59,000.00	15,354.00	56,000.00	(5)	(3,000.00)
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Contractor resources - repair of water services				1.0000	16,000.00	16,000.00
Manager	Repair fittings				1.0000	5,000.00	5,000.00
Manager	Tapped saddles, corp. stops, valves, curb boxes				1.0000	35,000.00	35,000.00
						Manager Totals	\$56,000.00
<i>Services &amp; Charges Totals</i>		\$59,000.00	\$59,000.00	\$15,354.00	\$56,000.00	(5%)	(\$3,000.00)
<i>Services and Supplies Totals</i>		\$59,000.00	\$59,000.00	\$15,354.00	\$56,000.00	(5%)	(\$3,000.00)
Division <b>43 - Water Services Totals</b>		\$59,000.00	\$59,000.00	\$15,354.00	\$56,000.00	(5%)	(\$3,000.00)
Department <b>62 - Water Distribution Totals</b>		\$2,599,611.00	\$3,550,244.00	\$2,831,540.00	\$3,482,696.00	(2%)	(\$67,548.00)



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 520 - Water Fund</b>							
<b>Department 88 - Depreciation</b>							

Division **01 - Department Wide**

**EXPENSE**

**Depreciation Expense**

520.88.01-800	Depreciation	450,000.00	450,000.00	450,000.00	450,000.00		.00
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Budget Transactions

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Depreciation	1.0000	450,000.00	450,000.00
			Manager Totals	\$450,000.00

	<i>Depreciation Expense Totals</i>	\$450,000.00	\$450,000.00	\$450,000.00	\$450,000.00	0%	\$0.00
Division	<b>01 - Department Wide Totals</b>	\$450,000.00	\$450,000.00	\$450,000.00	\$450,000.00	0%	\$0.00
Department	<b>88 - Depreciation Totals</b>	\$450,000.00	\$450,000.00	\$450,000.00	\$450,000.00	0%	\$0.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 520 - Water Fund</b>							
<b>Department 99 - Transfers</b>							
<b>Division 01 - Department Wide</b>							
<b>EXPENSE</b>							
<b><u>Transfers</u></b>							
520.99.01-900	Interfund Transfers - Payment in Lieu of Taxes	276,560.00	276,560.00	276,560.00	276,560.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Payment in Lieu of Taxes (Frozen @ 2015)				1.0000	276,560.00	276,560.00
						Manager Totals	\$276,560.00
520.99.01-901	Interfund Transfers - Other Operating Transfers	250,000.00	250,000.00	250,000.00	500,000.00	100	250,000.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Principal payments 3 & 4 of 4 (General Fund)				2.0000	250,000.00	500,000.00
						Manager Totals	\$500,000.00
<i>Transfers Totals</i>		\$526,560.00	\$526,560.00	\$526,560.00	\$776,560.00	47%	\$250,000.00
Division 01 - Department Wide Totals		\$526,560.00	\$526,560.00	\$526,560.00	\$776,560.00	47%	\$250,000.00
Department 99 - Transfers Totals		\$526,560.00	\$526,560.00	\$526,560.00	\$776,560.00	47%	\$250,000.00
<b>EXPENSE TOTALS</b>		\$6,321,338.00	\$7,550,990.00	\$6,391,338.00	\$7,695,672.00	2%	\$144,682.00
Fund 520 - Water Fund Totals							
<b>REVENUE TOTALS</b>		\$5,168,484.00	\$5,309,158.00	\$6,034,295.00	\$6,043,829.00	14%	\$734,671.00
<b>EXPENSE TOTALS</b>		\$6,321,338.00	\$7,550,990.00	\$6,391,338.00	\$7,695,672.00	2%	\$144,682.00
Fund 520 - Water Fund Totals		(\$1,152,854.00)	(\$2,241,832.00)	(\$357,043.00)	(\$1,651,843.00)	(26%)	\$589,989.00

# DEPARTMENT NARRATIVE

## SANITARY SEWER

### Mission Statement/Purpose

The Public Works Department is responsible for operating the Village Sanitary Sewer System, which includes 246,955 lineal feet of sewer main, 1,131 manholes, and a sanitary lift station.

The budget includes Infiltration/Inflow (I/I) monitoring funds and contingency funds for contracting out point repairs, to allow a greater focus of in-house staff on cleaning and maintenance activities. The continuation of rodent control and root foaming activities are included as normal cleaning and maintenance operations. Operating transfers to the General Fund to cover administrative expenses are expected to increase annually at the overall Village guidelines for cost control.

### Current Year Department Accomplishments

- Continued to perform annual video and cleaning maintenance programs to maintain a seven-year inspection cycle and identify system weakness and required repairs.
- Continued to perform clearing and general maintenance of all drainage ditches.
- Performed detailed residential inspections for flood protection assistance and property protection advice. Staff identified numerous defects on private properties and provided homeowners with increased understanding on how homes connect to the Village's system.
- Continued to locate and eliminate cross connections that allow sewer cross-contamination to storm sewers.
- Installed trenchless liner to repair identified section of sewers which were identified in the 2018 sewer system study.

### Staffing and Services Levels

Proposed FY 2022 Full-Time Equivalent (FTE) Employees: **3.3**

FY 2021 FTEs: **3.30**

FY 2020 FTEs: **2.95**

FY 2019 FTEs: **2.95**

Proposed FY 2022 Cost of Salaries and Benefits: **\$359,104**

Projected FY 2021 Cost of Salaries and Benefits: **\$452,143**

Budgeted FY 2021 Cost of Salaries and Benefits: **\$398,962**

Actual FY 2020 Cost of Salaries and Benefits: **\$359,661**

FY2021 Budget vs. FY2022 Proposed Budget % Change: **-9.99%**



### Services and Supplies (Non-Capital) Expenditures

Proposed FY 2022 Cost of Services and Supplies: **\$489,002**

Projected FY 2021 Cost of Services and Supplies: **\$418,101**

Budgeted FY 2021 Cost of Services and Supplies: **\$501,501**

Actual FY 2020 Cost of Services and Supplies: **\$389,323**

FY2021 Budget vs. FY2022 Proposed Budget % Change: **-2.5%**

# Fiscal Year 2022 Proposed Department Objectives

Objective	Action Steps	Timeframe
Implement annual maintenance and inspection programs to ensure functionality and reliability of sewer system.	<ul style="list-style-type: none"> <li>• Perform annual cleaning and video inspection program to maintain a seven-year inspection cycle.</li> <li>• Perform root intrusion foaming program as needed.</li> <li>• Continue to locate and eliminate cross-connections that allow sanitary sewer contamination to storm sewers.</li> </ul>	12/31/22
Implement programs to reduce sanitary sewer backups.	<ul style="list-style-type: none"> <li>• Capital repairs and improvements</li> <li>• Assist with dye testing, cleaning and videoing specific to operational and inflow reduction studies.</li> <li>• Continue with the structure relining of existing sanitary manholes.</li> <li>• Perform trenchless relining as part of high and medium priorities as part of 2018 I/I study.</li> </ul>	12/31/22
Ensure compliance with MWRD Inflow/Infiltration Control regulations.	<ul style="list-style-type: none"> <li>• Provide assistance and guidance to property owners to reduce I/I.</li> <li>• Assist the Engineering Division with collection of data and annual reporting requirements.</li> <li>• Continue participation in the development of MWRD LTOP/PSP initiatives.</li> </ul>	12/31/22
Perform High and Medium repairs to existing sanitary mains based on the 2018 Inflow and Infiltration Study.	<ul style="list-style-type: none"> <li>• Efforts focusing on high and medium priority areas identified in latest I/I report.</li> </ul>	12/31/22



# Fiscal Year 2021 Department Objectives Review

**December 31<sup>st</sup>, 2021**  
**Anticipated Completion Status**

**Objective**

Implement programs to reduce sanitary sewer backups.	Ongoing
Ensure compliance with MWRD Inflow/Infiltration Control regulations.	Ongoing
Perform High and Medium repairs to existing sanitary mains based on the 2018 Inflow and Infiltration Study	Ongoing
CCTV Video display on GIS mapping system.	Complete
Ensure that equipment and vehicles are maintained for reliability and operational needs.	Purchased new push camera



# Financial Summary

Sanitary Sewer Fund	Actual 2020	Budget 2021 A	Estimate 2021 B	Budget 2022 C	% Change A to C	% Change B to C
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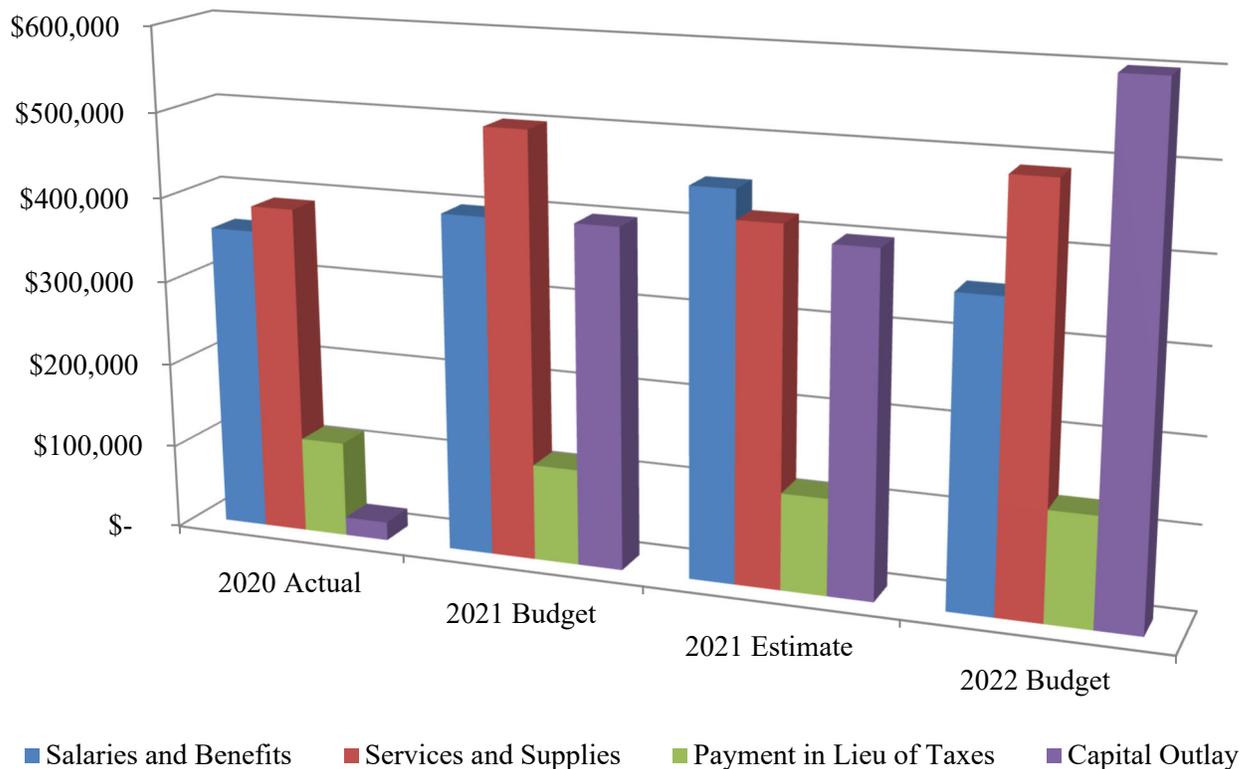
Operating						
Revenue	\$ 1,526,418	\$ 1,421,193	\$ 1,470,514	\$ 1,632,130	14.8%	11.0%
Expenses	\$ (862,352)	\$ (1,014,158)	\$ (984,209)	\$ (977,856)	-3.6%	-0.6%
Net Operating Income (loss)	\$ 664,066	\$ 407,035	\$ 486,305	\$ 654,274	60.7%	34.5%
Operating Expense Detail						
Salaries and Benefits	\$ 359,661	\$ 398,962	\$ 452,143	\$ 359,104	-10.0%	-20.6%
Services and Supplies	\$ 389,323	\$ 501,501	\$ 418,101	\$ 489,002	-2.5%	17.0%
Payment in Lieu of Taxes	\$ 113,368	\$ 113,695	\$ 113,965	\$ 129,750	14.1%	13.9%
	\$ 862,352	\$ 1,014,158	\$ 984,209	\$ 977,856		

Capital Outlay	\$ 21,806	\$ 400,000	\$ 400,000	\$ 600,000	50.0%	50.0%
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Total Fund Expense	\$ 884,158	\$ 1,414,158	\$ 1,384,209	\$ 1,577,856	11.6%	14.0%
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Net Fund Income (loss)	\$ 642,260	\$ 7,035	\$ 86,305	\$ 54,274	671.5%	-37.1%
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## Sanitary Sewer Fund



## Department Metrics

- Video inspected 26,643 lineal feet of sanitary mains to maintain a seven-year inspection cycle and identify system weakness and required repairs.
- Identified and repaired 3 sanitary sewer defects.
- Clean and maintained 55,572 lineal feet of sewer mains to maintain a seven-year cycle and preempt catastrophic failures.
- Installed 9,092 lineal feet of trenchless structural liner in existing sanitary mains reducing groundwater and root infiltration improving flow and extending system life, without invasive open cut repairs.
- Root foamed 4,081 lineal feet of sanitary sewer main (root intrusion control)



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change																				
<b>Fund 540 - Sanitary Sewer Fund</b>																											
<b>REVENUE</b>																											
<b>Charges For Service</b>																											
<b>Utilities- Electric, Water, Sewer, Refuse</b>																											
540-447	Sanitary Sewer Service	1,417,101.00	1,412,003.00	1,457,173.00	1,621,880.00	15	209,877.00																				
Budget Transactions																											
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><i>Level</i></th> <th style="text-align: left;"><i>Transaction</i></th> <th style="text-align: right;"><i>Number of Units</i></th> <th style="text-align: right;"><i>Cost Per Unit</i></th> <th style="text-align: right;"><i>Total Amount</i></th> </tr> </thead> <tbody> <tr> <td>Manager</td> <td>Sanitary Sewer customer charge (\$2 per month)</td> <td style="text-align: right;">4,077.0000</td> <td style="text-align: right;">24.00</td> <td style="text-align: right;">97,848.00</td> </tr> <tr> <td>Manager</td> <td>Winnetka service charge (2% rate increase, 2022-2024)</td> <td style="text-align: right;">80,722.0000</td> <td style="text-align: right;">18.88</td> <td style="text-align: right;">1,524,031.36</td> </tr> <tr> <td colspan="3"></td> <td style="text-align: right;">Manager Totals</td> <td style="text-align: right; border-top: 1px solid black;">\$1,621,879.36</td> </tr> </tbody> </table>								<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	Manager	Sanitary Sewer customer charge (\$2 per month)	4,077.0000	24.00	97,848.00	Manager	Winnetka service charge (2% rate increase, 2022-2024)	80,722.0000	18.88	1,524,031.36				Manager Totals	\$1,621,879.36
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>																							
Manager	Sanitary Sewer customer charge (\$2 per month)	4,077.0000	24.00	97,848.00																							
Manager	Winnetka service charge (2% rate increase, 2022-2024)	80,722.0000	18.88	1,524,031.36																							
			Manager Totals	\$1,621,879.36																							
540-447.60	Sanitary Sewer Service Penalties	.00	.00	3,081.00	.00		.00																				
540-447.70	Sanitary Sewer Service Miscellaneous	.00	.00	.00	.00		.00																				
<i>Utilities- Electric, Water, Sewer, Refuse Totals</i>		\$1,417,101.00	\$1,412,003.00	\$1,460,254.00	\$1,621,880.00	15%	\$209,877.00																				
<i>Charges For Service Totals</i>		\$1,417,101.00	\$1,412,003.00	\$1,460,254.00	\$1,621,880.00	15%	\$209,877.00																				
<b>Transfers</b>																											
540-490.10	Interfund Transfers In Other Transfers	.00	.00	.00	.00		.00																				
<i>Transfers Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00																				
<b>Other Revenue</b>																											
540-470	Property Sales	.00	.00	.00	.00		.00																				
540-474.90	Other Miscellaneous Income	1,500.00	1,500.00	1,500.00	1,500.00		.00																				
540-475	Disposal of Capital Assets	.00	.00	.00	.00		.00																				
<i>Other Revenue Totals</i>		\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	0%	\$0.00																				
<b>Interest Income</b>																											
540-460.05	Interest Interest on Investments	7,690.00	7,690.00	8,760.00	8,750.00	14	1,060.00																				
<i>Interest Income Totals</i>		\$7,690.00	\$7,690.00	\$8,760.00	\$8,750.00	14%	\$1,060.00																				
<b>REVENUE TOTALS</b>		\$1,426,291.00	\$1,421,193.00	\$1,470,514.00	\$1,632,130.00	15%	\$210,937.00																				



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 540 - Sanitary Sewer Fund</b>							
<b>Department 70 - Sewers</b>							
Division 01 - Department Wide							
EXPENSE							
<u>Salary and Benefits</u>							
<u>Employee Pay</u>							
540.70.01-511	Regular Salaries	271,671.00	259,999.00	265,412.00	242,997.00	(7)	(17,002.00)
Position Transactions							
<i>Level</i>	<i>Position</i>			<i>Type</i>	<i>Code</i>		<i>Total Amount</i>
Manager	300101 - Public Works Director			Earnings			16,400.00
Manager	300801 - Sewer Supervisor			Earnings			41,942.00
Manager	301404 - Maintenance Worker			Earnings			43,076.00
Manager	301405 - Maintenance Worker			Earnings			38,136.00
Manager	301410 - Maintenance Worker			Earnings			32,668.00
Manager	301411 - Maintenance Worker			Earnings			44,249.00
Manager	350101 - Director of Engineering			Earnings			16,963.00
Manager	350301 - Civil Engineer			Earnings			9,563.00
Manager Totals							\$242,997.00
540.70.01-512	Overtime Salaries	3,000.00	3,000.00	8,000.00	3,000.00		.00
540.70.01-513	Part Time Salaries	6,929.00	6,760.00	6,760.00	8,840.00	31	2,080.00
Position Transactions							
<i>Level</i>	<i>Position</i>			<i>Type</i>	<i>Code</i>		<i>Total Amount</i>
Manager	301413 - Sewer Department - Seasonal			Earnings			8,840.00
Manager Totals							\$8,840.00
540.70.01-515	Sick Cashed In	1,594.00	.00	13,132.00	.00		.00
540.70.01-518	Other Compensation	1,870.00	1,296.00	1,296.00	1,546.00	19	250.00
<i>Employee Pay Totals</i>		\$285,064.00	\$271,055.00	\$294,600.00	\$256,383.00	(5%)	(\$14,672.00)



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 540 - Sanitary Sewer Fund</b>							
<b>Department 70 - Sewers</b>							
Division 01 - Department Wide							
EXPENSE							
<u>Benefits</u>							
540.70.01-521	Fringe Benefits - Worker's Compensation	12,500.00	12,500.00	12,500.00	10,000.00	(20)	(2,500.00)
540.70.01-522	Fringe Benefits - Medical / Dental Insurance	49,311.00	41,634.00	46,030.00	46,386.00	11	4,752.00
540.70.01-528	Fringe Benefits - Life Insurance	299.00	274.00	317.00	285.00	4	11.00
<i>Benefits Totals</i>		\$62,110.00	\$54,408.00	\$58,847.00	\$56,671.00	4%	\$2,263.00
<u>Pensions</u>							
540.70.01-523	Fringe Benefits - Medicare	4,131.00	3,942.00	4,750.00	3,718.00	(6)	(224.00)
540.70.01-524	Fringe Benefits - Social Security	16,851.00	16,383.00	20,046.00	15,490.00	(5)	(893.00)
540.70.01-525	Fringe Benefits - IMRF Pension Er Contribution	62,467.00	53,174.00	73,900.00	26,842.00	(50)	(26,332.00)
<i>Pensions Totals</i>		\$83,449.00	\$73,499.00	\$98,696.00	\$46,050.00	(37%)	(\$27,449.00)
<i>Salary and Benefits Totals</i>		\$430,623.00	\$398,962.00	\$452,143.00	\$359,104.00	(10%)	(\$39,858.00)
<u>Services and Supplies</u>							
<u>Services &amp; Charges</u>							
540.70.01-550	Administrative Charges	140,040.00	140,040.00	140,040.00	140,040.00		.00
540.70.01-551	Consulting Services	25,000.00	25,000.00	25,000.00	25,000.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Sewer design and inspection services				1.0000	25,000.00	25,000.00
						Manager Totals	\$25,000.00
540.70.01-555	GIS & Aerial Mapping	.00	.00	.00	.00		.00
540.70.01-556	Village Data Processing / Network Charge	7,828.00	7,828.00	7,828.00	7,828.00		.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
<b>Fund 540 - Sanitary Sewer Fund</b>								
<b>Department 70 - Sewers</b>								
Division 01 - Department Wide								
EXPENSE								
540.70.01-563	Telephone Service	277.00	277.00	277.00	277.00		.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Monthly PRI share (Comcast)					12.0000	23.06	277.00
							Manager Totals	\$277.00
540.70.01-564	Cell Phones & Radios	.00	.00	.00	972.00		972.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Monthly cell phone charges (\$40.49 per phone)					2.0000	486.00	972.00
							Manager Totals	\$972.00
540.70.01-567	Operations & Maintenance	248,400.00	232,400.00	150,000.00	198,500.00	(15)	(33,900.00)	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Annual section video and cleaning program					1.0000	80,000.00	80,000.00
Manager	Commodities - pipes, fittings and manholes					1.0000	30,000.00	30,000.00
Manager	Misc contractual					1.0000	6,000.00	6,000.00
Manager	MWRD I/I control reporting					1.0000	10,000.00	10,000.00
Manager	Point repair (contingency)					1.0000	15,000.00	15,000.00
Manager	Private service repair (contingency)					1.0000	15,000.00	15,000.00
Manager	Rodent control					1.0000	2,000.00	2,000.00
Manager	Sewer anti-backup program reimbursements					1.0000	3,500.00	3,500.00
Manager	Temporary help					1.0000	22,000.00	22,000.00
Manager	Tree root intrusion foaming					1.0000	10,000.00	10,000.00
Manager	TV truck support & repairs					1.0000	5,000.00	5,000.00
							Manager Totals	\$198,500.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
<b>Fund 540 - Sanitary Sewer Fund</b>								
<b>Department 70 - Sewers</b>								
Division <b>01 - Department Wide</b>								
<b>EXPENSE</b>								
540.70.01-568	Utilities	7,500.00	7,500.00	6,500.00	7,500.00		.00	
540.70.01-574	Vehicle Maint Service Charge	82,956.00	82,956.00	82,956.00	61,255.00	(26)	(21,701.00)	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Vehicle Service Charges (75% with Stormwater at 25%)					1.0000	61,255.00	61,255.00
						Manager Totals	\$61,255.00	
540.70.01-581	Training & Travel	.00	.00	.00	4,700.00		4,700.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	IPSI training (year 1 of 3)					1.0000	1,500.00	1,500.00
Manager	MWRD required I/I training					1.0000	2,000.00	2,000.00
Manager	NASSCO training - video inspection standards					1.0000	1,200.00	1,200.00
						Manager Totals	\$4,700.00	
	<i>Services &amp; Charges Totals</i>	\$512,001.00	\$496,001.00	\$412,601.00	\$446,072.00	(10%)	(\$49,929.00)	
<b>Supplies</b>								
540.70.01-537	Uniforms	5,500.00	5,500.00	5,500.00	1,990.00	(64)	(3,510.00)	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Safety Boots					2.0000	175.00	350.00
Manager	Safety Glasses (Prescription)					2.0000	120.00	240.00
Manager	Uniform Hats					2.0000	30.00	60.00
Manager	Uniform Rental (\$6.73 per person/week)					2.0000	350.00	700.00
Manager	Uniform T-Shirts					2.0000	120.00	240.00
Manager	Winter Outerwear					2.0000	200.00	400.00
						Manager Totals	\$1,990.00	



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 540 - Sanitary Sewer Fund</b>							
<b>Department 70 - Sewers</b>							

Division **01 - Department Wide**

**EXPENSE**

540.70.01-540	Other Operating Supplies	.00	.00	.00	240.00		240.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	CDL license (\$30 per person)	2.0000	30.00	60.00
Manager	PPE - Hard Hats	2.0000	25.00	50.00
Manager	PPE - Safety Glasses	2.0000	20.00	40.00
Manager	PPE - Safety Gloves	2.0000	30.00	60.00
Manager	PPE - Safety Vest	2.0000	15.00	30.00
Manager Totals				\$240.00

540.70.01-542	Vehicles, Parts and Equipment	.00	.00	.00	.00		.00
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540.70.01-548	Other Small Tools & Equipment	.00	.00	.00	16,200.00		16,200.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Angle grinder	1.0000	200.00	200.00
Manager	Lateral Launch Camera Replacement	1.0000	15,000.00	15,000.00
Manager	Partner Saw (with blade break)	1.0000	500.00	500.00
Manager	Shovels and digging tools	1.0000	500.00	500.00
Manager Totals				\$16,200.00

<i>Supplies Totals</i>	\$5,500.00	\$5,500.00	\$5,500.00	\$18,430.00	235%	\$12,930.00
<i>Services and Supplies Totals</i>	\$517,501.00	\$501,501.00	\$418,101.00	\$464,502.00	(7%)	(\$36,999.00)



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 540 - Sanitary Sewer Fund</b>							
<b>Department 70 - Sewers</b>							
Division <b>01 - Department Wide</b>							
<b>EXPENSE</b>							
<b><u>Capital Outlay</u></b>							
540.70.01-625	Heavy Machinery	.00	.00	.00	.00		.00
540.70.01-670	Sanitary Sewers	400,000.00	400,000.00	400,000.00	600,000.00	50	200,000.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Annual sewer relining				1.0000	200,000.00	200,000.00
Manager	High- and medium-priority repairs identified in 2018 study				1.0000	400,000.00	400,000.00
	<i>Manager Totals</i>						\$600,000.00
	<i>Capital Outlay Totals</i>	\$400,000.00	\$400,000.00	\$400,000.00	\$600,000.00	50%	\$200,000.00
<b><u>Insurance and Other Chargebacks</u></b>							
540.70.01-530	Liability Insurance	.00	.00	.00	24,500.00		24,500.00
	<i>Insurance and Other Chargebacks Totals</i>	\$0.00	\$0.00	\$0.00	\$24,500.00	+++	\$24,500.00
<b><u>Depreciation Expense</u></b>							
540.70.01-800	Depreciation	.00	.00	.00	.00		.00
	<i>Depreciation Expense Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Transfers</u></b>							
540.70.01-900	Interfund Transfers - Payment in Lieu of Taxes	.00	.00	.00	.00		.00
	<i>Transfers Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<b>Division 01 - Department Wide Totals</b>	\$1,348,124.00	\$1,300,463.00	\$1,270,244.00	\$1,448,106.00	11%	\$147,643.00
	<b>Department 70 - Sewers Totals</b>	\$1,348,124.00	\$1,300,463.00	\$1,270,244.00	\$1,448,106.00	11%	\$147,643.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 540 - Sanitary Sewer Fund</b>							
<b>Department 88 - Depreciation</b>							
<b>Division 01 - Department Wide</b>							
<b>EXPENSE</b>							
<b><u>Depreciation Expense</u></b>							
540.88.01-800	Depreciation	110,000.00	110,000.00	110,000.00	110,000.00		.00
	<i>Depreciation Expense Totals</i>	\$110,000.00	\$110,000.00	\$110,000.00	\$110,000.00	0%	\$0.00
	Division <b>01 - Department Wide</b> Totals	\$110,000.00	\$110,000.00	\$110,000.00	\$110,000.00	0%	\$0.00
	Department <b>88 - Depreciation</b> Totals	\$110,000.00	\$110,000.00	\$110,000.00	\$110,000.00	0%	\$0.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 540 - Sanitary Sewer Fund</b>							
<b>Department 99 - Transfers</b>							
<b>Division 01 - Department Wide</b>							
<b>EXPENSE</b>							
<b>Transfers</b>							
540.99.01-900	Interfund Transfers - Payment in Lieu of Taxes	113,368.00	113,695.00	113,965.00	129,750.00	14	16,055.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Service Revenue x 8% (1,621,880 * .08)				1.0000	129,750.00	129,750.00
						Manager Totals	\$129,750.00
540.99.01-901	Interfund Transfers - Other Operating Transfers	.00	.00	.00	.00		.00
	<i>Transfers Totals</i>	\$113,368.00	\$113,695.00	\$113,965.00	\$129,750.00	14%	\$16,055.00
	Division <b>01 - Department Wide</b> Totals	\$113,368.00	\$113,695.00	\$113,965.00	\$129,750.00	14%	\$16,055.00
	Department <b>99 - Transfers</b> Totals	\$113,368.00	\$113,695.00	\$113,965.00	\$129,750.00	14%	\$16,055.00
	<b>EXPENSE TOTALS</b>	\$1,571,492.00	\$1,524,158.00	\$1,494,209.00	\$1,687,856.00	11%	\$163,698.00
Fund <b>540 - Sanitary Sewer Fund</b> Totals							
	<b>REVENUE TOTALS</b>	\$1,426,291.00	\$1,421,193.00	\$1,470,514.00	\$1,632,130.00	15%	\$210,937.00
	<b>EXPENSE TOTALS</b>	\$1,571,492.00	\$1,524,158.00	\$1,494,209.00	\$1,687,856.00	11%	\$163,698.00
Fund <b>540 - Sanitary Sewer Fund</b> Totals		(\$145,201.00)	(\$102,965.00)	(\$23,695.00)	(\$55,726.00)	(46%)	\$47,239.00

# DEPARTMENT NARRATIVE

## REFUSE

### Mission Statement/Purpose

The mission of the Refuse Department is to provide refuse collection which includes weekly back-door residential garbage collection, weekly commercial refuse collection, weekly commercial recycling, twice-a-week residential yard waste collection, special refuse collections, an annual leaf collection program, an annual spring clean-up collection, a contractual weekly residential recycling collection and maintenance and monitoring of the landfill.

### Current Year Department Accomplishments

- Continued back-door residential refuse pick-up service while maintaining the highest customer service level.
- Continued multiyear recycling collection contract with Lakeshore Recycling Systems for residential and commercial recycling pick-up.
- Worked closely with the Environmental & Forestry Commission to increase awareness and importance of recycling in our community.
- Continued to host a variety of recycling collection programs at the Public Works facility.
- Completed a spring (April) clean-up program.
- Completed a document destruction event.
- Completed curbside refuse program implemented.
- Continue to coordinate groundwater sampling for the closed landfill with environmental consulting firm.

### Staffing and Services Levels

Proposed FY 2022 Full-Time Equivalent (FTE) Employees: **7.5**

FY 2021 FTEs: **8.0**

FY 2020 FTEs: **8.0**

FY 2019 FTEs: **7.75**

Proposed FY 2022 Cost of Salaries and Benefits: **\$895,622**

Projected FY 2021 Cost of Salaries and Benefits: **\$979,482**

Budgeted FY 2021 Cost of Salaries and Benefits: **\$999,233**

Actual FY 2020 Cost of Salaries and Benefits: **\$952,017**

FY2020 Budget vs. FY2021 Proposed Budget % Change: **-10.37%**



### Services and Supplies (Non-Capital) Expenditures

Proposed FY 2022 Cost of Services and Supplies: **\$1,478,222**

Projected FY 2021 Cost of Services and Supplies: **\$1,372,952**

Budgeted FY 2021 Cost of Services and Supplies: **\$1,435,252**

Actual FY 2020 Cost of Services and Supplies: **\$1,112,543**

FY2021 Budget vs. FY2022 Proposed Budget % Change: **3.0%**

# Fiscal Year 2022 Proposed Department Objectives

Objective	Action Steps	Timeframe
Maintain groundwater monitoring at the closed landfill. Work closely with federal, state, and county organizations to ensure permitting compliance.	<ul style="list-style-type: none"> <li>• If needed, address potential problems indicated by groundwater monitoring at the closed landfill.</li> <li>• Monthly monitoring of landfill to stay in compliance with IEPA</li> </ul>	12/31/22
Solicit new recycling contract and increase recycling education of residents.	<ul style="list-style-type: none"> <li>• Solicit new recycling contract</li> <li>• Provide educational opportunities for residents to learn more about recycling in the Village.</li> <li>• Continue cost sharing measures for special collection operations such as the spring clean-up and leaf collection programs.</li> </ul>	7/1/22
Maintain partnership with Solid Waste Agency of Northern Cook Country.	<ul style="list-style-type: none"> <li>• Implement available resources through SWANCC to help educate residents on refuse and recycling.</li> <li>• Host annual pumpkin collection composting event.</li> <li>• Host annual document destruction shredding event.</li> <li>• Host weekly electronics recycling event.</li> </ul>	12/31/22
Transition commercial refuse collection from Village-provided service to market-provided service.	<ul style="list-style-type: none"> <li>• Communicate with refuse haulers to develop appropriate service levels</li> <li>• Implement hauler licensing requirements and procedures</li> <li>• Communicate with businesses to facilitate changes</li> </ul>	7/1/22
Ensure that equipment and vehicles are maintained for reliability and operational needs.	<ul style="list-style-type: none"> <li>• Purchase new refuse truck (PW28).</li> </ul>	12/31/21

# Fiscal Year 2021 Department Objectives Review

<b>Objective</b>	<b><u>December 31<sup>st</sup>, 2021</u></b> <b><u>Anticipated Completion Status</u></b>
Maintain groundwater and air monitoring at the closed landfill. Work closely with federal, state, and county organizations to ensure permitting compliance.	Ongoing
Enhance recycling partnership with Lakeshore Recycling Systems and increase recycling education of residents.	Ongoing
Maintain partnership with Solid Waste Agency of Northern Cook Country.	Ongoing
Transition commercial refuse collection from Village-provided service to market-provided service.	Ongoing
Implement pay-as-you-throw/curbside collection option for residential refuse collection.	Complete Backdoor Collection 1x 40% Backdoor Collection 2x 6% Curbside 35 Gal 17% Curbside 65 Gal 21% Curbside 95 Gal 16%
Ensure that equipment and vehicles are maintained for reliability and operational needs.	Purchased new refuse containers.



# Financial Summary

Refuse Fund	Actual 2020	Budget 2021 A	Estimate 2021 B	Budget 2022 C	% Change A to C	% Change B to C
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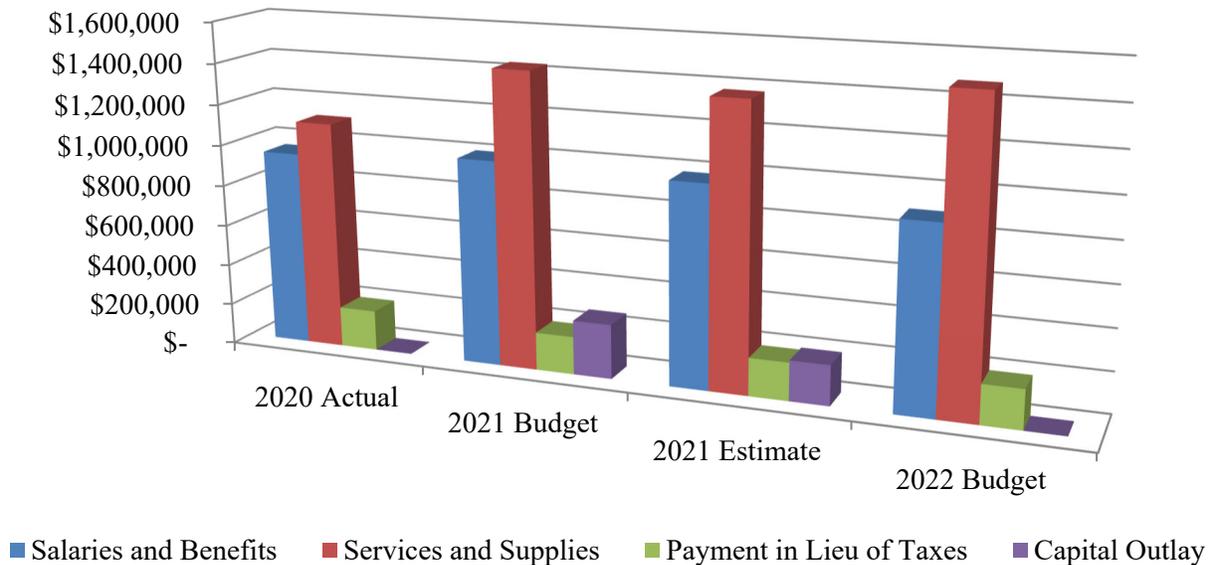
Operating						
Revenue	\$ 2,748,501	\$ 2,646,500	\$ 2,585,311	\$ 2,645,552	0.0%	2.3%
Expenses	\$ (2,260,460)	\$ (2,618,951)	\$ (2,536,900)	\$ (2,564,568)	-2.1%	1.1%
Net Operating Income (loss)	\$ 488,041	\$ 27,549	\$ 48,411	\$ 80,984	194.0%	67.3%
Operating Expense Detail						
Salaries and Benefits	\$ 952,017	\$ 999,233	\$ 979,482	\$ 895,622	-10.4%	-8.6%
Services and Supplies	\$ 1,112,543	\$ 1,435,252	\$ 1,372,952	\$ 1,478,222	3.0%	7.7%
Payment in Lieu of Taxes	\$ 195,900	\$ 184,466	\$ 184,466	\$ 190,724	3.4%	3.4%
	\$ 2,260,460	\$ 2,618,951	\$ 2,536,900	\$ 2,564,568		

Capital Outlay	\$ -	\$ 265,000	\$ 195,000	\$ -	100.0%	100.0%
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Total Fund Expense	\$ 2,260,460	\$ 2,883,951	\$ 2,731,900	\$ 2,564,568	-11.1%	-6.1%
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Net Fund Income (loss)	\$ 488,041	\$ (237,451)	\$ (146,589)	\$ 80,984	-134.1%	-155.2%
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## Refuse Fund



## Department Metrics

- Performed maintenance on landfill meters and pumps in compliance with the EPA required metering and reporting program.
- Collected 4,435 tons of residential refuse, 269 tons of commercial refuse, 1,511 tons of residential recycling, 396 tons of commercial recycling, 1,350 cubic yards of yard waste from Winnetka homes and businesses.



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 560 - Refuse Fund</b>							
<b>REVENUE</b>							
<b>Property Tax</b>							
560-401.01	Property Tax General	.00	.00	.00	.00		.00
<i>Property Tax Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>Charges For Service</b>							
<b>Utilities- Electric, Water, Sewer, Refuse</b>							
560-448	Refuse Service	.00	.00	.00	.00		.00
560-448.10	Refuse Service Residential	2,328,750.00	2,165,000.00	2,125,594.00	2,144,052.00	(1)	(20,948.00)
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Back Door Collection 1x/week, (\$50 per month)				1,576.0000	600.00	945,600.00
Manager	Back Door Collection 2x/week (\$100 per month)				250.0000	1,200.00	300,000.00
Manager	Curbside 35 Gallon (\$27 per month)				654.0000	324.00	211,896.00
Manager	Curbside 65 Gallon (\$36 per month)				798.0000	432.00	344,736.00
Manager	Curbside 95 Gallon (\$45 per month)				633.0000	540.00	341,820.00
						<b>Manager Totals</b>	<b>\$2,144,052.00</b>
560-448.20	Refuse Service Commercial	120,000.00	240,000.00	301,832.00	350,000.00	46	110,000.00
560-448.30	Refuse Service Special	150,000.00	150,000.00	60,000.00	60,000.00	(60)	(90,000.00)
560-448.60	Refuse Service Penalties	.00	.00	.00	.00		.00
560-448.70	Refuse Service Miscellaneous	.00	.00	.00	.00		.00
560-448.85	Refuse Service Recycling	35,000.00	10,000.00	20,062.00	10,000.00		.00
560-448.86	Refuse Service Composting	.00	.00	.00	.00		.00
<i>Utilities- Electric, Water, Sewer, Refuse Totals</i>		\$2,633,750.00	\$2,565,000.00	\$2,507,488.00	\$2,564,052.00	0%	(\$948.00)
<b>Other Charges for Service</b>							
560-448.75	Refuse Service Refuse Bags	.00	.00	2,823.00	.00		.00
560-448.76	Refuse Service Refuse Stickers	75,000.00	75,000.00	68,500.00	75,000.00		.00
<i>Other Charges for Service Totals</i>		\$75,000.00	\$75,000.00	\$71,323.00	\$75,000.00	0%	\$0.00
<i>Charges For Service Totals</i>		\$2,708,750.00	\$2,640,000.00	\$2,578,811.00	\$2,639,052.00	0%	(\$948.00)



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 560 - Refuse Fund</b>							
<b>REVENUE</b>							
<b>Transfers</b>							
560-490.10	Interfund Transfers In Other Transfers	.00	.00	.00	.00		.00
	<i>Transfers Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>Other Revenue</b>							
560-470	Property Sales	.00	.00	.00	.00		.00
560-474.90	Other Miscellaneous Income	.00	.00	.00	.00		.00
	<i>Other Revenue Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>Interest Income</b>							
560-460.05	Interest Interest on Investments	6,027.00	6,500.00	6,500.00	6,500.00		.00
	<i>Interest Income Totals</i>	\$6,027.00	\$6,500.00	\$6,500.00	\$6,500.00	0%	\$0.00
	<b>REVENUE TOTALS</b>	\$2,714,777.00	\$2,646,500.00	\$2,585,311.00	\$2,645,552.00	0%	(\$948.00)



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 560 - Refuse Fund</b>							
<b>Department 80 - Refuse</b>							
Division 01 - Department Wide							
EXPENSE							
<u>Salary and Benefits</u>							
<u>Benefits</u>							
560.80.01-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
560.80.01-522	Fringe Benefits - Medical / Dental Insurance	.00	.00	.00	.00		.00
560.80.01-528	Fringe Benefits - Life Insurance	.00	.00	.00	.00		.00
560.80.01-529	Fringe Benefits - Allowances	.00	.00	.00	.00		.00
<i>Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Pensions</i>							
560.80.01-523	Fringe Benefits - Medicare	.00	.00	.00	.00		.00
560.80.01-524	Fringe Benefits - Social Security	.00	.00	.00	.00		.00
560.80.01-525	Fringe Benefits - IMRF Pension Er Contribution	.00	.00	.00	.00		.00
<i>Pensions Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Salary and Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<u>Services and Supplies</u>							
<u>Services &amp; Charges</u>							
560.80.01-550	Administrative Charges	127,080.00	127,080.00	127,080.00	127,080.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Management and financial services				12.0000	10,590.00	127,080.00
					Manager Totals		\$127,080.00
560.80.01-556	Village Data Processing / Network Charge	4,200.00	4,200.00	4,200.00	4,200.00		.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
<b>Fund 560 - Refuse Fund</b>								
<b>Department 80 - Refuse</b>								
Division 01 - Department Wide								
EXPENSE								
560.80.01-557	Technology Licensing & Maintenance	.00	.00	.00	10,820.00		10,820.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	WISTAR ONE - Annual Subscription					1.0000	6,500.00	6,500.00
Manager	WISTAR ONE - RFID Cellular Data Package (\$60 per month/unit)					6.0000	720.00	4,320.00
						Manager Totals		\$10,820.00
560.80.01-564	Cell Phones & Radios	.00	.00	.00	3,888.00		3,888.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Monthly cell phone charges (\$40.49 per phone)					8.0000	486.00	3,888.00
						Manager Totals		\$3,888.00
560.80.01-567	Operations & Maintenance	24,400.00	24,400.00	22,000.00	20,400.00	(16)	(4,000.00)	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Commercial Dumpster Replacement					9.0000	600.00	5,400.00
Manager	Operational materials & supplies					1.0000	15,000.00	15,000.00
						Manager Totals		\$20,400.00
560.80.01-574	Vehicle Maint Service Charge	249,672.00	249,672.00	249,672.00	223,684.00	(10)	(25,988.00)	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Vehicle Service Charges					1.0000	223,684.00	223,684.00
						Manager Totals		\$223,684.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
<b>Fund 560 - Refuse Fund</b>								
<b>Department 80 - Refuse</b>								
<b>Division 01 - Department Wide</b>								
<b>EXPENSE</b>								
560.80.01-581	Training & Travel	.00	.00	.00	.00		.00	
560.80.01-585	Disposal	308,500.00	308,500.00	285,000.00	308,500.00		.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Refuse disposal tipping fees					6,170.0000	50.00	308,500.00
							Manager Totals	\$308,500.00
560.80.01-586	Recycling	275,400.00	421,400.00	400,000.00	442,340.00	5	20,940.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Additional commercial sidewalk containers - refuse / recycling					3.0000	2,800.00	8,400.00
Manager	Lakeshore Recycling Services commercial collection					1.0000	55,000.00	55,000.00
Manager	Lakeshore Recycling Services residential collection (\$7.50/month					3,966.0000	90.00	356,940.00
Manager	Recycling Containers - Commercial					1.0000	12,000.00	12,000.00
Manager	Recycling Containers - Residential					1.0000	10,000.00	10,000.00
							Manager Totals	\$442,340.00
560.80.01-587	Composting	110,000.00	110,000.00	110,000.00	109,900.00		(100.00)	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Landscape Waste - Holiday Tree Compost					6.0000	700.00	4,200.00
Manager	Landscape Waste - Leaves Compost					125.0000	700.00	87,500.00
Manager	Landscape Waste - Yard Waste Compost					26.0000	700.00	18,200.00
							Manager Totals	\$109,900.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 560 - Refuse Fund</b>							
<b>Department 80 - Refuse</b>							

Division **01 - Department Wide**

**EXPENSE**

560.80.01-588	Landfill Monitoring	140,000.00	140,000.00	125,000.00	140,000.00		.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Contractual services (contingency)	1.0000	4,500.00	4,500.00
Manager	Engineering services	1.0000	27,000.00	27,000.00
Manager	Groundwater monitoring	1.0000	73,000.00	73,000.00
Manager	Landfill fence maintenance / replacement	1.0000	20,000.00	20,000.00
Manager	Landfill maintenance	1.0000	11,500.00	11,500.00
Manager	Leachate disposal MWRD	1.0000	1,000.00	1,000.00
Manager	Legal fees (contingency)	1.0000	1,000.00	1,000.00
Manager	Monitoring commodities	1.0000	2,000.00	2,000.00
Manager Totals				\$140,000.00

<i>Services &amp; Charges Totals</i>	\$1,239,252.00	\$1,385,252.00	\$1,322,952.00	\$1,390,812.00	0%	\$5,560.00
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**Supplies**

560.80.01-532	Computer Equipment	.00	.00	.00	.00		.00
560.80.01-537	Uniforms	.00	.00	.00	6,965.00		6,965.00

Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Safety Boots	7.0000	175.00	1,225.00
Manager	Safety Glasses (Prescription)	7.0000	120.00	840.00
Manager	Uniform Hats	7.0000	30.00	210.00
Manager	Uniform Rental (\$6.73 per person/week)	7.0000	350.00	2,450.00
Manager	Uniform T-Shirts	7.0000	120.00	840.00
Manager	Winter Outerwear	7.0000	200.00	1,400.00
Manager Totals				\$6,965.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 560 - Refuse Fund</b>							
<b>Department 80 - Refuse</b>							
<b>Division 01 - Department Wide</b>							
<b>EXPENSE</b>							
560.80.01-540	Other Operating Supplies	.00	.00	.00	945.00		945.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	CDL license (\$30 per person)				7.0000	30.00	210.00
Manager	PPE - Hard Hats				7.0000	25.00	175.00
Manager	PPE - Safety Glasses				7.0000	20.00	140.00
Manager	PPE - Safety Gloves				7.0000	60.00	420.00
Manager Totals							\$945.00
560.80.01-542	Vehicles, Parts and Equipment	.00	.00	.00	.00		.00
560.80.01-548	Other Small Tools & Equipment	.00	.00	.00	5,000.00		5,000.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Leaf Pan for Refuse Truck				1.0000	5,000.00	5,000.00
Manager Totals							\$5,000.00
<i>Supplies Totals</i>		\$0.00	\$0.00	\$0.00	\$12,910.00	+++	\$12,910.00
<i>Services and Supplies Totals</i>		\$1,239,252.00	\$1,385,252.00	\$1,322,952.00	\$1,403,722.00	1%	\$18,470.00
<b>Capital Outlay</b>							
560.80.01-625	Heavy Machinery	265,000.00	265,000.00	195,000.00	.00	(100)	(265,000.00)
<i>Capital Outlay Totals</i>		\$265,000.00	\$265,000.00	\$195,000.00	\$0.00	(100%)	(\$265,000.00)
<b>Insurance and Other Chargebacks</b>							
560.80.01-530	Liability Insurance	.00	.00	.00	24,500.00		24,500.00
<i>Insurance and Other Chargebacks Totals</i>		\$0.00	\$0.00	\$0.00	\$24,500.00	+++	\$24,500.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 560 - Refuse Fund</b>							
<b>Department 80 - Refuse</b>							
Division <b>01 - Department Wide</b>							
<b>EXPENSE</b>							
<b><u>Depreciation Expense</u></b>							
560.80.01-800	Depreciation	.00	.00	.00	.00		.00
	<i>Depreciation Expense Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	+++	<u>\$0.00</u>
<b><u>Transfers</u></b>							
560.80.01-900	Interfund Transfers - Payment in Lieu of Taxes	.00	.00	.00	.00		.00
560.80.01-901	Interfund Transfers - Other Operating Transfers	.00	.00	.00	.00		.00
	<i>Transfers Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	+++	<u>\$0.00</u>
Division <b>01 - Department Wide Totals</b>		<u>\$1,504,252.00</u>	<u>\$1,650,252.00</u>	<u>\$1,517,952.00</u>	<u>\$1,428,222.00</u>	(13%)	<u>(\$222,030.00)</u>



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 560 - Refuse Fund</b>							
<b>Department 80 - Refuse</b>							
Division 45 - Commercial							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
560.80.45-511	Regular Salaries	.00	.00	.00	.00		.00
560.80.45-512	Overtime Salaries	.00	.00	28,564.00	.00		.00
560.80.45-515	Sick Cashed In	.00	.00	.00	.00		.00
560.80.45-518	Other Compensation	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		\$0.00	\$0.00	\$28,564.00	\$0.00	+++	\$0.00
<i>Salary and Benefits Totals</i>		\$0.00	\$0.00	\$28,564.00	\$0.00	+++	\$0.00
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
560.80.45-574	Vehicle Maint Service Charge	.00	.00	.00	.00		.00
<i>Services &amp; Charges Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Services and Supplies Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Division 45 - Commercial Totals		\$0.00	\$0.00	\$28,564.00	\$0.00	+++	\$0.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 560 - Refuse Fund</b>							
<b>Department 80 - Refuse</b>							
<b>Division 46 - Residential</b>							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
560.80.46-511	Regular Salaries	641,745.00	619,876.00	562,202.00	611,660.00	(1)	(8,216.00)
Position Transactions							
	<i>Level</i>	<i>Position</i>		<i>Type</i>	<i>Code</i>		<i>Total Amount</i>
	Manager	300701 - Refuse Supervisor		Earnings			111,671.00
	Manager	301502 - Refuse Collector		Earnings			66,985.00
	Manager	301503 - Refuse Collector		Earnings			91,433.00
	Manager	301504 - Refuse Collector		Earnings			91,434.00
	Manager	301505 - Refuse Collector		Earnings			65,201.00
	Manager	301506 - Refuse Collector		Earnings			88,857.00
	Manager	301507 - Refuse Collector		Earnings			67,921.00
	Manager	301601 - Customer Service Representative		Earnings			28,158.00
						Manager Totals	<b>\$611,660.00</b>
560.80.46-512	Overtime Salaries	55,000.00	20,000.00	29,700.00	20,000.00		.00
560.80.46-515	Sick Cashed In	.00	.00	.00	.00		.00
560.80.46-518	Other Compensation	.00	.00	.00	.00		.00
	<i>Employee Pay Totals</i>	<b>\$696,745.00</b>	<b>\$639,876.00</b>	<b>\$591,902.00</b>	<b>\$631,660.00</b>	<b>(1%)</b>	<b>(\$8,216.00)</b>
<b><u>Benefits</u></b>							
560.80.46-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
560.80.46-521	Fringe Benefits - Worker's Compensation	102,000.00	102,000.00	102,000.00	25,000.00	(75)	(77,000.00)
560.80.46-522	Fringe Benefits - Medical / Dental Insurance	134,956.00	122,573.00	122,573.00	120,377.00	(2)	(2,196.00)
560.80.46-528	Fringe Benefits - Life Insurance	754.00	689.00	689.00	787.00	14	98.00
	<i>Benefits Totals</i>	<b>\$237,710.00</b>	<b>\$225,262.00</b>	<b>\$225,262.00</b>	<b>\$146,164.00</b>	<b>(35%)</b>	<b>(\$79,098.00)</b>



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 560 - Refuse Fund</b>							
<b>Department 80 - Refuse</b>							
Division <b>46 - Residential</b>							
<b>EXPENSE</b>							
<b><u>Pensions</u></b>							
560.80.46-523	Fringe Benefits - Medicare	10,101.00	9,277.00	9,277.00	9,158.00	(1)	(119.00)
560.80.46-524	Fringe Benefits - Social Security	40,842.00	39,077.00	39,077.00	39,095.00		18.00
560.80.46-525	Fringe Benefits - IMRF Pension Er Contribution	97,890.00	85,741.00	84,756.00	69,545.00	(19)	(16,196.00)
560.80.46-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00
560.80.46-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00
<i>Pensions Totals</i>		<b>\$148,833.00</b>	<b>\$134,095.00</b>	<b>\$133,110.00</b>	<b>\$117,798.00</b>	<b>(12%)</b>	<b>(\$16,297.00)</b>
<i>Salary and Benefits Totals</i>		<b>\$1,083,288.00</b>	<b>\$999,233.00</b>	<b>\$950,274.00</b>	<b>\$895,622.00</b>	<b>(10%)</b>	<b>(\$103,611.00)</b>
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
560.80.46-584	Refuse Collection	.00	.00	.00	.00		.00
<i>Services &amp; Charges Totals</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
<i>Services and Supplies Totals</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
Division <b>46 - Residential Totals</b>		<b>\$1,083,288.00</b>	<b>\$999,233.00</b>	<b>\$950,274.00</b>	<b>\$895,622.00</b>	<b>(10%)</b>	<b>(\$103,611.00)</b>



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 560 - Refuse Fund</b>							
<b>Department 80 - Refuse</b>							
Division <b>47 - Special</b>							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
560.80.47-511	Regular Salaries	.00	.00	.00	.00		.00
560.80.47-512	Overtime Salaries	.00	.00	644.00	.00		.00
560.80.47-515	Sick Cashed In	.00	.00	.00	.00		.00
560.80.47-518	Other Compensation	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$644.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
<i>Salary and Benefits Totals</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$644.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
Division <b>47 - Special Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$644.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 560 - Refuse Fund</b>							
<b>Department 80 - Refuse</b>							
<b>Division 48 - Yard Waste</b>							
<b>EXPENSE</b>							
<u>Salary and Benefits</u>							
<u>Employee Pay</u>							
560.80.48-511	Regular Salaries	.00	.00	.00	.00		.00
560.80.48-512	Overtime Salaries	.00	.00	.00	.00		.00
560.80.48-515	Sick Cashed In	.00	.00	.00	.00		.00
560.80.48-518	Other Compensation	.00	.00	.00	.00		.00
	<i>Employee Pay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Salary and Benefits Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<u>Services and Supplies</u>							
<u>Services &amp; Charges</u>							
560.80.48-584	Refuse Collection	50,000.00	50,000.00	50,000.00	50,000.00		.00
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Leaf collection commodities and collection brooms				1.0000	10,000.00	10,000.00
Manager	Temporary services - LRS spring clean up				1.0000	30,000.00	30,000.00
Manager	Temporary services - other				1.0000	10,000.00	10,000.00
						Manager Totals	\$50,000.00
	<i>Services &amp; Charges Totals</i>	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	0%	\$0.00
	<i>Services and Supplies Totals</i>	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	0%	\$0.00
	<b>Division 48 - Yard Waste Totals</b>	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	0%	\$0.00
	<b>Department 80 - Refuse Totals</b>	\$2,637,540.00	\$2,699,485.00	\$2,547,434.00	\$2,373,844.00	(12%)	(\$325,641.00)



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 560 - Refuse Fund</b>							
<b>Department 88 - Depreciation</b>							
Division 01 - Department Wide							
EXPENSE							
<u>Depreciation Expense</u>							
560.88.01-800	Depreciation	135,000.00	135,000.00	135,000.00	135,000.00		.00
	<i>Depreciation Expense Totals</i>	\$135,000.00	\$135,000.00	\$135,000.00	\$135,000.00	0%	\$0.00
	Division 01 - Department Wide Totals	\$135,000.00	\$135,000.00	\$135,000.00	\$135,000.00	0%	\$0.00
	Department 88 - Depreciation Totals	\$135,000.00	\$135,000.00	\$135,000.00	\$135,000.00	0%	\$0.00
<b>Department 99 - Transfers</b>							
Division 01 - Department Wide							
<u>Transfers</u>							
560.99.01-900	Interfund Transfers - Payment in Lieu of Taxes	195,900.00	184,466.00	184,466.00	190,724.00	3	6,258.00
	Budget Transactions						
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
	<i>Transaction</i>						<i>Total Amount</i>
	Manager					1.0000	19,200.00
	Commercial Service Revenue (.08 x \$240,000)						19,200.00
	Manager					1.0000	171,524.00
	Residential Service Revenue (.08 x \$2,144,052)						171,524.00
	Manager Totals						\$190,724.00
560.99.01-901	Interfund Transfers - Other Operating Transfers	.00	.00	.00	.00		.00
	<i>Transfers Totals</i>	\$195,900.00	\$184,466.00	\$184,466.00	\$190,724.00	3%	\$6,258.00
	Division 01 - Department Wide Totals	\$195,900.00	\$184,466.00	\$184,466.00	\$190,724.00	3%	\$6,258.00
	Department 99 - Transfers Totals	\$195,900.00	\$184,466.00	\$184,466.00	\$190,724.00	3%	\$6,258.00
	<b>EXPENSE TOTALS</b>	\$2,968,440.00	\$3,018,951.00	\$2,866,900.00	\$2,699,568.00	(11%)	(\$319,383.00)
	Fund 560 - Refuse Fund Totals						
	<b>REVENUE TOTALS</b>	\$2,714,777.00	\$2,646,500.00	\$2,585,311.00	\$2,645,552.00	0%	(\$948.00)
	<b>EXPENSE TOTALS</b>	\$2,968,440.00	\$3,018,951.00	\$2,866,900.00	\$2,699,568.00	(11%)	(\$319,383.00)
	Fund 560 - Refuse Fund Totals	(\$253,663.00)	(\$372,451.00)	(\$281,589.00)	(\$54,016.00)	(85%)	\$318,435.00

# DEPARTMENT NARRATIVE

## STORMWATER SEWER

### Mission Statement/Purpose

The mission of the Stormwater fund is to provide for several significant capital projects and studies to develop and implement a Stormwater Master Plan that provides stormwater drainage relief to the Village. The program provides for engineering and capital construction improvements, as well as operation and maintenance activities for the stormwater system. Future revenues are expected to come from transfers from the General Fund, stormwater utility fees and bond issuance proceeds.

### Current Year Department Accomplishments

- Completed necessary individual storm sewer system repairs identified via cleaning and video inspection.
- Completed maintenance and inspection of stormwater pump stations and ditch clearing.

### Staffing and Services Levels

Proposed FY 2022 Full-Time Equivalent (FTE) Employees: **3.70**

FY 2021 FTEs: **3.80**

FY 2020 FTEs: **2.95**

FY 2019 FTEs: **2.95**

Proposed FY 2022 Cost of Salaries and Benefits: **\$475,370**

Projected FY 2021 Cost of Salaries and Benefits: **\$525,793**

Budgeted FY 2021 Cost of Salaries and Benefits: **\$536,950**

Actual FY 2020 Cost of Salaries and Benefits: **\$272,982**

FY2021 Budget vs. FY2022 Proposed Budget % Change: **-11.47%**



### Services and Supplies (Non-Capital) Expenditures

Proposed FY 2022 Cost of Services and Supplies: **\$189,230**

Projected FY 2021 Cost of Services and Supplies: **\$87,774**

Budgeted FY 2021 Cost of Services and Supplies: **\$126,774**

Actual FY 2020 Cost of Services and Supplies: **\$99,736**

FY2021 Budget vs. FY2022 Proposed Budget % Change: **49.27%**

# Fiscal Year 2022 Proposed Department Objectives

Objective	Action Steps	Timeframe
Continue implementation of the Stormwater Master Plan to improve stormwater management.	<ul style="list-style-type: none"> <li>• Complete necessary individual storm sewer system repairs identified via cleaning and video inspection.</li> <li>• Conduct cyclical cleaning operations of 50,000 lineal feet of storm sewer, including 250 basins and inlets.</li> </ul>	12/31/22
Implement annual maintenance and inspection programs to ensure sewer system is operational and reliable at all times.	<ul style="list-style-type: none"> <li>• Perform annual cleaning and video investigation of sewer system.</li> <li>• Maintain 8 stormwater pump stations ensure reliability and capacity.</li> <li>• Perform regular ditch clearing and maintenance operations for critical ditches to ensure a reliable conveyance of stormwater.</li> </ul>	12/31/22

# Fiscal Year 2021 Department Objectives Review

December 31<sup>st</sup>, 2021

Anticipated Completion Status

Objective

Provide long-term stormwater relief and conveyance improvements throughout the Village.

Ongoing

Continue implementation of the Stormwater Master Plan to improve stormwater management.

Ongoing

Implement annual maintenance and inspection programs to ensure sewer system is operational and reliable at all times.

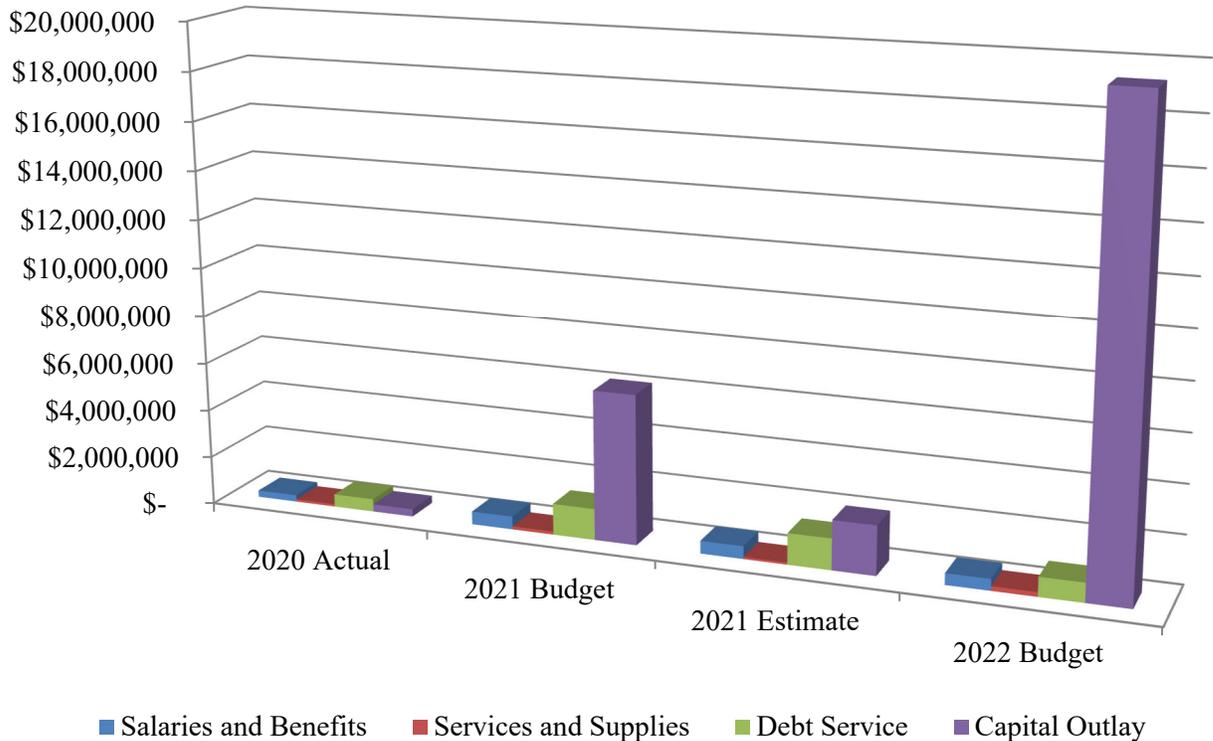
Ongoing



# Financial Summary

Stormwater Sewer Fund	Actual 2020	Budget 2021 A	Estimate 2021 B	Budget 2022 C	% Change A to C	% Change B to C
<b>Operating</b>						
Revenue	\$ 2,227,520	\$ 3,003,910	\$ 2,595,118	\$ 17,048,619	467.5%	556.9%
Expenses	\$ (898,985)	\$ (1,953,901)	\$ (1,903,744)	\$ (1,465,230)	-25.0%	-23.0%
Net Operating Income (loss)	\$ 1,328,535	\$ 1,050,009	\$ 691,374	\$ 15,583,389	1384.1%	2154.0%
<b>Operating Expense Detail</b>						
Salaries and Benefits	\$ 272,982	\$ 536,950	\$ 525,793	\$ 475,370	-11.5%	-9.6%
Services and Supplies	\$ 99,736	\$ 126,774	\$ 87,774	\$ 189,230	49.3%	115.6%
Debt Service	\$ 526,267	\$ 1,290,177	\$ 1,290,177	\$ 800,630	-37.9%	-37.9%
	\$ 898,985	\$ 1,953,901	\$ 1,903,744	\$ 1,465,230		
Capital Outlay	\$ 308,978	\$ 6,167,000	\$ 2,040,000	\$ 19,331,000	213.5%	847.6%
<b>Total Fund Expense</b>	<b>\$ 1,207,963</b>	<b>\$ 8,120,901</b>	<b>\$ 3,943,744</b>	<b>\$ 20,796,230</b>	<b>156.1%</b>	<b>427.3%</b>

## Stormwater Sewer Fund



## Department Metrics

- Cleaned 51 catch basins.
- 1,855 feet of storm sewers cleaned.
- Performed 14 storm sewer, basins and main line repairs.
- Performed regular inspection and clearing of ditch lines pre and post storm



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
<b>Fund 580 - Storm Water Sewer Fund</b>								
<b>REVENUE</b>								
<b>Property Tax</b>								
580-401.01	Property Tax General	.00	.00	.00	.00		.00	
	<i>Property Tax Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00	
<b>Intergovernmental Revenue</b>								
580-430.45	Shared Revenue Grants	500,000.00	500,000.00	.00	13,793,927.00	2,659	13,293,927.00	
<b>Budget Transactions</b>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager					1.0000	12,000,000.00	12,000,000.00
	Manager					1.0000	900,000.00	900,000.00
	Manager					1.0000	500,000.00	500,000.00
	Manager					1.0000	393,927.00	393,927.00
							<i>Manager Totals</i>	\$13,793,927.00
	<i>Intergovernmental Revenue Totals</i>	\$500,000.00	\$500,000.00	\$0.00	\$13,793,927.00	2659%	\$13,293,927.00	
<b>Charges For Service</b>								
<b>Utilities- Electric, Water, Sewer, Refuse</b>								
580-449.01	Stormwater Sewer Service Winnetka	1,944,040.00	2,004,824.00	2,005,000.00	2,024,824.00	1	20,000.00	
<b>Budget Transactions</b>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager					7,652.0000	262.00	2,004,824.00
	Manager					1.0000	20,000.00	20,000.00
							<i>Manager Totals</i>	\$2,024,824.00
	<i>Utilities- Electric, Water, Sewer, Refuse Totals</i>	\$1,944,040.00	\$2,004,824.00	\$2,005,000.00	\$2,024,824.00	1%	\$20,000.00	
	<i>Charges For Service Totals</i>	\$1,944,040.00	\$2,004,824.00	\$2,005,000.00	\$2,024,824.00	1%	\$20,000.00	
580-449.60	Stormwater Sewer Service Penalties	.00	.00	.00	.00		.00	



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 580 - Storm Water Sewer Fund</b>							
<b>REVENUE</b>							
<b>Transfers</b>							
580-490.10	Interfund Transfers In Other Transfers	.00	401,586.00	401,586.00	1,104,868.00	175	703,282.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Transfer from General Fund (ARPA) - 2020 Grant				1.0000	837,144.00	837,144.00
Manager	Transfer from MFT - Rebuild IL Funds				1.0000	267,724.00	267,724.00
	<b>Manager Totals</b>						<b>\$1,104,868.00</b>
	<i>Transfers Totals</i>	\$0.00	\$401,586.00	\$401,586.00	\$1,104,868.00	175%	\$703,282.00
<b>Other Revenue</b>							
580-470	Property Sales	.00	.00	.00	.00		.00
580-474.90	Other Miscellaneous Income	.00	.00	1,032.00	.00		.00
580-475	Disposal of Capital Assets	.00	.00	.00	.00		.00
580-495	Bond Proceeds	.00	.00	.00	.00		.00
580-496	Capital Contributions	.00	.00	.00	.00		.00
	<i>Other Revenue Totals</i>	\$0.00	\$0.00	\$1,032.00	\$0.00	+++	\$0.00
<b>Interest Income</b>							
580-460.05	Interest Interest on Investments	117,725.00	97,500.00	187,500.00	125,000.00	28	27,500.00
	<i>Interest Income Totals</i>	\$117,725.00	\$97,500.00	\$187,500.00	\$125,000.00	28%	\$27,500.00
	<b>REVENUE TOTALS</b>	\$2,561,765.00	\$3,003,910.00	\$2,595,118.00	\$17,048,619.00	468%	\$14,044,709.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 580 - Storm Water Sewer Fund</b>							
<b>Department 75 - Stormwater</b>							
Division	<b>01 - Department Wide</b>						
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
580.75.01-511	Regular Salaries	271,671.00	367,407.00	350,000.00	345,984.00	(6)	(21,423.00)
<b>Position Transactions</b>							
<i>Level</i>	<i>Position</i>						<i>Total Amount</i>
Manager	300801 - Sewer Supervisor						41,941.00
Manager	301404 - Maintenance Worker						43,076.00
Manager	301405 - Maintenance Worker						38,136.00
Manager	301410 - Maintenance Worker						32,668.00
Manager	301411 - Maintenance Worker						44,249.00
Manager	350101 - Director of Engineering						16,963.00
Manager	350201 - Assistant Village Engineer						119,388.00
Manager	350301 - Civil Engineer						9,563.00
							<b>Manager Totals \$345,984.00</b>
580.75.01-512	Overtime Salaries	12,000.00	.00	885.00	.00		.00
580.75.01-513	Part Time Salaries	.00	.00	664.00	.00		.00
580.75.01-515	Sick Cashed In	1,594.00	.00	22,512.00	.00		.00
580.75.01-518	Other Compensation	1,870.00	1,296.00	740.00	648.00	(50)	(648.00)
	<i>Employee Pay Totals</i>	<b>\$287,135.00</b>	<b>\$368,703.00</b>	<b>\$374,801.00</b>	<b>\$346,632.00</b>	<b>(6%)</b>	<b>(\$22,071.00)</b>
<b><u>Benefits</u></b>							
580.75.01-521	Fringe Benefits - Worker's Compensation	12,500.00	12,500.00	12,500.00	10,000.00	(20)	(2,500.00)
580.75.01-522	Fringe Benefits - Medical / Dental Insurance	49,305.00	60,342.00	41,262.00	53,915.00	(11)	(6,427.00)
580.75.01-528	Fringe Benefits - Life Insurance	299.00	358.00	298.00	420.00	17	62.00
	<i>Benefits Totals</i>	<b>\$62,104.00</b>	<b>\$73,200.00</b>	<b>\$54,060.00</b>	<b>\$64,335.00</b>	<b>(12%)</b>	<b>(\$8,865.00)</b>



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 580 - Storm Water Sewer Fund</b>							
<b>Department 75 - Stormwater</b>							
Division 01 - Department Wide							
EXPENSE							
<u>Pensions</u>							
580.75.01-523	Fringe Benefits - Medicare	4,163.00	5,355.00	4,632.00	5,027.00	(6)	(328.00)
580.75.01-524	Fringe Benefits - Social Security	16,596.00	22,526.00	19,500.00	21,282.00	(6)	(1,244.00)
580.75.01-525	Fringe Benefits - IMRF Pension Er Contribution	63,741.00	67,166.00	72,800.00	38,094.00	(43)	(29,072.00)
<i>Pensions Totals</i>		\$84,500.00	\$95,047.00	\$96,932.00	\$64,403.00	(32%)	(\$30,644.00)
<i>Salary and Benefits Totals</i>		\$433,739.00	\$536,950.00	\$525,793.00	\$475,370.00	(11%)	(\$61,580.00)

Services and Supplies

Services & Charges

580.75.01-550	Administrative Charges	.00	.00	.00	.00		.00
580.75.01-552	Engineering Services	25,000.00	25,000.00	25,000.00	25,000.00		.00

Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Stormwater quality sampling/monitoring	1.0000	20,000.00	20,000.00
Manager	Watershed planning for CRS program	1.0000	5,000.00	5,000.00
Manager Totals				\$25,000.00

580.75.01-553	Legal Services	10,000.00	10,000.00	8,000.00	10,000.00		.00
580.75.01-555	GIS & Aerial Mapping	.00	.00	.00	.00		.00
580.75.01-556	Village Data Processing / Network Charge	.00	.00	.00	.00		.00
580.75.01-563	Telephone Service	1,274.00	1,274.00	1,274.00	1,274.00		.00

Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	847-***-4184 (CallOne POTS) 1399 Winnetka Road vault	12.0000	60.00	720.00
Manager	Monthly PRI share (Comcast)	12.0000	46.12	553.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 580 - Storm Water Sewer Fund</b>							
<b>Department 75 - Stormwater</b>							
Division 01 - Department Wide							
EXPENSE							
Manager Totals							\$1,273.00
580.75.01-564	Cell Phones & Radios	.00	.00	.00	972.00		972.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Monthly cell phone charges (\$40.49 per phone)				2.0000	486.00	972.00
Manager Totals							\$972.00
580.75.01-567	Operations & Maintenance	84,000.00	62,000.00	25,000.00	62,000.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Contractual repairs				1.0000	18,000.00	18,000.00
Manager	Drainage channel maintenance				1.0000	3,000.00	3,000.00
Manager	Miscellaneous				1.0000	2,000.00	2,000.00
Manager	NPDES permit fee				1.0000	1,000.00	1,000.00
Manager	NPDES Phase II compliance activities				1.0000	3,000.00	3,000.00
Manager	Repair materials (pipe, CB's, etc.)				1.0000	35,000.00	35,000.00
Manager Totals							\$62,000.00
580.75.01-568	Utilities	26,500.00	26,500.00	26,500.00	26,500.00		.00
580.75.01-574	Vehicle Maint Service Charge	.00	.00	.00	20,418.00		20,418.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Vehicle Service Charges				1.0000	20,418.00	20,418.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 580 - Storm Water Sewer Fund</b>							
<b>Department 75 - Stormwater</b>							

Division **01 - Department Wide**

**EXPENSE**

Manager Totals **\$20,418.00**

580.75.01-581	Training & Travel	.00	.00	.00	.00		.00
	<i>Services &amp; Charges Totals</i>	\$146,774.00	\$124,774.00	\$85,774.00	\$146,164.00	17%	\$21,390.00

**Supplies**

580.75.01-537	Uniforms	2,000.00	2,000.00	2,000.00	1,990.00	(1)	(10.00)
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Safety Boots	2.0000	175.00	350.00
Manager	Safety Glasses (Prescription)	2.0000	120.00	240.00
Manager	Uniform Hats	2.0000	30.00	60.00
Manager	Uniform Rental (\$6.73 per person/week)	2.0000	350.00	700.00
Manager	Uniform T-Shirts	2.0000	120.00	240.00
Manager	Winter Outerwear	2.0000	200.00	400.00
Manager Totals				<b>\$1,990.00</b>

580.75.01-540	Other Operating Supplies	.00	.00	.00	240.00		240.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	CDL license (\$30 per person)	2.0000	30.00	60.00
Manager	PPE - Hard Hats	2.0000	25.00	50.00
Manager	PPE - Safety Glasses	2.0000	20.00	40.00
Manager	PPE - Safety Gloves	2.0000	30.00	60.00
Manager	PPE - Safety Vest	2.0000	15.00	30.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
<b>Fund 580 - Storm Water Sewer Fund</b>								
<b>Department 75 - Stormwater</b>								
<b>Division 01 - Department Wide</b>								
<b>EXPENSE</b>								
							Manager Totals	\$240.00
580.75.01-542	Vehicles, Parts and Equipment	.00	.00	.00	40,836.00		40,836.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Vehicle Service Charges (50% with Sanitary)					1.0000	40,836.00	40,836.00
							Manager Totals	\$40,836.00
580.75.01-548	Other Small Tools & Equipment	.00	.00	.00	.00		.00	
	<i>Supplies Totals</i>	\$2,000.00	\$2,000.00	\$2,000.00	\$43,066.00	2053%	\$41,066.00	
	<i>Services and Supplies Totals</i>	\$148,774.00	\$126,774.00	\$87,774.00	\$189,230.00	49%	\$62,456.00	
<b>Capital Outlay</b>								
580.75.01-625	Heavy Machinery	.00	.00	.00	.00		.00	
580.75.01-675	Stormwater Sewers	7,530,000.00	6,167,000.00	2,040,000.00	19,331,000.00	213	13,164,000.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	East Winnetka Alternatives Analysis					1.0000	90,000.00	90,000.00
Manager	Mitigation zone improvements					1.0000	50,000.00	50,000.00
Manager	Stormwater construction - County wetland/landfill project					1.0000	9,434,000.00	9,434,000.00
Manager	Stormwater construction - Duke Childs Storage / Landfill Project					1.0000	5,563,000.00	5,563,000.00
Manager	Stormwater Construction - Park District storage project					1.0000	3,500,000.00	3,500,000.00
Manager	Stormwater Engineering - County wetland/landfill project					1.0000	140,000.00	140,000.00
Manager	Stormwater Engineering - Park District storage projects					1.0000	317,000.00	317,000.00
Manager	Stormwater engineering- Duke Childs Storage / Landfill Project					1.0000	217,000.00	217,000.00
Manager	Willow Road street end repair restoration					1.0000	20,000.00	20,000.00
							Manager Totals	\$19,331,000.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 580 - Storm Water Sewer Fund</b>							
<b>Department 75 - Stormwater</b>							
Division 01 - Department Wide							
<b>EXPENSE</b>							
<i>Capital Outlay Totals</i>		\$7,530,000.00	\$6,167,000.00	\$2,040,000.00	\$19,331,000.00	213%	\$13,164,000.00
<b><u>Insurance and Other Chargebacks</u></b>							
580.75.01-530	Liability Insurance	.00	.00	.00	.00		.00
<i>Insurance and Other Chargebacks Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Depreciation Expense</u></b>							
580.75.01-800	Depreciation	.00	.00	.00	.00		.00
<i>Depreciation Expense Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Debt Service</u></b>							
580.75.01-705	Principal	720,000.00	1,049,400.00	1,049,400.00	495,000.00	(53)	(\$554,400.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	2020 Stormwater bond principal (12/15/2022)				1.0000	495,000.00	495,000.00
	<i>Manager Totals</i>						\$495,000.00
580.75.01-710	Interest	588,350.00	240,277.00	240,277.00	304,980.00	27	64,703.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	2020 Stormwater bonds - interest (12/15/2022)				1.0000	152,490.00	152,490.00
Manager	2020 Stormwater bonds - interest (6/15/2022)				1.0000	152,490.00	152,490.00
	<i>Manager Totals</i>						\$304,980.00
580.75.01-715	Paying Agent Fees	5,000.00	500.00	500.00	650.00	30	150.00
580.75.01-720	Bond Issue Costs	.00	.00	.00	.00		.00
<i>Debt Service Totals</i>		\$1,313,350.00	\$1,290,177.00	\$1,290,177.00	\$800,630.00	(38%)	(\$489,547.00)



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 580 - Storm Water Sewer Fund</b>							
<b>Department 75 - Stormwater</b>							
Division <b>01 - Department Wide</b>							
EXPENSE							
 <u>Transfers</u>							
580.75.01-900	Interfund Transfers - Payment in Lieu of Taxes	.00	.00	.00	.00		.00
580.75.01-901	Interfund Transfers - Other Operating Transfers	.00	.00	.00	.00		.00
	<i>Transfers Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	+++	<u>\$0.00</u>
	Division <b>01 - Department Wide Totals</b>	<u>\$9,425,863.00</u>	<u>\$8,120,901.00</u>	<u>\$3,943,744.00</u>	<u>\$20,796,230.00</u>	156%	<u>\$12,675,329.00</u>
	Department <b>75 - Stormwater Totals</b>	<u>\$9,425,863.00</u>	<u>\$8,120,901.00</u>	<u>\$3,943,744.00</u>	<u>\$20,796,230.00</u>	156%	<u>\$12,675,329.00</u>



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 580 - Storm Water Sewer Fund</b>							
<b>Department 88 - Depreciation</b>							
Division 01 - Department Wide							
EXPENSE							
<u>Depreciation Expense</u>							
580.88.01-800	Depreciation	250,000.00	250,000.00	250,000.00	250,000.00		.00
	<i>Depreciation Expense Totals</i>	<u>\$250,000.00</u>	<u>\$250,000.00</u>	<u>\$250,000.00</u>	<u>\$250,000.00</u>	0%	\$0.00
	Division 01 - Department Wide Totals	<u>\$250,000.00</u>	<u>\$250,000.00</u>	<u>\$250,000.00</u>	<u>\$250,000.00</u>	0%	\$0.00
	Department 88 - Depreciation Totals	<u>\$250,000.00</u>	<u>\$250,000.00</u>	<u>\$250,000.00</u>	<u>\$250,000.00</u>	0%	\$0.00
<b>Department 99 - Transfers</b>							
Division 01 - Department Wide							
<u>Transfers</u>							
580.99.01-900	Interfund Transfers - Payment in Lieu of Taxes	.00	.00	.00	.00		.00
580.99.01-901	Interfund Transfers - Other Operating Transfers	.00	.00	.00	.00		.00
	<i>Transfers Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	+++	\$0.00
	Division 01 - Department Wide Totals	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	+++	\$0.00
	Department 99 - Transfers Totals	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	+++	\$0.00
	<b>EXPENSE TOTALS</b>	<u>\$9,675,863.00</u>	<u>\$8,370,901.00</u>	<u>\$4,193,744.00</u>	<u>\$21,046,230.00</u>	151%	\$12,675,329.00
Fund 580 - Storm Water Sewer Fund Totals							
	<b>REVENUE TOTALS</b>	<u>\$2,561,765.00</u>	<u>\$3,003,910.00</u>	<u>\$2,595,118.00</u>	<u>\$17,048,619.00</u>	468%	\$14,044,709.00
	<b>EXPENSE TOTALS</b>	<u>\$9,675,863.00</u>	<u>\$8,370,901.00</u>	<u>\$4,193,744.00</u>	<u>\$21,046,230.00</u>	151%	\$12,675,329.00
Fund 580 - Storm Water Sewer Fund Totals		<u>(\$7,114,098.00)</u>	<u>(\$5,366,991.00)</u>	<u>(\$1,598,626.00)</u>	<u>(\$3,997,611.00)</u>	(26%)	\$1,369,380.00

# DEPARTMENT NARRATIVE

## WORKERS' COMPENSATION, LIABILITY, AND HEALTH INSURANCE

### Mission Statement/Purpose

The Village of Winnetka is self-insured for workers' compensation and liability; starting in 2018, the Village's health insurance program is now pooled with the Intergovernmental Personnel Benefits Cooperative (IPBC). To account for these activities, these three funds are directly managed by Finance Department and Village Manager's Office personnel. Department charges fund the Workers' Compensation Fund and the Village uses a professional claims administrator to evaluate claims, coordinate appropriate medical care, and approve settlements.

The Village also self-funds its liability insurance fund. In general, The Village is self-insured for the first \$100,000 of each general and automotive liability claims. Umbrella coverage for excess claims is secured through commercial policies.

For health insurance, the Village makes available to its full-time employees two PPO plans and one HMO plan. Within the IPBC, the Village retains its current health plan design in order to comply with collective bargaining agreements and also has the advantage of pooling with dozens of area communities. Additionally, the IPBC, due to its size, has a significant number of broker resources to help control costs which would not have otherwise been available to the Village on its own. In addition to health insurance, the Village's dental, vision, and life insurance programs are also pooled with IPBC.

### Current Year Department Accomplishments

- In conjunction with the Village's professional defense teams, successfully kept workers compensation and liability claims to a minimum and vigorously contested claims on their merits.
- Transitioned workers' compensation insurance program to the Illinois Counties Risk Management Trust and lowered deductibles from \$600,000 to \$250,000.
- Hosted supervisory training on workplace incidents and reporting.
- Continued the Village Wellness Committee and completed a third year of program requirements for IPBC.
- Vaccinated over 90% of the Village's workforce with the Covid-19 vaccine.

## Fiscal Year 2022 Proposed Department Objectives

<b>Objective</b>	<b>Action Steps</b>	<b>Timeframe</b>
Provide further enhancements to the management of the Village's workers' comp, liability and health insurance program.	<ul style="list-style-type: none"><li>• Review, update and document standard operating procedures and forms for the Village's liability insurance program.</li></ul>	12/31/22
Maintain and adhere to rigorous claim evaluation procedures.	<ul style="list-style-type: none"><li>• Conduct additional supervisory training on risk management and workplace incident reporting.</li></ul>	12/31/22
Provide further enhancements to the management of the Village's insurance benefits.	<ul style="list-style-type: none"><li>• Explore ways to increase workplace health and safety through the Wellness Committee.</li></ul>	12/31/22

# Fiscal Year 2021 Department Objectives Review

December 31<sup>st</sup>, 2021

**Objective**

**Anticipated Completion Status**

Examine the feasibility of further pooling of the Village's self-insurance funds.	Complete
Maintain and adhere to rigorous claim evaluation procedures.	Ongoing
Provide further enhancements to the management of the Village's insurance benefits.	Ongoing

## Financial Summary

Worker's Compensation, Liability & Health Funds	2022 Budget Work Comp	2022 Budget Liability	2022 Budget Health	2022 WC, L, & H Budget Total A	2021 WC, L, & H Budget Total B	Percent Change A v B
<b>Revenues:</b>						
Premiums	\$ 325,000	\$ 321,050	\$ 4,135,168	\$ 4,781,218	\$ 4,365,008	9%
Other Revenue	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ 10,000	50%
Transfers In	\$ -	\$ 275,000	\$ -	\$ 275,000	\$ -	
Interest Income	\$ 15,000	\$ 12,500	\$ 5,000	\$ 32,500	\$ 32,964	-1%
	\$ 340,000	\$ 628,550	\$ 4,140,168	\$ 5,108,718	\$ 4,407,972	14%
<b>Expenses:</b>						
Claims & Insurance	\$ 641,800	\$ 626,285	\$ 4,211,200	\$ 5,479,285	\$ 5,488,900	0%
Transfers Out	\$ 275,000	\$ -	\$ 250,000	\$ 525,000	\$ -	
	\$ 916,800	\$ 626,285	\$ 4,461,200	\$ 6,004,285	\$ 5,488,900	
Net Income (Loss)	\$ (576,800)	\$ 2,265	\$ (321,032)	\$ (895,567)	\$ (1,080,928)	-21%



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 600 - W.C. Insurance Fund</b>							

REVENUE

Interfund Services

Liability Insurance

600-484.05	Insurance & Property Damage Loss Recovery	.00	.00	37,223.00	.00		.00
	<i>Liability Insurance Totals</i>	\$0.00	\$0.00	\$37,223.00	\$0.00	+++	\$0.00

Workers' Compensation

600-481.01	W.C. Insurance Premiums Dept Charges	537,565.00	537,565.00	537,565.00	325,000.00	(40)	(212,565.00)
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Administration	1.0000	10,000.00	10,000.00
Manager	Community Development	1.0000	5,000.00	5,000.00
Manager	Electric	1.0000	67,500.00	67,500.00
Manager	Fire	1.0000	55,000.00	55,000.00
Manager	Police	1.0000	50,000.00	50,000.00
Manager	Public Works	1.0000	50,000.00	50,000.00
Manager	Refuse	1.0000	25,000.00	25,000.00
Manager	Sanitary Sewer	1.0000	10,000.00	10,000.00
Manager	Stormwater Sewer	1.0000	10,000.00	10,000.00
Manager	Water	1.0000	42,500.00	42,500.00
	Manager Totals			\$325,000.00

<i>Workers' Compensation Totals</i>	\$537,565.00	\$537,565.00	\$537,565.00	\$325,000.00	(40%)	(\$212,565.00)
<i>Interfund Services Totals</i>	\$537,565.00	\$537,565.00	\$574,788.00	\$325,000.00	(40%)	(\$212,565.00)

Transfers

600-490.05	Interfund Transfers In Payment in Lieu of Taxes	.00	.00	.00	.00		.00
600-490.10	Interfund Transfers In Other Transfers	.00	.00	.00	.00		.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 600 - W.C. Insurance Fund</b>							
<b>REVENUE</b>							
	<i>Transfers Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Interest Income</u></b>							
600-460.05	Interest Interest on Investments	26,612.00	13,549.00	15,000.00	15,000.00	11	1,451.00
600-461.10	Investment Income Unrealized Gain/Loss	.00	.00	.00	.00		.00
	<i>Interest Income Totals</i>	\$26,612.00	\$13,549.00	\$15,000.00	\$15,000.00	11%	\$1,451.00
	<b>REVENUE TOTALS</b>	\$564,177.00	\$551,114.00	\$589,788.00	\$340,000.00	(38%)	(\$211,114.00)



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 600 - W.C. Insurance Fund</b>							
<b>Department 90 - Insurance</b>							
Division <b>01 - Department Wide</b>							
EXPENSE							
<u>Services and Supplies</u>							
<u>Services &amp; Charges</u>							
600.90.01-551	Consulting Services	130,800.00	150,800.00	150,800.00	131,800.00	(13)	(19,000.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Return to work evaluations				1.0000	800.00	800.00
Manager	State 2nd injury fund				3.0000	2,000.00	6,000.00
Manager	Worker's compensation excess insurance				1.0000	125,000.00	125,000.00
	Manager Totals						\$131,800.00
600.90.01-553	Legal Services	20,000.00	20,000.00	10,000.00	10,000.00	(50)	(10,000.00)
	<i>Services &amp; Charges Totals</i>	\$150,800.00	\$170,800.00	\$160,800.00	\$141,800.00	(17%)	(\$29,000.00)
	<i>Services and Supplies Totals</i>	\$150,800.00	\$170,800.00	\$160,800.00	\$141,800.00	(17%)	(\$29,000.00)
<u>Insurance and Other Chargebacks</u>							
600.90.01-501	Claims	600,000.00	600,000.00	450,000.00	500,000.00	(17)	(100,000.00)
	<i>Insurance and Other Chargebacks Totals</i>	\$600,000.00	\$600,000.00	\$450,000.00	\$500,000.00	(17%)	(\$100,000.00)
<u>Transfers</u>							
600.90.01-901	Interfund Transfers - Other Operating Transfers	.00	.00	.00	275,000.00		275,000.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Transfer to Liability Fund				1.0000	275,000.00	275,000.00
	Manager Totals						\$275,000.00
	<i>Transfers Totals</i>	\$0.00	\$0.00	\$0.00	\$275,000.00	+++	\$275,000.00
	Division <b>01 - Department Wide Totals</b>	\$750,800.00	\$770,800.00	\$610,800.00	\$916,800.00	19%	\$146,000.00
	Department <b>90 - Insurance Totals</b>	\$750,800.00	\$770,800.00	\$610,800.00	\$916,800.00	19%	\$146,000.00
	<b>EXPENSE TOTALS</b>	\$750,800.00	\$770,800.00	\$610,800.00	\$916,800.00	19%	\$146,000.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 600 - W.C. Insurance Fund</b>							
<b>Department 90 - Insurance</b>							
Division 01 - Department Wide							
EXPENSE							
Fund 600 - W.C. Insurance Fund Totals							
	REVENUE TOTALS	\$564,177.00	\$551,114.00	\$589,788.00	\$340,000.00	(38%)	(\$211,114.00)
	EXPENSE TOTALS	\$750,800.00	\$770,800.00	\$610,800.00	\$916,800.00	19%	\$146,000.00
Fund 600 - W.C. Insurance Fund Totals		(\$186,623.00)	(\$219,686.00)	(\$21,012.00)	(\$576,800.00)	163%	(\$357,114.00)



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
<b>Fund 610 - Liability Insurance Fund</b>								
<b>REVENUE</b>								
<b>Interfund Services</b>								
<b>Liability Insurance</b>								
610-480.01	Liability Insurance Premiums Dept Charges	.00	.00	.00	321,050.00		321,050.00	
	<i>Liability Insurance Totals</i>	\$0.00	\$0.00	\$0.00	\$321,050.00	+++	\$321,050.00	
	<i>Interfund Services Totals</i>	\$0.00	\$0.00	\$0.00	\$321,050.00	+++	\$321,050.00	
<b>Transfers</b>								
610-490.10	Interfund Transfers In Other Transfers	.00	.00	.00	275,000.00		275,000.00	
<b>Budget Transactions</b>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager					1.0000	275,000.00	275,000.00
							Manager Totals	\$275,000.00
	<i>Transfers Totals</i>	\$0.00	\$0.00	\$0.00	\$275,000.00	+++	\$275,000.00	
<b>Other Revenue</b>								
610-432.30	Reimbursements Reimbursements	10,000.00	10,000.00	30,000.00	20,000.00	100	10,000.00	
	<i>Other Revenue Totals</i>	\$10,000.00	\$10,000.00	\$30,000.00	\$20,000.00	100%	\$10,000.00	
<b>Interest Income</b>								
610-460.05	Interest Interest on Investments	22,557.00	12,291.00	8,500.00	12,500.00	2	209.00	
	<i>Interest Income Totals</i>	\$22,557.00	\$12,291.00	\$8,500.00	\$12,500.00	2%	\$209.00	
	<b>REVENUE TOTALS</b>	\$32,557.00	\$22,291.00	\$38,500.00	\$628,550.00	2720%	\$606,259.00	



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
<b>Fund 610 - Liability Insurance Fund</b>								
<b>Department 90 - Insurance</b>								
<b>Division 01 - Department Wide</b>								
<b>EXPENSE</b>								
<u>Services and Supplies</u>								
<u>Services &amp; Charges</u>								
610.90.01-553	Legal Services	24,200.00	2,500.00	15,415.00	20,000.00	700	17,500.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Estimated costs for outside legal counsel for claims					1.0000	20,000.00	20,000.00
							Manager Totals	\$20,000.00
	<i>Services &amp; Charges Totals</i>	\$24,200.00	\$2,500.00	\$15,415.00	\$20,000.00	700%	\$17,500.00	
	<i>Services and Supplies Totals</i>	\$24,200.00	\$2,500.00	\$15,415.00	\$20,000.00	700%	\$17,500.00	
<u>Insurance and Other Chargebacks</u>								
610.90.01-501	Claims	150,000.00	150,000.00	115,000.00	125,000.00	(17)	(25,000.00)	
610.90.01-503	Unemployment Claims	50,000.00	35,000.00	20,000.00	35,000.00		.00	
610.90.01-530	Liability Insurance	193,000.00	300,500.00	305,185.00	446,285.00	49	145,785.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Equipment breakdown coverage					1.0000	86,500.00	86,500.00
Manager	ICRMT - Auto liability					1.0000	38,500.00	38,500.00
Manager	ICRMT - Crime					1.0000	2,500.00	2,500.00
Manager	ICRMT - Employment and public official liability					1.0000	25,650.00	25,650.00
Manager	ICRMT - Excess coverage					1.0000	129,250.00	129,250.00
Manager	ICRMT - General Liability					1.0000	17,750.00	17,750.00
Manager	ICRMT - Law enforcement / EMT liability					1.0000	25,000.00	25,000.00
Manager	ICRMT - Property / Inland marine					1.0000	121,135.00	121,135.00
							Manager Totals	\$446,285.00
	<i>Insurance and Other Chargebacks Totals</i>	\$393,000.00	\$485,500.00	\$440,185.00	\$606,285.00	25%	\$120,785.00	



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 610 - Liability Insurance Fund</b>							
<b>Department 90 - Insurance</b>							
Division <b>01 - Department Wide</b>							
<b>EXPENSE</b>							
<b><u>Transfers</u></b>							
610.90.01-901	Interfund Transfers - Other Operating Transfers	.00	300,000.00	300,000.00	.00	(100)	(300,000.00)
	<i>Transfers Totals</i>	<u>\$0.00</u>	<u>\$300,000.00</u>	<u>\$300,000.00</u>	<u>\$0.00</u>	<u>(100%)</u>	<u>(\$300,000.00)</u>
	Division <b>01 - Department Wide Totals</b>	<u>\$417,200.00</u>	<u>\$788,000.00</u>	<u>\$755,600.00</u>	<u>\$626,285.00</u>	<u>(21%)</u>	<u>(\$161,715.00)</u>
	Department <b>90 - Insurance Totals</b>	<u>\$417,200.00</u>	<u>\$788,000.00</u>	<u>\$755,600.00</u>	<u>\$626,285.00</u>	<u>(21%)</u>	<u>(\$161,715.00)</u>
	<b>EXPENSE TOTALS</b>	<u>\$417,200.00</u>	<u>\$788,000.00</u>	<u>\$755,600.00</u>	<u>\$626,285.00</u>	<u>(21%)</u>	<u>(\$161,715.00)</u>
Fund <b>610 - Liability Insurance Fund Totals</b>							
	<b>REVENUE TOTALS</b>	\$32,557.00	\$22,291.00	\$38,500.00	\$628,550.00	2720%	\$606,259.00
	<b>EXPENSE TOTALS</b>	\$417,200.00	\$788,000.00	\$755,600.00	\$626,285.00	(21%)	(\$161,715.00)
Fund <b>610 - Liability Insurance Fund Totals</b>		<u>(\$384,643.00)</u>	<u>(\$765,709.00)</u>	<u>(\$717,100.00)</u>	<u>\$2,265.00</u>	<u>(100%)</u>	<u>\$767,974.00</u>



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 620 - Health Insurance Fund</b>							

REVENUE

Interfund Services

Health/Life Insurance

620-482.01	Health Insurance Premiums Dept Charges	2,388,275.00	2,395,275.00	2,390,000.00	2,595,000.00	8	199,725.00
620-482.02	Health Insurance Premiums Retirees	659,680.00	650,000.00	640,000.00	675,000.00	4	25,000.00
620-482.03	Health Insurance Premiums Employee Contributions	328,990.00	335,000.00	328,000.00	348,000.00	4	13,000.00
620-482.04	Health Insurance Premiums Library	142,025.00	205,000.00	262,551.00	275,000.00	34	70,000.00
620-482.05	Health Insurance Premiums Other Dept Charges	52,243.00	52,243.00	71,750.00	52,243.00		.00

Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Life - Library (12 months)	1.0000	2,000.00	2,000.00
Manager	Life - Village (12 months)	1.0000	12,871.00	12,871.00
Manager	Vision - Family (12 months)	1.0000	24,291.96	24,292.00
Manager	Vision - Library (12 months)	1.0000	1,582.56	1,583.00
Manager	Vision - Single (12 months)	1.0000	4,408.56	4,409.00
Manager	Vision - Single +1 (12 months)	1.0000	7,088.40	7,088.00
Manager Totals				\$52,243.00

620-483.11	Dental Premiums Department Charges	77,675.00	77,675.00	74,550.00	77,675.00	.00	.00
620-483.12	Dental Premiums Retirees	20,500.00	17,250.00	15,850.00	17,250.00	.00	.00
620-483.13	Dental Premiums Employee Contributions	103,775.00	95,000.00	87,805.00	95,000.00	.00	.00
620-483.14	Dental Premiums Library	.00	.00	.00	.00	.00	.00
620-484.15	Insurance & Property Damage Health Excess Loss Ins	.00	.00	.00	.00	.00	.00

<i>Health/Life Insurance Totals</i>	\$3,773,163.00	\$3,827,443.00	\$3,870,506.00	\$4,135,168.00	8%	\$307,725.00
<i>Interfund Services Totals</i>	\$3,773,163.00	\$3,827,443.00	\$3,870,506.00	\$4,135,168.00	8%	\$307,725.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 620 - Health Insurance Fund</b>							
<b>REVENUE</b>							
<b>Transfers</b>							
620-490.10	Interfund Transfers In Other Transfers	.00	.00	.00	.00		.00
	<i>Transfers Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>Interest Income</b>							
620-460.05	Interest Interest on Investments	10,000.00	7,124.00	4,790.00	5,000.00	(30)	(2,124.00)
	<i>Interest Income Totals</i>	\$10,000.00	\$7,124.00	\$4,790.00	\$5,000.00	(30%)	(\$2,124.00)
	<b>REVENUE TOTALS</b>	\$3,783,163.00	\$3,834,567.00	\$3,875,296.00	\$4,140,168.00	8%	\$305,601.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 620 - Health Insurance Fund</b>							
<b>Department 90 - Insurance</b>							

Division **01 - Department Wide**

**EXPENSE**

Services and Supplies

Services & Charges

620.90.01-551	Consulting Services	5,000.00	5,000.00	.00	5,000.00		.00
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Budget Transactions

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Legal assistance	1.0000	5,000.00	5,000.00
<i>Manager Totals</i>				\$5,000.00

<i>Services &amp; Charges Totals</i>		\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	0%	\$0.00
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Supplies

620.90.01-540	Other Operating Supplies	.00	.00	.00	40,000.00		40,000.00
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Budget Transactions

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Exercise Equipment	1.0000	20,000.00	20,000.00
Manager	Wellness Events / Flu Shots	1.0000	20,000.00	20,000.00
<i>Manager Totals</i>				\$40,000.00

<i>Supplies Totals</i>		\$0.00	\$0.00	\$0.00	\$40,000.00	+++	\$40,000.00
<i>Services and Supplies Totals</i>		\$5,000.00	\$5,000.00	\$0.00	\$45,000.00	800%	\$40,000.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 620 - Health Insurance Fund</b>							
<b>Department 90 - Insurance</b>							
Division 01 - Department Wide							
<b>EXPENSE</b>							
<b><u>Insurance and Other Chargebacks</u></b>							
620.90.01-501	Claims	3,534,570.00	3,660,000.00	3,655,000.00	3,900,000.00	7	240,000.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	IBPC Health				12.0000	325,000.00	3,900,000.00
						Manager Totals	\$3,900,000.00
620.90.01-502	Premiums - Dental	192,600.00	192,600.00	179,225.00	180,000.00	(7)	(12,600.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	MetLife dental				12.0000	15,000.00	180,000.00
						Manager Totals	\$180,000.00
620.90.01-503	Unemployment Claims	.00	.00	.00	.00		.00
620.90.01-504	Other Insurance	64,742.00	72,500.00	85,000.00	86,200.00	19	13,700.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Flex administrative fees				1.0000	10,000.00	10,000.00
Manager	Life insurance - The Standard				12.0000	1,350.00	16,200.00
Manager	Vision - EyeMed				12.0000	5,000.00	60,000.00
						Manager Totals	\$86,200.00
<i>Insurance and Other Chargebacks Totals</i>		\$3,791,912.00	\$3,925,100.00	\$3,919,225.00	\$4,166,200.00	6%	\$241,100.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 620 - Health Insurance Fund</b>							
<b>Department 90 - Insurance</b>							
<b>Division 01 - Department Wide</b>							
<b>EXPENSE</b>							
<b><u>Transfers</u></b>							
620.90.01-901	Interfund Transfers - Other Operating Transfers	.00	.00	.00	250,000.00		250,000.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Transfer to IT Fund				1.0000	250,000.00	250,000.00
						Manager Totals	\$250,000.00
	<i>Transfers Totals</i>	\$0.00	\$0.00	\$0.00	\$250,000.00	+++	\$250,000.00
Division	<b>01 - Department Wide Totals</b>	\$3,796,912.00	\$3,930,100.00	\$3,919,225.00	\$4,461,200.00	14%	\$531,100.00
Department	<b>90 - Insurance Totals</b>	\$3,796,912.00	\$3,930,100.00	\$3,919,225.00	\$4,461,200.00	14%	\$531,100.00
	<b>EXPENSE TOTALS</b>	\$3,796,912.00	\$3,930,100.00	\$3,919,225.00	\$4,461,200.00	14%	\$531,100.00
Fund	<b>620 - Health Insurance Fund Totals</b>						
	<b>REVENUE TOTALS</b>	\$3,783,163.00	\$3,834,567.00	\$3,875,296.00	\$4,140,168.00	8%	\$305,601.00
	<b>EXPENSE TOTALS</b>	\$3,796,912.00	\$3,930,100.00	\$3,919,225.00	\$4,461,200.00	14%	\$531,100.00
Fund	<b>620 - Health Insurance Fund Totals</b>	(\$13,749.00)	(\$95,533.00)	(\$43,929.00)	(\$321,032.00)	236%	(\$225,499.00)

# DEPARTMENT NARRATIVE

## INFORMATION TECHNOLOGY

### Mission Statement/Purpose

The mission of the Information Technology Fund is to provide robust support to all Village departments in the administration of the organization's technology needs. Information Technology staff is responsible for improving and maintaining organization-wide technology infrastructure including servers, communication cabling, and the Village phone system. In addition to routine system administration, Information Technology personnel also compile and maintain the Village's technology infrastructure replacement plan.

### Staffing and Services Levels

Proposed FY 2022 Full-Time Equivalent (FTE) Employees: **1.0**

FY 2021 FTEs: **1.0**

FY 2020 FTEs: **1.0**

FY 2019 FTEs: **1.0**

Proposed FY 2022 Cost of Salaries and Benefits: **\$230,634**

Projected FY 2021 Cost of Salaries and Benefits: **\$227,689**

Budgeted FY 2021 Cost of Salaries and Benefits: **\$227,702**

Actual FY 2020 Cost of Salaries and Benefits: **\$229,244**

FY2021 Budget vs. FY2022 Proposed Budget % Change: **1.29%**



### Services and Supplies (Non-Capital) Expenditures

Proposed FY 2022 Cost of Services and Supplies: **\$634,655**

Projected FY 2021 Cost of Services and Supplies: **\$550,881**

Budgeted FY 2021 Cost of Services and Supplies: **\$560,653**

Actual FY 2020 Cost of Services and Supplies: **\$469,747**

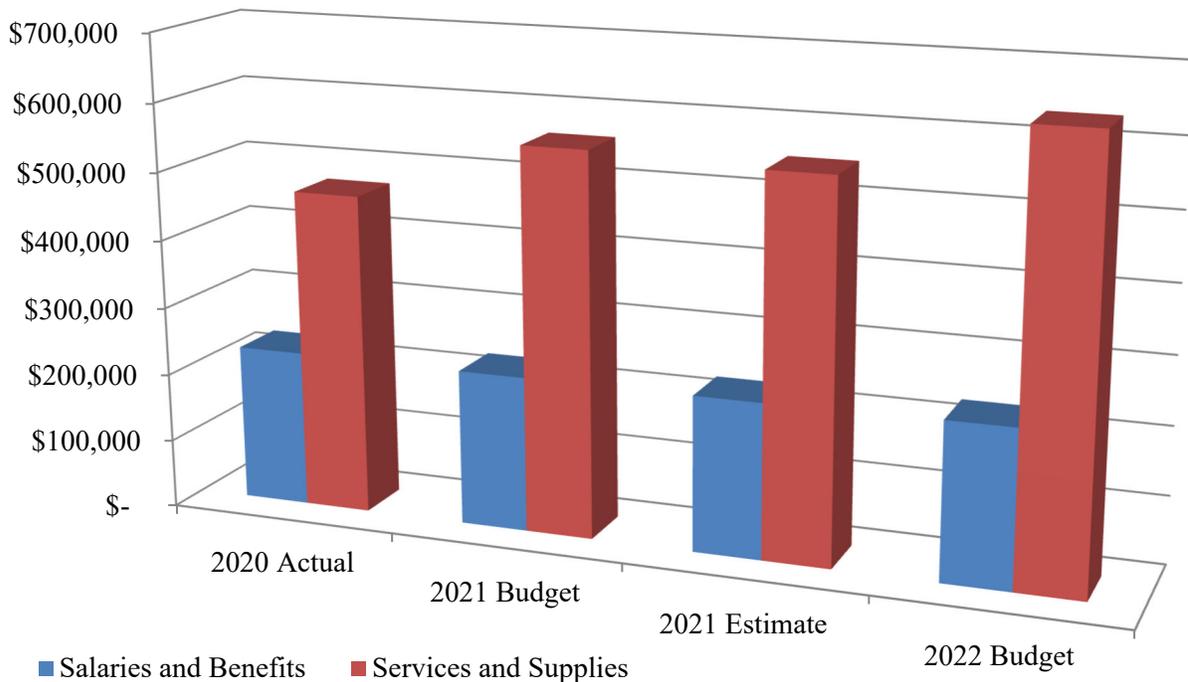
FY2021 Budget vs. FY2022 Proposed Budget % Change: **13.2%**



# Financial Summary

Data Processing Fund	Actual 2020	Budget 2021 A	Estimate 2021 B	Budget 2022 C	% Change A to C	% Change B to C
<b>Operating</b>						
Revenue	\$ 380,342	\$ 674,117	\$ 673,117	\$ 873,117	29.5%	29.7%
Expenses	\$ (698,991)	\$ (788,355)	\$ (778,570)	\$ (865,289)	9.8%	11.1%
Net Operating Income (loss)	\$ (318,649)	\$ (114,238)	\$ (105,453)	\$ 7,828	-106.9%	-107.4%
<b>Operating Expense Detail</b>						
Salaries and Benefits	\$ 229,244	\$ 227,702	\$ 227,689	\$ 230,634	1.3%	1.3%
Services and Supplies	\$ 469,747	\$ 560,653	\$ 550,881	\$ 634,655	13.2%	15.2%
	\$ 698,991	\$ 788,355	\$ 778,570	\$ 865,289		
Capital Outlay	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
<b>Total Fund Expense</b>	<b>\$ 698,991</b>	<b>\$ 788,355</b>	<b>\$ 778,570</b>	<b>\$ 865,289</b>	<b>9.8%</b>	<b>11.1%</b>
Net Fund Income (loss)	\$ (318,649)	\$ (114,238)	\$ (105,453)	\$ 7,828	-106.9%	-107.4%

## Information Technology Fund



# DEPARTMENT NARRATIVE

## FLEET SERVICES

### Mission Statement/Purpose

The mission of the Fleet Services Department, carried out through the Fleet Services Fund, is to maintain motorized equipment owned by the Village, including all routine preventative maintenance as well as most repairs.

### Current Year Department Accomplishments

- Fleet staff successfully continues to implement the new updated CFA Software for management of part's inventory.
- Reviewed all repair and maintenance services with emphasis on minimizing vehicle downtime and reduced emergency repairs.
- Purchased new 2021 Multihog CX 75 multi-purpose tractor and accompanying straight- and v-blade plows to replace one multi-purpose tractor PW-41.
- Purchased new 2021 XtremeVac DCL800SM-3X Hook Lift Leaf Collector.
- Purchased and implement Bosh scanner diagnostic tool.
- Updated Vehicle and equipment AVL and GPS systems.

### Staffing and Services Levels

Proposed FY 2022 Full-Time Equivalent (FTE) Employees: **3.0**

FY 2021 FTEs: **3.0**

FY 2020 FTEs: **3.0**

FY 2019 FTEs: **3.0**

Proposed FY 2022 Cost of Salaries and Benefits: **\$344,339**

Projected FY 2021 Cost of Salaries and Benefits **\$338,143**

Budgeted FY 2021 Cost of Salaries and Benefits: **\$424,737**

Actual FY 2020 Cost of Salaries and Benefits: **\$299,599**

FY2021 Budget vs. FY2022 Proposed Budget % Change: **-18.9%**



### Services and Supplies (Non-Capital) Expenditures

Proposed FY 2022 Cost of Services and Supplies: **\$706,094**

Projected FY 2021 Cost of Services and Supplies: **\$522,250**

Budgeted FY 2021 Cost of Services and Supplies: **\$569,100**

Actual FY 2020 Cost of Services and Supplies: **\$474,836**

FY2021 Budget vs. FY2022 Proposed Budget % Change: **24.07%**

# Fiscal Year 2022 Proposed Department Objectives

Objective	Action Steps	Timeframe
Perform regular service repairs, equipment changeovers, and preventative maintenance on all Village vehicles to extend service life of equipment.	<ul style="list-style-type: none"> <li>• Keep service log updated for each vehicle and piece of equipment utilizing CFA software.</li> <li>• Anticipate preventative maintenance and communicate to scheduled repairs to departments.</li> <li>• Maintain historical budgetary repair totals to evaluate annually useful life of equipment.</li> </ul>	12/31/22
Maintain a high level of technical knowledge and searchable history for village vehicles.	<ul style="list-style-type: none"> <li>• Seek educational opportunities to improve staff's knowledge of technical inventory advances.</li> </ul>	12/31/22
Reduce emergency service repairs through continued preventative maintenance.	<ul style="list-style-type: none"> <li>• Maintain detailed service histories and maintenance costs for each vehicle and piece of equipment as well as a schedule of future preventative maintenance.</li> </ul>	12/31/22
Maintain a fiscally conservative inventory on all vehicle parts.	<ul style="list-style-type: none"> <li>• Perform an annual detailed inventory of parts and equipment currently in stock room.</li> <li>• Keep a log of current parts, and purchase needed parts to prevent down-time in emergency repair situations.</li> <li>• Continue to purge parts that are not required as vehicles are retired or discharged.</li> </ul>	12/31/22
Evaluate alternatives and develop specifications and bidding documents for the procurement of Village vehicles.	<ul style="list-style-type: none"> <li>• Prepare bidding specifications for replacement of vehicle(s), One leaf vacuum, PW-28 (Refuse truck), PW-13 (Roll-off dump truck).</li> </ul>	8/01/22
Continue to enhance educational and technical knowledge of fleet staff.	<ul style="list-style-type: none"> <li>• Fleet staff to complete courses to achieve ASE and EVT certification.</li> <li>• Staff member participation in IPSI educational classes (Year 2).</li> <li>• Continue to provide educational opportunities through NIPSTA, MAPSI, APWA, etc.</li> </ul>	12/31/22

# Fiscal Year 2021 Department Objectives Review

**December 31<sup>st</sup>, 2021**  
**Anticipated Completion Status**

**Objective**

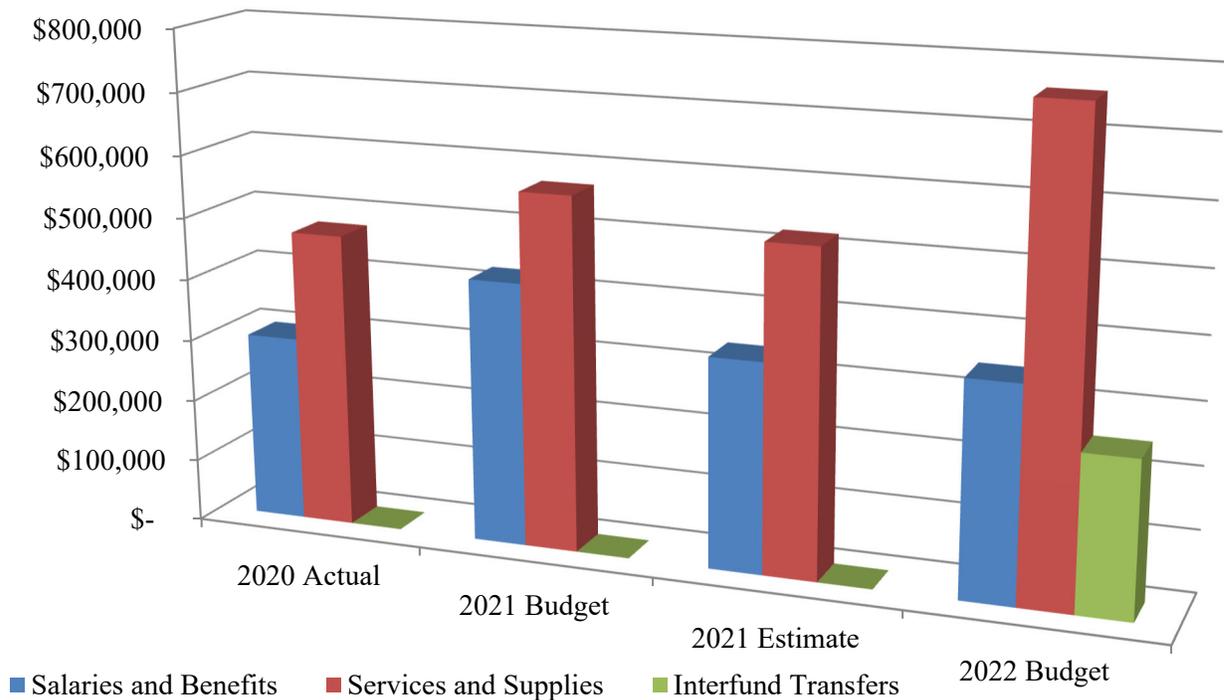
<p>Perform regular service repairs, equipment changeovers, and preventative maintenance on all Village vehicles to extend service life of equipment.</p>	<p>Ongoing</p>
<p>Maintain a high level of technical knowledge and searchable history for village vehicles.</p>	<p>Ongoing</p>
<p>Reduce emergency service repairs though continued preventative maintenance.</p>	<p>Ongoing</p>
<p>Maintain a fiscally conservative inventory on all vehicle parts.</p>	<p>Ongoing</p>
<p>Evaluate alternatives and develop specifications and bidding documents for the procurement of village vehicles.</p>	<ul style="list-style-type: none"> <li>Purchased PW 40 Sidewalk Tractor.</li> <li>Purchased leaf vacuum machine.</li> <li>Purchased snow blower attachments for sidewalk tractor</li> </ul>
<p>Continue to enhance educational and technical knowledge of fleet staff</p>	<p>Ongoing</p>



# Financial Summary

Fleet Services Fund	Actual 2020	Budget 2021 A	Estimate 2021 B	Budget 2022 C	% Change A to C	% Change B to C
<b>Operating</b>						
Revenue	\$ 651,320	\$ 954,425	\$ 949,750	\$ 958,654	0.4%	0.9%
Expenses	\$ (774,435)	\$ (993,837)	\$ (860,393)	\$ (1,050,433)	5.7%	22.1%
Net Operating Income (loss)	\$ (123,115)	\$ (39,412)	\$ 89,357	\$ (91,779)	132.9%	-202.7%
<b>Operating Expense Detail</b>						
Salaries and Benefits	\$ 299,599	\$ 424,737	\$ 338,143	\$ 344,339	-18.9%	1.8%
Services and Supplies	\$ 474,836	\$ 569,100	\$ 522,250	\$ 706,094	24.1%	35.2%
	\$ 774,435	\$ 993,837	\$ 860,393	\$ 1,050,433		
Interfund Transfers	\$ -	\$ -	\$ -	\$ 250,000	0.0%	0.0%
Total Fund Expense	\$ 774,435	\$ 993,837	\$ 860,393	\$ 1,300,433	30.8%	51.1%
Net Fund Income (loss)	\$ (123,115)	\$ (39,412)	\$ 89,357	\$ (341,779)	767.2%	-482.5%

## Fleet Services Fund





# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 640 - Fleet Services Fund</b>							

**REVENUE**

**Charges For Service**

**Other Charges for Service**

640-452	Internal Service Charges	945,000.00	945,000.00	945,000.00	953,904.00	1	8,904.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Community Development	1.0000	5,316.00	5,316.00
Manager	Electric	1.0000	159,241.00	159,241.00
Manager	Engineering	1.0000	9,929.00	9,929.00
Manager	Finance	1.0000	8,149.00	8,149.00
Manager	Fire	1.0000	59,072.00	59,072.00
Manager	Police	1.0000	151,382.00	151,382.00
Manager	Public Works	1.0000	207,356.00	207,356.00
Manager	Refuse	1.0000	223,684.00	223,684.00
Manager	Sewer	1.0000	81,673.00	81,673.00
Manager	Water	1.0000	48,102.00	48,102.00
<b>Manager Totals</b>				<b>\$953,904.00</b>

<i>Other Charges for Service Totals</i>	\$945,000.00	\$945,000.00	\$945,000.00	\$953,904.00	1%	\$8,904.00
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<i>Charges For Service Totals</i>	\$945,000.00	\$945,000.00	\$945,000.00	\$953,904.00	1%	\$8,904.00
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**Transfers**

640-490.10	Interfund Transfers In Other Transfers	.00	.00	.00	.00		.00
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<i>Transfers Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
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**Interest Income**

640-460.05	Interest Interest on Investments	9,425.00	9,425.00	4,750.00	4,750.00	(50)	(4,675.00)
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<i>Interest Income Totals</i>	\$9,425.00	\$9,425.00	\$4,750.00	\$4,750.00	(50%)	(\$4,675.00)
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<b>REVENUE TOTALS</b>	\$954,425.00	\$954,425.00	\$949,750.00	\$958,654.00	0%	\$4,229.00
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# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 640 - Fleet Services Fund</b>							
<b>Department 86 - Fleet Services</b>							
<b>Division 01 - Department Wide</b>							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
640.86.01-511	Regular Salaries	277,546.00	293,489.00	211,743.00	249,386.00	(15)	(44,103.00)
<i>Position Transactions</i>							
	<i>Level</i>		<i>Position</i>		<i>Type</i>	<i>Code</i>	<i>Total Amount</i>
	Manager		300601 - Fleet Services Supervisor		Earnings		115,124.00
	Manager		301101 - Fleet Mechanic		Earnings		66,063.00
	Manager		301102 - Fleet Mechanic		Earnings		68,199.00
						Manager Totals	\$249,386.00
640.86.01-512	Overtime Salaries	5,000.00	.00	3,000.00	.00		.00
640.86.01-515	Sick Cashed In	.00	.00	.00	.00		.00
640.86.01-518	Other Compensation	.00	.00	.00	.00		.00
	<i>Employee Pay Totals</i>	\$282,546.00	\$293,489.00	\$214,743.00	\$249,386.00	(15%)	(\$44,103.00)
<b><u>Benefits</u></b>							
640.86.01-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
640.86.01-522	Fringe Benefits - Medical / Dental Insurance	40,524.00	45,432.00	38,400.00	46,954.00	3	1,522.00
	<i>Benefits Totals</i>	\$40,524.00	\$45,432.00	\$38,400.00	\$46,954.00	3%	\$1,522.00
<b><u>Pensions</u></b>							
640.86.01-523	Fringe Benefits - Medicare	4,168.00	4,361.00	3,000.00	3,730.00	(14)	(631.00)
640.86.01-524	Fringe Benefits - Social Security	17,609.00	18,649.00	13,000.00	15,948.00	(14)	(2,701.00)
640.86.01-525	Fringe Benefits - IMRF Pension Er Contribution	40,388.00	62,806.00	69,000.00	28,321.00	(55)	(34,485.00)
	<i>Pensions Totals</i>	\$62,165.00	\$85,816.00	\$85,000.00	\$47,999.00	(44%)	(\$37,817.00)
	<i>Salary and Benefits Totals</i>	\$385,235.00	\$424,737.00	\$338,143.00	\$344,339.00	(19%)	(\$80,398.00)



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 640 - Fleet Services Fund</b>							
<b>Department 86 - Fleet Services</b>							
<b>Division 01 - Department Wide</b>							
<b>EXPENSE</b>							
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
640.86.01-550	Administrative Charges	44,000.00	44,000.00	44,000.00	44,000.00		.00
640.86.01-557	Technology Licensing & Maintenance	.00	.00	.00	15,000.00		15,000.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	CFA Software Annual Subscription Fee				1.0000	3,000.00	3,000.00
Manager	Verizon Connect AVL				12.0000	1,000.00	12,000.00
						Manager Totals	\$15,000.00
640.86.01-564	Cell Phones & Radios	.00	.00	.00	1,458.00		1,458.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Monthly cell phone charges (\$40.49 per phone)				1.0000	1,458.00	1,458.00
						Manager Totals	\$1,458.00
640.86.01-573	Outside Repair & Maintenance - Vehicles	5,000.00	5,000.00	5,000.00	5,000.00		.00
640.86.01-581	Training & Travel	4,500.00	4,500.00	2,500.00	1,650.00	(63)	(2,850.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	APWA Public Fleet Management Certificate Program				1.0000	150.00	150.00
Manager	IPSI training (Year 2 of 3)				1.0000	1,500.00	1,500.00
						Manager Totals	\$1,650.00
<i>Services &amp; Charges Totals</i>		\$53,500.00	\$53,500.00	\$51,500.00	\$67,108.00	25%	\$13,608.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 640 - Fleet Services Fund</b>							
<b>Department 86 - Fleet Services</b>							

Division **01 - Department Wide**

**EXPENSE**

**Supplies**

640.86.01-532	Computer Equipment	.00	.00	.00	.00		.00
640.86.01-537	Uniforms	.00	.00	.00	2,985.00		2,985.00

Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Safety Boots	3.0000	175.00	525.00
Manager	Safety Glasses (Prescription)	3.0000	120.00	360.00
Manager	Uniform Hats	3.0000	30.00	90.00
Manager	Uniform Rental (\$6.73 per person/week)	3.0000	350.00	1,050.00
Manager	Uniform T-Shirts	3.0000	120.00	360.00
Manager	Winter Outerwear	3.0000	200.00	600.00
Manager Totals				\$2,985.00

640.86.01-538	Shop Materials	18,500.00	12,500.00	10,700.00	8,668.00	(31)	(3,832.00)
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Annual Fleet Vehicle Scanner Updates (Bosch and OTC)	2.0000	1,100.00	2,200.00
Manager	Annual Fleet Vehicle Scanner Updates (Shop Key)	1.0000	1,500.00	1,500.00
Manager	CINTAS Contract - Shop Towels (Weekly)	52.0000	9.00	468.00
Manager	Equipment Floor Lift Annual Inspection	5.0000	300.00	1,500.00
Manager	Equipment Floor Lift Repairs	1.0000	1,000.00	1,000.00
Manager	Overhead Crane Inspection	1.0000	1,000.00	1,000.00
Manager	Overhead Crane repairs	1.0000	1,000.00	1,000.00
Manager Totals				\$8,668.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 640 - Fleet Services Fund</b>							
<b>Department 86 - Fleet Services</b>							
<b>Division 01 - Department Wide</b>							

<b>EXPENSE</b>							
640.86.01-540	Other Operating Supplies	.00	.00	.00	1,100.00		1,100.00

Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	CDL license (\$30 per person)				3.0000	30.00	90.00
Manager	PPE - Bump Caps				3.0000	35.00	105.00
Manager	PPE - Disposable Nitrile Gloves				1.0000	200.00	200.00
Manager	PPE - Safety Glasses				3.0000	25.00	75.00
Manager	PPE - Safety Gloves				3.0000	60.00	180.00
Manager	Underground Fuel Storage License				3.0000	150.00	450.00
Manager Totals							\$1,100.00

640.86.01-542	Vehicles, Parts and Equipment	40,000.00	40,000.00	30,000.00	25,000.00	(38)	(15,000.00)
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Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	General parts and equipment				1.0000	25,000.00	25,000.00
Manager Totals							\$25,000.00

640.86.01-548	Other Small Tools & Equipment	.00	.00	.00	18,600.00		18,600.00
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Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	10-Ton Floor Jack				1.0000	400.00	400.00
Manager	Jumbo Wrench Set				1.0000	1,500.00	1,500.00
Manager	Replacement Air Compressor Dryer				1.0000	4,000.00	4,000.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
<b>Fund 640 - Fleet Services Fund</b>								
<b>Department 86 - Fleet Services</b>								
Division <b>01 - Department Wide</b>								
<b>EXPENSE</b>								
	Manager					1.0000	700.00	
		Replacement of Office AC Unit						700.00
	Manager					1.0000	8,000.00	
		Replacement Tire Mounting Machine						8,000.00
	Manager					1.0000	2,000.00	
		Replacement Tire Storage Rack						2,000.00
	Manager					1.0000	2,000.00	
		Steel Stock Band Saw Cutter						2,000.00
							Manager Totals	\$18,600.00
640.86.01-549	Fuel	255,100.00	255,100.00	190,000.00	285,900.00	12	30,800.00	
	Budget Transactions							
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	
							<i>Total Amount</i>	
	Manager					40,500.0000	4.00	
		Fuel Purchase - Diesel (40,500 gallons)						162,000.00
	Manager					30,700.0000	4.00	
		Fuel Purchase - Midgrade Gas (30,700 gallons)						122,800.00
	Manager					1.0000	1,100.00	
		Fuel tank certification						1,100.00
							Manager Totals	\$285,900.00
		<i>Supplies Totals</i>	\$313,600.00	\$307,600.00	\$230,700.00	\$342,253.00	11%	\$34,653.00
		<i>Services and Supplies Totals</i>	\$367,100.00	\$361,100.00	\$282,200.00	\$409,361.00	13%	\$48,261.00
<b>Capital Outlay</b>								
640.86.01-630	Motor Vehicles	.00	.00	.00	.00		.00	
		<i>Capital Outlay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>Depreciation Expense</b>								
640.86.01-800	Depreciation	.00	.00	.00	.00		.00	
		<i>Depreciation Expense Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>Transfers</b>								
640.86.01-901	Interfund Transfers - Other Operating Transfers	.00	.00	.00	.00		.00	
		<i>Transfers Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Division <b>01 - Department Wide</b> Totals		\$752,335.00	\$785,837.00	\$620,343.00	\$753,700.00	(4%)	(\$32,137.00)	



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 640 - Fleet Services Fund</b>							
<b>Department 86 - Fleet Services</b>							
Division 50 - Finance Vehicles							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
640.86.50-511	Regular Salaries	.00	.00	.00	.00		.00
640.86.50-512	Overtime Salaries	.00	.00	.00	.00		.00
640.86.50-518	Other Compensation	.00	.00	.00	.00		.00
	<i>Employee Pay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Salary and Benefits Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
640.86.50-573	Outside Repair & Maintenance - Vehicles	500.00	500.00	425.00	500.00		.00
	<i>Services &amp; Charges Totals</i>	\$500.00	\$500.00	\$425.00	\$500.00	0%	\$0.00
<b><u>Supplies</u></b>							
640.86.50-542	Vehicles, Parts and Equipment	2,000.00	2,000.00	1,575.00	1,184.00	(41)	(816.00)
	<i>Supplies Totals</i>	\$2,000.00	\$2,000.00	\$1,575.00	\$1,184.00	(41%)	(\$816.00)
	<i>Services and Supplies Totals</i>	\$2,500.00	\$2,500.00	\$2,000.00	\$1,684.00	(33%)	(\$816.00)
	Division 50 - Finance Vehicles Totals	\$2,500.00	\$2,500.00	\$2,000.00	\$1,684.00	(33%)	(\$816.00)



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 640 - Fleet Services Fund</b>							
<b>Department 86 - Fleet Services</b>							
Division <b>51 - Police Vehicles</b>							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
640.86.51-511	Regular Salaries	.00	.00	.00	.00		.00
640.86.51-512	Overtime Salaries	.00	.00	.00	.00		.00
640.86.51-518	Other Compensation	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Salary and Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
640.86.51-573	Outside Repair & Maintenance - Vehicles	5,000.00	5,000.00	4,200.00	5,000.00		.00
<i>Services &amp; Charges Totals</i>		\$5,000.00	\$5,000.00	\$4,200.00	\$5,000.00	0%	\$0.00
<b><u>Supplies</u></b>							
640.86.51-542	Vehicles, Parts and Equipment	15,000.00	15,000.00	14,000.00	22,317.00	49	7,317.00
<i>Supplies Totals</i>		\$15,000.00	\$15,000.00	\$14,000.00	\$22,317.00	49%	\$7,317.00
<i>Services and Supplies Totals</i>		\$20,000.00	\$20,000.00	\$18,200.00	\$27,317.00	37%	\$7,317.00
Division <b>51 - Police Vehicles Totals</b>		\$20,000.00	\$20,000.00	\$18,200.00	\$27,317.00	37%	\$7,317.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 640 - Fleet Services Fund</b>							
<b>Department 86 - Fleet Services</b>							
Division 52 - Fire Vehicles							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
640.86.52-511	Regular Salaries	.00	.00	.00	.00		.00
640.86.52-512	Overtime Salaries	.00	.00	.00	.00		.00
640.86.52-518	Other Compensation	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Salary and Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
640.86.52-573	Outside Repair & Maintenance - Vehicles	7,000.00	7,000.00	4,000.00	7,000.00		.00
<i>Services &amp; Charges Totals</i>		\$7,000.00	\$7,000.00	\$4,000.00	\$7,000.00	0%	\$0.00
<b><u>Supplies</u></b>							
640.86.52-542	Vehicles, Parts and Equipment	10,000.00	10,000.00	8,000.00	6,819.00	(32)	(3,181.00)
<i>Supplies Totals</i>		\$10,000.00	\$10,000.00	\$8,000.00	\$6,819.00	(32%)	(\$3,181.00)
<i>Services and Supplies Totals</i>		\$17,000.00	\$17,000.00	\$12,000.00	\$13,819.00	(19%)	(\$3,181.00)
Division 52 - Fire Vehicles Totals		\$17,000.00	\$17,000.00	\$12,000.00	\$13,819.00	(19%)	(\$3,181.00)



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 640 - Fleet Services Fund</b>							
<b>Department 86 - Fleet Services</b>							
Division 53 - Community Development Vehicles							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
640.86.53-511	Regular Salaries	.00	.00	.00	.00		.00
640.86.53-512	Overtime Salaries	.00	.00	.00	.00		.00
640.86.53-518	Other Compensation	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Salary and Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
640.86.53-573	Outside Repair & Maintenance - Vehicles	500.00	500.00	250.00	500.00		.00
<i>Services &amp; Charges Totals</i>		\$500.00	\$500.00	\$250.00	\$500.00	0%	\$0.00
<b><u>Supplies</u></b>							
640.86.53-542	Vehicles, Parts and Equipment	2,000.00	2,000.00	500.00	301.00	(85)	(1,699.00)
<i>Supplies Totals</i>		\$2,000.00	\$2,000.00	\$500.00	\$301.00	(85%)	(\$1,699.00)
<i>Services and Supplies Totals</i>		\$2,500.00	\$2,500.00	\$750.00	\$801.00	(68%)	(\$1,699.00)
Division 53 - Community Development Vehicles Totals		\$2,500.00	\$2,500.00	\$750.00	\$801.00	(68%)	(\$1,699.00)



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 640 - Fleet Services Fund</b>							
<b>Department 86 - Fleet Services</b>							
Division 54 - Public Works Vehicles							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
640.86.54-511	Regular Salaries	.00	.00	.00	.00		.00
640.86.54-512	Overtime Salaries	.00	.00	.00	.00		.00
640.86.54-518	Other Compensation	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Salary and Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
640.86.54-573	Outside Repair & Maintenance - Vehicles	20,000.00	20,000.00	6,700.00	20,000.00		.00
<i>Services &amp; Charges Totals</i>		\$20,000.00	\$20,000.00	\$6,700.00	\$20,000.00	0%	\$0.00
<b><u>Supplies</u></b>							
640.86.54-542	Vehicles, Parts and Equipment	36,000.00	36,000.00	55,000.00	47,314.00	31	11,314.00
<i>Supplies Totals</i>		\$36,000.00	\$36,000.00	\$55,000.00	\$47,314.00	31%	\$11,314.00
<i>Services and Supplies Totals</i>		\$56,000.00	\$56,000.00	\$61,700.00	\$67,314.00	20%	\$11,314.00
Division 54 - Public Works Vehicles Totals		\$56,000.00	\$56,000.00	\$61,700.00	\$67,314.00	20%	\$11,314.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 640 - Fleet Services Fund</b>							
<b>Department 86 - Fleet Services</b>							
<b>Division 55 - Electric Vehicles</b>							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
640.86.55-511	Regular Salaries	.00	.00	.00	.00		.00
640.86.55-512	Overtime Salaries	.00	.00	.00	.00		.00
640.86.55-518	Other Compensation	.00	.00	.00	.00		.00
	<i>Employee Pay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Benefits</u></b>							
640.86.55-522	Fringe Benefits - Medical / Dental Insurance	.00	.00	.00	.00		.00
	<i>Benefits Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Pensions</u></b>							
640.86.55-523	Fringe Benefits - Medicare	.00	.00	.00	.00		.00
640.86.55-524	Fringe Benefits - Social Security	.00	.00	.00	.00		.00
640.86.55-525	Fringe Benefits - IMRF Pension Er Contribution	.00	.00	.00	.00		.00
	<i>Pensions Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Salary and Benefits Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
640.86.55-573	Outside Repair & Maintenance - Vehicles	15,000.00	15,000.00	45,000.00	15,000.00		.00
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Additional boom repairs				1.0000	5,000.00	5,000.00
Manager	Annual inspections				1.0000	10,000.00	10,000.00
						<i>Manager Totals</i>	\$15,000.00
	<i>Services &amp; Charges Totals</i>	\$15,000.00	\$15,000.00	\$45,000.00	\$15,000.00	0%	\$0.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 640 - Fleet Services Fund</b>							
<b>Department 86 - Fleet Services</b>							
Division 55 - Electric Vehicles							
<b>EXPENSE</b>							
<b><u>Supplies</u></b>							
640.86.55-542	Vehicles, Parts and Equipment	20,000.00	20,000.00	15,000.00	50,371.00	152	30,371.00
	<i>Supplies Totals</i>	\$20,000.00	\$20,000.00	\$15,000.00	\$50,371.00	152%	\$30,371.00
	<i>Services and Supplies Totals</i>	\$35,000.00	\$35,000.00	\$60,000.00	\$65,371.00	87%	\$30,371.00
	Division 55 - Electric Vehicles Totals	\$35,000.00	\$35,000.00	\$60,000.00	\$65,371.00	87%	\$30,371.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 640 - Fleet Services Fund</b>							
<b>Department 86 - Fleet Services</b>							
Division <b>56 - Water Vehicles</b>							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
640.86.56-511	Regular Salaries	.00	.00	.00	.00		.00
640.86.56-512	Overtime Salaries	.00	.00	.00	.00		.00
640.86.56-518	Other Compensation	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Salary and Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
640.86.56-573	Outside Repair & Maintenance - Vehicles	5,000.00	5,000.00	3,500.00	5,000.00		.00
<i>Services &amp; Charges Totals</i>		\$5,000.00	\$5,000.00	\$3,500.00	\$5,000.00	0%	\$0.00
<b><u>Supplies</u></b>							
640.86.56-542	Vehicles, Parts and Equipment	10,000.00	10,000.00	23,000.00	12,482.00	25	2,482.00
<i>Supplies Totals</i>		\$10,000.00	\$10,000.00	\$23,000.00	\$12,482.00	25%	\$2,482.00
<i>Services and Supplies Totals</i>		\$15,000.00	\$15,000.00	\$26,500.00	\$17,482.00	17%	\$2,482.00
Division <b>56 - Water Vehicles Totals</b>		\$15,000.00	\$15,000.00	\$26,500.00	\$17,482.00	17%	\$2,482.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 640 - Fleet Services Fund</b>							
<b>Department 86 - Fleet Services</b>							
Division 57 - Sewer Vehicles							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
640.86.57-511	Regular Salaries	.00	.00	.00	.00		.00
640.86.57-512	Overtime Salaries	.00	.00	.00	.00		.00
640.86.57-518	Other Compensation	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Salary and Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
640.86.57-573	Outside Repair & Maintenance - Vehicles	5,000.00	5,000.00	6,000.00	5,000.00		.00
<i>Services &amp; Charges Totals</i>		\$5,000.00	\$5,000.00	\$6,000.00	\$5,000.00	0%	\$0.00
<b><u>Supplies</u></b>							
640.86.57-542	Vehicles, Parts and Equipment	20,000.00	20,000.00	14,900.00	21,133.00	6	1,133.00
<i>Supplies Totals</i>		\$20,000.00	\$20,000.00	\$14,900.00	\$21,133.00	6%	\$1,133.00
<i>Services and Supplies Totals</i>		\$25,000.00	\$25,000.00	\$20,900.00	\$26,133.00	5%	\$1,133.00
Division 57 - Sewer Vehicles Totals		\$25,000.00	\$25,000.00	\$20,900.00	\$26,133.00	5%	\$1,133.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 640 - Fleet Services Fund</b>							
<b>Department 86 - Fleet Services</b>							
Division 58 - Refuse Vehicles							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
640.86.58-511	Regular Salaries	.00	.00	.00	.00		.00
640.86.58-512	Overtime Salaries	.00	.00	.00	.00		.00
640.86.58-518	Other Compensation	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Salary and Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
640.86.58-573	Outside Repair & Maintenance - Vehicles	5,000.00	10,000.00	10,000.00	10,000.00		.00
<i>Services &amp; Charges Totals</i>		\$5,000.00	\$10,000.00	\$10,000.00	\$10,000.00	0%	\$0.00
<b><u>Supplies</u></b>							
640.86.58-542	Vehicles, Parts and Equipment	25,000.00	25,000.00	28,000.00	56,835.00	127	31,835.00
<i>Supplies Totals</i>		\$25,000.00	\$25,000.00	\$28,000.00	\$56,835.00	127%	\$31,835.00
<i>Services and Supplies Totals</i>		\$30,000.00	\$35,000.00	\$38,000.00	\$66,835.00	91%	\$31,835.00
Division 58 - Refuse Vehicles Totals		\$30,000.00	\$35,000.00	\$38,000.00	\$66,835.00	91%	\$31,835.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 640 - Fleet Services Fund</b>							
<b>Department 86 - Fleet Services</b>							
Division <b>59 - Engineering Vehicles</b>							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
640.86.59-511	Regular Salaries	.00	.00	.00	.00		.00
640.86.59-512	Overtime Salaries	.00	.00	.00	.00		.00
640.86.59-518	Other Compensation	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Salary and Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
640.86.59-573	Outside Repair & Maintenance - Vehicles	.00	.00	.00	1,000.00		1,000.00
<i>Services &amp; Charges Totals</i>		\$0.00	\$0.00	\$0.00	\$1,000.00	+++	\$1,000.00
<b><u>Supplies</u></b>							
640.86.59-542	Vehicles, Parts and Equipment	.00	.00	.00	8,977.00		8,977.00
<i>Supplies Totals</i>		\$0.00	\$0.00	\$0.00	\$8,977.00	+++	\$8,977.00
<i>Services and Supplies Totals</i>		\$0.00	\$0.00	\$0.00	\$9,977.00	+++	\$9,977.00
Division <b>59 - Engineering Vehicles Totals</b>		\$0.00	\$0.00	\$0.00	\$9,977.00	+++	\$9,977.00
Department <b>86 - Fleet Services Totals</b>		\$955,335.00	\$993,837.00	\$860,393.00	\$1,050,433.00	6%	\$56,596.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 640 - Fleet Services Fund</b>							
<b>Department 88 - Depreciation</b>							
Division 01 - Department Wide							
EXPENSE							
<u>Depreciation Expense</u>							
640.88.01-800	Depreciation	.00	.00	.00	.00		.00
	<i>Depreciation Expense Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	Division 01 - Department Wide Totals	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	Department 88 - Depreciation Totals	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>Department 99 - Transfers</b>							
Division 01 - Department Wide							
<u>Transfers</u>							
640.99.01-900	Interfund Transfers - Payment in Lieu of Taxes	.00	.00	.00	.00		.00
640.99.01-901	Interfund Transfers - Other Operating Transfers	.00	.00	.00	250,000.00		250,000.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Transfer to IT Fund				1.0000	250,000.00	250,000.00
						Manager Totals	\$250,000.00
	<i>Transfers Totals</i>	\$0.00	\$0.00	\$0.00	\$250,000.00	+++	\$250,000.00
	Division 01 - Department Wide Totals	\$0.00	\$0.00	\$0.00	\$250,000.00	+++	\$250,000.00
	Department 99 - Transfers Totals	\$0.00	\$0.00	\$0.00	\$250,000.00	+++	\$250,000.00
	<b>EXPENSE TOTALS</b>	\$955,335.00	\$993,837.00	\$860,393.00	\$1,300,433.00	31%	\$306,596.00
Fund 640 - Fleet Services Fund Totals	<b>REVENUE TOTALS</b>	\$954,425.00	\$954,425.00	\$949,750.00	\$958,654.00	0%	\$4,229.00
	<b>EXPENSE TOTALS</b>	\$955,335.00	\$993,837.00	\$860,393.00	\$1,300,433.00	31%	\$306,596.00
Fund 640 - Fleet Services Fund Totals		(\$910.00)	(\$39,412.00)	\$89,357.00	(\$341,779.00)	76%	(\$302,367.00)

# DEPARTMENT NARRATIVE

## POLICE, FIRE, AND IMRF PENSION PLANS

### Mission Statement/Purpose

The Village of Winnetka offers three pension plans to eligible employees based on State statute. Sworn police and fire personnel participate in the Police and Fire Pension Funds, respectively, while all other full-time and certain part-time municipal workers participate in the Illinois Municipal Retirement Fund (IMRF). While the Police and Fire Pension Funds have their assets held by the Village, IMRF's assets are held in a statewide trust comprising most municipalities, park districts, library boards, and forest preserve districts.

The recommended and actual contributions for the Police and Fire pension funds are determined annually by an enrolled actuary and Village staff, while the annual Village contribution rate to IMRF is determined once a year by IMRF personnel. All three plans require employees to contribute a certain percentage of their earnings. Pension fund assets are invested so they grow over time and reduce the unfunded pension liabilities of each plan. The Police and Fire pension funds are managed by two lower Village boards in conjunction with an investment advisor. The current discount investment rate of return for those two plans is assumed at 6.25%. IMRF assets are invested by IMRF with an assumed rate of return of 7.25%. In 2022, the investments of the Fire and Police pension funds will be consolidated with all other municipal pensions (excluding Chicago) into the state-wide Firefighters' Pension Investment Fund and the Illinois Police Officers' Pension Investment Fund.

### Current Year Department Accomplishments

- Continued advance work in anticipation of investment consolidation.
- Provided updates to the Village Council on the funding status, investment performance and status of consolidation for the Fire and Police pension funds.

## Fiscal Year 2022 Proposed Department Objectives

<u>Objective</u>	<u>Action Steps</u>	<u>Timeframe</u>
Successfully transfer investments to the newly created consolidated investment boards.	<ul style="list-style-type: none"><li>• Monitor progress of the investment boards, adhere to pre-transfer requirements (ex. audit), timeline and actual transfer of funds.</li></ul>	12/31/22
Monitor pension legislation and consolidated investment funds to insure funds are operating as proposed and intended.	<ul style="list-style-type: none"><li>• Evaluate investments and make sure Village funds are properly accounted and segregated as the Village's.</li><li>• Determine who's responsible for actuarial assumptions, funding levels, actuary reports etc.</li></ul>	12/31/22
Establish and revise public safety pension board rules.	<ul style="list-style-type: none"><li>• Evaluate current rules for both the Police and Fire pension boards.</li><li>• Work with the Boards' professional consultants to revise rules in full compliance with the changing legislative landscape.</li></ul>	12/31/22

# Fiscal Year 2021 Department Objectives Review

**December 31<sup>st</sup>, 2021**

**Objective**

**Anticipated Completion Status**

Monitor legislative options to promote the funding status and investment earning potential of the Village's public safety pension funds.

Complete

Coordinate an annual pension fund update to the Village Council.

Complete

Establish and revise public safety pension board rules.

In Progress

## Financial Summary

Police and Fire Pension Funds	Actual 2020	Budget 2021 A	Estimate 2021 B	Budget 2022 C	% Change A to C	% Change B to C
Note: IMRF assets are held by IMRF						

Operating						
Revenue	\$ 15,113,176	\$ 7,244,774	\$ 7,244,774	\$ 7,696,369	6.2%	6.2%
Expenses	\$ (4,908,646)	\$ (5,179,087)	\$ (5,003,387)	\$ (5,299,519)	2.3%	5.9%
Net Operating Income (loss)	\$ 10,204,530	\$ 2,065,687	\$ 2,241,387	\$ 2,396,850	16.0%	6.9%
Operating Expense Detail						
Pensions	\$ 4,649,607	\$ 5,015,187	\$ 4,915,187	\$ 5,162,919	2.9%	5.0%
Services and Supplies	\$ 259,039	\$ 163,900	\$ 88,200	\$ 136,600	-16.7%	54.9%
	\$ 4,908,646	\$ 5,179,087	\$ 5,003,387	\$ 5,299,519		

Net Fund Income (loss)	\$ 10,204,530	\$ 2,065,687	\$ 2,241,387	\$ 2,396,850	16.0%	6.9%
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# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
<b>Fund 800 - Police Pension Fund</b>								
<b>REVENUE</b>								
<b>Property Tax</b>								
800-401.30	Property Tax Police Pension	.00	.00	.00	.00		.00	
	<i>Property Tax Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00	
<b>Intergovernmental Revenue</b>								
800-430.10	Shared Revenue Replacement Tax	5,000.00	5,000.00	5,000.00	.00	(100)	(5,000.00)	
	<i>Intergovernmental Revenue Totals</i>	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	(100%)	(\$5,000.00)	
<b>Other Revenue</b>								
800-485.05	Pension Contributions Employer Contributions	1,720,195.00	1,291,013.00	1,291,013.00	1,188,074.00	(8)	(102,939.00)	
<b>Budget Transactions</b>								
	<i>Level</i>		<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager		2021 Tax Levy			1.0000	1,188,074.00	1,188,074.00
							<b>Manager Totals</b>	<b>\$1,188,074.00</b>
800-485.10	Pension Contributions Employee Contributions	299,975.00	283,197.00	283,197.00	264,779.00	(7)	(18,418.00)	
	<i>Other Revenue Totals</i>	\$2,020,170.00	\$1,574,210.00	\$1,574,210.00	\$1,452,853.00	(8%)	(\$121,357.00)	
<b>Interest Income</b>								
800-460.05	Interest Interest on Investments	1,865,365.00	2,034,500.00	2,034,500.00	2,384,197.00	17	349,697.00	
<b>Budget Transactions</b>								
	<i>Level</i>		<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager		\$38,147,156 @ 6.25% (2020 CAFR)			1.0000	2,384,197.00	2,384,197.00
							<b>Manager Totals</b>	<b>\$2,384,197.00</b>
800-461.05	Investment Income Realized Gain/Loss	.00	.00	.00	.00		.00	
800-461.10	Investment Income Unrealized Gain/Loss	.00	.00	.00	.00		.00	
	<i>Interest Income Totals</i>	\$1,865,365.00	\$2,034,500.00	\$2,034,500.00	\$2,384,197.00	17%	\$349,697.00	
	<b>REVENUE TOTALS</b>	<b>\$3,890,535.00</b>	<b>\$3,613,710.00</b>	<b>\$3,613,710.00</b>	<b>\$3,837,050.00</b>	<b>6%</b>	<b>\$223,340.00</b>	



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 800 - Police Pension Fund</b>							
<b>Department 95 - Police Pension</b>							
<b>Division 01 - Department Wide</b>							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Pensions</u></b>							
800.95.01-519	Pensions	2,316,301.00	2,385,790.00	2,385,790.00	2,457,640.00	3	71,850.00
Position Transactions							
<i>Level</i>	<i>Position</i>			<i>Type</i>	<i>Code</i>		<i>Total Amount</i>
Manager	959999 - Police Pension Budget Only			Earnings			2,457,640.00
Manager Totals							\$2,457,640.00
800.95.01-595	Pension Contribution Refunds	50,000.00	50,000.00	.00	50,000.00		.00
Position Transactions							
<i>Level</i>	<i>Position</i>			<i>Type</i>	<i>Code</i>		<i>Total Amount</i>
Manager	959999 - Police Pension Budget Only			Earnings			50,000.00
Manager Totals							\$50,000.00
<i>Pensions Totals</i>		\$2,366,301.00	\$2,435,790.00	\$2,385,790.00	\$2,507,640.00	3%	\$71,850.00
<i>Salary and Benefits Totals</i>		\$2,366,301.00	\$2,435,790.00	\$2,385,790.00	\$2,507,640.00	3%	\$71,850.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
<b>Fund 800 - Police Pension Fund</b>								
<b>Department 95 - Police Pension</b>								
<b>Division 01 - Department Wide</b>								
<b>EXPENSE</b>								
<b><u>Services and Supplies</u></b>								
<b><u>Services &amp; Charges</u></b>								
800.95.01-551	Consulting Services	59,450.00	59,450.00	59,450.00	48,650.00	(18)	(10,800.00)	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Actuarial fees					1.0000	6,200.00	6,200.00
Manager	Administrative services					1.0000	5,000.00	5,000.00
Manager	AndCo investment advisor services					2.0000	6,000.00	12,000.00
Manager	Benefit calculations					1.0000	1,000.00	1,000.00
Manager	Fiduciary liability insurance					1.0000	8,700.00	8,700.00
Manager	Pension services administration contract					1.0000	10,000.00	10,000.00
Manager	State compliance fee					1.0000	5,750.00	5,750.00
	<b>Manager Totals</b>							<b>\$48,650.00</b>
800.95.01-553	Legal Services	20,000.00	20,000.00	10,000.00	20,000.00		.00	
800.95.01-581	Training & Travel	2,500.00	2,500.00	1,250.00	2,500.00		.00	
	<i>Services &amp; Charges Totals</i>	\$81,950.00	\$81,950.00	\$70,700.00	\$71,150.00	(13%)	(\$10,800.00)	
	<i>Services and Supplies Totals</i>	\$81,950.00	\$81,950.00	\$70,700.00	\$71,150.00	(13%)	(\$10,800.00)	
	<b>Division 01 - Department Wide Totals</b>	\$2,448,251.00	\$2,517,740.00	\$2,456,490.00	\$2,578,790.00	2%	\$61,050.00	
	<b>Department 95 - Police Pension Totals</b>	\$2,448,251.00	\$2,517,740.00	\$2,456,490.00	\$2,578,790.00	2%	\$61,050.00	
	<b>EXPENSE TOTALS</b>	\$2,448,251.00	\$2,517,740.00	\$2,456,490.00	\$2,578,790.00	2%	\$61,050.00	
	<b>Fund 800 - Police Pension Fund Totals</b>							
	<b>REVENUE TOTALS</b>	\$3,890,535.00	\$3,613,710.00	\$3,613,710.00	\$3,837,050.00	6%	\$223,340.00	
	<b>EXPENSE TOTALS</b>	\$2,448,251.00	\$2,517,740.00	\$2,456,490.00	\$2,578,790.00	2%	\$61,050.00	
	<b>Fund 800 - Police Pension Fund Totals</b>	\$1,442,284.00	\$1,095,970.00	\$1,157,220.00	\$1,258,260.00	15%	\$162,290.00	



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change	
<b>Fund 810 - Fire Pension Fund</b>								
<b>REVENUE</b>								
<b>Property Tax</b>								
810-401.35	Property Tax Fire Pension	.00	.00	.00	.00		.00	
	<i>Property Tax Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00	
<b>Intergovernmental Revenue</b>								
810-430.10	Shared Revenue Replacement Tax	.00	.00	.00	.00		.00	
	<i>Intergovernmental Revenue Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00	
<b>Other Revenue</b>								
810-485.05	Pension Contributions Employer Contributions	1,968,569.00	1,425,539.00	1,425,539.00	1,356,132.00	(5)	(69,407.00)	
<b>Budget Transactions</b>								
	<i>Level</i>		<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager		2021 Tax Levy			1.0000	1,356,132.00	1,356,132.00
							<i>Manager Totals</i>	<u>\$1,356,132.00</u>
810-485.10	Pension Contributions Employee Contributions	247,995.00	239,815.00	239,815.00	249,394.00	4	9,579.00	
	<i>Other Revenue Totals</i>	\$2,216,564.00	\$1,665,354.00	\$1,665,354.00	\$1,605,526.00	(4%)	(\$59,828.00)	
<b>Interest Income</b>								
810-460.05	Interest Interest on Investments	1,825,718.00	1,965,710.00	1,965,710.00	2,253,793.00	15	288,083.00	
<b>Budget Transactions</b>								
	<i>Level</i>		<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager		\$36,060,699 @ 6.25% (2020 CAFR)			1.0000	2,253,793.00	2,253,793.00
							<i>Manager Totals</i>	<u>\$2,253,793.00</u>
810-461.05	Investment Income Realized Gain/Loss	.00	.00	.00	.00		.00	
810-461.10	Investment Income Unrealized Gain/Loss	.00	.00	.00	.00		.00	
	<i>Interest Income Totals</i>	\$1,825,718.00	\$1,965,710.00	\$1,965,710.00	\$2,253,793.00	15%	\$288,083.00	
	<b>REVENUE TOTALS</b>	<b>\$4,042,282.00</b>	<b>\$3,631,064.00</b>	<b>\$3,631,064.00</b>	<b>\$3,859,319.00</b>	<b>6%</b>	<b>\$228,255.00</b>	



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
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**Fund 810 - Fire Pension Fund**

**Department 96 - Fire Pension**

Division **01 - Department Wide**

**EXPENSE**

**Salary and Benefits**

**Pensions**

810.96.01-519	Pensions	2,455,725.00	2,529,397.00	2,529,397.00	2,605,279.00	3	75,882.00
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Budget Transactions

Level	Position	Type	Code	Total Amount
Manager	969999 - Fire Pension Budget	Earnings		2,605,279.00
Manager Totals				\$2,605,279.00

810.96.01-595	Pension Contribution Refunds	50,000.00	50,000.00	.00	50,000.00		.00
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Budget Transactions

Level	Position	Type	Code	Total Amount
Manager	969999 - Fire Pension Budget	Earnings		50,000.00
Manager Totals				\$50,000.00

<i>Pensions Totals</i>	\$2,505,725.00	\$2,579,397.00	\$2,529,397.00	\$2,655,279.00	3%	\$75,882.00
<i>Salary and Benefits Totals</i>	\$2,505,725.00	\$2,579,397.00	\$2,529,397.00	\$2,655,279.00	3%	\$75,882.00

**Services and Supplies**

**Services & Charges**

810.96.01-551	Consulting Services	59,450.00	59,450.00	.00	42,950.00	(28)	(16,500.00)
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Actuarial fees	1.0000	6,200.00	6,200.00



# Village of Winnetka

## Budget Detail

Budget Year 2022

Account Number	Description	2020 Adopted Budget	2021 Adopted Budget	2021 Estimated Amount	2022 Manager	FY 2021 to FY 2022 Budget % Change	FYE 2021 to FY 2022 Budget Dollar Change
<b>Fund 810 - Fire Pension Fund</b>							
<b>Department 96 - Fire Pension</b>							
Division 01 - Department Wide							
EXPENSE							
Manager	Administrative services					1.0000	5,000.00
Manager	AndCo investment advisor services					1.0000	6,000.00
Manager	Benefit calculations					1.0000	1,000.00
Manager	Fiduciary liability insurance					1.0000	9,000.00
Manager	Pension services administration contract					1.0000	10,000.00
Manager	State compliance fee					1.0000	5,750.00
Manager Totals							\$42,950.00
810.96.01-553	Legal Services	20,000.00	20,000.00	15,000.00	20,000.00		.00
810.96.01-581	Training & Travel	2,500.00	2,500.00	2,500.00	2,500.00		.00
<i>Services &amp; Charges Totals</i>		\$81,950.00	\$81,950.00	\$17,500.00	\$65,450.00	(20%)	(\$16,500.00)
<i>Services and Supplies Totals</i>		\$81,950.00	\$81,950.00	\$17,500.00	\$65,450.00	(20%)	(\$16,500.00)
Division 01 - Department Wide Totals		\$2,587,675.00	\$2,661,347.00	\$2,546,897.00	\$2,720,729.00	2%	\$59,382.00
Department 96 - Fire Pension Totals		\$2,587,675.00	\$2,661,347.00	\$2,546,897.00	\$2,720,729.00	2%	\$59,382.00
<b>EXPENSE TOTALS</b>		\$2,587,675.00	\$2,661,347.00	\$2,546,897.00	\$2,720,729.00	2%	\$59,382.00
Fund 810 - Fire Pension Fund Totals							
<b>REVENUE TOTALS</b>		\$4,042,282.00	\$3,631,064.00	\$3,631,064.00	\$3,859,319.00	6%	\$228,255.00
<b>EXPENSE TOTALS</b>		\$2,587,675.00	\$2,661,347.00	\$2,546,897.00	\$2,720,729.00	2%	\$59,382.00
Fund 810 - Fire Pension Fund Totals		\$1,454,607.00	\$969,717.00	\$1,084,167.00	\$1,138,590.00	17%	\$168,873.00

# FINANCIAL AND FUND BALANCE POLICIES

## Core Financial Policy

The Village's core financial policy is to maintain its long-standing tradition of fiscal discipline and stewardship while delivering high levels of municipal services and investing in the infrastructure on a pay-as-you-go basis. This guiding principle ensures that the Village delivers a high level of services and minimizes increases in operating expenses. The Village's fiscal prudence has earned it a Aaa bond rating, reduced the Village's portion of the property tax bill, ensured a steady and predictable revenue stream, and resulted in very little debt.

## Revenue Polices

Ideal revenue sources have the following characteristics:

1. They should be stable and predictable to allow the Village to implement its long range financial goals without being forced to suddenly reduce Village services, to dramatically decrease infrastructure investments, and/or to unexpectedly decrease cash reserves to fund operations.
2. To the greatest extent possible, they should be able to grow in tandem with costs. Many increases in costs (e.g., health insurance, property insurance, pension benefits, etc.) are beyond the control of the Village, and thus a growing revenue base is required to offset these increasing costs.

## Tax Levy Policy Statement

### **Background:**

As a non-home rule community, the annual increase in the Village's property tax revenue was limited by State law to the rate of inflation or 5%, whichever was less (State "tax cap" law.) Now that the Village is a home rule municipality through a successful voter referendum on April 5, 2005, the Village Council can set the property tax levy at any amount it deems appropriate.

The Village uses its property tax revenues to fund a large percentage of the General Fund operating costs, pension amortization costs, and the refuse utility.

This policy honors the spirit of the Village's home rule discussion to continue the tradition of fiscal prudence based upon the following concepts:

- continue to operate within the non-home rule tax cap limitations;
- continue fiscal restraint in setting rates for revenue sources that are not capped;
- continue efforts to restrain increases in operating expenses;
- continue focus on being more efficient and cost effective;
- continue policies to maintain a Aaa bond rating.

This policy strives to maintain the delicate balance of preserving the Village's solid financial foundation while continuing to set property tax levies that are equal to or less than the limits allowed by the tax cap law and delivering high levels of service, including making infrastructure improvements.

## **Tax Levy Recommendations:**

The current Village Council recommends reviewing, analyzing and considering the following objectives when setting the Village tax levy, keeping in mind the ultimate goal to set Winnetka's total property tax levy at or less than the maximum levy authorized by tax caps:

1. Continue to tightly control increases in operating expenses.
2. Continue to explore ways to diversify General Fund revenue sources.
3. Carefully plan the Village's Five-Year Capital Improvement Program.
4. Continue to calculate potential property tax revenues from new development to determine if the Village needs these additional revenues to balance its budget.
5. Review the following information to prepare for setting the property tax levy amount in December as required by State law.
  - a) Determine if the State Legislature has increased Police or Fire pension benefits in the last year and whether the Village must increase the property tax levy in order to keep these pension funds actuarially sound.
  - b) Update all General Fund revenue estimates and assess any adverse, major expense developments during the first six months of the current fiscal year.

Winnetka leadership is committed to maintaining the Village's long-standing tradition of sound fiscal discipline and stewardship while delivering high levels of municipal services and investing in the community's infrastructure. By working together, the Village Council, Village Administration, business community and residents will ensure a strong, healthy, vibrant Village for future generations of Winnetkans.

## **Fees:**

When the Village charges fees, such as building permit fees, they should be set to recover the cost of providing the specific service.

## **Utility Rates:**

Retail electric, water, sanitary, and storm sewer rates for Winnetka residents are set by using a cost of service analysis. This ensures an equitable allocation of revenue requirements to the various customer classifications.

The Village provides water outside its corporate limits to the Village of Northfield and individual residents in the Woodley Road area. The Northfield water rates are established by contract and are based on the market rate of wholesale water being sold from one Village to another. Unincorporated customers, like the Woodley Road residents, pay a higher water rate, as it is standard practice for Villages to charge more to residents of unincorporated areas.

## Policies for Operating Expenses

Increases in operating expenditures generally should be equal to increases in revenues unless specific Council action is taken to increase or reduce cash balances.

Personnel expenses are the most expensive cost center in the Village's budget. A well-trained and experienced work force is a vital component of providing high quality services at a reasonable cost. In order to preserve a stable workforce the Village compensates its employees fairly and in keeping with the salaries and benefits offered by other nearby villages. However, the Village must continue to improve productivity in order to continue to perform the same, or more, work at a lesser cost. Without decreasing the level of Village services, the Village has reduced its total number of full time employees from 166 FTEs in 2000 to 155.5 FTEs in the proposed 2021 budget.

In terms of funding public safety pensions, the Village seeks to fund at least 100% of the annual contribution amount calculated by professional actuaries. It is the Village's philosophy to seek 100% funding, over time, using reasonable assumptions and the entry age normal method of calculating Village contribution amounts.

State law requires a contribution based on 90% funding under the Projected Unit Credit Method, which can be back-weighted in terms of Village contributions.

## Capital Improvement Policies

Except under extraordinary circumstances, the Village will continue to maintain and upgrade its infrastructure via routine capital improvements projects on a pay-as-you-go basis. This allows the Village to invest all its financial resources into the capital improvement project without incurring interest payments.

For mega-projects such as storm sewers, parking decks, large scale redevelopment, streetscape, etc., the Village will utilize cash reserves to the extent possible. These cash reserves are increased through careful and conservative management of the Village's budget in anticipation of the need to undertake such projects.

The core planning tool for investing in the infrastructure is the Village's Five-year Capital Improvement Plan which is updated annually for the General, MFT, Village Facilities, Business District Revitalization Water, Electric, Refuse, Sanitary Sewer, and Stormwater Sewer Funds. Additionally, the Village will prepare a projected capital needs analysis annually to identify capital needs beyond the next 5-year time frame.

The historical record indicates that the following levels of investment are required to properly maintain the Village's infrastructure:

General Fund:	From \$2.5 to \$3.5 million per year
Electric Fund:	Annual depreciation rate
Water Fund:	\$2.465 million a year (100 yr replacement) – per 2017 rate study
Sewer Fund:	Annual depreciation rate

## Debt Policies

Village residents call for quality infrastructure. Consequently, staff budget capital and infrastructure expenditures for facilities, roadways, sidewalks, equipment, vehicles, electric, water, sewer, and refuse. The costs associated with acquiring and improving many long-term capital assets are met primarily with fund balance, but occasionally the Village will elect to issue debt. The Village reviews existing obligation structure, current and projected surplus from operations and future liability levels before making decisions to issue new debt.

The only current outstanding Village debt is related to stormwater improvements, which consists of a 2013 General Obligation (GO) issue totaling \$9,000,000 and a 2014 General Obligation (GO) issue totaling \$7,500,000. Because the principal and interest payments on this debt are covered by stormwater utility fee revenues, the property tax component of the repayment has been abated annually.

The Village has consistently retained a Aaa bond rating with a “Stable Outlook”. Rating agencies cite the following credit strengths as factors in determining past ratings:

- Very affluent tax base located north of Chicago.
- Significant financial flexibility afforded by the village’s status as a home rule unit.
- History of positive financial operations and maintenance of very strong reserve levels.
- Modest direct debt burden with all debt being paid from self-supporting enterprises.

## Legal Debt Margin

Article VII, Section 6(k) of the 1970 Illinois Constitution governs the computation of legal debt margin. “The General Assembly may limit by law the amount and require referendum approval of debt to be incurred by home rule municipalities, payable from ad valorem property tax receipts, only in excess of the following percentages of the assessed value of its taxable property... (2) if its population is more than 25,000 and less than 500,000 an aggregate of one percent:... indebtedness which is outstanding on the effective date (July 1, 1971) of this constitution or which is thereafter approved by referendum... shall not be included in the foregoing percentage amounts.” To date the Illinois General Assembly has set no limits for home rule municipalities. The Village is a home rule municipality.

## General Budgeting Policies and Procedures

1. Target and maintain an appropriate fund balance in each fund.
2. Maintain a balanced operational budget, which is defined as avoiding drawdown of fund balance from regular operations by ensuring that regular revenue meets or exceeds the budgeted amount for regular expenditures. The Village does not rely on one-time or non-recurring revenue sources in its definition of a balanced budget.
3. Maintain an open, well-communicated budget process.
  - a) The budget documents are filed with the Library for public use. All meetings are open to the public. A summary of the budget is posted on the Village’s website.
4. The proposed budget is presented using Generally Accepted Accounting Principles, (GAAP). Historical information is restated, when necessary, to aid in meaningful comparisons.
5. The budgetary basis for each fund will match the basis used in audited financial statements. Modified accrual is used for government funds and accrual is used for all other funds.

### **Budget Process/Calendar**

The Village's budget planning cycle consists of a number of distinct steps. The budget process is coordinated annually by the Finance Department in conjunction with the Village Manager's Office. The process normally starts in late summer and concludes with the approval of the budget and tax levy by the Village Council in December. Major milestones in the budget process include:

- June-July: Finance/Village Manager kickoff meeting to discuss budget overview and policy goals.
- July: Village-wide training on the organization's ERP budgeting platform.
- August: Budget data entry is opened to all departments.
- August: Five-year Capital Plan revisions received by Finance.
- August: Finance Department calculates payroll budget based on data provided by Departments.
- September: Budget data entry is closed to departments. Draft budget numbers finalized by the Finance Department.
- September: Village Manager's Office and Finance Department meets with individual departments to discuss proposed budgets.
- September: Proposed budget numbers finalized by the Village Manager.
- October: Finance Department prepares budget document.
- November: Village Council holds budget review sessions with staff and residents of the Village.
- December: Village Council formally introduces budget resolution and tax levy ordinance.
- December: Village Council adopts the budget for the fiscal year beginning on January 1<sup>st</sup> and the tax levy for the upcoming year.
- December: Village Staff files the approved budget and tax levy with Cook County, Illinois.

### **Budget Amendments**

It is the practice and policy of the Village to avoid budget amendments whenever possible by budgeting strategically during the regular budget process. To that end, each year the budget includes a contingency expense that is approved by the Village Council as part of the budget process. The contingency expense can be used to pay for unforeseen items, salary adjustments resulting from collective bargaining agreements, or ongoing projects that may have been advanced or delayed from a previous fiscal year. The Village Council has significant strategic input as to when the contingency is employed.

In the event a budget amendment is required, however, the Council would direct Staff to prepare a resolution authorizing the budget changes by fund, line item, and dollar amount. Such resolution would be adopted by the Village Council in an open meeting.

### **Fund Balance / Net Assets Policy**

This budget document was prepared on a measurement basis of fund balance and net assets versus cash balances. In most cases, cash balances are very similar to fund balances. In the insurance funds, there can be a notable difference between cash balances and fund balance, as the Village can have significant liabilities in these funds that are paid off over many years, such as the Village's obligations to injured workers.

The Fund Balance/Net Assets Policy serves as a guide for policy makers and does not by itself mandate any Council action. When the fund balance is significantly above the desired level, the Council can keep fees and taxes lower. Additionally, capital improvements can be funded from reserve balances above the minimum threshold.

When fund balances are below the desired levels, it is a signal to policy-makers that corrective action might be desirable. Corrective action could include lowering expenses, increasing revenues, deferring capital improvements, or making policy changes to rebuild fund equity. As with many policies, there is some judgment involved.

## **Purpose**

A Fund Balance/Net Assets Policy establishes a minimum end-of-year fund balance/net assets target for select funds, as a result of the constraints imposed upon the resources reported by the governmental and proprietary funds. This policy is established to provide financial stability, cash flow for operations, and ensure that the Village will be able to respond to emergencies with fiscal strength. Additionally, detailing the availability of fund balance increases the ability of financial statement users to understand the availability of resources.

It is the Village's philosophy to support long-term financial strategies, where fiscal strength and sustainability are high priorities, while also building funds for capital projects. It is essential to maintain adequate levels of fund balance/net assets to mitigate current and future risks and provide operational flexibility to respond to fiscal challenges over time without large tax or fee changes.

Fund balance/net asset levels are also crucial considerations in long-term financial planning. Credit rating agencies also monitor levels of fund balance/net assets and unassigned fund balance in the General Fund to evaluate continued creditworthiness.

## **Definitions**

### ***Governmental Funds***

The fund balance will be composed of three primary categories:

- 1) Non-spendable Fund Balance – portion of a Governmental Fund's fund balance that are not available to be spent, either in the short-term or long-term, or through legal restrictions (e.g., inventories, prepaid items, deposits, land held for resale and endowments).
- 2) Restricted Fund Balance – portion of a Governmental Fund's fund balance that are subject to external enforceable legal restrictions (e.g., grantor, contributor and property tax levies).
- 3) Unrestricted Fund Balance – is made up of three components:
  - A) Committed Fund Balance – the portion of a Governmental Fund's fund balance with self-imposed constraints or limitations that have been placed at the highest level of decision making through formal Council action. The same action is required to remove the commitment of fund balance.
  - B) Assigned Fund Balance – the portion of a Governmental Fund's fund balance to denote an intended use of resources but with no formal Council action.
  - C) Unassigned Fund Balance – available expendable financial resources in a governmental fund that is not the object of a tentative management plan.

Some funds are funded by a variety of resources, including both restricted and unrestricted (committed, assigned and unassigned). The Government assumes that the order of spending fund balance is as follows: restricted, committed, assigned, unassigned.

### ***Proprietary Funds***

Proprietary funds include enterprise and internal service funds. The net assets are composed of three primary categories:

- 1) Invested in Capital Assets, Net of Related Debt – portion of a proprietary fund’s net assets that reflects the fund’s net investment in capital assets less any amount of outstanding debt related to the purchase/acquisition of said capital assets. Related debt, for this purpose, includes the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of capital assets of the Government.
- 2) Restricted Net Assets – portion of a proprietary fund’s net assets that are subject to external enforceable legal restrictions (e.g., grantor, contributor and bond covenants).
- 3) Unrestricted Net Assets – portion of a proprietary fund’s net assets that is neither restricted nor invested in capital assets (net of related debt).

## **Authority**

### ***Governmental Funds***

**Committed Fund Balance** – A self-imposed constraint on spending the fund balance must be approved by ordinance or resolution of the Council. Any modifications or removal of the self-imposed constraint must use the same action used to commit the fund balance. Formal action to commit fund balance must occur before the end of the fiscal year. The dollar amount of the commitment can be determined after year end.

**Assigned Fund Balance** – A self-imposed constraint on spending the fund balance based on the Government’s intent to use fund balance for a specific purpose. The authority may be delegated to members of the management team by the Council.

### **Minimum Unrestricted Fund Balance Levels**

#### **General Fund**

**Purpose** – Is a major fund and the general operating fund of the Government. It is used to account for all activities that are not accounted for in another fund.

**Fund Balance** – Unrestricted fund balance targets should represent no less than six months of operating expenditures. Balances above the maximum may be transferred to other funds or invested in capital projects at the Council’s discretion.

#### **Special Revenue Fund**

**Purpose** - Used to account for and report the proceeds of specific revenue sources that are legally restricted or committed to expenditures for specified purposes other than debt service or capital projects.

**Financing** – Special revenue funds are provided by a specific annual property tax levy or other restricted and/or committed revenue source. Financing may also be received from other charges for services, etc.

**Fund Balance** – Derived from property taxes (other another restricted revenue source); therefore, legally restricted. The portion of fund balance derived from property taxes will be legally restricted. The remaining fund balance amount (restricted and/or committed) will be targeted at a minimum level of 50% of annual budgeted revenues.

#### **Debt Service Fund**

**Purpose** – Established to account for financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

Financing – The municipality levies an amount or transfers in an amount close to the principal and interest that is anticipated to be paid.

Fund Balance – Derived from property taxes; therefore, legally restricted. Any fund balance accumulation should not exceed the future principal and interest payments due.

### Capital Projects Fund

Purpose - Established to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays including the acquisition or construction of capital facilities and other capital assets, excluding proprietary fund capital outflows.

Financing – Debt financing, grants, or inter-fund transfers are used to finance projects.

Fund Balance – Considered segregated for maintenance, construction and/or development; therefore, considered committed, restricted, or assigned depending on the intended source/use of the funds.

## *Proprietary Funds*

### Enterprise Funds

Purpose - Established to account for and report financial resources that are invested in capital assets, net of related debt, restricted, or unrestricted for future spending related to the fund. The focus of enterprise fund measurement is upon determination of operating income, changes in net assets, financial position, and cash flows. The generally accepted accounting principles applicable are those similar to businesses in the private sector. Enterprise funds are required to account for operations for which a fee is charged to external users for goods or services and the activity (a) is financed with debt that is solely secured by a pledge of the net revenues, (b) has third party requirements that the cost of providing services, including capital costs, be recovered with fees and charges or (c) establishes fees and charges based on a pricing policy designed to recover similar costs.

Financing – User fees, debt financing, or grants are used to finance operations, capital outlay and improvements, and debt service retirements.

Net Assets – Considered invested in capital assets net of related debt (for amounts capitalized as capital assets, less the outstanding debt related to the acquisition of said assets. Restricted net assets relate to bond covenant reserves as outlined in the bond ordinance.

Current Assets minus Current Liabilities should represent no less than four months of budgeted operating expenses.

### Internal Service Funds

Purpose - Established to account for and report financial resources that are invested in capital assets, net of related debt, restricted, or unrestricted for future spending related to the fund.

The focus of internal service fund measurement is upon determination of operating income, changes in net assets, financial position, and cash flows. The generally accepted accounting principles applicable are those similar to a business in the private sector. Internal service funds are used to account for the financing of goods or services provided by an activity to other departments, funds or component units of the Government on a cost-reimbursement basis.

Financing – User fees charged to other departments, funds, or component units, or debt financing are used to finance operations, capital outlay and improvements, and debt service retirements.

Net Assets – Considered invested in capital assets net of related debt (for amounts capitalized as capital assets, less the outstanding debt related to the acquisition of said assets. Restricted net assets relate to bond covenant reserves as outlined in the bond ordinance. Unrestricted net asset targets should represent appropriate levels given the activity of the fund and the discretion of the Council and management (excluding debt service and capitalized asset expenses).

Unrestricted net asset targets should represent no less than four months of budgeted operating expenses. Unrestricted net assets for the health insurance fund should equal two months of IPBC invoices.

Insurance type funds should have additional unrestricted net asset targets reflecting the fact that these funds may finance significant risks and can have variability based on claims experience. The following amounts are established as additional net asset amounts that should be added to the four months of expenses base amount for the funds indicated:

Worker’s Compensation – Four months of operating expenses plus 100% of one self-insured \$600,000 loss.

Liability Fund – Four months of operating expenses plus 100% of one self-insured \$100,000 loss.

Health Insurance – no additional amount needed.

### **Other Considerations**

In establishing the above policies for unrestricted fund balance/net asset levels, the Government considered the following factors:

- The predictability of the Government’s revenues and the volatility of its expenditures (i.e., higher levels of unrestricted fund balance may be needed if significant revenue sources are subject to unpredictable fluctuations or if operating expenditures are highly volatile)
- The Government’s perceived exposure to significant one-time outlays (e.g., disasters, immediate capital needs, state budget cuts)
- The potential drain upon General Fund resources from other funds as well as the availability of resources in other funds (i.e., deficits in other funds may require a higher level of unrestricted fund balance be maintained in the General Fund, just as, the availability of resources in other funds may reduce the amount of unrestricted fund balance needed in the General Fund)
- Liquidity (i.e., a disparity between when financial resources actually become available to make payments and the average maturity of related liabilities may require that a higher level of resources be maintained)
- Commitments and assignments (i.e., governments may wish to maintain higher levels of unrestricted fund balance to compensate for any portion of unrestricted fund balance already committed or assigned by the government for a specific purpose)

If any of the above factors materially change, the Village Staff is charged with reviewing the current unrestricted fund balance/net asset levels and suggesting changes, if needed, to the Village Council for their consideration.

## Fund Balance Comparison

Below is a comparison of fund balances in each Village fund. Funds that change more than 10% from the 12/31/20 estimated balance to the 12/31/21 budgeted balanced are noted below:

**Special Service Areas Fund:** Budgeted addition to fund balance for repayment to the General Fund.

**Village Facilities Fund:** Budgeted drawdown of fund balance for capital projects associated with Village facilities.

**Downtown Revitalization Fund:** Budgeted drawdown of fund balance for capital projects associated with the Downtown Master Plan.

**Electric Fund:** Budgeted drawdown of fund balance for capital projects. Fund balance will likely be within policy limits at 12/31/21.

**Water Fund:** Budgeted drawdown of fund balance for capital projects and operations. Fund balance at 12/31/21 will be within policy limits.

**Refuse Fund:** Budgeted drawdown of fund balance due to capital investment. Fund balance at 12/31/21 will be within policy limits.

**Stormwater Sewer Fund:** Budgeted drawdown of fund balance for capital projects. Fund balance remains within policy limits. As this is still an active area of policy development, it is likely this fund will require additional sources of funding for 2022 and onward.

**Workers' Compensation Insurance Fund:** Budgeted drawdown due to claims expected to be paid out in 2021. The Village budgets conservatively in this fund, and many times our claims experience is far less than what was budgeted. The Village is currently evaluating long-term strategies and insurance options for this fund.

**Liability Insurance Fund:** Budgeted drawdown due to potential claims expected to be paid out in 2021 along with a transfer of accumulated fund balance to the Information Technology fund. The Village budgets conservatively in this fund, and many times our claims experience is far less than what was budgeted. If budgeted claim experience is realized, the fund balance at 12/31/21 will still be in-line with policy limits. In 2020, the Village lowered its deductible on liability claims from \$2,000,000 to \$100,000 by securing insurance through the Illinois Counties Risk Management Trust (ICRMT).

**Information Technology Fund:** Budgeted drawdown for operations and projects associated with enhancing the Village's cyber security infrastructure.

# SUPPLEMENTAL BUDGET INFORMATION

## Exhibits:

- A. Property Tax Levy Calculations
- B. History of Tax Levy by Use
- C. Tax Levy History and Projections
- D. Pension Funding Levels and Policies
- E. Glossary



### Village of Winnetka Schedule of Property Tax Levy Calculations

Tax Levy Category	2020 Actual Tax Levy	2021 Proposed Tax Levy	\$ - Change	% - Change
<u>General Fund:</u>				
Corporate*	\$12,445,282	\$12,691,921	\$246,639	1.982%
<u>Other Funds:</u>				
Police Pension	\$1,291,013	\$1,188,074	(\$102,939)	-7.974%
Fire Pension	\$1,425,539	\$1,356,132	(\$69,407)	-4.869%
<b>Total Village-wide Tax Levy</b>	<b>\$15,161,834</b>	<b>\$15,236,127</b>	<b>\$74,293</b>	<b>0.490%</b>
Less: New Development @ .49%		(\$74,293)	(\$74,293)	-0.490%
<b>Existing Tax Payer Increase</b>	<b>\$15,161,834</b>	<b>\$15,161,834</b>	<b>\$0</b>	<b>0.000%</b>

Increase (Decrease) Based on Total Property Tax Bill
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Total Property Taxes Paid 100.00%	Other Taxing Distr. 87.06%	Village 12.94%	0.0% Change / Village
\$10,000	\$8,706	\$1,294	\$0
\$15,000	\$13,059	\$1,941	\$0
\$20,000	\$17,412	\$2,588	\$0
\$25,000	\$21,765	\$3,235	\$0
\$30,000	\$26,118	\$3,882	\$0
\$35,000	\$30,471	\$4,529	\$0
\$40,000	\$34,824	\$5,176	\$0
\$50,000	\$43,530	\$6,470	\$0
\$60,000	\$52,236	\$7,764	\$0

\* Included in the Corporate fund levy is \$1.1 million levied for the Business District Revitalization Fund.

Exhibit B

Village of Winnetka  
History of Tax Levy By Use

Tax Levy Year	Total Levy	% Change	(See Note) Corporate	% Change	Police Pension	% Change	Fire Pension	% Change	Refuse	% Change	Debt	% Change
2022 Projected	\$15,464,669	1.5%	\$12,844,137	1.2%	\$1,223,716	3.0%	\$1,396,816	3.0%	\$0		\$0	
2021 Budget	\$15,236,127	0.5%	\$12,691,921	2.0%	\$1,188,074	-8.0%	\$1,356,132	-4.9%	\$0		\$0	
2020 Actual	\$15,161,834	0.8%	\$12,445,282	9.6%	\$1,291,013	-24.9%	\$1,425,539	-27.6%	\$0		\$0	
2019	\$15,047,473	2.3%	\$11,358,709	-1.2%	\$1,720,195	13.2%	\$1,968,569	8.2%	\$0		\$0	
2018	\$14,838,985	1.7%	\$11,499,944	11.4%	\$1,519,805	5.1%	\$1,819,236	5.6%	\$0	-100.0%	\$0	
2017	\$14,706,625	0.8%	\$10,341,506	0.2%	\$1,488,956	2.9%	\$1,776,163	3.1%	\$1,100,000	0.0%	\$0	
2016	\$14,589,906	1.2%	\$10,320,066	-2.2%	\$1,446,664	10.6%	\$1,723,176	18.7%	\$1,100,000	0.0%	\$0	
2015	\$14,416,903	0.8%	\$10,557,155	-1.1%	\$1,308,146	14.2%	\$1,451,602	5.0%	\$1,100,000	0.0%	\$0	
2014	\$14,302,483	0.6%	\$10,675,483	0.9%	\$1,145,000	5.0%	\$1,382,000	5.0%	\$1,100,000	0.0%	\$0	-100.0%
2013	\$14,222,477	2.5%	\$10,578,861	1.4%	\$1,090,000	8.0%	\$1,316,000	10.5%	\$1,100,000	0.0%	\$137,616	-0.6%
2012	\$13,875,587	3.0%	\$10,436,990	3.0%	\$1,009,152	1.7%	\$1,191,031	7.4%	\$1,100,000	0.0%	\$138,414	-0.3%
2011	\$13,472,400	2.8%	\$10,132,173	1.7%	\$992,534	3.5%	\$1,108,794	17.9%	\$1,100,000	0.0%	\$138,899	-0.1%
2010	\$13,105,359	2.8%	\$9,966,820	4.2%	\$959,387	-4.7%	\$940,074	0.4%	\$1,100,000	0.0%	\$139,078	0.1%
2009	\$12,748,404	1.7%	\$9,566,301	0.6%	\$1,006,480	37.7%	\$936,668	12.2%	\$1,100,000	-17.0%	\$138,955	0.3%
2008	\$12,535,305	4.7%	\$9,505,770	3.8%	\$731,000	8.3%	\$835,000	14.4%	\$1,325,000	3.9%	\$138,535	0.5%
2007	\$11,972,591		\$9,154,768		\$675,000		\$730,000		\$1,275,000		\$137,823	

Note:

Includes IMRF pension and Social Security / Medicare tax levies in 2010 and prior years.

**Village of Winnetka  
Tax Levy History and Projections**

	Non-Home Rule Calculations				Actual Levy		\$'s Less Than NHR Limit	
	CPI Increase	New Develop.	Total	Max. Levy Possible (Excludes SSAs)	Actual Levy	% From PY	\$'s	\$'s
							Under Max. This Year	Under Max. Cumulative
2005 Actual *	3.30%	1.80%	5.10%	\$11,031,772	\$10,969,000	4.50%	\$62,772	\$62,772
2006 Actual	3.40%	1.90%	5.30%	\$11,616,456	\$11,435,181	4.25%	\$181,275	\$244,047
2007 Actual	2.50%	1.80%	4.30%	\$12,115,964	\$11,972,591	4.70%	\$143,373	\$387,420
2008 Actual	4.10%	1.90%	6.00%	\$12,842,922	\$12,535,303	4.70%	\$307,619	\$695,039
2009 Actual	0.10%	1.20%	1.30%	\$13,009,880	\$12,748,403	1.70%	\$261,477	\$956,516
2010 Actual	2.70%	0.90%	3.60%	\$13,478,236	\$13,105,359	2.80%	\$372,877	\$1,329,393
2011 Actual	1.50%	0.90%	2.40%	\$13,801,714	\$13,472,400	2.80%	\$329,314	\$1,658,707
2012 Actual	3.00%	0.80%	3.80%	\$14,326,179	\$13,875,587	2.99%	\$450,592	\$2,109,299
2013 Actual	1.70%	0.70%	2.40%	\$14,670,007	\$14,222,477	2.50%	\$447,530	\$2,556,829
2014 Actual	1.50%	1.30%	2.80%	\$15,080,767	\$14,302,483	0.56%	\$778,284	\$3,335,113
2015 Actual	0.80%	0.80%	1.60%	\$15,322,059	\$14,416,903	0.80%	\$905,156	\$4,240,269
2016 Actual	0.70%	1.20%	1.90%	\$15,613,178	\$14,589,906	1.20%	\$1,023,272	\$5,263,541
2017 Actual	2.10%	0.80%	2.90%	\$16,065,960	\$14,706,625	0.80%	\$1,359,335	\$6,622,876
2018 Actual	2.10%	0.90%	3.00%	\$16,547,939	\$14,838,985	0.90%	\$1,708,954	\$8,331,830
2019 Actual	1.90%	1.40%	3.30%	\$17,094,021	\$15,047,473	1.41%	\$2,046,548	\$10,378,378
2020 Actual	2.30%	0.76%	3.06%	\$17,617,098	\$15,161,834	0.76%	\$2,455,264	\$10,787,094
<b>2021 Proposed **</b> (2022 budget)	<b>1.40%</b>	<b>0.49%</b>	<b>1.89%</b>	<b>\$17,950,061</b>	<b>\$15,236,127</b>	<b>0.49%</b>	<b>\$2,713,934</b>	<b>\$11,045,764</b>
					Less: Develop.	-0.49%		
					Net Increase	0.00%		
<b>2022 Projected</b> (2023 budget)	<b>4.75%</b>	<b>1.50%</b>	<b>6.25%</b>	<b>\$19,071,940</b>	<b>\$15,464,669</b>	<b>1.50%</b>	<b>\$3,607,271</b>	<b>\$14,653,035</b>
					Less: Develop.	-1.50%		
					Net Increase	0.00%		

\* In 2005, the Village became home rule which removed tax caps. The Max. Levy Possible column reflects the maximum property tax levy the Village could receive if we were still operating under tax caps.

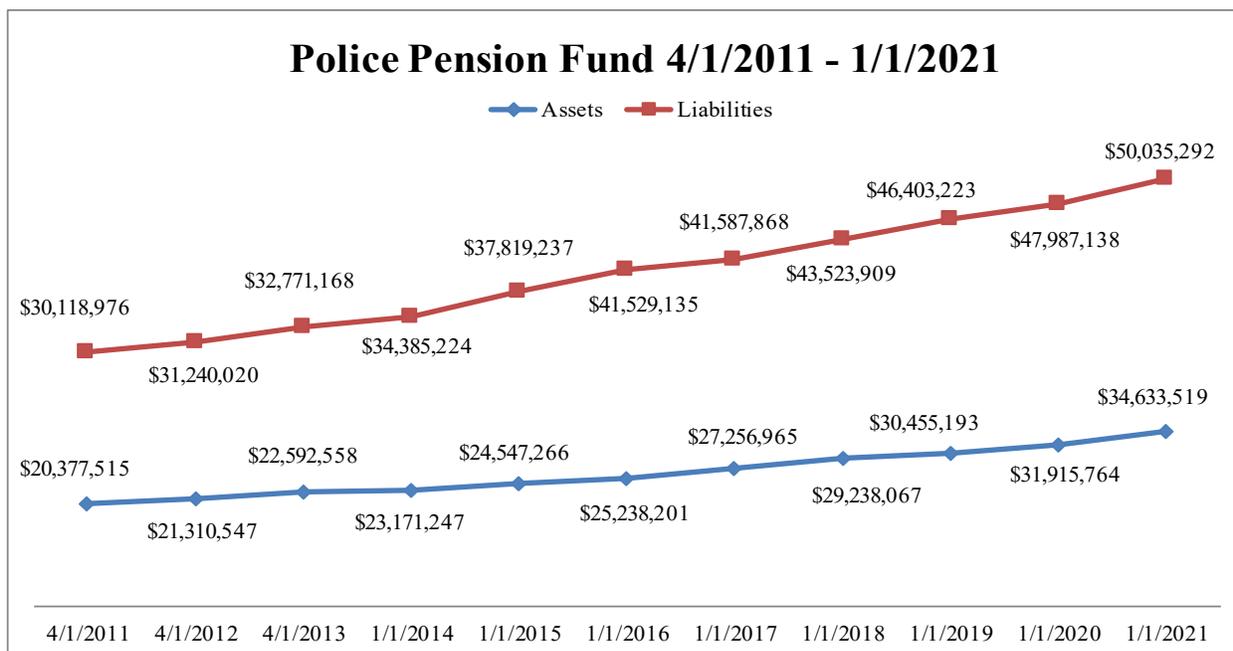
\*\* The 2021 non-home rule tax levy increase based on the December, 2020 annual change in the CPI-U of 1.4%

The above chart compares the Village’s actual property tax levies from 2005 to 2021. The amount that could have been levied as a non-home rule community is also listed as the Council expressed a desire not to exceed that amount unless there were exceptional circumstances. The proposed 2021 Village property tax levy is \$2,713,934 below the property tax cap limit.

### Pension Funding Levels and Policies

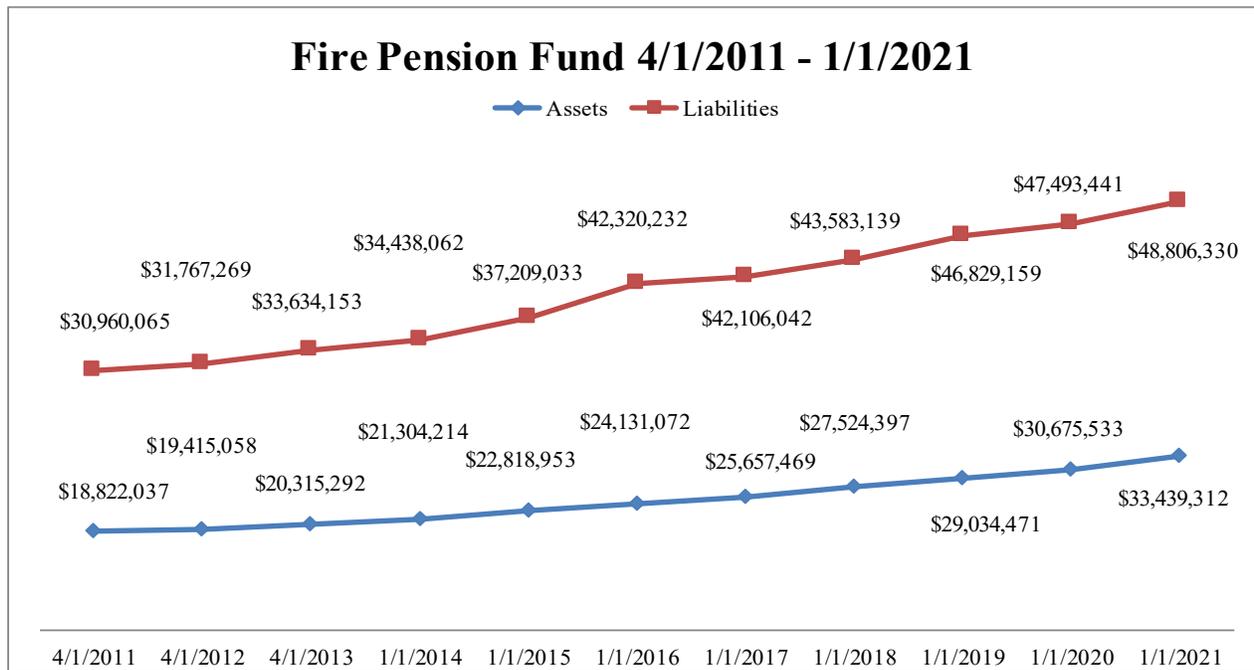
The Village has three pension plans, the Illinois Municipal Retirement Fund (IMRF, covering all non-sworn police and fire personnel), the Police Pension Fund, and the Firefighters’ Pension Fund.

While the Village’s contributions to all three pension plans have met or exceeded the amount calculated by an independent actuary since 1993, the funds continue to have a funding shortfall. The funding shortfall is attributable to investment market corrections, enhanced benefits approved in the public safety pensions, and updated mortality assumptions. Below are separate presentations of the assets and liabilities of the Police, Firefighters’ and IMRF Pension Plans.

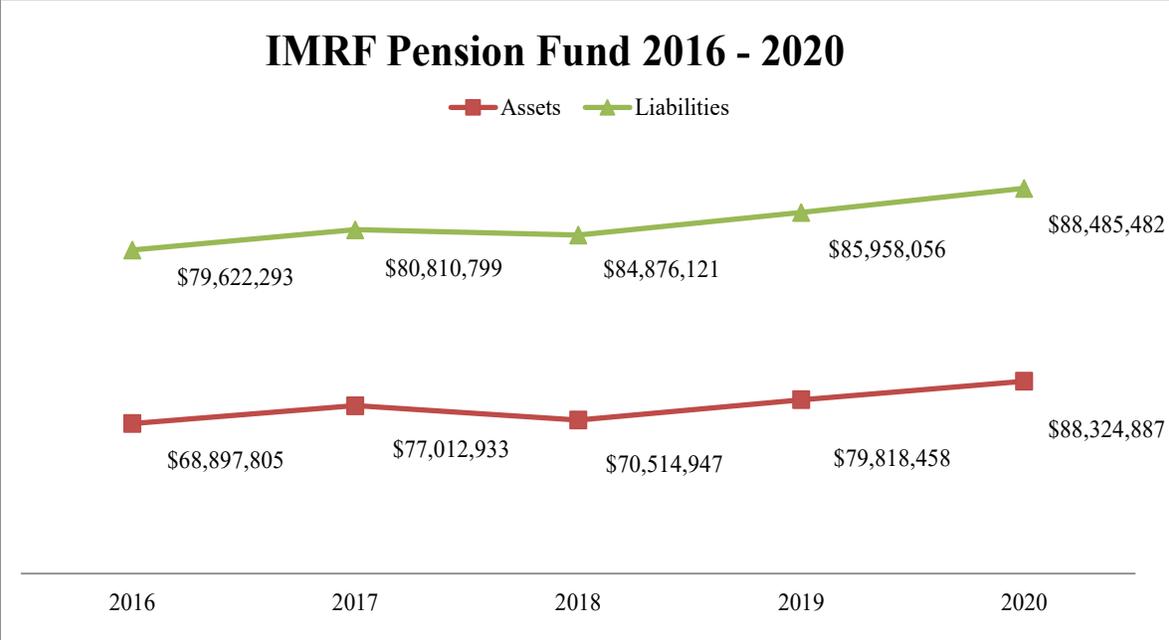


Valuation Period	Valuation Date	Assets	Liabilities	Difference	% Funded
1/1/20-12/31/20	1/1/2021	\$ 34,633,519	\$ 50,035,292	\$ 15,401,773	69.2%
1/1/19-12/31/19	1/1/2020	\$ 31,915,764	\$ 47,987,138	\$ 16,071,374	66.5%
1/1/18-12/31/18	1/1/2019	\$ 30,455,193	\$ 46,403,223	\$ 15,948,030	65.6%
1/1/17-12/31/17	1/1/2018	\$ 29,238,067	\$ 43,523,909	\$ 14,285,842	67.2%
1/1/16-12/31/16	1/1/2017	\$ 27,256,965	\$ 41,587,868	\$ 14,330,903	65.5%
1/1/15-12/31/15	1/1/2016	\$ 25,238,201	\$ 41,529,135	\$ 16,290,934	60.8%
1/1/14-12/31/14	1/1/2015	\$ 24,547,266	\$ 37,819,237	\$ 13,271,971	64.9%
1/1/13-12/31/13	1/1/2014	\$ 23,171,247	\$ 34,385,224	\$ 11,213,977	67.4%
4/1/12-3/31/13	4/1/2013	\$ 22,592,558	\$ 32,771,168	\$ 10,178,610	68.9%
4/1/11-3/31/12	4/1/2012	\$ 21,310,547	\$ 31,240,020	\$ 9,929,473	68.2%

## Fire Pension Fund 4/1/2011 - 1/1/2021



Valuation Period	Valuation Date	Assets	Liabilities	Difference	% Funded
1/1/20 -12/31/20	1/1/2021	\$ 33,439,312	\$ 48,806,330	\$ 15,367,018	68.5%
1/1/19 -12/31/19	1/1/2020	\$ 30,675,533	\$ 47,493,441	\$ 16,817,908	64.6%
1/1/18-12/31/18	1/1/2019	\$ 29,034,471	\$ 46,829,159	\$ 17,794,688	62.0%
1/1/17-12/31/17	1/1/2018	\$ 27,524,397	\$ 43,583,139	\$ 16,058,742	63.2%
1/1/16-12/31/16	1/1/2017	\$ 25,657,469	\$ 42,106,042	\$ 16,448,573	60.9%
1/1/15-12/31/15	1/1/2016	\$ 24,131,072	\$ 42,320,232	\$ 18,189,160	57.0%
1/1/14-12/31/14	1/1/2015	\$ 22,818,953	\$ 37,209,033	\$ 14,390,080	61.3%
1/1/13-12/31/13	1/1/2014	\$ 21,304,214	\$ 34,438,062	\$ 13,133,848	61.9%
4/1/12-3/31/13	4/1/2013	\$ 20,315,292	\$ 33,634,153	\$ 13,318,861	60.4%
4/1/11-3/31/12	4/1/2012	\$ 19,415,058	\$ 31,767,269	\$ 12,352,211	61.1%
4/1/10-3/31/11	4/1/2011	\$ 18,822,037	\$ 30,960,065	\$ 12,138,028	60.8%



#### IMRF Pension Fund

Valuation Date	Assets	Liabilities	Difference	% Funded
2016	\$ 68,897,805	\$ 79,622,293	\$ 10,724,488	86.5%
2017	\$ 77,012,933	\$ 80,810,799	\$ 3,797,866	95.3%
2018	\$ 70,514,947	\$ 84,876,121	\$ 14,361,174	83.1%
2019	\$ 79,818,458	\$ 85,958,056	\$ 6,139,598	92.9%
2020	\$ 88,324,887	\$ 88,485,482	\$ 160,595	99.8%

It is important to note that the IMRF amounts are reported somewhat differently than those for the Winnetka Police and Firefighters' Pensions. When an individual retires, IMRF annuitizes that expense (transfers 100% of the assets needed to pay that expense into a separate account). For 2020 this annuitized amount totaled \$61,041,600 and is included in the Assets shown above.

For 2018, the decrease in IMRF's funding percentage was largely due to IMRF decreasing their assumed rate of return from 7.50% down to 7.25%.

While the Village IMRF contribution is calculated by IMRF and passed on to the Village in the form of a percentage (11.01% in FY 2022), the funding for the public safety pension plans is calculated by an actuary retained by the Village. The contribution requirement takes into consideration the following parameters:

- The assumed interest rate of return on the investable assets of the funds over their long-term existence.
- The current and projected salary increase for each member of the fund.
- A member's assumed date of departure (i.e., retirement).
- When an employee would begin to receive pension benefits as a retiree versus contributing to the pension fund as an employee.
- An assumed date of mortality for both the retiree and any dependent that may be associated with that retiree.

As of January 1, 2021, the current level of funding for the Winnetka Police Pension Fund is 69.2% and the Fire Pension Fund is 68.5%, both up from the previous year. The percent funded is the amount that the funds have on hand to meet all current and future payments to qualifying members of the funds. This analysis is important to be consistently updated as a variety of factors are changing annually including: the increased salaries of the participants, the amount of interest earnings that can help offset future costs to the funds, and a variety of other factors such as future benefit changes that may be imposed by the state legislature.

In 2016 the funding target, set by the pension funds, was updated from 100% funded by 2033 to 100% funded by December 31, 2035. The change in target year was to help smooth out the significant tax levy effects from an update in mortality assumptions, while still maintaining a 100% funding target. On November 14<sup>th</sup>, 2019, the Illinois General Assembly passed pension legislation that mandated the consolidation of investments of more than 650 individual suburban and downstate public safety pension funds into two funds, one for Police and one for Fire. This legislation which was based on recommendations issued on October 10<sup>th</sup> by the Governor's Pension Consolidation Feasibility Task Force went into effect on January 1, 2020. The legislation calls for all local pension fund assets to be transferred to the new consolidated fund as soon as practicable "but not later than 30 months after the effective date of the legislation". Once funds are fully consolidated the pension funds are expected to be adhering to funding targets set by state statute (90% funded by 2040). In 2021, in advance of consolidation, the Village's actual contributions were based on a funding target of 90% funded by 2040 utilizing a 6.25% assumed rate of return.

Staff has been asked how Winnetka's pension funding compares to other North Shore communities. The table on the next page compares Winnetka, Northbrook, Wilmette, Glencoe, Kenilworth, and Northfield pension funding levels. While not a perfect apple to apple comparison due to assumption differences, it is the opinion of Staff that the funding level of Winnetka's pension funds does not differ materially from other North Shore communities once the differences in assumptions are taken into account. By and large, Winnetka has traditionally utilized more conservative assumptions which have helped it to weather economic downturns.

Village of Winnetka  
Comparative Pension Statistics  
Amounts in Millions of Dollars - 2020-2021

	Winnetka				Wilmette				Northbrook*			
	IMRF	Police	Fire	Total	IMRF	Police	Fire	Total	IMRF	Police	Fire	Total
Assets	\$ 88,324,887	\$ 38,147,156	\$ 36,060,699	\$ 162,532,742	\$ 76,707,555	\$ 58,204,152	\$57,455,994	\$ 192,367,701	\$ 74,358,605	\$ 53,989,651	\$ 53,390,501	\$ 181,738,757
Liabilities	\$ 88,485,482	\$ 49,692,306	\$ 48,522,264	\$ 186,700,052	\$ 74,303,932	\$ 77,440,718	\$82,155,278	\$ 233,899,928	\$ 79,310,851	\$ 104,832,478	\$ 103,324,329	\$ 287,467,658
Unfunded	\$ (160,595)	\$ (11,545,150)	\$ (12,461,565)	\$ (24,167,310)	\$ 2,403,623	\$ (19,236,566)	\$ (24,699,284)	\$ (41,532,227)	\$ (4,952,246)	\$ (50,842,827)	\$ (49,933,828)	\$ (105,728,901)
% Funded	100%	77%	74%	87%	103%	75%	70%	82%	94%	52%	52%	63%
Earnings Rate	7.25%	6.25%	6.25%		7.25%	7.25%	7.25%		7.25%	7.00%	7.00%	
Employer	14.95%	62.92%	72.12%		11.21%	50.36%	61.23%		10.29%	57.04%	57.30%	
Employee	4.50%	9.91%	9.455%		4.50%	9.91%	9.455%		4.50%	9.91%	9.455%	

	Glencoe*				Kenilworth				Northfield*			
	IMRF	Police	Fire	Total	IMRF	Police	Fire	Total	IMRF	Police	Fire	Total
Assets	\$ 45,701,984	\$ 41,132,343	Legacy 1,201	\$ 86,835,528	\$ 8,143,404	\$ 8,575,531		\$ 16,718,935	\$27,678,992	\$19,127,544		\$46,806,536
Liabilities	\$ 44,168,856	\$ 65,232,192	\$ 254,067	\$ 109,655,115	\$ 8,182,342	\$ 16,576,942		\$ 24,759,284	\$30,040,215	\$34,356,776		\$64,396,991
Unfunded	\$ 1,533,128	\$ (24,099,849)	\$ (252,866)	\$ (22,819,587)	\$ (38,938)	\$ (8,001,411)		\$ (8,040,349)	(\$2,361,223)	(\$15,229,232)		(\$17,590,455)
% Funded	103%	63%	0%	79%	100%	52%		68%	92%	56%		73%
Earnings Rate	7.25%	6.50%	0.00%		7.25%	6.00%			7.25%	6.75%		
Employer	11.37%	55.59%			15.38%	118.62%			12.98%	57.15%		
Employee	4.50%	9.91%			4.50%	9.91%			4.50%	9.91%		

\*Glencoe, Northbrook, Northfield run on a non-calendar fiscal year. Their most recent CAFRs do not reflect their 1/1/21 actuarial valuation.

## GLOSSARY

Account Classification:	Refers to the numerical codes assigned to the Village's accounting system. For example, the 10-digit account number 100.26.17.511 would reference the General Fund (100), Police Department (26), Patrol Division (17), Regular Salaries (511) account.
Assessed Valuation:	A valuation set upon real estate and certain personal property by the County Assessor as a basis for levying property taxes.
Assets:	Property owned by a government of monetary value.
Audit:	An independent review of the accounting system and financial information to ensure that the financial statements prepared by the Village staff are accurate and proper. The annual audit becomes the official record of the revenues, expenditures, and financial position of the Village for a given fiscal year.
Balanced Budget:	Avoiding drawdown of fund balance from regular operations by ensuring that regular revenue meets or exceeds the budgeted amount for regular expenditures. The Village does not rely on one-time or non-recurring revenue sources in its definition of a balanced budget.
Bond:	A written promise to pay a specified sum of money (principal) at a specified future date (maturity date(s)). Also, periodic interest is paid at a specified percentage (interest rate) of the principal amount. Bonds are typically used to pay for expensive assets with a long useful life.
Budget:	A formal written financial plan for the Village for one fiscal year, which is approved by the Village Council. The budget includes a transmittal letter from the Village staff explaining the major budgetary issues. All planned revenues and expenditures and changes in financial position are included in the budget.
Capital Assets:	Assets generally worth more than \$50,000 and having a useful life of several years. Capital assets are also referred to as fixed assets.
Capital Improvement Plan:	A formal written financial plan for the Village's anticipated capital projects, generally over \$50,000 each, for the next five years. Projects to be implemented in the current fiscal year are prioritized and included in the annual budget.

Debt Service:	Payment of interest and principal to holders of the Village's outstanding debt instruments.
Deficit:	Can be defined as either: <ol style="list-style-type: none"> <li>1) The excess of an entity's liabilities over its assets (see Fund Balance).</li> <li>2) The excess of expenditures or expenses over revenues during a single accounting period.</li> </ol>
Department:	A major administrative division of the Village, which indicates overall management responsibility for an operation or a group of related operations.
Depreciation:	Can be defined as either: <ol style="list-style-type: none"> <li>1) The reduction in useful life of capital assets attributable to wear and tear, deterioration, inadequacy, or obsolescence.</li> <li>2) A portion of the capital asset's cost charged as an expense during a particular period.</li> </ol>
Estimated Amounts:	The staff's estimate of the amount of revenues and expenditures that will be realized by fiscal year end. This differs from the Budget in that the Village has several months of actual receipts and expenditures to aid in estimating these amounts.
Expenditure:	This term refers to an obligation incurred to acquire an asset, good or service regardless of when it is actually paid. This terminology is used in the Governmental fund types and includes the purchase of large capital items (like the purchase of a fire truck).
Expense:	The portion of an asset cost allocated as an expense to match revenue produced in the current period (see depreciation). Expenses also include goods and services rendered in the current period. This terminology is used in the enterprise and internal service type funds. The purchase of a capital asset is not shown as an expense in one year but rather, is reflected in the annual depreciation expense spread over the useful life of the capital asset.
Fiscal Year:	Effective 1/1/2014 the Village fiscal year became a calendar year. Prior to 1/1/2014, the Village operated with a March 31 fiscal year end.
Fund Balance:	The excess of a particular fund's assets over its liabilities. A negative fund balance is sometimes called a deficit.

General Fund:	The main operating fund for the Village. The General Fund revenues include property taxes, licenses and permits, local taxes, service charges and other revenues. This fund includes most operating services, such as Police, Fire, Community Development, Public Works, and Administrative departments.
General Obligation Bonds:	Bonds backed by a government's pledge of its taxing power to ensure repayment. These bonds have lower interest costs than other borrowings because of the high level of security afforded investors.
Grant:	A contribution of assets, usually cash. Contributions are made to local governments from the State and Federal governments, usually for a specified purpose.
Interfund Transfer:	Transfer of cash from one fund to another fund.
Intergovernmental:	Revenue received by the Village from another government. This includes funds from Cook County and the State of Illinois.
Kilowatt Hour:	A measure of electricity used. One kilowatt hour of electricity is equal to 10 - 100-watt bulbs being used for 1 hour.
Retained Earnings:	A balance sheet account reflecting the accumulated earnings of funds the Village accounts for like a business. It is the difference between a fund's assets and liabilities.
Reserve:	An account used to indicate that a portion of a fund's balance is restricted for a specific purpose and is, therefore, not available for general use.
Revenue:	Income received by the Village. Some of the larger revenues and the basis upon which the revenues are determined are as follows:  Property Tax - Amount determined by the Village when it requests a specific dollar amount for the County Clerk to collect. The Village is not subject to tax caps as prescribed by the Property Tax Extension Limitation Law (PTELL) due to its home rule status.  Sales Taxes - The Village revenue amount generated is 1.00% of all retail sales credited as originating in Winnetka. The total retail sales tax rate in Winnetka as of 1/1/2020 for general merchandise was 9.00%. Sales taxes for future budget years are projected based on tax receipts from the previous year and a general assessment of the state of the economy.

Income Tax – One-twelfth (1/12) of the statewide amount collected through personal and corporate State income taxes is returned to the Village based on its population as a percentage of the State’s population. This amount is estimated from trends in previous years and budgeted carefully due to the attempts to reduce this revenue share by the State Legislature.

Refuse Service - Revenue generated through monthly charges to residents designed to offset the cost of Village refuse service, recycling, and yard waste removal. Because the customer base in the Village rarely increases or decreases significantly, we anticipate stable revenue year over year, net of any rate increases.

Electric, Water, and Sewer Sales - Revenue generated from charges for electric service, water sales (in units consumed) and sewer services to offset the cost of electricity purchased by the Village and maintaining the water and sewer systems. The Village budgets for these services based on a three-year lookback at weather conditions. More favorable weather (heat or cool) tends to promote more substantial revenue for the utilities.

Natural Gas Tax – Revenue generated from a 5% tax assessed on customer natural gas bills. The Village budgets for this tax based on a three-year lookback at weather conditions. More favorable weather (heat or cool) tends to promote more substantial revenue for the utilities.

Telecommunications Tax – Revenue received by the Village from a 6% tax on telecommunication services in the community.

Tax Levy – The total dollar amount to be raised through general property taxes. A Village ordinance is passed directing the County Clerk as to the amount requested. The County then administers collection of the property taxes and remits payments to the Village.



510 Green Bay Road | Winnetka, IL 60093  
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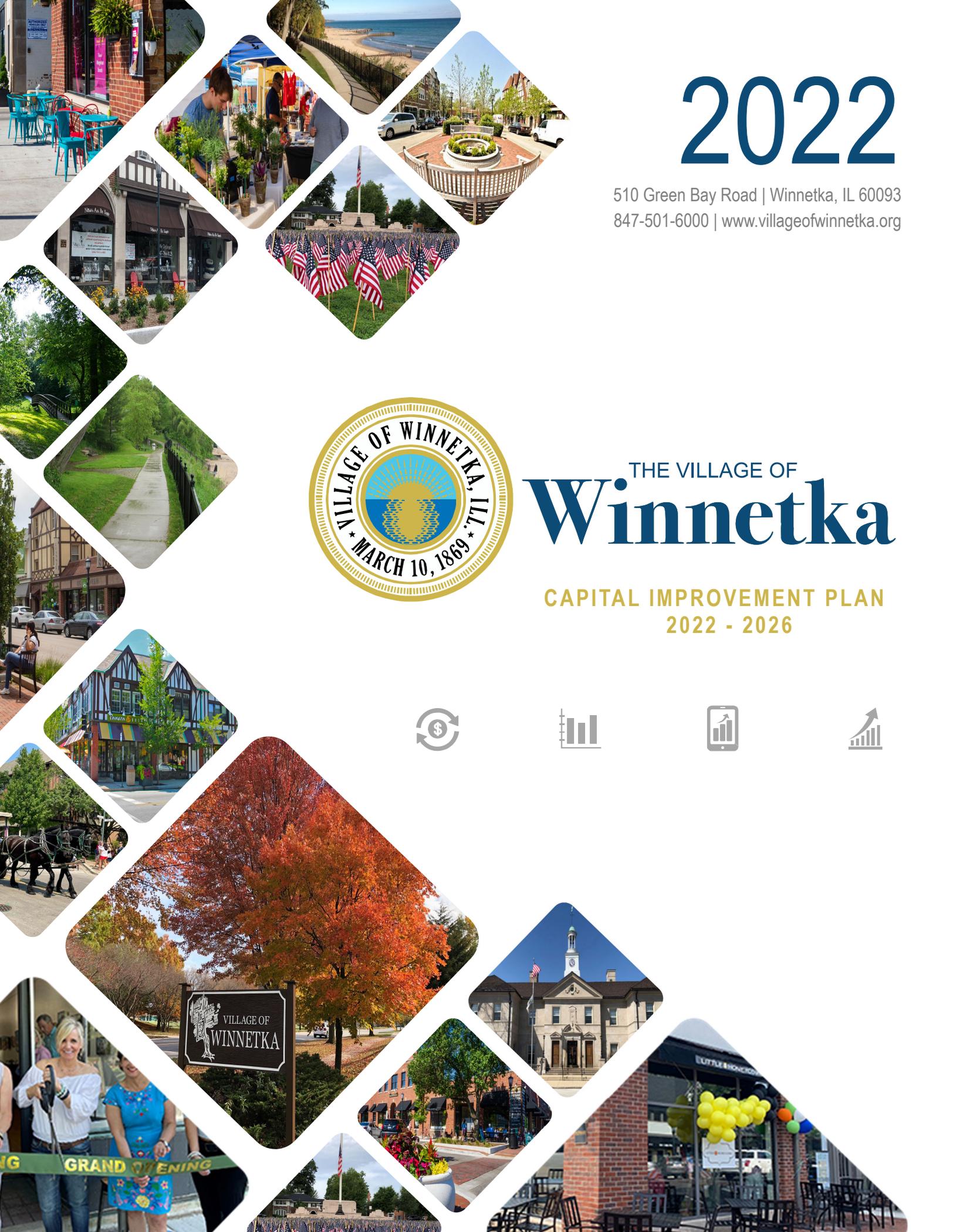
# 2022

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## THE VILLAGE OF **Winnetka**

**CAPITAL IMPROVEMENT PLAN  
2022 - 2026**



# 5-YEAR CIP - INDEX

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Water Fund (Tab 26) .....	460-473
Refuse Fund (Tab 27).....	474-476
Sanitary Sewer Fund (Tab 28).....	477-481
Storm Water Sewer Fund (Tab 29) .....	482-495

# VILLAGE OF WINNETKA

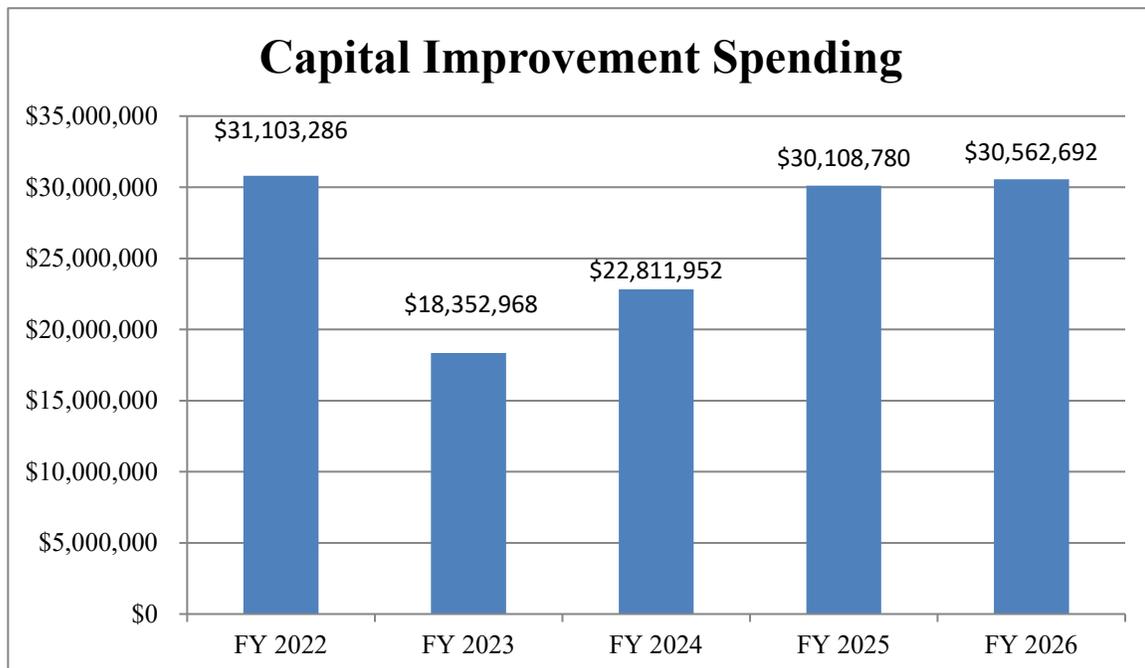
## CAPITAL IMPROVEMENT PLAN

2022-2026

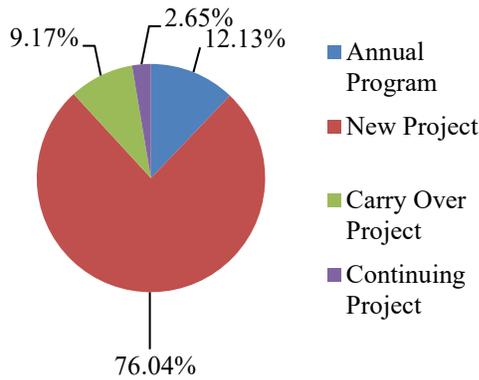
### Introduction

The Capital Improvement Plan (CIP) is a multiyear plan covering a five year period that helps the Village budget for and schedule necessary capital improvement projects. This plan also sets the proposed capital expenditures for the FY 2022 Budget. The proposed CIP addresses repair and replacement of existing infrastructure as well as the development or acquisition of new facilities, property, improvements and major equipment to accommodate community and organizational needs. As a planning tool, it enables the Village to identify needed capital projects and coordinate scheduling, funding and construction. The CIP allows for the scheduling of improvement projects to ensure available funding while simultaneously funding the maintenance of the existing infrastructure to the community's expectations. The plan also fosters growth, development, and redevelopment in the Village of Winnetka. Without well-maintained infrastructure, the Village will struggle to maintain and attract businesses, residents, and visitors.

Capital improvements are considered major construction projects or major improvements to the Village's infrastructure that have a long useful life. Projects included in the CIP are typically greater than \$50,000 and many projects are highly visible to the community. The total expenses over the next five years for all projects range from \$18.3 million to \$31.1 million and average approximately \$26.5 million per year, as shown below.



The proposed projects programmed for FY 2022 through FY 2026 include new projects, carryover projects, continuing projects, and annual programs. Annual programs are programs that the Village has typically funded on an per annum basis, continuing projects are those projects that span over a two or three year period, and carryovers are projects that were not completed in the previous fiscal year, requiring funds to be moved into the following year.



New projects loaded into the capital plan make up a majority of the Village’s capital expenditures at 76.04%. The current plan reflects an ambitious level of new improvements over the next several years. Most notably, the Village will continue to invest in the improvement of stormwater management infrastructure, rehabilitation of the electric and water infrastructure, and revitalization of the business districts.

Annual programs represent 12.13% of expenditures. These types of programs include street and sidewalk rehabilitation and scheduled improvements to the

Village’s water and electric distribution systems.

A smaller amount of funding is directed toward projects being continued (2.65%) or carried over (9.17%) from FY 2021 or prior. Under normal circumstances, the Village completes one-time improvements in the year in which they are scheduled. However, certain conditions such as weather or contractor availability may delay the planning or implementation process. In most instances, the Village attempts to schedule these carry over projects for the next year. Conversely, certain projects are specifically budgeted to cover a certain number of years based on complexity or cost. These continuing projects generally constitute significant improvements to the Village’s existing infrastructure.

The percentage of spending per project category over the next five years is broken down in the chart below:

Expense	Dollars	Percentage	Expense	Dollars	Percentage
Bridges	\$900,000	0.7%	Storm Sewer/Drainage	\$75,231,000	56.6%
Buildings	\$1,010,000	0.8%	Street Paving	\$250,000	0.2%
Electric Distribution	\$9,179,301	6.9%	Street Reconstruction	\$16,174,300	12.2%
Electric Plant	\$3,508,000	2.6%	Vehicles	\$5,874,027	4.4%
Electric Substations	\$1,684,404	1.3%	Wastewater	\$2,600,000	2.0%
Equipment: Miscellaneous	\$840,000	0.6%	Water Distribution	\$12,603,646	9.5%
Other	\$939,000	0.7%	Water Plant	\$1,696,000	1.3%
Planning	\$450,000	0.3%			

In the current iteration of the Village's capital plan, most budgeted expenditures are being directed toward improving stormwater infrastructure, followed by street reconstruction, which includes business district streetscape programs. A considerable number of expenditures are also being budgeted to improve the Village's water and electric distribution systems.

The Village of Winnetka plans its capital projects in a strategic manner. The Village is currently in the process of securing final environmental permits and is working with the Forest Preserve District of Cook County (FPDCC) to use the District's property on west side of the Village for stormwater runoff. Upon final approval, the Village plans to begin construction of these improvements next year. Further stormwater improvements include the storage of stormwater at New Trier High School, Winnetka School District 36, and Winnetka Park District properties. Each phase of the Strand Stormwater Vision has been loaded into the current version of the capital plan.

Also of significance in 2022 and beyond are the improvements to the Village's electric and water distribution systems. These improvements were previously identified in the water and electric rate studies that concluded four years ago.

It is the intention of the Village to include projects in the Capital Plan that are highly visible improvements within the community. Many of our ongoing programs such as the annual street rehabilitation and sidewalk improvement projects fit that profile. Indeed, many of the less obvious proposed infrastructure improvements to the water and electric distribution systems will have a profound impact over time as they will promote higher levels of reliability in our utility system.

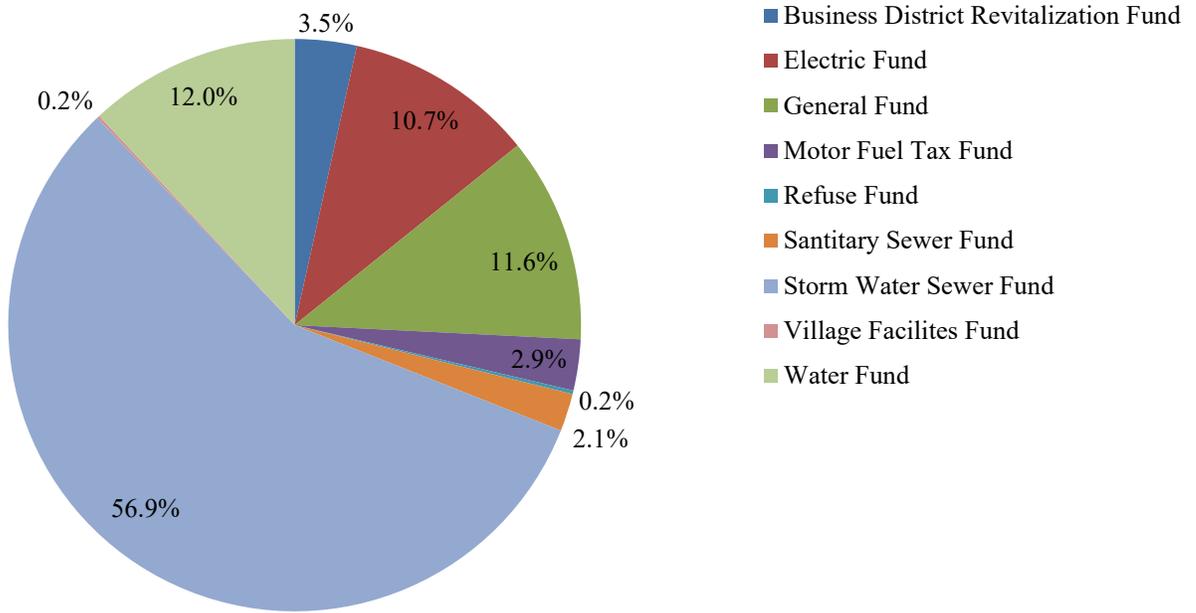
### **Funding**

The Village utilizes fund-based accounting of assets, liabilities, revenues, and expenditures. Each fund has a distinct purpose. Unlike other communities, the Village is unique in that it does not have a single dedicated capital improvement fund that drives the Capital Plan. Instead, each of the major operating funds includes capital expenditures as part of their overall budget. Since the Village currently has healthy reserves and minimal debt, this type of structure is advantageous because it clearly and transparently ties improvements directly to operating departments.

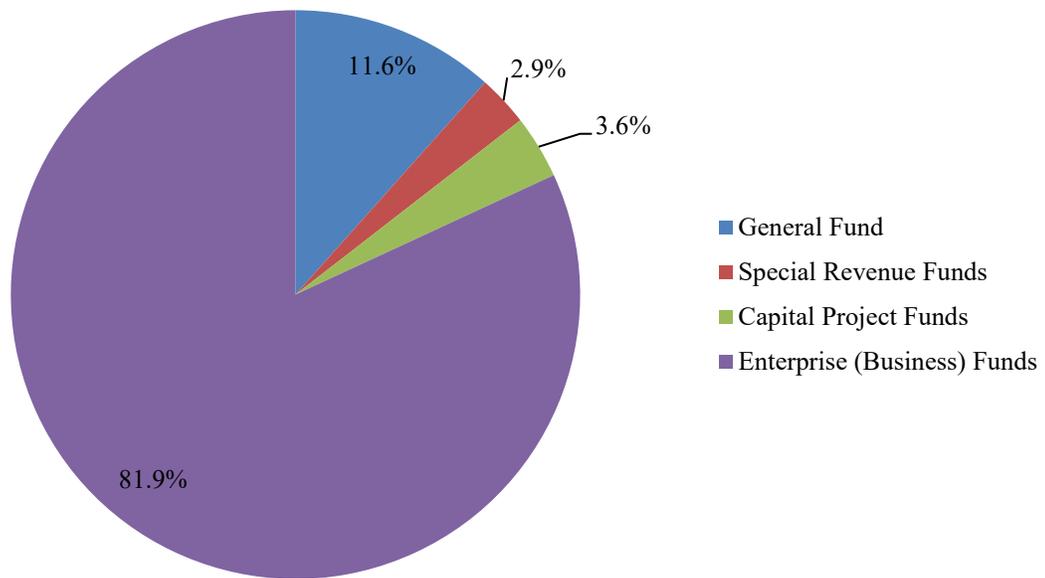
The nature of capital project funding depends on the fund in which the project originates. For governmental funds, funding sources include property taxes, cash reserves, transfers from enterprise funds, and a limited amount of grant revenue. Special revenue funds, such as the Motor Fuel Tax Fund, have a restricted revenue stream that must be used for a statutorily determined purpose (such as road improvements). Capital project funds have no property tax stream, so projects within those funds are generally funded by budgeted transfers from the General Fund. Enterprise funds include the Village utility systems such as electric, water, sanitary sewer, storm sewer, and refuse collection. The capital improvements in these funds are paid for by operating income. Since the Village works hard to keep its utility infrastructure modern and in top condition, the General Fund will occasionally loan funds or the Village will issue debt to the utilities to help fund a greater level of capital investment.

The funding sources for the Capital Plan are illustrated in the charts below:

Capital Project Funding by Fund



Capital Project Funding by Fund Type



### *Significant Projects in the FY2022 Capital Plan (Non-recurring)*

Fiscal year 2022 is a pivotal year for the Village of Winnetka as it will be the culmination of a number of infrastructure studies that have been ongoing related to stormwater and business district revitalization. Some of those studies recommended extensive capital investment both Village-wide and in targeted neighborhoods. The most significant of these scheduled projects are listed below:

1. Stormwater Vision Engineering and Construction for the County, Duke Childs, Wetland and Park District storage projects (\$19,171,000)
2. Chestnut Court - (West Elm Business District) streetscape (\$2,040,000 Construction)

### Stormwater Engineering and Construction Project

As part of the Village's Stormwater Management Plan, the Village engaged Strand Associates to re-examine western alternatives for managing stormwater originating from western Winnetka. After an extensive evaluation of alternatives, Strand recommended a multi-phase approach that would provide significant flood risk reduction to over 400 homes against a 100-year flood event and would also improve water quality. The lynchpin of the vision is a stormwater management wetlands project on land owned by the Forest Preserve District of Cook County (FPDCC), at the northwest corner of Hibbard Road and Winnetka Avenue.

After the approval of a memorandum of understanding between the Village and the FPDCC in mid-2017, the Village has proceeded with engineering for Phase I of the Strand Vision. During 2022, the Village anticipates full approval to proceed with construction after final engineering and bidding. A significant portion of this stormwater management phase will take place in 2022.

While this work provides an indirect economic incentive to homeowners living in flood-prone areas, it is likely to increase the Village's operational costs. Once the construction of the new stormwater infrastructure contemplated for 2022 is completed, the Village will be responsible for maintaining it, which will result in a small increase in personnel and O&M costs.

### Chestnut Court (West Elm Business District) Streetscape

The Village of Winnetka has three major business districts: Hubbard Woods to the north, Elm at the center of town, and Indian Hill to the south. In late 2015, the Village commissioned Teska Associates to complete a comprehensive Downtown Master Plan for the Village's business district. As part of this plan, various recommendations were made suggesting improvements that could be implemented to make the business districts more attractive to shopkeepers and consumers alike. One of the more significant recommendations is the streetscaping of Chestnut Court in the West Elm Business District.

Projects that involve physically constructing new amenities for the business districts will result in increased operating costs for the Village's Public Works and utility departments due to ongoing maintenance of Village-owned assets. Nevertheless, one of the main driving factors in investing in the business districts is to promote a hospitable environment for local businesses to grow and thrive. An

increase in business in Winnetka will likely yield additional revenue for the Village in the form of sales taxes, permit revenue, and utility charges.

### *Capital Planning Process*

Through the Capital Improvement Plan process, the Village can identify, evaluate and assign priorities to the proposed projects to avoid costly emergency replacement or repairs to aging infrastructure. The purpose of the CIP is to outline a schedule of capital expenditures over the next five years and to develop and assign the necessary resources to fund the program. It is prepared on a calendar year basis. The Capital Improvement Plan dedicates significant funding for Village roadway, electric, water, and sewer projects. Investments in the development of infrastructure will continue to make Winnetka a highly desired residential and business community.

In July and August of each year, the Finance Department coordinates requests for capital project funding with the various Village departments. Departments submit their project requests based on the prior year's schedule and current-year direction from the Village Council. The Finance Department then reviews the projects for appropriateness and funding. Subsequent to the deadline for project submissions, the Finance Department programs the capital plan into a budget software application and creates the draft plan document, which is circulated to the Department Heads in September. The draft plan is marked-up and revised before the final version of the plan is presented to the Village Council and included in the final draft of the budget released in October.

# VILLAGE OF WINNETKA

## CAPITAL IMPROVEMENT PLAN

### General Fund

#### Description of Fund:

The General Fund is the general operating fund of the Village. Expenses for Administration, Police, Fire, Community Development, Engineering and general Public Works are recorded in this fund. The General Fund also collects non-utility revenues such as building permits, vehicle stickers, parking passes, special public safety services, and property taxes. The intended use of fund reserves in the General Fund is toward capital improvements.

#### Attachments:

1. Funding and cash balance summary for 2021-2026.
2. List of projects, by General Fund department, for 2022-2026.
3. Project detail sheets for capital projects scheduled in 2022.



Village of Winnetka, Illinois

Capital Improvement Plan

2021 thru 2026



SOURCES AND USES OF FUNDS

Source	Estimated 2021	2022	2023	2024	2025	2026	
<b>General Fund</b>							
<b>Beginning Cash Balance (January 1st)</b>	\$26,923,165	\$29,538,141	\$28,893,185	\$25,568,185	\$14,498,185	\$13,333,185	
<b>Revenues and Other Fund Sources</b>							
<i>Revenue</i>							
Contribution from Operations	5,186,688	4,152,044	4,100,000	4,100,000	4,100,000	4,100,000	
Grants	900,000	837,144	0	0	0	0	
Transfer to Business District Fund	(1,650,000)	(1,950,000)	(1,650,000)	(1,100,000)	(1,100,000)	(1,100,000)	
Transfer to Electric Fund	0	(500,000)	0	0	0	0	
Transfer to Facilities Fund	0	(100,000)	0	0	0	0	
Transfer to Storm Water Fund	0	(837,144)	(2,500,000)	(10,500,000)	(1,000,000)	(1,000,000)	
Water Fund Loan Repayment	250,000	500,000	0	0	0	0	
<i>Total</i>	4,686,688	2,102,044	(50,000)	(7,500,000)	2,000,000	2,000,000	
<b>Total Revenues and Other Fund Sources</b>	4,686,688	2,102,044	(50,000)	(7,500,000)	2,000,000	2,000,000	
<b>Total Funds Available</b>	<b>31,609,853</b>	<b>31,640,185</b>	<b>28,843,185</b>	<b>18,068,185</b>	<b>16,498,185</b>	<b>15,333,185</b>	
<b>Expenditures and Uses</b>							
<i>Capital Projects &amp; Equipment</i>							
<u>Engineering</u>							
Street & Alley Reconstruction/Rehabilitation	EN-01	(1,255,000)	(1,320,000)	(1,600,000)	(1,600,000)	(1,600,000)	(1,650,000)
Sidewalks - Replacement & New	EN-03	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(160,000)
Hubbard Woods Train Station - Village Contribution	EN-04	0	(50,000)	0	0	0	0
HW Retaining Wall & Sidewalk Replacement	EN-05	0	0	(75,000)	0	0	0
Parking Lot - Pine/Birch	EN-06	(275,000)	0	0	0	0	0
Parking Lot - Village Hall	EN-07	0	(310,000)	0	0	0	0
Parking Lot - Village Yards	EN-08	0	0	0	(550,000)	0	0
Phase 4 - Plantings - Pine/Birch & Spruce/Birch	EN-09	0	(80,000)	0	0	0	0
Phase 4 - Plantings - Village Hall Parking Lot	EN-10	0	(59,000)	0	0	0	0
<i>Total</i>		(1,680,000)	(1,969,000)	(1,825,000)	(2,300,000)	(1,750,000)	(1,810,000)
<u>Fire</u>							
Batallion Command Vehicle	F-04	0	0	(65,000)	0	0	0
Utility Vehicle Replacement	F-06	(60,000)	0	0	0	0	0
Training Tower Repairs	F-08	(50,000)	(50,000)	(35,000)	0	0	0
SCBA Air Packs Replacment	F-10	(56,712)	(60,000)	0	0	0	0
Ambulance	F-11	0	0	0	(275,000)	0	0

Source		Estimated					
		2021	2022	2023	2024	2025	2026
<b>General Fund</b>							
Engine	F-12	0	0	0	0	(650,000)	0
Emergency Siren Replacement	F-13	0	(50,000)	0	0	0	0
	<i>Total</i>	(166,712)	(160,000)	(100,000)	(275,000)	(650,000)	0
<u>Police</u>							
Basement Renovation	PD-08	0	0	0	0	0	(100,000)
Lighting Enhancements	PD-09	0	0	0	0	(50,000)	0
HVAC System Replacement	PD-10	0	(275,000)	(250,000)	0	0	0
Use of Force Training System	PD-12	0	0	0	0	(150,000)	0
Body Worn Camera System	PD-13	0	0	0	(80,000)	0	0
	<i>Total</i>	0	(275,000)	(250,000)	(80,000)	(200,000)	(100,000)
<u>Public Works</u>							
Replace 2004 Roll Off Dump (PW 13)	PW-04	0	(225,000)	0	0	0	0
Replace 2006 John Deere Loader (PW 35)	PW-06	0	0	(450,000)	0	0	0
Replace Leaf Vactors	PW-14	(105,000)	(118,000)	0	0	0	0
Replace 2008 Ford Dump Truck (PW 10)	PW-25	0	0	(100,000)	0	0	0
Replace 2008 Ford F-550 Dump Truck (PW 11)	PW-26	0	0	(100,000)	0	0	0
Replace 2013 Ford Truck (PW 7)	PW-27	0	0	0	(70,000)	0	0
Replace Sidewalk Tractor (PW 40)	PW-28	(120,000)	0	0	0	0	0
Replace 2008 Roll-off Dump Truck (PW 25)	PW-30	0	0	0	(300,000)	0	0
Replace PW Yards HVAC Roof Units	PW-32	0	0	0	(75,000)	(75,000)	0
Replace 2009 Freightliner (PW-15)	PW-34	0	0	0	(220,000)	0	0
Replace 2015 Ford F150 (PW 3)	PW-35	0	0	0	0	(65,000)	0
Replace 2015 Ford F450 (PW 8)	PW-36	0	0	0	0	(90,000)	0
Replace 2015 2.5 Ton Dump Truck (PW 20)	PW-37	0	0	0	0	(200,000)	0
Replace 2014 MB (PW 42)	PW-38	0	0	0	0	(135,000)	0
Village Yards Security Gate Replacement	PW-39	0	0	(200,000)	0	0	0
Replace Admin Pool Car (PW-92)	PW-40	0	0	0	0	0	(30,000)
Replace Ford F550 Super Duty (PW-5)	PW-41	0	0	0	0	0	(110,000)
Replace Ford Ranger (PW-6)	PW-42	0	0	0	0	0	(35,000)
Replace Ford F550 Super Duty (PW-9)	PW-43	0	0	0	0	0	(110,000)
Replace MB Tractor (PW-45)	PW-44	0	0	0	0	0	(135,000)
Replace Falcon Asphalt Vehicle (PW-111)	PW-45	0	0	0	0	0	(85,000)
Replace 2.5 Ton Dump Truck (PW-19)	PW-46	0	0	0	0	0	(200,000)
	<i>Total</i>	(225,000)	(343,000)	(850,000)	(665,000)	(565,000)	(705,000)
<u>Water &amp; Electric</u>							
Advanced Metering Infrastructure	E-27	0	0	(250,000)	(250,000)	0	0
	<i>Total</i>	0	0	(250,000)	(250,000)	0	0
<b>Total Expenditures and Uses</b>		(2,071,712)	(2,747,000)	(3,275,000)	(3,570,000)	(3,165,000)	(2,615,000)

Source	Estimated 2021	2022	2023	2024	2025	2026
<b>General Fund</b>						
<b>Change in Cash Balance</b>	2,614,976	(644,956)	(3,325,000)	(11,070,000)	(1,165,000)	(615,000)
<b>Ending Cash Balance</b>	<b>29,538,141</b>	<b>28,893,185</b>	<b>25,568,185</b>	<b>14,498,185</b>	<b>13,333,185</b>	<b>12,718,185</b>

# Village of Winnetka, Illinois

## Capital Improvement Plan

2022 thru 2026



### PROJECTS BY DEPARTMENT

Department	Project #	2022	2023	2024	2025	2026	Total
<b>Engineering</b>							
Street & Alley Reconstruction/Rehabilitation	EN-01	1,320,000	1,600,000	1,600,000	1,600,000	1,650,000	7,770,000
Sidewalks - Replacement & New	EN-03	150,000	150,000	150,000	150,000	160,000	760,000
Hubbard Woods Train Station - Village Contribution	EN-04	50,000					50,000
HW Retaining Wall & Sidewalk Replacement	EN-05		75,000				75,000
Parking Lot - Village Hall	EN-07	310,000					310,000
Parking Lot - Village Yards	EN-08			550,000			550,000
Phase 4 - Plantings - Pine/Birch & Spruce/Birch	EN-09	80,000					80,000
Phase 4 - Plantings - Village Hall Parking Lot	EN-10	59,000					59,000
<b>Engineering Total</b>		<b>1,969,000</b>	<b>1,825,000</b>	<b>2,300,000</b>	<b>1,750,000</b>	<b>1,810,000</b>	<b>9,654,000</b>
<b>Fire</b>							
Battalion Command Vehicle	F-04		65,000				65,000
Training Tower Repairs	F-08	50,000	35,000				85,000
SCBA Air Packs Replacment	F-10	60,000					60,000
Ambulance	F-11			275,000			275,000
Engine	F-12				650,000		650,000
Emergency Siren Replacment	F-13	50,000					50,000
<b>Fire Total</b>		<b>160,000</b>	<b>100,000</b>	<b>275,000</b>	<b>650,000</b>		<b>1,185,000</b>
<b>Police</b>							
Basement Renovation	PD-08					100,000	100,000
Lighting Enhancements	PD-09				50,000		50,000
HVAC System Replacement	PD-10	275,000	250,000				525,000
Use of Force Training System	PD-12				150,000		150,000
Body Worn Camera System	PD-13			80,000			80,000
<b>Police Total</b>		<b>275,000</b>	<b>250,000</b>	<b>80,000</b>	<b>200,000</b>	<b>100,000</b>	<b>905,000</b>
<b>Public Works</b>							
Replace 2004 Roll Off Dump (PW 13)	PW-04	225,000					225,000
Replace 2006 John Deere Loader (PW 35)	PW-06		450,000				450,000
Replace Leaf Vactors	PW-14	118,000					118,000
Replace 2008 Ford Dump Truck (PW 10)	PW-25		100,000				100,000
Replace 2008 Ford F-550 Dump Truck (PW 11)	PW-26		100,000				100,000
Replace 2013 Ford Truck (PW 7)	PW-27			70,000			70,000
Replace 2008 Roll-off Dump Truck (PW 25)	PW-30			300,000			300,000
Replace PW Yards HVAC Roof Units	PW-32			75,000	75,000		150,000
Replace 2009 Freightliner (PW-15)	PW-34			220,000			220,000
Replace 2015 Ford F150 (PW 3)	PW-35				65,000		65,000
Replace 2015 Ford F450 (PW 8)	PW-36				90,000		90,000
Replace 2015 2.5 Ton Dump Truck (PW 20)	PW-37				200,000		200,000
Replace 2014 MB (PW 42)	PW-38				135,000		135,000
Village Yards Security Gate Replacement	PW-39		200,000				200,000
Replace Admin Pool Car (PW-92)	PW-40					30,000	30,000

<b>Department</b>	<b>Project #</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
Replace Ford F550 Super Duty (PW-5)	PW-41					110,000	110,000
Replace Ford Ranger (PW-6)	PW-42					35,000	35,000
Replace Ford F550 Super Duty (PW-9)	PW-43					110,000	110,000
Replace MB Tractor (PW-45)	PW-44					135,000	135,000
Replace Falcon Asphalt Vehicle (PW-111)	PW-45					85,000	85,000
Replace 2.5 Ton Dump Truck (PW-19)	PW-46					200,000	200,000
<b>Public Works Total</b>		<b>343,000</b>	<b>850,000</b>	<b>665,000</b>	<b>565,000</b>	<b>705,000</b>	<b>3,128,000</b>
<b>GRAND TOTAL</b>		<b>2,747,000</b>	<b>3,025,000</b>	<b>3,320,000</b>	<b>3,165,000</b>	<b>2,615,000</b>	<b>14,872,000</b>





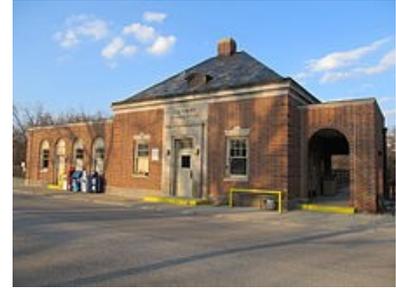
# Capital Improvement Plan

2022 *thru* 2026

## Village of Winnetka, Illinois

**Project #** EN-04  
**Project Name** Hubbard Woods Train Station - Village Contribution

**Type** Improvement                      **Department** Engineering  
**Category** Buildings                      **Contact** Engineering Director  
**Type** New Project



**Total Project Cost:** \$50,000

**Description**  
 Village contribution towards programmed future Metra-funded improvements to station interior, platforms, stairways and pedestrian bridge.

**Justification**  
 This is the Village's fiscal contribution towards the maintenance and preservation of the Village's train stations.

<b>Expenditures</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
Construction/Maintenance	50,000					50,000
<b>Total</b>	<b>50,000</b>					<b>50,000</b>

<b>Funding Sources</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
General Fund	50,000					50,000
<b>Total</b>	<b>50,000</b>					<b>50,000</b>

**Capital Improvement Plan**  
**Village of Winnetka, Illinois**

2022 *thru* 2026

**Project #** EN-07  
**Project Name** Parking Lot - Village Hall



**Type** Improvement                      **Department** Engineering  
**Category** Street Reconstruction      **Contact** Public Works Director  
**Type** New Project

**Total Project Cost:** \$310,000

**Description**  
 Parking Lot - Village Hall

**Justification**  
 This project is part of the Village's commitment to maintaining and repairing public owned parking lots.

<b>Expenditures</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
Construction/Maintenance	310,000					310,000
<b>Total</b>	<b>310,000</b>					<b>310,000</b>

<b>Funding Sources</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
General Fund	310,000					310,000
<b>Total</b>	<b>310,000</b>					<b>310,000</b>

**Capital Improvement Plan**  
**Village of Winnetka, Illinois**

2022 *thru* 2026

**Project #** EN-09  
**Project Name** Phase 4 - Plantings - Pine/Birch & Spruce/Birch

**Type** Improvement      **Department** Engineering  
**Category** Other      **Contact** Engineering Director  
**Type** New Project



**Total Project Cost:** \$80,000

**Description**  
Phase 4 - Plantings - Pine/Birch & Spruce/Birch Parking Lots

**Justification**  
This project will replace and enhance the existing landscaping around the perimeter and center islands of both public parking lots.

<b>Expenditures</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
Other	80,000					80,000
<b>Total</b>	<b>80,000</b>					<b>80,000</b>

<b>Funding Sources</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
General Fund	80,000					80,000
<b>Total</b>	<b>80,000</b>					<b>80,000</b>















# VILLAGE OF WINNETKA

## CAPITAL IMPROVEMENT PLAN

### Motor Fuel Tax Fund

#### Description of Fund:

The Motor Fuel Tax Fund is a special revenue fund, meaning that its expenditures are statutorily restricted to a specific purpose, in this case, road and street improvements. Revenues from this fund are derived from State of Illinois Motor Fuel tax allotments and grants. Monies in this fund are held segregated from other funds and a Council resolution is approved before projects are undertaken in accordance with the law.

#### Attachments:

1. Funding and cash balance summary for 2021-2026.
2. List of projects for 2022-2026.
3. Project detail sheets for capital projects scheduled in 2022.



Village of Winnetka, Illinois

Capital Improvement Plan

2021 thru 2026



SOURCES AND USES OF FUNDS

Source	Estimated 2021	2022	2023	2024	2025	2026
<b>Motor Fuel Tax Fund</b>						
<b>Beginning Cash Balance (January 1st)</b>	\$3,232,950	\$3,087,718	\$3,607,718	\$4,090,718	\$2,443,718	\$1,546,718
<b>Revenues and Other Fund Sources</b>						
<i>Revenue</i>						
Operational Income - Grants	0	332,000	0	0	0	0
Operational Income - State Disbursements	395,630	460,000	480,000	500,000	500,000	500,000
Other	3,000	3,000	3,000	3,000	3,000	3,000
Rebuild Illinois Funds	267,724	267,724	133,862	0	0	0
<i>Total</i>	666,354	1,062,724	616,862	503,000	503,000	503,000
<i>Other Fund Sources</i>						
Transfer to Stormwater (Rebuild IL Funds)	(401,586)	(267,724)	(133,862)	0	0	0
<i>Total</i>	(401,586)	(267,724)	(133,862)	0	0	0
<b>Total Revenues and Other Fund Sources</b>	264,768	795,000	483,000	503,000	503,000	503,000
<b>Total Funds Available</b>	<b>3,497,718</b>	<b>3,882,718</b>	<b>4,090,718</b>	<b>4,593,718</b>	<b>2,946,718</b>	<b>2,049,718</b>
<b>Expenditures and Uses</b>						
<i>Capital Projects &amp; Equipment</i>						
<u>Motor Fuel</u>						
Street Rehabilitation	MFT-01	(200,000)	0	0	0	0
Cherry & Oak Bridge Repair - VOW Share	MFT-03	(200,000)	(150,000)	0	0	0
Cherry & Oak Bridge Phase III Engineering	MFT-04	(10,000)	0	0	0	0
Willow Road Phase II Engineering (Local Match)	MFT-05	0	(125,000)	0	0	0
Elm Street Bridge Rehab - Design	MFT-08	0	0	0	0	0
Elm Street Bridge Rehab - Construction	MFT-12	0	0	(750,000)	0	0
WxSW Stormwater Project	MFT-13	0	0	(1,400,000)	(1,400,000)	0
<i>Total</i>		(410,000)	(275,000)	0	(2,150,000)	(1,400,000)
<b>Total Expenditures and Uses</b>		(410,000)	(275,000)	0	(2,150,000)	(1,400,000)
<b>Change in Cash Balance</b>	(145,232)	520,000	483,000	(1,647,000)	(897,000)	503,000
<b>Ending Cash Balance</b>	<b>3,087,718</b>	<b>3,607,718</b>	<b>4,090,718</b>	<b>2,443,718</b>	<b>1,546,718</b>	<b>2,049,718</b>

Village of Winnetka, Illinois

*Capital Improvement Plan*

2022 thru 2026



**PROJECTS BY DEPARTMENT**

Department	Project #	2022	2023	2024	2025	2026	Total
<b>Motor Fuel</b>							
Cherry & Oak Bridge Repair - VOW Share	MFT-03	150,000					150,000
Willow Road Phase II Engineering (Local Match)	MFT-05	125,000					125,000
Elm Street Bridge Rehab - Construction	MFT-12			750,000			750,000
WxSW Stormwater Project	MFT-13			1,400,000	1,400,000		2,800,000
	<b>Motor Fuel Total</b>	<b>275,000</b>		<b>2,150,000</b>	<b>1,400,000</b>		<b>3,825,000</b>
	<b>GRAND TOTAL</b>	<b>275,000</b>		<b>2,150,000</b>	<b>1,400,000</b>		<b>3,825,000</b>





# VILLAGE OF WINNETKA

## CAPITAL IMPROVEMENT PLAN

### Village Facilities Fund

#### Description of Fund:

The Village Facilities Fund is classified as a capital project fund. Its purpose is limited to funding capital improvements related to Village-owned property. The revenues in this fund consist primarily of transfers from the General Fund. Transfers are made strategically and only when capital investment is planned and budgeted. In the past, major expenditures from this fund included the renovation of the Village Hall offices and the rehabilitation of the Village Hall doors.

#### Attachments:

1. Funding and cash balance summary for 2021-2026.
2. List of projects for 2022-2026.
3. Project detail sheets for capital projects scheduled in 2022.



Village of Winnetka, Illinois

*Capital Improvement Plan*

2021 thru 2026



**SOURCES AND USES OF FUNDS**

Source	Estimated 2021	2022	2023	2024	2025	2026
<b>Village Facilities Fund</b>						
<b>Beginning Cash Balance (January 1st)</b>	\$187,280	\$177,730	\$73,230	\$73,230	\$73,230	\$73,230
<b><u>Revenues and Other Fund Sources</u></b>						
<i>Revenue</i>						
Contribution from Operations	(9,550)	(4,500)	0	0	0	0
Transfer from General Fund	0	100,000	0	0	0	0
<i>Total</i>	(9,550)	95,500	0	0	0	0
<b>Total Revenues and Other Fund Sources</b>	(9,550)	95,500	0	0	0	0
<b>Total Funds Available</b>	177,730	273,230	73,230	73,230	73,230	73,230
<b><u>Expenditures and Uses</u></b>						
<i>Capital Projects &amp; Equipment</i>						
<u>Village Facilities</u>						
Village Hall Facility Improvements	VF-02	0	(50,000)	0	0	0
Village Hall Audio Visual System	VF-03	0	(150,000)	0	0	0
<i>Total</i>	0	(200,000)	0	0	0	0
<b>Total Expenditures and Uses</b>	0	(200,000)	0	0	0	0
<b>Change in Cash Balance</b>	(9,550)	(104,500)	0	0	0	0
<b>Ending Cash Balance</b>	177,730	73,230	73,230	73,230	73,230	73,230

Village of Winnetka, Illinois

*Capital Improvement Plan*

2022 thru 2026



**PROJECTS BY DEPARTMENT**

<b>Department</b>	<b>Project #</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
<b>Village Facilities</b>							
Village Hall Facility Improvements	VF-02	50,000					50,000
Village Hall Audio Visual System	VF-03	150,000					150,000
<b>Village Facilities Total</b>		<b>200,000</b>					<b>200,000</b>
<b>GRAND TOTAL</b>		<b>200,000</b>					<b>200,000</b>



# Capital Improvement Plan

2022 *thru* 2026

## Village of Winnetka, Illinois

**Project #** VF-03  
**Project Name** Village Hall Audio Visual System

**Type** Equipment  
**Category** Equipment: Miscellaneous  
**Type** New Project  
**Department** Village Facilities  
**Contact** Assistant Village Manager



**Total Project Cost:** \$150,000

**Description**  
 Upgrade the Audio Visual system in the Village Hall Council Chambers from an outdated analog system to a modern digital system.

**Justification**  
 The current system is at the end of its useful life and the quality of the audio and video has deteriorated over time. Consistent high-quality audio/video recordings of public meetings will be achieved with this upgrade.

<b>Expenditures</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
Equip/Vehicles/Furnishings	150,000					150,000
<b>Total</b>	<b>150,000</b>					<b>150,000</b>

<b>Funding Sources</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
Village Facilities Fund	150,000					150,000
<b>Total</b>	<b>150,000</b>					<b>150,000</b>

# VILLAGE OF WINNETKA

## CAPITAL IMPROVEMENT PLAN

### Business District Revitalization Fund

#### Description of Fund:

The Business Revitalization Fund is a capital projects fund that serves to fund improvements related to the downtown Winnetka business districts of Hubbard Woods, Elm, and Indian Hill. Like the Village Facilities Fund, it is also funded from budgeted General Fund transfers when improvements are identified. This fund has considerable investment activity in FY 2022 due to implementation of the adopted Downtown Streetscape and Signage Master Plan which resulted from the completion of the Downtown Master Plan. Implementation of the Streetscape Plan would be phased and would occur through a combination of public and private investment as well as cooperatively working with the Illinois Department of Transportation for improvements along Green Bay Road. The Fund also includes activities related to the potential redevelopment of Village-owned property.

#### Attachments:

1. Funding and cash balance summary for 2021-2026.
2. List of projects for 2022-2026.
3. Project detail sheets for capital projects scheduled in 2022.



Village of Winnetka, Illinois

Capital Improvement Plan

2021 thru 2026



SOURCES AND USES OF FUNDS

Source	Estimated 2021	2022	2023	2024	2025	2026
<b>Business District Revitalization Fund</b>						
<b>Beginning Cash Balance (January 1st)</b>	\$1,027,302	\$888,747	\$571,747	\$586,747	\$1,122,447	\$2,132,447
<b>Revenues and Other Fund Sources</b>						
<i>Revenue</i>						
Contribution from Operations	(56,555)	148,000	(40,000)	(40,000)	(40,000)	(40,000)
Grant	0	300,000	0	0	0	0
Transfer from General Fund	1,650,000	1,950,000	1,650,000	1,100,000	1,100,000	1,100,000
<i>Total</i>	1,593,445	2,398,000	1,610,000	1,060,000	1,060,000	1,060,000
<b>Total Revenues and Other Fund Sources</b>	1,593,445	2,398,000	1,610,000	1,060,000	1,060,000	1,060,000
<b>Total Funds Available</b>	<b>2,620,747</b>	<b>3,286,747</b>	<b>2,181,747</b>	<b>1,646,747</b>	<b>2,182,447</b>	<b>3,192,447</b>
<b>Expenditures and Uses</b>						
<i>Capital Projects &amp; Equipment</i>						
<u>Bus. District Revitalization</u>						
Sidewalk, Grate & Paver Projects <i>BD-02</i>	0	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
DMP Redevelopment Site Evaluation (Post Office) <i>BD-03</i>	0	0	(50,000)	(50,000)	0	0
Gateway / Wayfinding Signage <i>BD-11</i>	(250,000)	(150,000)	0	0	0	0
Lincoln, North Elm - Design <i>BD-14</i>	(52,000)	0	0	0	0	0
Lincoln, North Elm - Construction <i>BD-15</i>	(1,320,000)	0	0	0	0	0
GBR, Pine and Oak - Design <i>BD-16</i>	0	0	0	(100,000)	0	0
Elm St. Bridge - Construction <i>BD-19</i>	0	0	0	(324,300)	0	0
Hubbard Woods Streetscape - Concept Design <i>BD-20</i>	0	(75,000)	(75,000)	0	0	0
DMP Redevelopment Site Evaluation (93 GBR) <i>BD-21</i>	(10,000)	0	0	0	0	0
Lincoln (South of Elm) Ph.5 Streetscape Design <i>BD-25</i>	0	(100,000)	0	0	0	0
Lincoln(South of Elm)Ph.5 Streetscape Construction <i>BD-26</i>	0	0	(1,420,000)	0	0	0
West Elm (Chestnut Ct) Ph.5 - Design <i>BD-27</i>	(100,000)	0	0	0	0	0
West Elm (Chestnut Ct) Ph.5 - Construction <i>BD-28</i>	0	(2,040,000)	0	0	0	0
Comprehensive Plan Open Space Planning Services <i>BD-29</i>	0	(300,000)	0	0	0	0
<i>Total</i>	(1,732,000)	(2,715,000)	(1,595,000)	(524,300)	(50,000)	(50,000)
<b>Total Expenditures and Uses</b>	(1,732,000)	(2,715,000)	(1,595,000)	(524,300)	(50,000)	(50,000)

Source	Estimated 2021	2022	2023	2024	2025	2026
<b>Business District Revitalization Fund</b>						
Change in Cash Balance	(138,555)	(317,000)	15,000	535,700	1,010,000	1,010,000
<b>Ending Cash Balance</b>	<b>888,747</b>	<b>571,747</b>	<b>586,747</b>	<b>1,122,447</b>	<b>2,132,447</b>	<b>3,142,447</b>

Village of Winnetka, Illinois

*Capital Improvement Plan*

2022 thru 2026



**PROJECTS BY DEPARTMENT**

Department	Project #	2022	2023	2024	2025	2026	Total
<b>Bus. District Revitalization</b>							
Sidewalk, Grate & Paver Projects	BD-02	50,000	50,000	50,000	50,000	50,000	250,000
DMP Redevelopment Site Evaluation (Post Office)	BD-03		50,000	50,000			100,000
Gateway / Wayfinding Signage	BD-11	150,000					150,000
GBR, Pine and Oak - Design	BD-16			100,000			100,000
Elm St. Bridge - Construction	BD-19			324,300			324,300
Hubbard Woods Streetscape - Concept Design	BD-20	75,000	75,000				150,000
Lincoln (South of Elm) Ph.5 Streetscape Design	BD-25	100,000					100,000
Lincoln(South of Elm)Ph.5 Streetscape Construction	BD-26		1,420,000				1,420,000
West Elm (Chestnut Ct) Ph.5 - Construction	BD-28	2,040,000					2,040,000
Comprehensive Plan Open Space Planning Services	BD-29	300,000					300,000
<b>Bus. District Revitalization Total</b>		<b>2,715,000</b>	<b>1,595,000</b>	<b>524,300</b>	<b>50,000</b>	<b>50,000</b>	<b>4,934,300</b>
<b>GRAND TOTAL</b>		<b>2,715,000</b>	<b>1,595,000</b>	<b>524,300</b>	<b>50,000</b>	<b>50,000</b>	<b>4,934,300</b>











# VILLAGE OF WINNETKA

## CAPITAL IMPROVEMENT PLAN

### Electric Fund

#### Description of Fund:

The Electric Fund is classified as a business (enterprise) fund. In most circumstances, its operational revenues are expected to cover its operational expenses with the retained earnings being earmarked for capital investment. The capital improvements budgeted in this fund include investments in the Electric Plant, electric substations, and the electric distribution system.

#### Attachments:

1. Funding and cash balance summary for 2021-2026.
2. List of projects for 2022-2026.
3. Project detail sheets for capital projects scheduled in 2022.



Village of Winnetka, Illinois

Capital Improvement Plan

2021 thru 2026



SOURCES AND USES OF FUNDS

Source	Estimated 2021	2022	2023	2024	2025	2026
<b>Electric Fund</b>						
<b>Beginning Cash Balance (January 1st)</b>	\$4,763,684	\$4,709,268	\$3,237,692	\$790,055	(\$386,121)	(\$2,219,087)
<b>Revenues and Other Fund Sources</b>						
<i>Revenue</i>						
Contribution from Operations	1,881,587	1,089,564	1,083,406	1,310,476	1,543,964	1,783,968
Receivable Liquidation	388,760	0	0	0	0	0
<i>Total</i>	2,270,347	1,089,564	1,083,406	1,310,476	1,543,964	1,783,968
<b>Total Revenues and Other Fund Sources</b>	2,270,347	1,089,564	1,083,406	1,310,476	1,543,964	1,783,968
<b>Total Funds Available</b>	<b>7,034,031</b>	<b>5,798,832</b>	<b>4,321,098</b>	<b>2,100,531</b>	<b>1,157,843</b>	<b>(435,119)</b>
<b>Expenditures and Uses</b>						
<i>Capital Projects &amp; Equipment</i>						
<u>Water &amp; Electric</u>						
Replace Line Truck #56	E-04	0	0	(230,000)	0	0
Second Substation Transformer	E-07	(446,925)	(774,983)	0	0	0
Transformer Yard and Building Modifications	E-08	(252,389)	0	0	0	0
ComEd Interconnection for Substation Trans.	E-09	(216,441)	(108,221)	0	0	0
New Substation Switchgear & Breakers	E-10	(520,638)	0	0	0	0
Fire Protection Transformer Yard	E-11	0	0	(180,400)	(180,400)	(180,400)
Cable Pulling & Directional Boring	E-13	(400,000)	(440,000)	(453,200)	(466,796)	(495,224)
Underground Conductors	E-14	(286,329)	(436,806)	(523,818)	(539,533)	(572,391)
Cable Devices & Switchgear	E-15	(10,000)	(37,608)	(27,200)	(48,016)	(29,728)
System Reinforcement - Conduit	E-16	(75,000)	(95,000)	(88,000)	(91,000)	(97,000)
Transformers & Devices	E-17	(117,041)	(168,522)	(131,500)	(134,130)	(142,299)
Turbine #4 Overhaul	E-20	0	0	(764,000)	0	0
Turbine #7 Overhaul	E-21	0	0	0	(764,000)	0
Electric Plant Exterior Brick Repair	E-24	0	0	(240,000)	0	0
Fire Protection Building - South Load Center	E-25	0	0	(150,000)	0	0
Circuit Automation - Single Circuit	E-26	0	0	0	(300,000)	(300,000)
Advanced Metering Infrastructure	E-27	0	0	(200,000)	(200,000)	0
Dump Truck	E-28	0	0	(48,925)	0	0
Dump Truck	E-29	0	0	0	(52,177)	0
Underground Switching at Indian Hill train station	E-30	0	0	(90,000)	0	0
Circuit B - Underground switchgear and cable	E-31	0	0	(154,000)	(160,000)	0

Source		Estimated 2021	2022	2023	2024	2025	2026
<b>Electric Fund</b>							
Line Truck	E-32	0	0	0	0	0	(300,000)
Circuit Breaker Replacement, 15kV 1200 amp	E-33	0	0	(55,000)	0	0	(55,000)
Pier Repair - Tower Road Beach	E-34	0	(500,000)	0	0	0	0
Boiler Feedwater Overhaul	E-35	0	0	(120,000)	(120,000)	0	0
Hotwell Pump Overhaul	E-36	0	0	(75,000)	(75,000)	(75,000)	(75,000)
Boiler #4 Tube Replacement	E-37	0	0	0	(600,000)	(600,000)	0
	<i>Total</i>	(2,324,763)	(2,561,140)	(3,531,043)	(2,486,652)	(3,376,930)	(2,247,042)
<b>Total Expenditures and Uses</b>		(2,324,763)	(2,561,140)	(3,531,043)	(2,486,652)	(3,376,930)	(2,247,042)
<b>Change in Cash Balance</b>		(54,416)	(1,471,576)	(2,447,637)	(1,176,176)	(1,832,966)	(463,074)
<b>Ending Cash Balance</b>		<b>4,709,268</b>	<b>3,237,692</b>	<b>790,055</b>	<b>(386,121)</b>	<b>(2,219,087)</b>	<b>(2,682,161)</b>

Village of Winnetka, Illinois

Capital Improvement Plan

2022 thru 2026



**PROJECTS BY DEPARTMENT**

Department	Project #	2022	2023	2024	2025	2026	Total
<b>Water &amp; Electric</b>							
Replace Line Truck #56	E-04		230,000				230,000
Second Substation Transformer	E-07	774,983					774,983
ComEd Interconnection for Substation Trans.	E-09	108,221					108,221
Fire Protection Transformer Yard	E-11		180,400		180,400	180,400	541,200
Cable Pulling & Directional Boring	E-13	440,000	453,200	466,796	480,800	495,224	2,336,020
Underground Conductors	E-14	436,806	523,818	539,533	555,719	572,391	2,628,267
Cable Devices & Switchgear	E-15	37,608	27,200	48,016	28,857	29,728	171,409
System Reinforcement - Conduit	E-16	95,000	88,000	91,000	94,000	97,000	465,000
Transformers & Devices	E-17	168,522	131,500	134,130	138,154	142,299	714,605
Turbine #4 Overhaul	E-20		764,000				764,000
Turbine #7 Overhaul	E-21				764,000		764,000
Electric Plant Exterior Brick Repair	E-24		240,000				240,000
Fire Protection Building - South Load Center	E-25		150,000				150,000
Circuit Automation - Single Circuit	E-26				300,000	300,000	600,000
Advanced Metering Infrastructure	E-27		850,000	850,000			1,700,000
Dump Truck	E-28		97,850				97,850
Dump Truck	E-29			103,177			103,177
Underground Switching at Indian Hill train station	E-30		90,000				90,000
Circuit B - Underground switchgear and cable	E-31		154,000	160,000	160,000		474,000
Line Truck	E-32					300,000	300,000
Circuit Breaker Replacement, 15kV 1200 amp	E-33		55,000			55,000	110,000
Pier Repair - Tower Road Beach	E-34	500,000					500,000
Boiler Feedwater Overhaul	E-35		120,000	120,000			240,000
Hotwell Pump Overhaul	E-36		75,000	75,000	75,000	75,000	300,000
Boiler #4 Tube Replacement	E-37			600,000	600,000		1,200,000
<b>Water &amp; Electric Total</b>		<b>2,561,140</b>	<b>4,229,968</b>	<b>3,187,652</b>	<b>3,376,930</b>	<b>2,247,042</b>	<b>15,602,732</b>
<b>GRAND TOTAL</b>		<b>2,561,140</b>	<b>4,229,968</b>	<b>3,187,652</b>	<b>3,376,930</b>	<b>2,247,042</b>	<b>15,602,732</b>













# Capital Improvement Plan

2022 *thru* 2026

## Village of Winnetka, Illinois

<b>Project #</b>	<b>E-17</b>
<b>Project Name</b>	<b>Transformers &amp; Devices</b>



<b>Type</b>	Equipment	<b>Department</b>	Water & Electric
<b>Category</b>	Electric Distribution	<b>Contact</b>	Water & Electric Director
<b>Type</b>	Annual Program		

**Total Project Cost:** \$831,646

**Description**

The proposed funding is for the purchase of distribution transformers used on the Village’s electrical system. Transformers are utilized to step down the voltage used on the electric distribution system to the voltage level requested by the customer. Funding includes the purchase of transformers for new business request and replacement of transformers identified through preventative maintenance and/or emergent failures.

**Justification**

Transformers are required to provide the requested service voltage to new customers or upon replacement of a failed transformer.

<b>Prior</b>	<b>Expenditures</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
117,041	Equip/Vehicles/Furnishings	168,522	131,500	134,130	138,154	142,299	714,605
<b>Total</b>	<b>Total</b>	<b>168,522</b>	<b>131,500</b>	<b>134,130</b>	<b>138,154</b>	<b>142,299</b>	<b>714,605</b>

<b>Prior</b>	<b>Funding Sources</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
117,041	Electric Fund	168,522	131,500	134,130	138,154	142,299	714,605
<b>Total</b>	<b>Total</b>	<b>168,522</b>	<b>131,500</b>	<b>134,130</b>	<b>138,154</b>	<b>142,299</b>	<b>714,605</b>

# Capital Improvement Plan

2022 *thru* 2026

## Village of Winnetka, Illinois

**Project #** E-34  
**Project Name** Pier Repair - Tower Road Beach

**Type** Unassigned  
**Category** Other  
**Type**

**Department** Water & Electric  
**Contact** Water & Electric Director



**Total Project Cost:** \$500,000

### Description

The proposed project is to complete repairs to the Tower Road pier located at 725 Tower Road. Due to its age and sustained storm damage, the pier needs substantial repairs. Proposed repairs including addressing collapsed parking lot pavement, damaged sheet piling and the deteriorated concrete surface.

### Justification

Until such time that repairs are completed, a section of the pier has been closed and is not accessible to the public.

<b>Expenditures</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
Construction/Maintenance	500,000					500,000
<b>Total</b>	<b>500,000</b>					<b>500,000</b>

<b>Funding Sources</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
Electric Fund	500,000					500,000
<b>Total</b>	<b>500,000</b>					<b>500,000</b>

# VILLAGE OF WINNETKA

## CAPITAL IMPROVEMENT PLAN

### Water Fund

#### Description of Fund:

The Water Fund is classified as a business (enterprise) fund. In most circumstances, its operational revenues are expected to cover its operational expenses with the retained earnings being earmarked for capital investment. Water Funds capital expenses are designed to improve the Water Plant and water distribution system. Recent infrastructure studies have identified specific areas of the distribution network that require immediate investment—those projects are included in this capital plan.

#### Attachments:

1. Funding and cash balance summary for 2021-2026.
2. List of projects for 2022-2026.
3. Project detail sheets for capital projects scheduled in 2022.



Village of Winnetka, Illinois

Capital Improvement Plan

2021 thru 2026



SOURCES AND USES OF FUNDS

Source	Estimated 2021	2022	2023	2024	2025	2026
<b>Water Fund</b>						
<b>Beginning Cash Balance (January 1st)</b>	\$5,645,016	\$5,737,973	\$4,536,130	\$3,731,639	\$2,781,453	\$1,845,855
<b>Revenues and Other Fund Sources</b>						
<i>Revenue</i>						
Contribution from Operations	2,624,455	1,972,303	1,993,434	2,340,814	2,721,252	2,620,879
Loan	(250,000)	(500,000)	0	0	0	0
<i>Total</i>	2,374,455	1,472,303	1,993,434	2,340,814	2,721,252	2,620,879
<b>Total Revenues and Other Fund Sources</b>	2,374,455	1,472,303	1,993,434	2,340,814	2,721,252	2,620,879
<b>Total Funds Available</b>	<b>8,019,471</b>	<b>7,210,276</b>	<b>6,529,564</b>	<b>6,072,453</b>	<b>5,502,705</b>	<b>4,466,734</b>
<b>Expenditures and Uses</b>						
<i>Capital Projects &amp; Equipment</i>						
<u>Water &amp; Electric</u>						
Advanced Metering Infrastructure E-27	0	0	(400,000)	(400,000)	0	0
Dump Truck E-28	0	0	(48,925)	0	0	0
Dump Truck E-29	0	0	0	(51,000)	0	0
Raw Water Intake Maintenance W-02	(192,065)	0	(204,000)	0	(217,000)	0
Replace Filter Media 5-8 W-06	0	0	(110,000)	(215,000)	(215,000)	0
Replace Flocculators W-07	0	0	0	(460,000)	0	0
Replace Water Main at Willow Road RR Crossing W-14	(10,000)	(200,000)	(500,000)	0	0	0
Main Replacement on Merrill St. (Gordon/Green Bay) W-20	0	(198,000)	0	0	0	0
Main Replacement on Gage St. (Gordon/Green Bay) W-21	0	(268,400)	0	0	0	0
Main Replacement on Warwick (Winnetka/Essex) W-22	(468,905)	0	0	0	0	0
Elm St. - Transfer Services (Provident/Birch) W-23	(166,866)	0	0	0	0	0
Main Replacement on TBD W-24	0	0	0	0	(2,465,000)	0
Main Replacement on TBD W-26	0	0	(590,000)	0	0	0
Water Plant Roof Replacement - Mixing Basins W-30	(58,941)	0	0	0	0	0
Main Replacement- Elm St. (Lincoln/Maple) W-31	0	0	(325,000)	0	0	0
Main Replacement TBD W-32	0	0	0	(1,700,000)	0	0
Replacement of 2004 Backhoe Loader Tractor W-33	0	(150,000)	0	0	0	0
2022 Water Main Projects - Design W-34	(64,500)	0	0	0	0	0
Transfer Services - Scott Ave (Randolph/GBR) W-35	0	(166,750)	0	0	0	0
Main Replacement - Streetscape (Lincoln) W-36	(569,050)	0	0	0	0	0
Main Replacement - Birch St (Elm / Willow) W-37	(690,666)	0	0	0	0	0

Source	Estimated					
	2021	2022	2023	2024	2025	2026
<b>Water Fund</b>						
Spare Low Lift Pump	W-38	(60,505)	0	0	0	0
Replacement of Raw Water Rapid Mix Unit	W-39	0	0	(175,000)	0	0
Replacement of Intake Traveling Screen	W-40	0	0	0	0	(100,000)
Main Replacement - Streetscape Phase 4	W-41	0	(560,996)	0	0	0
Replacement of 2006 Backhoe Loader Tractor	W-42	0	0	0	(160,000)	0
Dump Truck	W-43	0	(95,000)	0	0	0
Replacement of 2009 Line Truck	W-44	0	0	0	0	(250,000)
2023 Water Main Projects - Design	W-45	0	(60,000)	0	0	0
Main Replacement - Elm St. (Maple to Sheridan)	W-46	0	0	(445,000)	0	0
Main Replacement - Cherry St. (Maple to Sheridan)	W-47	0	(600,000)	0	0	0
Main Replacement - Sunview Lane	W-48	0	(375,000)	0	0	0
Main Replacement on TBD	W-49	0	0	0	0	(2,538,950)
Replacement of 20" Valve at Elm and Green Bay Rd	W-50	0	0	0	(50,000)	0
Lead Service Replacment	W-51	0	0	0	(255,000)	(509,850)
<i>Total</i>		(2,281,498)	(2,674,146)	(2,797,925)	(3,291,000)	(3,656,850)
<b>Total Expenditures and Uses</b>		(2,281,498)	(2,674,146)	(2,797,925)	(3,291,000)	(3,656,850)
<b>Change in Cash Balance</b>		92,957	(1,201,843)	(804,491)	(950,186)	(935,598)
<b>Ending Cash Balance</b>		<b>5,737,973</b>	<b>4,536,130</b>	<b>3,731,639</b>	<b>2,781,453</b>	<b>1,845,855</b>
		<b>1,032,084</b>				

Village of Winnetka, Illinois

Capital Improvement Plan

2022 thru 2026



**PROJECTS BY DEPARTMENT**

Department	Project #	2022	2023	2024	2025	2026	Total
<b>Water &amp; Electric</b>							
Raw Water Intake Maintenance	W-02		204,000		217,000		421,000
Replace Filter Media 5-8	W-06		110,000	215,000	215,000		540,000
Replace Flocculators	W-07			460,000			460,000
Replace Water Main at Willow Road RR Crossing	W-14	200,000	500,000				700,000
Main Replacement on Merrill St. (Gordon/Green Bay)	W-20	198,000					198,000
Main Replacement on Gage St. (Gordon/Green Bay)	W-21	268,400					268,400
Main Replacement on TBD	W-24				2,465,000		2,465,000
Main Replacement on TBD	W-26		590,000				590,000
Main Replacement- Elm St. (Lincoln/Maple)	W-31		325,000				325,000
Main Replacement TBD	W-32			1,700,000			1,700,000
Replacement of 2004 Backhoe Loader Tractor	W-33	150,000					150,000
Transfer Services - Scott Ave (Randolph/GBR)	W-35	166,750					166,750
Replacement of Raw Water Rapid Mix Unit	W-39		175,000				175,000
Replacement of Intake Traveling Screen	W-40					100,000	100,000
Main Replacement - Streetscape Phase 4	W-41	560,996					560,996
Replacement of 2006 Backhoe Loader Tractor	W-42			160,000			160,000
Dump Truck	W-43	95,000					95,000
Replacement of 2009 Line Truck	W-44				250,000		250,000
2023 Water Main Projects - Design	W-45	60,000					60,000
Main Replacement - Elm St. (Maple to Sheridan)	W-46		445,000				445,000
Main Replacement - Cherry St. (Maple to Sheridan)	W-47	600,000					600,000
Main Replacement - Sunview Lane	W-48	375,000					375,000
Main Replacement on TBD	W-49					2,538,950	2,538,950
Replacement of 20" Valve at Elm and Green Bay Rd	W-50			50,000			50,000
Lead Service Replacment	W-51			255,000	509,850	795,700	1,560,550
<b>Water &amp; Electric Total</b>		<b>2,674,146</b>	<b>2,349,000</b>	<b>2,840,000</b>	<b>3,656,850</b>	<b>3,434,650</b>	<b>14,954,646</b>
<b>GRAND TOTAL</b>		<b>2,674,146</b>	<b>2,349,000</b>	<b>2,840,000</b>	<b>3,656,850</b>	<b>3,434,650</b>	<b>14,954,646</b>











# Capital Improvement Plan

2022 *thru* 2026

## Village of Winnetka, Illinois

**Project #** W-41  
**Project Name** Main Replacement - Streetscape Phase 4

**Type** Improvement  
**Category** Water Distribution  
**Type** New Project  
**Department** Water & Electric  
**Contact** Water & Electric Director



**Total Project Cost:** \$560,996

**Description**  
 The proposed project is to install and replace water main associated with Streetscape Phase 4. The existing 6" main in Chestnut Court and Village Hall Parking Lot will be replaced with 8" water main along with the replacement of 6" water main on Oak Street between Chestnut Street and Green Bay Road. New 10" water main will be installed on Chestnut Street from Elm Street to Oak Street.

**Justification**  
 Streetscape Phase 4 is planned for 2022. Water Fund is budgeting for installation and replacement work of water distribution system in the project area.

<b>Expenditures</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
Construction/Maintenance	560,996					560,996
<b>Total</b>	<b>560,996</b>					<b>560,996</b>

<b>Funding Sources</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
Water Fund	560,996					560,996
<b>Total</b>	<b>560,996</b>					<b>560,996</b>

**Capital Improvement Plan**  
**Village of Winnetka, Illinois**

2022 *thru* 2026

**Project #** W-43  
**Project Name** Dump Truck

**Type** Equipment  
**Category** Vehicles  
**Type** New Project  
**Department** Water & Electric  
**Contact** Water & Electric Director



**Total Project Cost:** \$95,000

**Description**  
 Replacement of one existing dump truck. New truck will be equipped with hydraulic dumping bed, four wheel drive and snow plow.

**Justification**  
 Truck will be replaced due to age and material condition.

<b>Expenditures</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
Equip/Vehicles/Furnishings	95,000					95,000
<b>Total</b>	<b>95,000</b>					<b>95,000</b>

<b>Funding Sources</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
Water Fund	95,000					95,000
<b>Total</b>	<b>95,000</b>					<b>95,000</b>







# VILLAGE OF WINNETKA

## CAPITAL IMPROVEMENT PLAN

### Refuse Fund

#### Description of Fund:

The Refuse Fund is classified as a business (enterprise) fund. Unlike the other Village business funds, it is not solely sustained by its operational revenues. For many years, the operations of the Refuse fund have been supported by the Village property tax levy and an additional transfer from the General Fund. In addition to budgeting for the capitalized replacement of future refuse fleet vehicles, there is the potential that leachate remediation at the former landfill site will be required in the future.

#### Attachments:

1. Funding and cash balance summary for 2021-2026.
2. List of projects for 2022-2026.
3. Project detail sheets for capital projects scheduled in 2022.



Village of Winnetka, Illinois

Capital Improvement Plan

2021 thru 2026



**SOURCES AND USES OF FUNDS**

Source	Estimated 2021	2022	2023	2024	2025	2026
<b>Refuse Fund</b>						
<b>Beginning Cash Balance (January 1st)</b>	\$1,026,685	\$880,096	\$961,080	\$723,022	\$704,783	\$635,196
<b><u>Revenues and Other Fund Sources</u></b>						
<i>Revenue</i>						
Contribution from Operations	48,411	80,984	31,942	(18,239)	(69,587)	(122,133)
<i>Total</i>	48,411	80,984	31,942	(18,239)	(69,587)	(122,133)
<b>Total Revenues and Other Fund Sources</b>	48,411	80,984	31,942	(18,239)	(69,587)	(122,133)
<b>Total Funds Available</b>	<b>1,075,096</b>	<b>961,080</b>	<b>993,022</b>	<b>704,783</b>	<b>635,196</b>	<b>513,063</b>
<b><u>Expenditures and Uses</u></b>						
<i>Capital Projects &amp; Equipment</i>						
<u>Refuse</u>						
Refuse Truck Replacement Program <i>R-01</i>	0	0	(270,000)	0	0	0
Refuse Container Purchase <i>R-04</i>	(195,000)	0	0	0	0	0
<i>Total</i>	(195,000)	0	(270,000)	0	0	0
<b>Total Expenditures and Uses</b>	(195,000)	0	(270,000)	0	0	0
<b>Change in Cash Balance</b>	(146,589)	80,984	(238,058)	(18,239)	(69,587)	(122,133)
<b>Ending Cash Balance</b>	<b>880,096</b>	<b>961,080</b>	<b>723,022</b>	<b>704,783</b>	<b>635,196</b>	<b>513,063</b>

Village of Winnetka, Illinois

*Capital Improvement Plan*

2022 thru 2026



**PROJECTS BY DEPARTMENT**

<b>Department</b>	<b>Project #</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
<b>Refuse</b>							
Refuse Truck Replacement Program	R-01		270,000				270,000
	<b>Refuse Total</b>		<b>270,000</b>				<b>270,000</b>
	<b>GRAND TOTAL</b>		<b>270,000</b>				<b>270,000</b>

# VILLAGE OF WINNETKA

## CAPITAL IMPROVEMENT PLAN

### Sanitary Sewer Fund

#### Description of Fund:

The Sanitary Sewer Fund is classified as a business (enterprise) fund. In most circumstances, its operational revenues are expected to cover its operational expenses with the retained earnings being earmarked for capital investment. Major capital improvements are continuously undertaken to reduce stormwater inflow and infiltration into the sanitary sewer network. Also through the capital improvement program, aging sewer mains are given new life through a relining process.

#### Attachments:

1. Funding and cash balance summary for 2021-2026.
2. List of projects for 2022-2026.
3. Project detail sheets for capital projects scheduled in 2022.



Village of Winnetka, Illinois

Capital Improvement Plan

2021 thru 2026



**SOURCES AND USES OF FUNDS**

Source	Estimated 2021	2022	2023	2024	2025	2026
<b>Sanitary Sewer Fund</b>						
<b>Beginning Cash Balance (January 1st)</b>	\$1,548,016	\$1,633,987	\$1,688,261	\$1,952,029	\$2,225,374	\$2,274,415
<b><u>Revenues and Other Fund Sources</u></b>						
<i>Revenue</i>						
Contribution from Operations	485,971	654,274	663,768	673,345	649,041	624,136
<i>Total</i>	485,971	654,274	663,768	673,345	649,041	624,136
<b>Total Revenues and Other Fund Sources</b>	485,971	654,274	663,768	673,345	649,041	624,136
<b>Total Funds Available</b>	<b>2,033,987</b>	<b>2,288,261</b>	<b>2,352,029</b>	<b>2,625,374</b>	<b>2,874,415</b>	<b>2,898,551</b>
<b><u>Expenditures and Uses</u></b>						
<i>Capital Projects &amp; Equipment</i>						
<u>Sanitary Sewer</u>						
Annual Sewer Relining	SS-04	0	(200,000)	(200,000)	(200,000)	(200,000)
High and Medium Repairs from 2018 Study	SS-08	(400,000)	(400,000)	(200,000)	0	0
I/I Investigation of Remaining System	SS-12	0	0	0	(200,000)	0
Critical Repairs - 2023 Study	SS-14	0	0	0	(400,000)	(400,000)
GMC TV Truck	SS-15	0	0	0	0	(225,000)
<i>Total</i>	(400,000)	(600,000)	(400,000)	(400,000)	(600,000)	(825,000)
<b>Total Expenditures and Uses</b>	(400,000)	(600,000)	(400,000)	(400,000)	(600,000)	(825,000)
<b>Change in Cash Balance</b>	85,971	54,274	263,768	273,345	49,041	(200,864)
<b>Ending Cash Balance</b>	<b>1,633,987</b>	<b>1,688,261</b>	<b>1,952,029</b>	<b>2,225,374</b>	<b>2,274,415</b>	<b>2,073,551</b>

Village of Winnetka, Illinois

*Capital Improvement Plan*

2022 thru 2026



**PROJECTS BY DEPARTMENT**

Department	Project #	2022	2023	2024	2025	2026	Total
<b>Sanitary Sewer</b>							
Annual Sewer Relining	SS-04	200,000	200,000	200,000	200,000	200,000	1,000,000
High and Medium Repairs from 2018 Study	SS-08	400,000	200,000				600,000
I/I Investigation of Remaining System	SS-12			200,000			200,000
Critical Repairs - 2023 Study	SS-14				400,000	400,000	800,000
GMC TV Truck	SS-15					225,000	225,000
<b>Sanitary Sewer Total</b>		<b>600,000</b>	<b>400,000</b>	<b>400,000</b>	<b>600,000</b>	<b>825,000</b>	<b>2,825,000</b>
<b>GRAND TOTAL</b>		<b>600,000</b>	<b>400,000</b>	<b>400,000</b>	<b>600,000</b>	<b>825,000</b>	<b>2,825,000</b>

# Capital Improvement Plan

2022 *thru* 2026

## Village of Winnetka, Illinois

<b>Project #</b>	<b>SS-04</b>
<b>Project Name</b>	<b>Annual Sewer Relining</b>



<b>Type</b>	Maintenance	<b>Department</b>	Sanitary Sewer
<b>Category</b>	Wastewater	<b>Contact</b>	Public Works Director
<b>Type</b>	Annual Program		

**Total Project Cost: \$1,000,000**

**Description**  
 Trenchless repair method by which a flexible liner is placed in a deteriorated reach of sewer and then cured, forming a "pipe within a pipe". Locations vary throughout Village.

**Justification**  
 This annual program is part of the Village's commitment to reduce inflow and infiltration into the Village's sanitary sewer and ensure integrity and reliability of the sanitary sewer system.

<b>Prior</b>	<b>Expenditures</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
0	Construction/Maintenance	200,000	200,000	200,000	200,000	200,000	1,000,000
<b>Total</b>	<b>Total</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>1,000,000</b>

<b>Prior</b>	<b>Funding Sources</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
0	Sanitary Sewer Fund	200,000	200,000	200,000	200,000	200,000	1,000,000
<b>Total</b>	<b>Total</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>1,000,000</b>



# VILLAGE OF WINNETKA

## CAPITAL IMPROVEMENT PLAN

### Storm Water Sewer Fund

#### Description of Fund:

The Storm Water Sewer Fund is classified as a business (enterprise) fund. In most circumstances, its operational revenues are expected to cover its operational expenses with the retained earnings being earmarked for capital investment. Revenue from the fund is derived from a monthly stormwater charge to Village utility customers. The stormwater charge is based upon the impervious surface area of a property and generates approximately \$2,000,000 per year in revenue. To fund more significant capital improvements debt was issued in 2013 and 2014 totaling \$16,500,000. This debt issuance was refinanced in 2020 achieving \$3.2 million in Net Present Value savings and providing additional capacity for a future debt issuance if necessary. The Storm Water Sewer Fund is the only Village fund having outstanding General Obligation (GO) debt. The debt in this fund is annually abated as principal and interest payments are covered by the stormwater utility charge.

#### Attachments:

1. Funding and cash balance summary for 2021-2026.
2. List of projects for 2022-2026.
3. Project detail sheets for capital projects scheduled in 2022.



Village of Winnetka, Illinois

Capital Improvement Plan

2021 thru 2026



SOURCES AND USES OF FUNDS

Source	Estimated 2021	2022	2023	2024	2025	2026
<b>Storm Water Sewer Fund</b>						
<b>Beginning Cash Balance (January 1st)</b>	<b>\$15,205,334</b>	<b>\$13,856,708</b>	<b>\$10,109,097</b>	<b>\$25,370,422</b>	<b>\$34,959,247</b>	<b>\$20,051,880</b>
<b>Revenues and Other Fund Sources</b>						
<i>Revenue</i>						
Contribution from Operations	1,579,965	1,485,224	1,439,854	1,373,805	1,354,738	807,138
Debt Service	(1,290,177)	(800,630)	(797,605)	(794,980)	(802,105)	(798,730)
Grants and Other Revenue Sources	401,586	14,898,795	21,103,076	19,400,000	2,400,000	2,200,000
<i>Total</i>	691,374	15,583,389	21,745,325	19,978,825	2,952,633	2,208,408
<b>Total Revenues and Other Fund Sources</b>	<b>691,374</b>	<b>15,583,389</b>	<b>21,745,325</b>	<b>19,978,825</b>	<b>2,952,633</b>	<b>2,208,408</b>
<b>Total Funds Available</b>	<b>15,896,708</b>	<b>29,440,097</b>	<b>31,854,422</b>	<b>45,349,247</b>	<b>37,911,880</b>	<b>22,260,288</b>
<b>Expenditures and Uses</b>						
<i>Capital Projects &amp; Equipment</i>						
<u>Stormwater</u>						
Stormwater Engineering - County Wetland/Landfill SW-04	(350,000)	(140,000)	0	0	0	0
Stormwater Construction - Wetland/Landfill project SW-05	0	(9,434,000)	(500,000)	0	0	0
Boal Parkway Improvements SW-06	(100,000)	0	0	0	0	0
Neighborhood-scale Stormwater Studies SW-07	0	0	(100,000)	(100,000)	(100,000)	(100,000)
Stormwater Modeling and Alternatives - E. Winnetka SW-08	(90,000)	(90,000)	0	0	0	0
Vision - Mitigation Zone Improvements SW-09	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
Vision - Green Infrastructure Improvements SW-10	0	0	(450,000)	(450,000)	(450,000)	(500,000)
Vision Engineering - Duke Childs Storage/Landfill SW-12	(450,000)	(217,000)	0	0	0	0
Vision Construction - Duke Childs Storage/Landfill SW-13	0	(5,563,000)	0	0	0	0
Stormwater Engineering - Park District Storage SW-15	(650,000)	(317,000)	0	0	0	0
Stormwater Construction - Park District Storage SW-16	0	(3,500,000)	(4,040,000)	0	0	0
Vision Engineering - Hibbard North Conveyance SW-18	0	0	0	(296,000)	0	0
Vision Construction - Hibbard North Conveyance SW-19	0	0	0	0	(1,967,000)	0
Vision Engineering - Upstream Conveyance Projects SW-21	0	0	0	0	(1,365,000)	0
Vision Construction - Upstream Conveyance Projects SW-22	0	0	0	0	0	(9,428,000)
Willow Road Erosion Control SW-24	(350,000)	(20,000)	0	0	0	0
Vision Engineering - Hibbard Conveyance SW-25	0	0	(536,000)	0	0	0
Vision Construction - Hibbard Conveyance SW-26	0	0	0	(4,054,000)	0	0
Vision Engineering - "Tree Street" Conveyance SW-27	0	0	(808,000)	0	0	0
Vision Construction - "Tree Street" Conveyance SW-28	0	0	0	(2,839,000)	(2,840,000)	0

Source		Estimated 2021	2022	2023	2024	2025	2026
<b>Storm Water Sewer Fund</b>							
Vision Engineering - South of Willow Storage	SW-29	0	0	0	(2,601,000)	0	0
Vision Construction - South of Willow Storage	SW-30	0	0	0	0	(11,088,000)	(11,088,000)
GMC TV Truck	SW-31	0	0	0	0	0	(225,000)
	<i>Total</i>	(2,040,000)	(19,331,000)	(6,484,000)	(10,390,000)	(17,860,000)	(21,391,000)
<b>Total Expenditures and Uses</b>		(2,040,000)	(19,331,000)	(6,484,000)	(10,390,000)	(17,860,000)	(21,391,000)
<b>Change in Cash Balance</b>		(1,348,626)	(3,747,611)	15,261,325	9,588,825	(14,907,367)	(19,182,592)
<b>Ending Cash Balance</b>		<b>13,856,708</b>	<b>10,109,097</b>	<b>25,370,422</b>	<b>34,959,247</b>	<b>20,051,880</b>	<b>869,288</b>

Village of Winnetka, Illinois

Capital Improvement Plan

2022 thru 2026



**PROJECTS BY DEPARTMENT**

Department	Project #	2022	2023	2024	2025	2026	Total
<b>Stormwater</b>							
Stormwater Engineering - County Wetland/Landfill	SW-04	140,000					140,000
Stormwater Construction - Wetland/Landfill project	SW-05	9,434,000	500,000				9,934,000
Neighborhood-scale Stormwater Studies	SW-07		100,000	100,000	100,000	100,000	400,000
Stormwater Modeling and Alternatives - E. Winnetka	SW-08	90,000					90,000
Vision - Mitigation Zone Improvements	SW-09	50,000	50,000	50,000	50,000	50,000	250,000
Vision - Green Infrastructure Improvements	SW-10		450,000	450,000	450,000	500,000	1,850,000
Vision Engineering - Duke Childs Storage/Landfill	SW-12	217,000					217,000
Vision Construction - Duke Childs Storage/Landfill	SW-13	5,563,000					5,563,000
Stormwater Engineering - Park District Storage	SW-15	317,000					317,000
Stormwater Construction - Park District Storage	SW-16	3,500,000	4,040,000				7,540,000
Vision Engineering - Hibbard North Conveyance	SW-18			296,000			296,000
Vision Construction - Hibbard North Conveyance	SW-19				1,967,000		1,967,000
Vision Engineering - Upstream Conveyance Projects	SW-21				1,365,000		1,365,000
Vision Construction - Upstream Conveyance Projects	SW-22					9,428,000	9,428,000
Willow Road Erosion Control	SW-24	20,000					20,000
Vision Engineering - Hibbard Conveyance	SW-25		536,000				536,000
Vision Construction - Hibbard Conveyance	SW-26			4,054,000			4,054,000
Vision Engineering - "Tree Street" Conveyance	SW-27		808,000				808,000
Vision Construction - "Tree Street" Conveyance	SW-28			2,839,000	2,840,000		5,679,000
Vision Engineering - South of Willow Storage	SW-29			2,601,000			2,601,000
Vision Construction - South of Willow Storage	SW-30				11,088,000	11,088,000	22,176,000
GMC TV Truck	SW-31					225,000	225,000
<b>Stormwater Total</b>		<b>19,331,000</b>	<b>6,484,000</b>	<b>10,390,000</b>	<b>17,860,000</b>	<b>21,391,000</b>	<b>75,456,000</b>
<b>GRAND TOTAL</b>		<b>19,331,000</b>	<b>6,484,000</b>	<b>10,390,000</b>	<b>17,860,000</b>	<b>21,391,000</b>	<b>75,456,000</b>





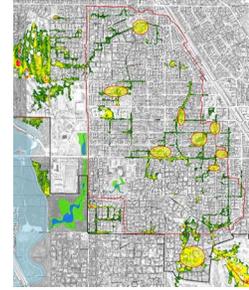


# Capital Improvement Plan

2022 *thru* 2026

## Village of Winnetka, Illinois

**Project #** SW-09  
**Project Name** Vision - Mitigation Zone Improvements



**Type** Improvement                      **Department** Stormwater  
**Category** Storm Sewer/Drainage                      **Contact** Public Works Director  
**Type** Carry Over Project

**Total Project Cost:** \$300,000

**Description**  
 Stormwater Vision Mitigation Zone Improvements

**Justification**  
 Local protection projects for areas not fully protected by Strand’s proposed stormwater management vision.

Prior	Expenditures	2022	2023	2024	2025	2026	Total
50,000	Construction/Maintenance	50,000	50,000	50,000	50,000	50,000	250,000
<b>Total</b>	<b>Total</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>250,000</b>

Prior	Funding Sources	2022	2023	2024	2025	2026	Total
50,000	Storm Water Sewer Fund	50,000	50,000	50,000	50,000	50,000	250,000
<b>Total</b>	<b>Total</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>250,000</b>

# Capital Improvement Plan

2022 *thru* 2026

## Village of Winnetka, Illinois

**Project #** SW-12  
**Project Name** Vision Engineering - Duke Childs Storage/Landfill



**Type** Improvement                      **Department** Stormwater  
**Category** Storm Sewer/Drainage                      **Contact** Public Works Director  
**Type** Carry Over Project

**Total Project Cost:** \$667,000

**Description**  
 Stormwater Vision Engineering - Duke Childs Storage/Landfill Project

**Justification**  
 Bidding and construction documents for constructing stormwater storage at Duke Childs Field

Prior	Expenditures	2022	2023	2024	2025	2026	Total
450,000	Planning/Design	217,000					217,000
<b>Total</b>	<b>Total</b>	<b>217,000</b>					<b>217,000</b>

Prior	Funding Sources	2022	2023	2024	2025	2026	Total
450,000	Storm Water Sewer Fund	217,000					217,000
<b>Total</b>	<b>Total</b>	<b>217,000</b>					<b>217,000</b>











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