



ELECTRICAL WORK ONLY - CHECKLIST

Required Application Forms:

- Building Permit Application
- Trade Specific Work Form

Required Additional Documents Based on Proposed Work:

- Landscape Lighting - Two (2) copies of the Plat of Survey showing location of all fixtures
- Manufacturer's Specifications for the various types of lighting fixtures being used
- Car Chargers – Two (2) sets of drawings showing location of charging unit & connection to electric panel
- Manufacturer's Specifications on Chargers
- Basic work – Two (2) sets of detailed drawings (existing & proposed) of the area showing all electrical fixtures, receptacles and switches

For all of these types of permits please include the existing Electric Service size

An Electrical Load Calculation may be required



Village of Winnetka
Community Development
510 Green Bay Rd.
Winnetka IL 60093
(847) 716-3520

Building Permit Application

Permit #: _____

Date Received: _____

Permit Address _____ Winnetka, IL 60093

Description of Work _____

Estimated Construction Cost \$ _____ (required)

CONSTRUCTION COST includes cost of material and labor; we may request submittal of a signed contract. The applicant hereby certifies that the total value of construction as stated above is an accurate and truthful estimate of the total value of all labor and materials for the new construction or improvement, including all finish work, painting, roofing, electrical, plumbing, HVAC, paving as well as any general contractor's fee. The general contractor's fee shall be included even if the owner and general contractor are the same.

Property Owner Information

Name _____

Address _____ City _____ State _____

Daytime Phone _____ Email _____

Primary Contact *(Note: all correspondence will be with the primary contact)*

Name _____ Phone _____

Address _____ City _____ State _____ Zip _____

Email _____

Architect's Information ☐ **Not Applicable**

Name _____ Phone _____

Address _____ City _____ State _____ Zip _____

Email _____

General Contractor's Information

Name _____ Phone _____

Address _____ City _____ State _____ Zip _____

Email _____



Submittal Requirements:

Please refer to the appropriate checklist for your particular type of permit work for application submittal requirements. All items identified on the worksheet(s) must be submitted with this application form in order for the application to be deemed complete.

Disclosure & Signatures:

The information submitted in this Building Permit Application may be used by the Village of Winnetka and/or any of its contractors or consultants. By signing below you certify that:

- the information and exhibits herewith are true and correct;*
- you are the owner of record of the named property, the proposed work is authorized and that the registered professional or contractor submitting the application is authorized to do so;*
- you agree to conform to all applicable laws, statutes, ordinances, and codes of this jurisdiction, including those adopted by reference; and*
- if the permit sought is approved, the permit work will be completed in accordance with the Village Codes and within the scope of work described in the application and the approved construction documents*

Application for a permit shall constitute the owner's consent to all inspections of the permit work that may be required pursuant to the Village Codes and to the right of all building officers to enter onto the premises during reasonable hours to conduct such inspections.

Signature of Property Owner: _____ Date: _____

Print Name: _____

Signature of Owner's Authorized Designee: _____ Date: _____

(Must attach Designee Form)

Print Name: _____

Relationship to Property Owner: _____



Village of Winnetka
Community Development
510 Green Bay Rd.
Winnetka IL 60093

MECHANICAL, ELECTRIC, PLUMBING PERMIT FEE WORKSHEET

PERMITS NOT PART OF REMODEL, ADDITIONS, OR NEW CONSTRUCTION

(Must be submitted with the Application for Building permit)

PROJECT ADDRESS: _____

DESCRIPTION OF PROJECT: _____

PLUMBING

- Existing water service size _____
- Base fee up to five (5) fixtures \$90.00 = \$90.00
- Plus \$13 each additional fixture _____
Quantity \$13.00 per fixture = \$ _____
- Process Piping for heating systems _____
Quantity \$130.00 per unit = \$ _____

WATER SERVICE UPGRADE

*Fee includes—making tap, tapping sleeve, corporation stop, curb stop and box & inspection
(Meter fee additional)*

- New Meter 1" \$725.00
- New Meter 2" \$1,100.00
- New 1 ½" Tap w/ 8" or less Main \$1,950.00
- New 2" Tap w/ 8" or less Main \$2,050.00
- All other sizes Please Call
- Right-of-Way opening \$200.00

IRRIGATION SYSTEM

- Base fee \$105.00 = \$105.00
- Plus \$1.20 per sprinkler head _____
Quantity \$1.20 each = \$ _____

SEWER (SANITARY OR STORM)

- New/repair sanitary or storm – each \$150.00
- Right-of-Way opening \$200.00
- Alteration (add cleanout, sump pump, etc.) \$150.00



Village of Winnetka
Community Development
510 Green Bay Rd.
Winnetka IL 60093

MECHANICAL / HVAC

☐ Base fee		\$100.00	= \$100.00
☐ <u>Plus</u> \$120 per new or replacement system		\$120.00	= \$ _____
	Quantity		
☐ <u>Plus</u> \$130 per new or replacement roof-top		\$130.00	= \$ _____
	Quantity		
☐ <u>Plus</u> \$130 8-tons or more		\$130.00	= \$ _____
☐ Duct work only		\$60.00	= \$ _____
☐ Kitchen/Bathroom exhaust fan each		\$35.00	= \$ _____
	Quantity		

*NOTE: New condensing units require a site plan showing the proposed proximity to the property line.
New roof-top equipment requires a site plan illustrating the location on the roof.*

ELECTRIC (PREMISES WIRING)

☐ Existing electric service capacity at main panel:			_____ amps
☐ Base fee		\$90.00	= \$90.00
☐ <u>Plus</u> \$1.40 electrical device (fixtures, receptacles, switches)		\$1.40 per device	= \$ _____
	Quantity		
☐ Modification to existing service equipment (circuit, sub-panel, etc.)		\$70.00 each	= \$ _____
	Quantity		
☐ Motors over ½ hp		\$30.00 each	= \$ _____
	Quantity		
☐ Temporary Electric Service (Required for new construction)	overhead	\$450.00	
	underground	\$740.00	= \$ _____
☐ Back-up generator		\$190.00	= \$ _____

ELECTRIC (SERVICE UPGRADE)

☐ New 200amp service	\$13,200.00	
☐ New 400amp service	\$26,000.00	= \$ _____
☐ New 3-phase	Village Water/Electric Dept. determines installation cost.	